



**ADOPTED
ANNUAL BUDGET
2018-2019**

06/12/18

**TOWN OF SOUTHERN PINES,
NORTH CAROLINA**

ANNUAL PROGRAM OF SERVICES

2018 – 2019

TOWN COUNCIL

W. David McNeill	Mayor
James R. Simeon	Mayor Pro-Tem
Fred C. Walden	Treasurer
Mitchell O. Lancaster	Council Member
Carol R. Haney	Council Member

TOWN MANAGER

Reagan D. Parsons

Town of

Chartered 1887

Southern Pines

**TOWN OF SOUTHERN PINES
2018-2019 ANNUAL BUDGET**

TABLE OF CONTENTS

INTRODUCTORY SECTION

Executive Managers	i
Organizational Chart	ii
Executive Summary	iii

OVERVIEW

Profile	1
Budget Format	2
Description of the Budget Process	3

GENERAL FUND

General Fund Summary	6
Revenue Definitions	7
Property Tax Rates	9
Property Tax Valuation Trends	10
Fund Balance Budget Summary	11
Consolidated Revenue Summary	12
Schedule of Revenues	13
Consolidated Expenditure Summary	15
Expenditures by Function and Transfers	16
Expenditure Summary – General Government	17
Expenditure Summary – Public Safety	18
Expenditure Summary – Economic and Physical Development	19
Expenditure Summary – Transportation	20
Expenditure Summary – Cultural and Recreation	21
Legislative	22
Administration	25
Information Technology	28
Financial Services	31
Police – Patrol	34
Police – Communications	38
Police – Investigations	41
Fire	44
Planning and Inspections	50
Streets	53
Public Works/Sanitation	58
Fleet Maintenance	61
Recreation and Parks	64
Library	67
Building and Grounds	70
Departmental New and Capital Requests	73

UTILITY FUND

Utility Fund Summary.....	74
Water Rate Schedule.....	75
Sewer Rate Schedule.....	76
Retained Earnings Summary.....	77
Schedule of Revenues.....	78
Consolidated Expenditure Summary.....	79
Expenditure by Function and Transfers.....	80
Water Treatment Plant.....	81
Water Extensions/Maintenance.....	84
Sewer Extensions/Maintenance.....	90
Billing and Collections.....	93
Departmental New and Capital Requests.....	96

CAPITAL PROJECT FUNDS

Capital Project Summary.....	97
Building Renovation.....	98
Open Space.....	99
Nicks Creek Parkway.....	100
Enterprise Information and Document Management System.....	101
Parking Lot Project.....	102
Fiber Optics Infrastructure.....	103
Storm Water Improvements.....	104
Public Road – Economic Development.....	105
Patrick Road.....	106
Bike Transportation Project.....	107
Fire Sub-Station.....	108
Pool Park Plan.....	109
Downtown Park.....	110
Unpaved Street Project.....	111
Sidewalks – Phase II.....	112
Recreation Improvements.....	113
Capital Reserve Fund.....	114
Warrior Woods Lift Station.....	115
North Pressure Zone.....	116
Economic Development Project.....	117
Water System Development Fees.....	118
Sewer System Development Fees.....	119
East Morganton Road Water Line Replacement.....	120
Water and Sewer Improvements – Water Distribution System.....	121
Water and Sewer Improvements – Sewer Collection System.....	122

OTHER FUNDS

Other Funds Summary.....	123
Cemetery Perpetual Care.....	124
Water Impact.....	125
Sewer Impact.....	126

DEBT SERVICE

Debt Service.....	127
-------------------	-----

VEHICLE/EQUIPMENT REPLACEMENT LIST

Vehicle/Equipment Replacement List.....	130
---	-----

BUDGET GLOSSARY

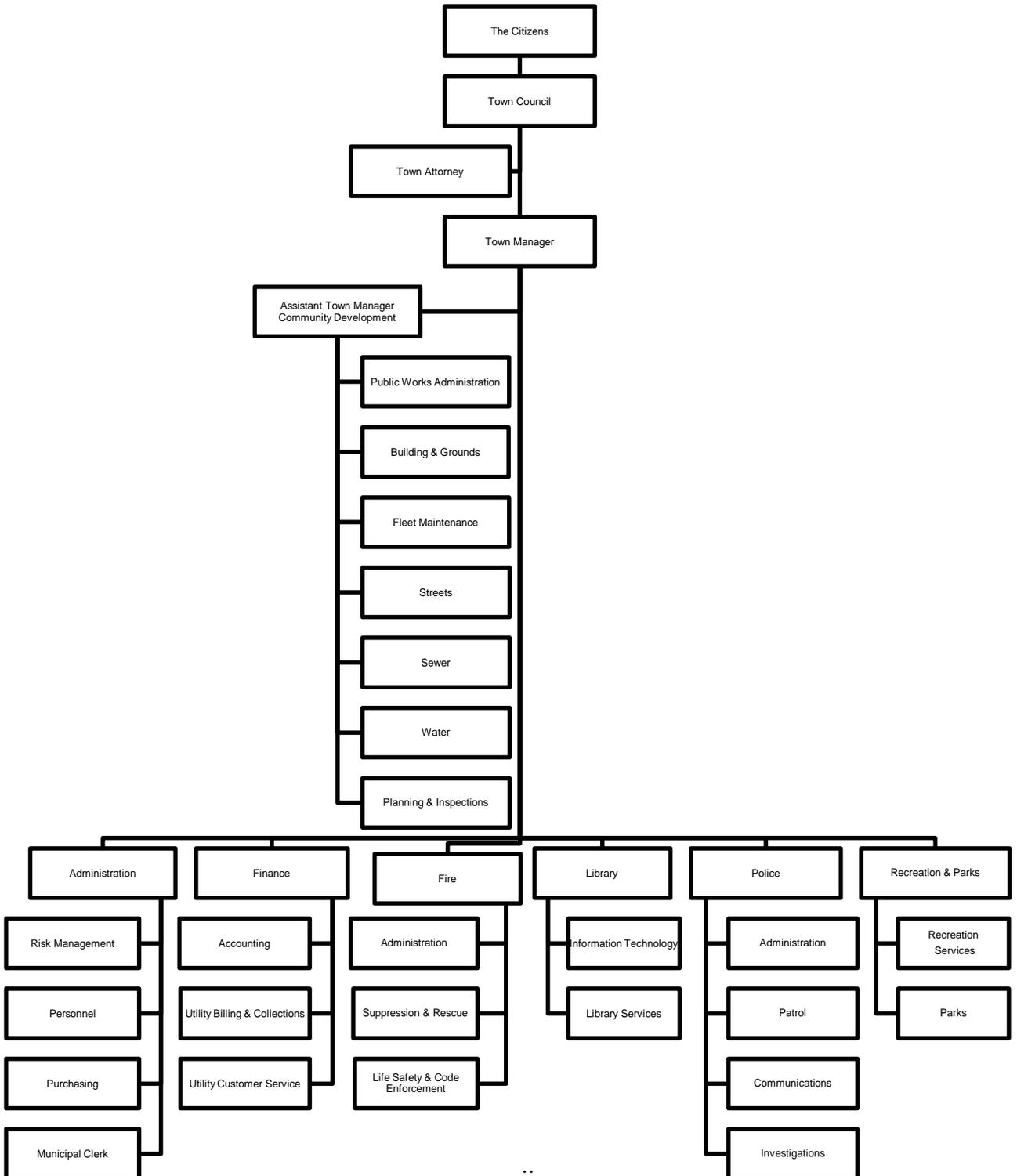
Budget Glossary.....	135
----------------------	-----

TOWN OF SOUTHERN PINES EXECUTIVE MANAGERS

Reagan D. Parsons	Town Manager
Douglas R. Gill	Town Attorney
Christopher F. Kennedy	Assistant Town Manager Director of Community Development
Mike Cameron	Fire Chief
Crystal J. Gabric	Director of Finance
Robert Reeve	Director of Recreation & Parks
Bruce Rosenberger	Director of Administrative Services
Robert Temme	Chief of Police
Lynn Thompson	Director of Library & Information Technology Services

TOWN OF SOUTHERN PINES

Organizational Chart



EXECUTIVE SUMMARY

The Fiscal Year 2018-2019 Town of Southern Pines Budget has been drafted with a focus on meeting the service needs of the community, both immediate and future, while maintaining a relatively low tax rate and fee structure. Significant emphasis has been placed on Public Safety, and in particular Fire services throughout the Town and surrounding areas. Estimates from Moore County place valuations at 1.2% above those of last year, a growth rate estimate that continues to lag behind the annual increase in costs of providing services, but an improvement over initial estimates provided in recent years by Moore County. Continued positive trends in the areas of sales and utility taxes in addition to permit fees assist in offsetting the slow expansion of property tax base, with sales taxes in particular having been very strong over the past year. This Budget is based in part on additional revenues generated from an increase in waste disposal fees to \$8.25/mo to help offset additional expenses related to our Waste Contract, changes in recycling realities and costs, and an increase in Moore County yard disposal fees. There are no other General Fund related fees scheduled for increase, and the proposed tax rate remains at the same 40 pennies Town Council adopted with the current FY2017-2018 budget.

