



Public Works Department
140 Memorial Park Court, Southern Pines, NC 28387
Phone: 910-692-1983 Fax: 910-692-1085

Pavement Coordination Meeting Request Checklist

Submittal Date: _____
Submitted By: _____
Project: _____
ZP : _____

The Town of Southern Pines requires that the following information be provided to the Town prior to scheduling a pavement coordination meeting. No asphalt work may occur prior to receipt of the below items and attendance at the meeting. By checking the items below the developer or his/her representative acknowledges that they have provided the follow documentation. If an item is not applicable mark as such:

1. Geotechnical reports with testing results from compaction testing

Road subgrade	1 test group for every 500'
Parking subgrade	1 test group for every 10,000 square feet
Trenches	1 test group for every 500'
Embankment Fill	1 test group for every 10,000 square feet

*A test group shall consist of 1 test for every 2' of fill in the test location

2. Geotechnical reports for inspection of subgrade to verify conformance with the asphalt design report.
3. Geotechnical reports for stone base compaction and thickness testing. Testing shall be performed at a rate of 1 set of tests/ 500 linear feet with a minimum of three tests.
4. Geotechnical reports for subgrade and base proof roll. Proof rolls shall not occur more than 10 days prior to the placement of the associated work.
5. Pavement Job Mix Submittals

Owner/Owner's Representative

Printed Name and Title and Company Name

Email address

Signature

Date