



Food Vendor Permit

Fee: \$50.00	Date Paid: _____	Permit #: _____
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Business name: _____

Food Truck: _____ Food Trailer: _____ Food Cart: _____

Business owner: _____

Mailing address: _____

Email: _____ Phone: _____

ADDITIONAL DOCUMENTATION REQUIRED:

1. \$50.00 permit fee
2. NC Health Department Food Vending Permit
3. Most recent Inspection Report
4. North Carolina Sales and Use Certificate

Please note: The food truck, trailer or cart may not remain on any authorized property beyond the permitted hours of operation.

Date: _____
_____ Business Owner

APPROVED: _____
_____ Town of Southern Pines Zoning Official

THIS PERMIT EXPIRES ON DECEMBER 31ST OF THE CURRENT YEAR.

PLANNING DEPARTMENT
TOWN OF SOUTHERN PINES
801 SE Service Road, Southern Pines, NC 28387
lwebb@southernpines.net (910) 692-4003 www.southernpines.net

5.9.1. Food Trucks, Trailers, Carts

(A) Districts Where Allowed

- (1) Food Trucks and Food Trailers for retail sales of food shall be limited to the GB and I districts.
- (2) Food Carts for retail sales of food shall be limited to the NB, GB and I districts.

(B) Location Requirements

- (1) Food trucks, trailers or carts shall not be located on any public right-of-way.
- (2) Food trucks, trailers or carts shall be located on an improved surface, to include, but not limited to, asphalt, concrete, stone or similar surface.
- (3) A maximum of one (1) food truck, trailer or cart on a Lot or Parcel at any given time. Multiple food trucks, trailers or carts may be authorized to operate on a single parcel but no more than one food truck or food trailer shall operate at any given time.
- (4) Food trucks, trailers or carts shall be located a minimum of one hundred (100) feet from the main entrance to any eating establishment or similar food service business, and one hundred (100) feet from any outdoor dining area, as measured from the designated location on the Lot or Parcel accommodating the food truck or trailer.
- (5) Food trucks, trailers or carts shall be located a minimum distance of fifteen (15) feet from the edge of any driveway or public sidewalk, utility box or vaults, handicapped ramp,

building entrance, exit or emergency access/exit, emergency call box or fire hydrant.

- (6) Food trucks, trailers or carts shall not be located within any area of the Lot or Parcel that impedes, endangers, or interferes with pedestrian or vehicular traffic.
- (7) Food trucks, trailers or carts shall not occupy any parking spaces required to fulfill the minimum requirements of the principal use of any Lot or Parcel, unless the principal use's hours of operation do not coincide with those of the food truck, trailer or cart business. Nor shall any food truck, trailer or cart occupy parking spaces that may be leased to another business and used to fulfill its minimum parking requirements.
- (8) Food trucks, trailers or carts shall not occupy any handicap accessible parking space as specified in G.S. 20-37.6.

(C) Operational Requirements

- (1) No freestanding signage or audio amplification shall be permitted as part of the food truck, trailer or cart operation.
- (2) Hours of operation of food trucks, trailers or carts shall be limited to the hours between 6:00 a.m. and 8:00 p.m., unless the designated location on the Lot accommodating the use is located within one hundred (100) feet of the property line of a single-family or duplex dwelling, in which case the hours of operation shall be limited to the hours between 7:00 a.m. and 7:00 p.m.
- (3) When open for business, the food truck, trailer or cart operator, or his or her designee, must be present at all times, except in cases of an emergency.
- (4) Food trucks, trailers and carts and any associated features of the operation including but not limited to trash receptacles and seating shall be removed from the Lot or Parcel each day.

- (5) The food truck, trailer or cart operator is responsible for the proper disposal of waste and trash associated with the operation. Town trash receptacles are not to be used for this purpose. Operators shall remove all waste and trash from their approved location at the end of each day or more frequently to maintain the health and safety of the public.
- (6) The operator shall keep all areas of the permitted lot free and clean of grease, trash, paper, cups, cans or other materials associated with the operation. No liquid waste or grease is to be disposed in tree pits, storm drains or onto the sidewalks, streets, or other public space. Under no circumstances shall grease be released or disposed of in the Town's sanitary sewer system.
- (7) All equipment required for the operation shall be contained within, attached to or within twenty (20) feet of the food truck, trailer or cart. All food preparation, storage, and sales-distribution shall comply with all applicable Town, County, State and Federal Health Department sanitary and safety regulations.