A strong Sales Tax year coupled with the delay of some planned building renovations and having money set aside for partial Fire Station loan payments that were not necessary due to project timing allowed the Town to purchase (pre-order) a new Fire Engine within the current fiscal year. This is the first engine the Town has purchased outright (i.e. without an installment loan) in decades. This year end purchase of relative monetary significance does somewhat skew the statistical figures that will be discussed later in this Summary. That said, it has been a very successful FY 2017-2018 for the Town with many projects completed or underway and quality growth occurring throughout the community. The preparation of this year's draft budget was admittedly less difficult from the standpoint of creating a "balanced" proposal, but it is far too soon to believe that represents anything beyond a brief anomaly as opposed to a significant change in fortune or trends long-term.

It is both an honor and pleasure to present a FY 2018-2019 Budget that again takes a conservative approach to revenue estimates and strives to match revenue sources with desired services and long-term expenditure commitments. Specifically, the FY 18-19

Budget proposal:

1. Maintains existing service levels
2. Funds all outstanding debt service (FD: \$530k, PD \$518k,) and operational expenses.
3. Contains continuation projects that include:
 - a. Transfer to Sidewalk CPF (\$150k)
 - b. Annual Powell Bill paving (\$275k)
 - c. Three vehicle replacements (\$119k)
 - d. Transfer to Downtown Park CPF (\$35k)
 - e. Transfer to Recreation Improvements Fund (\$100k)
 - f. Transfer to Unpaved Streets Fund (\$230k)
4. Offers new programs that include:
 - a. Reconstruction of Hunter Trail (190k)
 - b. Grant match funds for six (6) new Firemen after January 1 (76k)
 - c. Transfer to a Parking Lots Fund (200k)
5. Reserves a 25% fund balance to provide financial protection from catastrophic occurrences and maintain the Town's excellent bond rating and borrowing capacity.

This budget proposal has again been developed under the leadership and guidance of our Town elected officials with consideration to day to day feedback from our citizenry and customers and an excellent Town staff dedicated to implementation of policy and service to the community. It is with sincere respect for the community, its citizens, and all who make Southern Pines an exceptional place to reside and do business that the Administration submits this 2018-2019 Budget to Town Council for consideration and adoption.

GENERAL FUND

This FY 2018-2019 proposal is based on an ad valorem rate of forty (40) cents. With an average residential property (land and structure) in Southern Pines valued at **\$263,496** according to Moore County, an owner of such property would pay the Town **\$1,053.98** in

ad-valorem taxes. This average home value represents a **\$3,180 increase** from the 2017-2018 average, bringing the number back to slightly above where we stood in 2016-2017.

Based upon information from Moore County at the time of this writing the Town of Southern Pines tax base is **\$2,435,289,000, a 1.2% growth rate over FY17-18**. This percentage represents a continued trend of below 3% growth rates since 2008-2009. This base would yield **\$243,529 per penny** levied at a 100% collection rate. The Moore County Tax office has developed an excellent track record for collections that they have maintained even through the recent economic recession, and as a result we have budgeted FY18-19 revenues based upon **a 98.5% successful collection rate**.

As an overview, the Budget document contains expected **General Fund revenue before other financing sources increases of \$706,246** over the revised amount budgeted in 17-18. In addition to the 1.2% growth in tax base that comprises a portion of this figure, the Town is estimating growth in sales and use tax revenue in addition to utility franchise sales in the amount of \$187,200.

On the expenditure side of the ledger, General Fund **expenditures before transfers are expected to decrease \$548,203 (2.95%)** compared to the revised 17-18 budget. This is in large part due to the purchase of a Fire Engine in 2017-2018 (\$567,361). Excluding this "anomaly" the overall expenditure figure would have increased a very modest \$16,658. The expense side of the ledger includes a 10% increase for major medical expenses (\$106,116), and 3.0% adjustment for positions (\$252,654) in addition to the continuation and new projects and programs listed earlier.

At budgeted levels of tax revenue acquisition (98.50%) and without any dollars over and above our conservative estimates, the FY18-19 work plan will result in an **ending available fund balance of \$421,745 (this represents dollars in reserve, over and above the locally mandated 25%, that may be transferred to projects by Council action throughout the fiscal year)**. This figure will allow for consideration of smaller projects throughout the year in addition to providing some cushion against the yet unknown impacts of State, Federal, and County budget deliberations.

UTILITY FUND

The Utility Fund budget for FY18-19 represents a continued conservative fiscal approach. The proposed Budget does not increase water rates for a fourth consecutive year, but does include a 4% sewer rate increase to our customers in FY 18-19. A portion of this increase is the result of Moore County increasing the bulk treatment costs to the Town this coming year. Debt service in FY18-19 will include the reservoir payment of \$415,804 in addition to

an installment for the AMR project in the amount of \$175,993. Overall **Utility Fund revenues are projected to increase \$233,927 (3.23%)** over the amount budgeted in FY 17-18. This amount will help to cover increased costs of day to day business. An anticipated decrease in the amount charged for System Development Fees after October 1st (as compared to the current Impact Fees charged by the Town) will result in future pressure to increase both water and sewer rates as we continue to progress with the \$14M+ Capital Project Plan developed for the Utilities Division.

Overall, expenditures are projected to increase \$403,295 (5.76%). Beyond the aforementioned Moore County increases and typical increases in chemical, materials, and personnel costs, the Division also has a number of truck replacements in this forthcoming budget year that represent much of the increase. The Town has no bonded debt against its Utilities at this point in time.

CAPITAL PROJECT FUNDS

The final area of significance in the proposed 2018-2019 Budget is one of Capital Funds. The following represents a summary of any proposed changes from FY 17-18:

1. Capital Project Fund – Sidewalks – Fund 57 will receive an appropriated transfer of \$150,000 toward continued progress on our long term sidewalk plans. With sidewalk now complete along Murray Hill Road, we are turning our attention toward planning along Bennett Street.
2. The Downtown Park Capital Project Fund will receive a transfer of \$35,000 toward an entry feature that includes ADA accessibility.
3. The CPF for Unpaved Streets will receive a transfer of \$230,000 toward the paving of Hale Street in the coming Fiscal Year.
4. The Recreation Improvements Fund will receive a transfer of \$100,000 toward the replacement of playground equipment at the Soccer fields.
5. A New fund for the reconstruction of Public parking lots will be created and initially funded with \$200,000. The first lot to be addressed with this fund will be the one that exists between New Hampshire and Connecticut Avenues (“the Library Lot.”)

The Town Council, its Boards and Commissions, and Town staff have made the development of this Budget document possible. It has been my honor and pleasure to serve this community through the past thirteen plus years and I look forward to carrying out the

directives being made through the adoption of the FY 2018-2019 Budget. Southern Pines remains a truly special place to both live and work and I would again thank those that I am privileged to associate and serve the community with on a daily basis.

Town of

Chartered 1887

Southern Pines

TOWN OF SOUTHERN PINES PROFILE

The Town of Southern Pines (Town) was incorporated in 1887, and is located on the fringe of the piedmont section of the State of North Carolina in an area known as the Sandhills. The Town has an estimated 2017 population of 13,756 and is located in Moore County (County) and encompasses 17.01 square miles. The Town provides a full range of services including police and fire protection, streets, planning and zoning, parks and recreation, library, fleet maintenance, and general administrative services. The Town also operates water and sewer utility services.

The Town operates under the Council-Manager form of government. The Legislative Body of the government of the Town is comprised of a Mayor and a four-member Town Council. The Legislative Body is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the Town Manager. The Town Manager is responsible to the Town Council for the administration of all affairs of the Town. The Town Manager appoints the Department Heads and supervises and coordinates the activities of the departments.

**TOWN OF SOUTHERN PINES
BUDGET FORMAT**

The accounts of the Town are organized on the basis of funds or account groups of which each is considered a separate accounting entity. The separation of revenues and expenditures allow close monitoring of accounts to provide surety that expenditures are in conformity with the adopted annual budget.

The Town of Southern Pines annual budget consists of two funds; the General Fund and the Enterprise Fund:

The General Fund accounts for the revenues and expenditures of all Town departments except those required to be accounted for in other funds.

The Enterprise Fund accounts for water and sewer activities.

A project ordinance is adopted for General and Enterprise capital project funds.

TOWN OF SOUTHERN PINES
DESCRIPTION OF THE BUDGET PROCESS

The North Carolina Local Government Budget and Fiscal Control Act requires that the Town Manager submit a recommended budget to the Mayor and the Town Council no later than June 1st, that the Council hold a public hearing on the budget and that the Board adopt an annual budget or interim budget each year by July 1st. The budget must be balanced. Defined by the Fiscal Control Act, “the sum of estimated net revenues and appropriated fund balance in each fund shall be equal to appropriations in that fund”.

The budget is the single most important document presented to the Town Council. The budget serves the citizens by providing an understanding of the Town’s operating fiscal programs and it reflects the Town’s commitment to maintain necessary services as well as improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The Town operates under an annual budget ordinance adopted in accordance with the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. All annual appropriations lapse at fiscal year-end. Any revisions to the original budget ordinance must be approved and adopted by the Town Council and made a matter of record in the Town minutes. Project ordinances are adopted for Governmental Capital Project Funds and the Utility Capital Project Funds. Project ordinances are on-going until the capital project has been completed and closed.

The budget is prepared using the modified accrual method of accounting for all funds. This accounting approach recognizes revenues when they become measurable and expenditures at the time liabilities are incurred.

The preparation of the budget requires structured guidelines as well as the participation and cooperation of many participants and a carefully scheduled series of events. The Town in the formulation of the budget follows the following budget calendar and budget cycle.

BUDGET CALENDAR

December 29	Capital and New Request Forms to Department Directors
January 15	Capital and New Request Forms due to Finance
January 29	Departmental Budget Packets to Department Directors
February 12	Departmental Budget Packets due to Finance
March 6	Budget Reviews with Department Directors, Town Manager and Finance Director.

March 22	Department Director's Retreat
April 4	Council Retreat
May 15	Presentation of Budget by Town Manager and Public Hearing
May 15 – June	Budget Discussions
12 June 12	Public Hearing
June 12	Adoption of Budget

COMPILATION OF HISTORICAL DATA

During the first phase of the budget process, the accumulation of four years of historical expenditure data is compiled by the Finance Department. The data is used by Department Directors and management for performance evaluation and projection of resources required to meet departmental objectives and needs.

PREPARATION OF DEPARTMENT REQUESTS

Estimating department expenditures is the responsibility of the Department Director. The basic requirements of budgeting expenditures are to request sufficient funding to adequately operate the department and to request funding at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Department in order to consolidate the individual departmental requests and the revenue projections into an overall budget. Departmental capital outlay requests are analyzed in coordination with the vehicle and equipment replacement schedule.

EVALUATION OF PRELIMINARY DATA AND PRIORITIES

The evaluation of preliminary data and priorities is an important step in developing a fiscal plan, which will achieve the Town's program of service for the upcoming fiscal year. A comprehensive review of service needs compared to departmental goals and objectives is analyzed by the Town Manager after meeting with Department Heads.

BALANCE PROPOSED BUDGET

After the Town's program of service priorities have been established, a balance plan for funding must be formulated. Through careful assessment of funding requirements and financing elements, a proposed budget document is organized into a final format and submitted to the Town Council for legislative review.

LEGISLATIVE REVIEW

The Town Council reviews the budget document thoroughly with the Town Manager and the Finance Director during a work session. The Town Council reviews departmental expenditures and goals at this time to ensure adherence with Town goals. A copy of the proposed budget document is filed with the Town Clerk as well as made available at the Town Library for public inspection.

BUDGET ADOPTION

The adoption of the annual budget is the culmination of exhaustive reviews of budget proposals by Department Heads, Management and the Legislative Body. After a public hearing is held, the budget is formally adopted by the Town Council. Adoption of the budget establishes the legal authority to incur expenditures in the upcoming fiscal year.

AMENDMENTS TO THE BUDGET

During the fiscal year, the budget may be amended to reflect changes to the original budget ordinance. Typically budget amendments are for the recognition of unbudgeted revenues, such as grants and donations.

Justification for the budget amendment is prepared by the department requesting the amendment. A budget amendment ordinance is then prepared by the Finance Director, and then voted upon by the Town Council. If approved, the original budget appropriation is then amended.

Town of

Chartered 1887

Southern Pines

GENERAL FUND SUMMARY

The General Fund is the general operating fund of the Town. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are Ad Valorem taxes, various other taxes, State grants, and sales and services. The following functional areas are included in the General Fund:

- General Government
- Public Safety
- Economic and Physical Development
- Transportation
- Cultural and Recreational

FUND BALANCE

The amount of fund balance is considered to be one of the key indicators of the financial condition of the Town. To maintain the Town's credit rating and to meet seasonal cash flow shortfalls, economic downturns, or a local disaster, the budget shall provide for an anticipated fund balance for the General Fund.

Key purposes for maintaining fund balance include:

- Having a reserve for emergencies as in the case of ice and snow storms, hurricanes, tornados and other natural disasters;
- Providing a sufficient cash flow for the Town given the amount of revenues received on a monthly basis is not consistent and the tax rate cannot be changed during the fiscal year even though cash flow problems may develop;
- Weathering unforeseen shortfalls in revenues.

The Local Government Commission (LGC) recommends that North Carolina governments retain an amount of unappropriated fund balance at least equal to 8 percent of the appropriations of the General Fund. The Town's policy is to maintain an unrestricted, undesignated balance in the General Fund equal to 25% of the General Fund budget. Unrestricted, undesignated fund balance will generally not be used for operating expenses.

REVENUE DEFINITIONS

Revenues are shown by sources and by funds. Accurate revenue estimates are dependent upon correct classifications because factors, which affect individual revenues, do not affect each source uniformly. Revenue projects can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

AD Valorem Taxes – Collections of current and prior year taxes of real and personal property.

Other Taxes & Licenses – Collections of the one percent local options sales tax and one-half percent local option sales taxes (Article 39, 40, and 42) which the State collects on retail sales and is distributed on a per capita and point of delivery basis. The Short-term rental property tax is a tax that is levied on gross receipts derived from the short-term lease or rental of vehicles to the general public. The ABC distribution is a portion of the net operating revenues derived from the operation of the local liquor stores within the Town.

Unrestricted Intergovernmental – Beer and wine tax which is a State levied tax that is shared by the Town on wholesale sales of both beer and wine. The utility sales tax is a Town shared tax on various utilities that is levied by the State. Video programming revenue is a revenue source in which sales tax is collected by the State on gross receipts from cable services. The State distributes the Town's share based upon prior cable franchise tax distributions.

Restricted Intergovernmental – The Powell Bill Allocation is appropriated by the General Assembly and is distributed to municipalities based on local street miles and population to be earmarked for street construction and maintenance. State Aid Library is financial assistance to local library systems from the Aid to Public Libraries Fund.

Permits and Fees – Inspections and planning fees charged for new construction or buildings which undergo structural changes. Police Department fees are charges for fingerprinting and excess alarm activations. Also included in the Police fees are excise taxes that are collected by the State for possession of controlled substances which is earmarked for specific expenditures of the Police Department. Street Department fees are charges for utility street cut repairs. Public Works fees are charges for construction inspection fees and erosion control review fees.

Sales and Services – Library revenue generated through library cards and services. Recreational revenue generated through recreational activities and charges for rental of Town facilities. The rent category is predominately charges for use of Town facilities and land for communication equipment and fees for long-term rental of Town facilities. Disposal/recycling revenues are amounts charged on Town customer's utility bills for

garbage disposal that are paid by the Town to the County for landfill fees as well as the Town paid fee for recycling.

Investment Earnings – Interest that is earned on investment of the Town’s idle cash. Interest is allocated to each fund monthly based upon the balances in the funds.

Other – Surplus property sales revenue is generated through the sale of Town equipment and supplies that are no longer in service. Miscellaneous revenue is revenue that is not accounted for in any other category. Department for rescue services within an identified Fire district revenue is a tax that is charged to property that is located outside of the Town limits, in the “Pines” fire district that is identified by the County Commissioners.

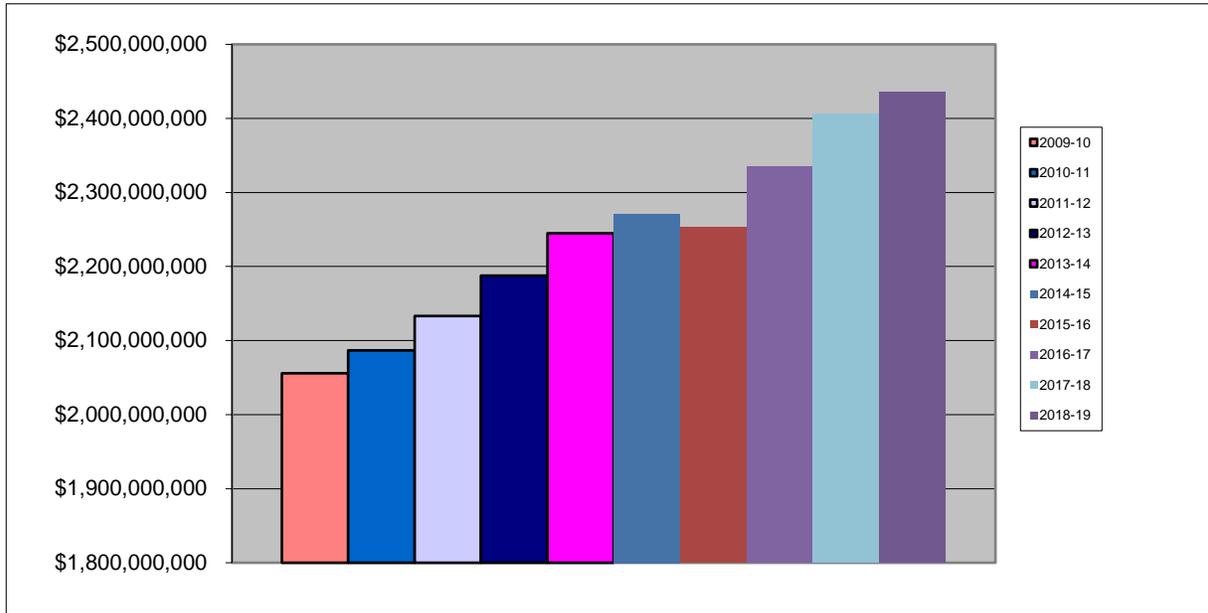
TOWN OF SOUTHERN PINES

**PROPERTY TAX RATES
Last Ten Fiscal Years**

<u>Year Ended June 30</u>	<u>Town of Southern Pines</u>
2010	0.35
2011	0.35
2012	0.35
2013	0.35
2014	0.35
2015	0.37
2016	0.38
2017	0.38
2018	0.40
2019	0.40

Note: All rates are expressed in dollars of tax per \$100 of assessed valuation. The tax rate was adjusted during the fiscal year ended June 30, 2016 to reflect the revaluation of taxable property.

PROPERTY TAX VALUATION TRENDS LAST TEN YEARS



<u>Tax Year</u>	<u>Fiscal Year</u>	<u>100% Valuation</u>	<u>Net Levy</u>	<u>Value of \$0.01</u>
2009	2009-10	\$ 2,056,002,596	\$ 7,211,587	\$ 205,600
2010	2010-11	2,086,855,543	7,311,009	208,686
2011	2011-12	2,133,158,047	7,465,959	213,316
2012	2012-13	2,187,703,624	7,663,758	218,770
2013	2013-14	2,245,009,632	7,859,930	224,501
2014	2014-15	2,271,275,981	8,399,348	227,128
2015	2015-16	2,252,976,782	8,545,250	225,298
2016	2016-17	2,334,287,307	8,872,587	233,429
2017	2017-18	2,406,462,172	9,621,287	240,646
2018	2018-19	2,435,289,000	9,741,156	243,529

Town of

Chartered 1887

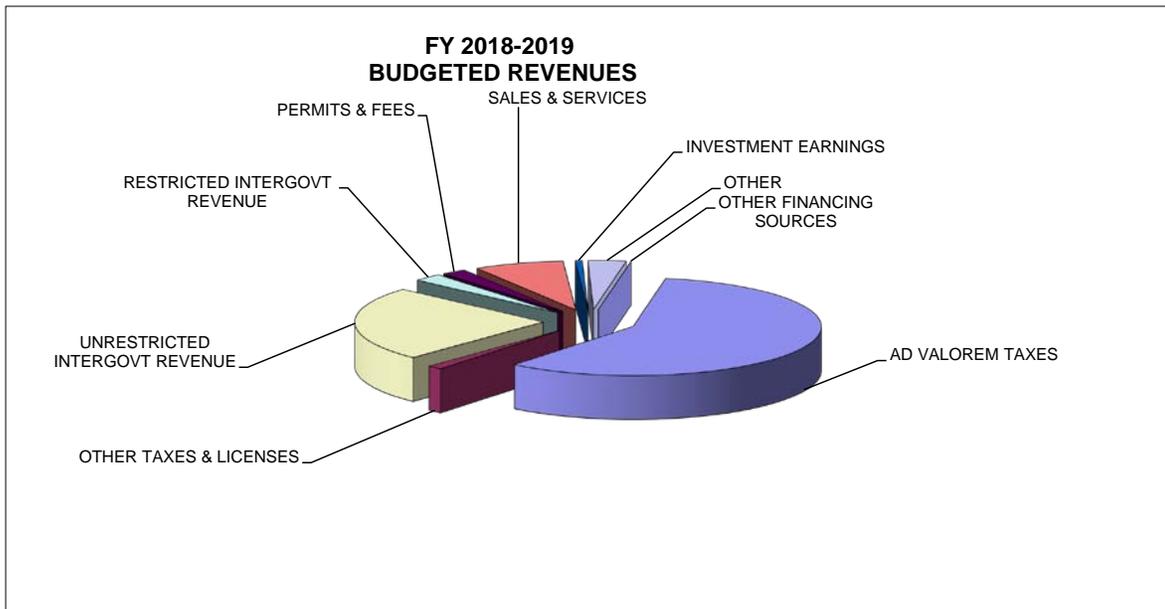
Southern Pines

TOWN OF SOUTHERN PINES
GENERAL FUND
BUDGET SUMMARY
2018-2019

	ACTUAL 2016-2017	BUDGET 2017-2018 as of 05/02/18	EXPECTED REVENUES EXPENDITURES 2017-2018	BUDGET 2018-2019
Available Fund Balance - Beginning	\$ 5,863,955	\$ 6,330,949	\$ 6,330,949	\$ 7,162,126
Total Revenues & Reserve Increases	<u>16,110,790</u>	<u>18,462,779</u>	<u>19,560,650</u>	<u>16,601,555</u>
Total Funds Available	21,974,745	24,793,728	25,891,599	23,763,681
Total Expenditures	15,068,796	18,649,752	17,912,519	18,101,549
Transfers Out to Capital Projects	<u>575,000</u>	<u>816,954</u>	<u>816,954</u>	<u>715,000</u>
Available Fund Balance - Ending	<u>\$ 6,330,949</u>	<u>\$ 5,327,022</u>	<u>\$ 7,162,126</u>	4,947,132
Less 3 Months Expenditures				4,525,387
Available Fund Balance - FYE 06/30/19				<u>\$ 421,745</u>

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED REVENUE SUMMARY
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	EXPECTED 2017-2018	BUDGET 2018-2019	% of Revenue
AD VALOREM TAXES	\$ 8,428,787	\$ 8,563,590	\$ 8,887,614	\$ 9,262,647	\$ 9,568,356	\$ 9,633,039	58.02%
OTHER TAXES & LICENSES	230,577	191,005	215,047	178,000	229,928	213,500	1.29%
UNRESTRICTED INTERGOVT REVENUE	4,228,255	4,509,375	4,731,922	3,886,800	4,391,000	4,074,000	24.54%
RESTRICTED INTERGOVT REVENUE	417,431	415,755	498,731	407,200	413,269	407,600	2.46%
PERMITS & FEES	471,035	496,744	497,244	343,500	454,900	351,000	2.11%
SALES & SERVICES	1,090,953	1,214,054	1,188,703	1,172,845	1,214,925	1,282,699	7.73%
INVESTMENT EARNINGS	15,664	30,272	52,553	35,000	105,000	100,000	0.60%
OTHER	630,380	825,524	612,611	609,317	615,802	539,717	3.25%
OTHER FINANCING SOURCES	703,500	-	-	-	-	-	0.00%
	<u>\$ 16,216,582</u>	<u>\$ 16,246,319</u>	<u>\$ 16,684,425</u>	<u>\$ 15,895,309</u>	<u>\$ 16,993,180</u>	<u>\$ 16,601,555</u>	



Town of Southern Pines
General Fund
Schedule of Revenues
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018 as of 07/01/17	BUDGET 2017-2018 as of 05/02/18	EXPECTED REVENUES 2017-2018	BUDGET 2018-2019
AD VALOREM TAXES:							
Current	\$ 8,380,021	\$ 8,526,671	\$ 8,854,601	\$ 9,224,647	\$ 9,224,647	\$ 9,530,356	\$ 9,595,039
Delinquent	26,521	16,861	16,383	20,000	20,000	20,000	20,000
Penalties & Interest	22,245	20,058	16,630	18,000	18,000	18,000	18,000
TOTAL AD VALOREM TAXES	8,428,787	8,563,590	8,887,614	9,262,647	9,262,647	9,568,356	9,633,039
OTHER TAXES & LICENSES:							
Short-Term Rental Property Tax	33,651	39,382	46,925	35,000	35,000	55,428	50,000
Solid Waste Disposal Tax	8,273	8,428	9,018	8,000	8,000	9,000	9,000
Privilege/Beer - Wine License	28,150	0	2,315	0	0	2,500	1,500
Alcoholic Beverage Ctrl	120,790	143,195	156,789	135,000	135,000	163,000	153,000
Cablevision	39,713	0	0	0	0	0	0
TOTAL OTHER TAXES	230,577	191,005	215,047	178,000	178,000	229,928	213,500
UNRESTRICTED INTERGOVT REVENUE:							
Article 39 Sales Tax - 1%	1,226,323	1,276,687	1,376,458	1,112,000	1,112,000	1,270,000	1,170,000
Article 40 Local Sales Tax - 1/2%	623,235	668,205	707,447	578,000	578,000	670,000	593,000
Article 42 Local Sales Tax - 1/2%	607,977	628,382	670,029	569,500	569,500	610,000	566,000
Article 44 1/2%-Hold Harmless	555,084	604,295	665,866	526,000	526,000	630,000	568,000
Beer and Wine Tax	62,426	58,550	60,927	55,800	55,800	58,000	58,000
Video Programming	164,370	161,043	164,610	156,500	156,500	158,000	156,500
Utilities Franchise/Sales	988,840	1,112,213	1,086,585	889,000	889,000	995,000	962,500
TOTAL UNRESTRICTED INTERGOVERNMENTAL	4,228,255	4,509,375	4,731,922	3,886,800	3,886,800	4,391,000	4,074,000
RESTRICTED INTERGOVT REVENUE:							
Powell Bill Allocation	400,905	404,887	402,027	400,000	400,000	405,234	400,000
State Aid Library	6,395	6,382	6,290	6,200	6,200	6,267	6,600
Library Grants	4,510	0	0	0	0	0	0
Recreation Grants	715	921	709	1,000	1,000	1,400	1,000
FEMA Revenue	0	0	87,601	0	0	0	0
On-Behalf of Pymts. - Fire	0	0	0	0	0	0	0
Fire Grants	1,750	0	0	0	0	0	0
Police Grants	3,156	3,565	2,104	0	0	368	0
TOTAL RESTRICTED INTERGOVERNMENTAL	417,431	415,755	498,731	407,200	407,200	413,269	407,600
PERMITS AND FEES:							
Inspections	368,621	325,942	384,893	275,000	275,000	350,000	275,000
Planning	21,986	18,199	24,829	14,500	14,500	40,000	25,000
Homeowner Recovery Fee	1,960	2,100	2,360	1,000	1,000	2,100	1,000
Street Department	36,146	53,711	35,677	25,000	25,000	37,000	25,000
Fire	100	200	7,753	0	0	300	0
Public Works	21,567	54,262	24,772	15,000	15,000	11,500	12,000
Police Department	20,655	42,330	16,960	13,000	13,000	14,000	13,000
TOTAL PERMITS AND FEES	471,035	496,744	497,244	343,500	343,500	454,900	351,000

Town of

Chartered 1887

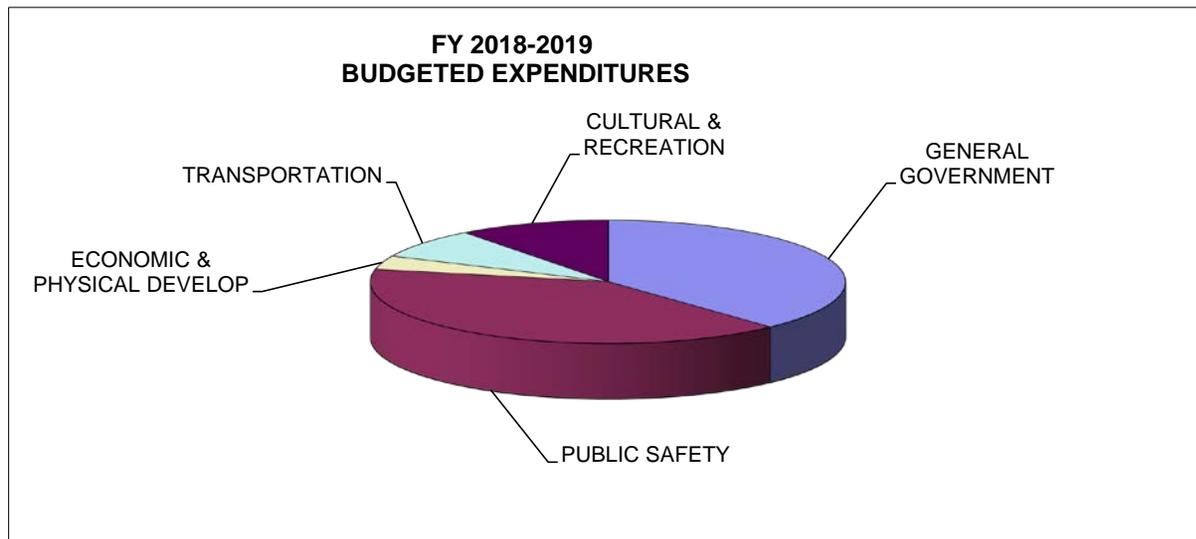
Southern Pines

Town of Southern Pines
General Fund
Schedule of Revenues
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018 as of 07/01/17	BUDGET 2017-2018 as of 05/02/18	EXPECTED REVENUES 2017-2018	BUDGET 2018-2019
SALES AND SERVICES:							
Library	41,971	44,681	41,472	37,000	37,000	41,000	37,000
Recreation Fees	211,742	216,554	195,117	185,000	185,000	190,000	185,000
Police Extra Duty	0	54,618	52,511	57,000	57,000	59,000	72,000
Fire Extra Duty	0	0	1,080	0	0	225	0
Rents	286,867	318,267	296,946	303,700	303,700	305,400	262,360
Facility Rental - Recreation	30,000	28,839	28,885	27,000	27,000	30,000	27,000
Court Facilities Fee	1,402	1,919	464	700	700	300	300
Reservoir Park	5,500	5,500	6,000	6,000	6,000	6,000	6,000
Disposal Fee/Recycling Fee	513,471	543,676	566,228	556,445	556,445	583,000	693,039
TOTAL SALES AND SERVICES	1,090,953	1,214,054	1,188,703	1,172,845	1,172,845	1,214,925	1,282,699
INVESTMENT EARNINGS:	15,664	30,272	52,553	35,000	35,000	105,000	100,000
OTHER:							
Surplus Property Sales	47,607	171,199	19,030	30,000	30,000	10,000	15,000
Miscellaneous Revenue	36,878	52,247	71,460	30,100	70,275	80,000	30,000
Demolition Liens	3,627	25,622	0	0	0	350	0
Fire Donations	15,100	4,431	3,654	0	3,750	12,095	0
Court Costs	1,466	2,596	6,523	2,500	2,500	3,200	2,500
Cemetery	1,250	2,125	1,375	1,000	1,000	1,000	1,000
County Contribution - Fire/Rescue	47,000	46,000	0	0	0	0	0
Fire District Revenue	475,277	493,585	503,109	496,292	496,292	504,122	488,217
Donations	2,175	27,719	7,460	3,000	5,500	5,035	3,000
TOTAL OTHER REVENUE	630,380	825,524	612,611	562,892	609,317	615,802	539,717
OTHER FINANCING SOURCES							
Financing Proceeds	703,500	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	703,500	0	0	0	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	16,216,582	16,246,319	16,684,425	15,848,884	15,895,309	16,993,180	16,601,555
FUND BALANCE [(ADD TO)/USE OF]:	(403,153)	(1,123,926)	(1,040,629)	2,567,470	3,571,397	1,736,293	2,214,994
REVENUES AFTER ADDITIONS/ REDUCTIONS FROM FUND BALANCE	\$ 15,813,429	\$ 15,122,393	\$ 15,643,796	\$ 18,416,354	\$ 19,466,706	\$ 18,729,473	\$ 18,816,549

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED EXPENDITURE SUMMARY
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	EXPECTED EXPENDITURES 2017-2018	BUDGET 2018-2019
GENERAL GOVERNMENT	\$ 5,342,386	\$ 5,649,446	\$ 5,752,033	\$ 6,964,555	\$ 6,730,760	\$ 6,891,647
PUBLIC SAFETY	6,256,950	5,959,829	6,233,795	7,861,845	7,743,694	7,246,554
ECONOMIC & PHYSICAL DEVELOP	663,143	697,898	596,360	672,008	633,230	648,615
TRANSPORTATION	1,403,694	1,114,923	1,108,984	1,402,135	1,390,257	1,423,639
CULTURAL & RECREATION	1,476,523	1,487,857	1,570,067	1,814,785	1,746,982	1,864,458
SUB-TOTAL	15,142,696	14,909,953	15,261,239	18,715,328	18,244,923	18,074,913
NON-DEPARTMENTAL & TRANSFERS	670,733	212,440	382,557	751,378	484,550	741,636
TOTAL	\$ 15,813,429	\$ 15,122,393	\$ 15,643,796	\$ 19,466,706	\$ 18,729,473	\$ 18,816,549



Function	Departments
General Government	Legislation, Administration, Information Technology, Financial Services, Public Works/Sanitation, Fleet Maintenance, Building & Grounds
Public Safety	Police-Patrol, Police-Communications, Police-Investigations, Fire
Economic & Physical Development	Planning & Inspections
Transportation	Street
Cultural & Recreation	Library, Recreation

TOWN OF SOUTHERN PINES
GENERAL FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018 as of 07/01/17	BUDGET 2017-2018 as of 05/02/18	EXPECTED EXPENDITURES 2017-2018	BUDGET 2018-2019
Legislative	\$ 151,481	\$ 168,280	\$ 153,655	\$ 184,411	\$ 198,911	\$ 197,998	\$ 166,303
General Administration	541,269	555,967	576,044	627,887	627,887	614,758	679,283
Information Technology	590,443	725,829	714,383	821,674	831,493	831,408	771,911
Financial Services	559,284	594,342	613,730	731,304	731,304	677,995	766,399
Police Administration and Patrol	2,736,531	2,831,325	3,042,341	3,698,460	3,726,932	3,679,479	3,552,127
Police Communications	369,608	368,589	395,153	477,599	477,599	438,496	504,064
Investigations	738,262	778,024	796,314	917,271	917,271	900,769	848,754
Fire/Rescue	2,412,549	1,981,891	1,999,987	2,154,729	2,740,043	2,724,950	2,341,609
Planning and Inspections	663,143	697,898	596,360	672,008	672,008	633,230	648,615
Street Maintenance	1,403,694	1,114,923	1,108,984	1,179,706	1,402,135	1,390,257	1,423,639
Public Works/Sanitation	1,761,370	1,789,966	1,838,401	2,183,164	2,183,164	2,076,148	2,226,428
Fleet Maintenance	303,977	337,753	310,450	346,873	346,873	345,980	343,694
Recreation	660,060	671,534	769,118	828,976	878,340	858,314	915,639
Library	816,463	816,323	800,949	936,445	936,445	888,668	948,819
Building and Grounds	1,403,062	1,421,309	1,506,370	2,005,923	2,005,923	1,947,473	1,895,879
Special Appropriations:							
Sponsorships	5,500	6,000	1,000	1,000	1,000	1,000	2,500
Economic Development-Dues	25,000	25,000	25,000	25,000	25,000	25,000	26,250
Economic Incentive	0	24,000	12,000	12,000	12,000	12,000	12,000
Shaw House	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Special Appropriations	31,500	56,000	39,000	39,000	39,000	39,000	41,750
Non-Departmental:							
W/S Indirect Costs	(1,016,869)	(903,277)	(981,995)	(986,277)	(986,277)	(986,277)	(1,021,577)
Installment Purchase-Building Fd	0	0	0	25,026	25,026	0	0
Installment Purchase-Fire Sub-Sta	0	0	0	241,802	241,802	0	530,022
Installment Purchase St. Sweeper	38,820	77,640	77,640	38,820	38,820	38,820	0
Installment Purchase Police Stat	582,844	566,681	550,516	534,355	534,355	534,355	518,191
Installment Purchase Fire Vehicle	157,638	161,396	161,396	80,698	80,698	80,698	0
Total Non-Departmental	(237,567)	(97,560)	(192,443)	(65,576)	(65,576)	(332,404)	26,636
Total Expenditures	14,905,129	14,812,393	15,068,796	17,739,854	18,649,752	17,912,519	18,101,549
Transfers:							
Transfer to Cap Proj-Fire Sub-Stat	433,300	0	0	0	35,000	35,000	0
Transfer to Cap Proj-Unpaved St	150,000	150,000	92,500	185,000	185,000	185,000	230,000
Transfer to Cap Proj-Fiber Optics	0	0	0	59,000	76,593	76,593	0
Transfer to Cap Proj-Storm Water	50,000	0	100,000	0	0	0	0
Transfer to Cap Proj-Pool Park	0	0	0	0	87,861	87,861	0
Transfer to Cap-Bike Transportation	75,000	0	0	0	0	0	0
Transfer to Cap-Downtown Park	50,000	50,000	150,000	185,000	185,000	185,000	35,000
Transfer to Cap-Recreation Improv	0	0	80,000	97,500	97,500	97,500	100,000
Transfer to Cap-Proj-Parking Lots	0	0	0	0	0	0	200,000
Transfer to General Capital Reserve	0	110,000	2,500	0	0	0	0
Transfer to Cap Proj-Sidewalk	150,000	0	150,000	150,000	150,000	150,000	150,000
Total Transfers	908,300	310,000	575,000	676,500	816,954	816,954	715,000
Total Expenditures/Transfers	\$ 15,813,429	\$ 15,122,393	\$ 15,643,796	\$ 18,416,354	\$ 19,466,706	\$ 18,729,473	\$ 18,816,549

EXPENDITURE SUMMARY

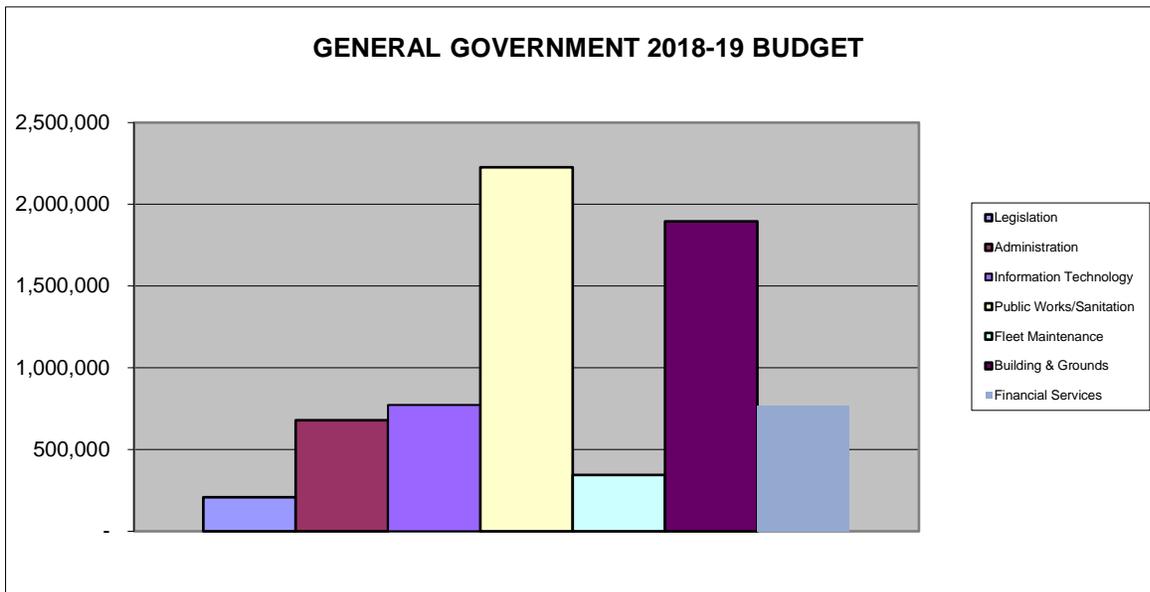
Fund: General

Function: General Government

General Fund Departments/Functions:

Legislation, Administration, Information Technology, Financial Services, Public Works/Sanitation, Fleet Maintenance, Building & Grounds

Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 2,617,386	\$ 2,949,321	\$ 2,813,809	\$ 3,029,817
Operating	3,005,679	3,723,237	3,612,954	3,861,830
Capital Outlay	128,968	291,997	303,997	-
Total	\$ 5,752,033	\$ 6,964,555	\$ 6,730,760	\$ 6,891,647



EXPENDITURE SUMMARY

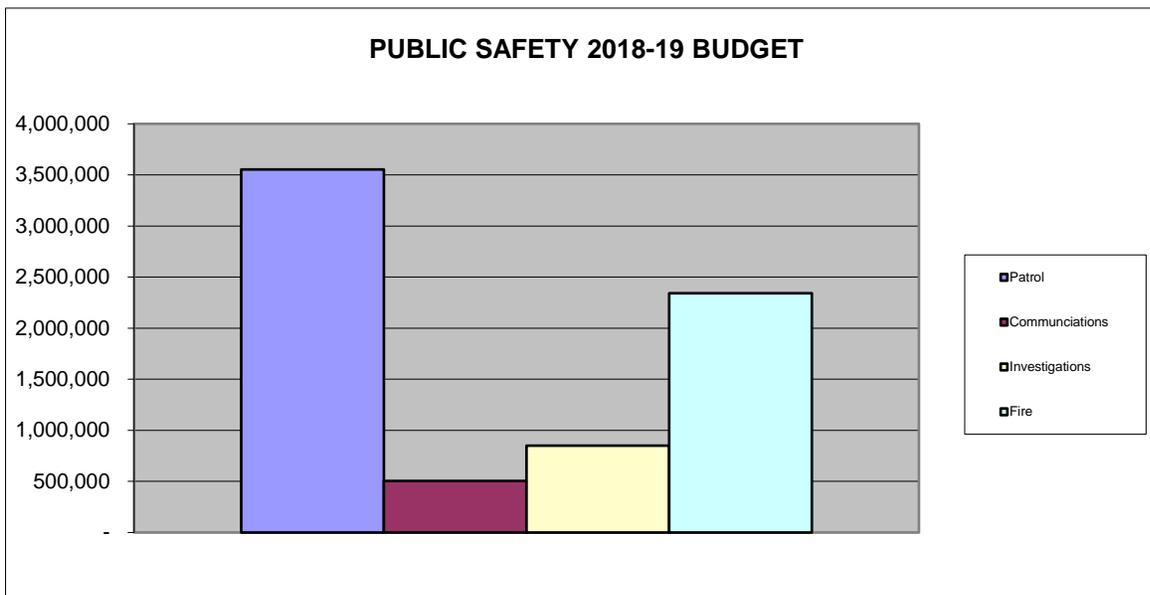
Fund: General

Function: Public Safety

General Fund Departments/Functions:

Police Patrol, Police Communications, Police Investigations, Fire

Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 5,060,876	\$ 5,540,069	\$ 5,431,981	\$ 5,897,363
Operating	991,133	1,287,418	1,123,783	1,230,191
Capital Outlay	181,786	1,034,358	1,187,930	119,000
Total	\$ 6,233,795	\$ 7,861,845	\$ 7,743,694	\$ 7,246,554



EXPENDITURE SUMMARY

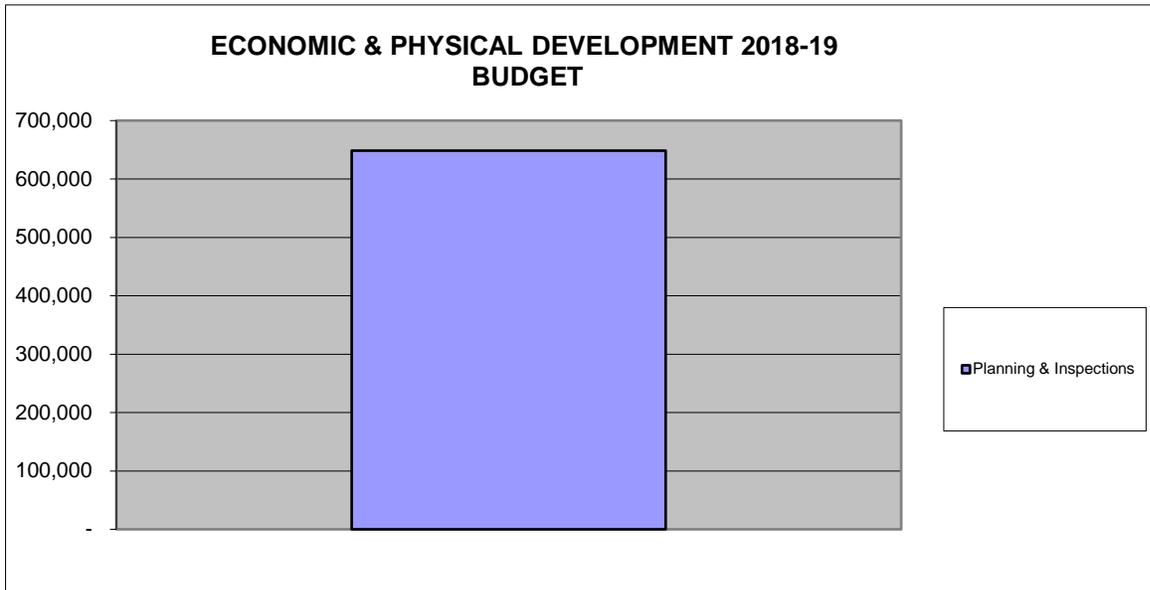
Fund: General

Function: Economic & Physical
Development

General Fund Departments/Functions:

Planning & Inspections

Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 525,424	\$ 541,678	\$ 524,569	\$ 561,336
Operating	48,502	99,330	77,661	87,279
Capital Outlay	22,434	31,000	31,000	-
Total	\$ 596,360	\$ 672,008	\$ 633,230	\$ 648,615



EXPENDITURE SUMMARY

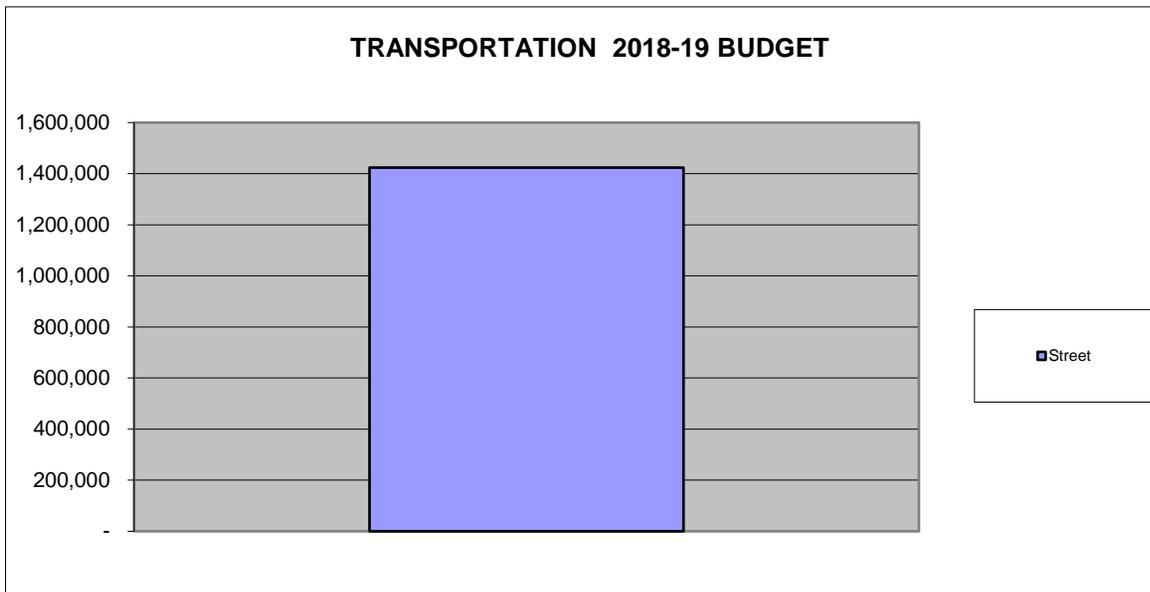
Fund: General

Function: Transportation

General Fund Departments/Functions:

Transportation

Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 493,177	\$ 519,284	\$ 508,202	\$ 545,585
Operating	369,481	434,992	402,454	413,054
Capital Outlay	246,326	447,859	479,601	465,000
Total	\$ 1,108,984	\$ 1,402,135	\$ 1,390,257	\$ 1,423,639



EXPENDITURE SUMMARY

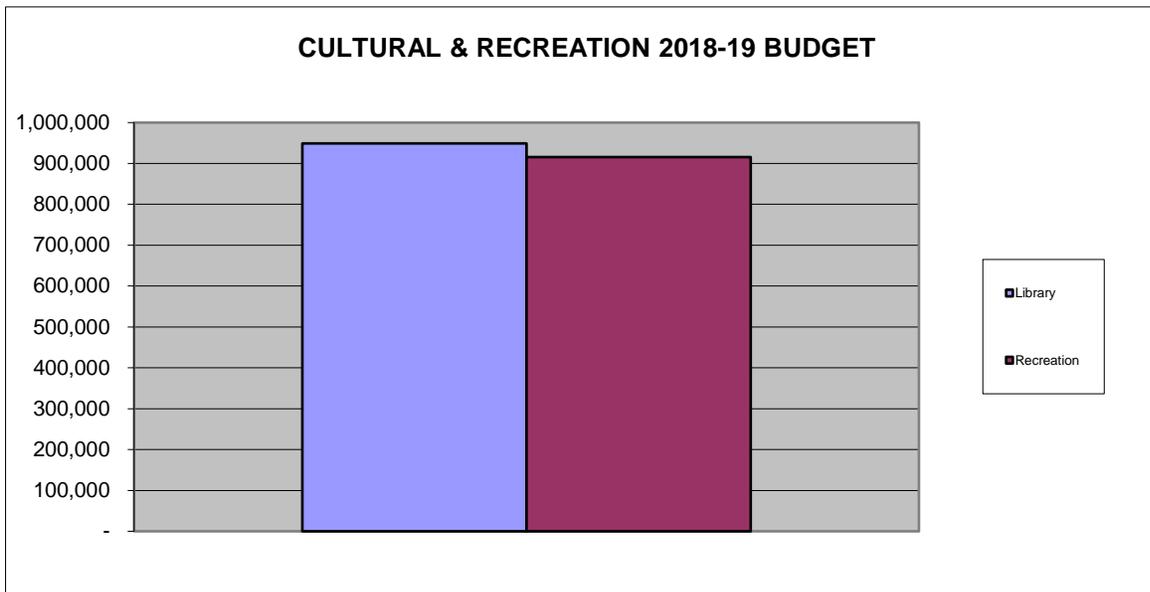
Fund: General

Function Cultural & Recreation

General Fund Departments/Functions:

Library, Recreation

Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 1,021,925	\$ 1,160,680	\$ 1,117,103	\$ 1,193,890
Operating	477,056	624,105	605,879	670,568
Capital Outlay	71,086	30,000	24,000	-
Total	\$ 1,570,067	\$ 1,814,785	\$ 1,746,982	\$ 1,864,458



LEGISLATIVE

Narrative: The Legislative Department is the policy making body of the Town. It is comprised of a Mayor and four Councilmembers. The Southern Pines Town Council considers and adopts ordinances to provide for the health, safety and overall quality of life for the citizens of Southern Pines and decides the service levels provided by the Town for its citizens.

The Legislative Department budget is in place to capture expenditures required for the support of the Town Council to include: wages, office supplies, equipment, travel, training and education, dues and subscriptions as well as expenditures required for the creation, filing and organization of the official records of all Town Council business and meetings.

Additional expenditures in this department include cost of the Town's legal counsel and any special appropriations made by Council in support of local activities and organizations.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Agenda Items Considered:	106	100	100
- Consent	52	50	50
- Miscellaneous	5	8	6
- Architectural Reviews	40	45	40
- Workshop Items	13	15	12

LEGISLATIVE

Fund: General

Function: General Government

Goal: To provide overall guidance for municipal operations.

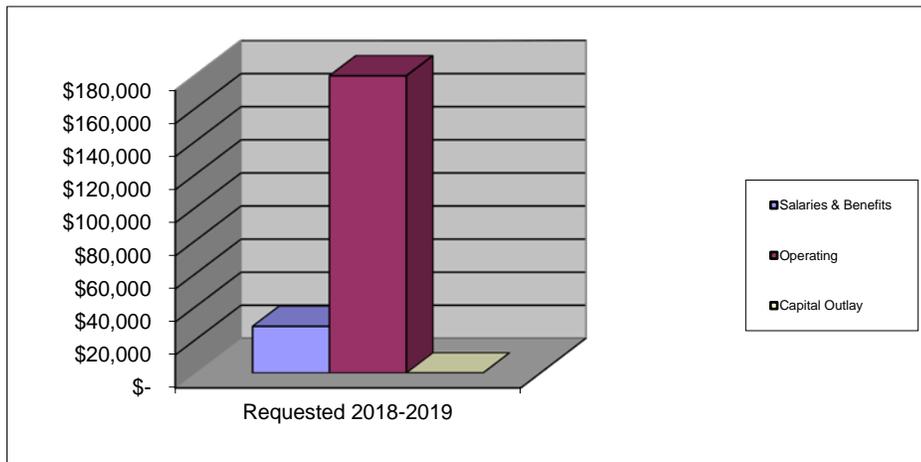
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 28,453	\$ 28,271	\$ 28,473	\$ 28,271
Operating	164,202	209,640	208,525	179,782
Capital Outlay	-	-	-	-
Total	\$ 192,655	\$ 237,911	\$ 236,998	\$ 208,053

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 192,655	\$ 237,911	\$ 236,998	\$ 208,053

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	-	-	-	-

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Legislative	Function: General Government			Fund: 10	Department: 410	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
104100200	SALARIES & WAGES	\$ 26,262	\$ 26,449	\$ 26,262	\$ -	\$ 26,262	0.0%
104100500	FICA EXPENSE	2,009	2,024	2,009	-	2,009	0.0%
	EMPLOYEE BENEFITS	28,271	28,473	28,271	-	28,271	
104101400	TRAINING & TRAVEL	3,450	3,385	3,600	-	3,600	4.3%
104103300	DEPARTMENTAL SUPPLIES	28,100	25,195	24,300	-	24,300	-13.5%
104104500	CONTRACTUAL SERVICES	40,300	43,963	11,850	-	11,850	-70.6%
104104510	INS-PROPERTY & GENERAL	9,245	7,898	8,687	-	8,687	-6.0%
104104600	PROFESSIONAL SERVICES	67,000	66,500	67,000	-	67,000	0.0%
104105300	DUES & SUBSCRIPTIONS	22,545	22,584	22,595	-	22,595	0.2%
104106300	SPECIAL APPROPRIATIONS	39,000	39,000	41,750	-	41,750	7.1%
	OPERATING EXPENDITURES	209,640	208,525	179,782	-	179,782	
104107400	CAPITAL OUTLAY	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 237,911</u>	<u>\$ 236,998</u>	<u>\$ 208,053</u>	<u>\$ -</u>	<u>\$ 208,053</u>	

Town of

Chartered 1887

*S*outhern *S*ines

ADMINISTRATION

Narrative: The Administration Department provides funding for the offices of the Town Manager and the Director of Administrative Services.

The Town Manager serves as the chief administrative officer of the Town. The Town Manager is responsible and accountable to the Mayor and the Town Council for the general management of all Town operations. The Governing Board's policy guidelines are directed through this office to the various departments within the Town. The Town Manager is responsible for reporting and recommending to the Governing Body on all matters of interest in the Town. The Town Manager assumes responsibility for submission of a proposed annual operating budget.

Administrative Services is responsible for the divisions of Human Resources, Purchasing, Risk Management, Public Relations and management of the office of the Municipal Clerk. Within this purview lies responsibility for all employee performance management, compensation and benefit program strategies and policies, adherence to all federal and state laws for payroll calculation, compliance with and required reporting on mandated employee related laws, statutes and regulations, a safety and wellness program, a decentralized purchasing department including the generation, review and approval of all purchase orders as well as compliance with NC purchasing, bidding and procurement statutes, risk management for the Town to include liability, property, vehicle and workers' compensation insurance coverages, and all responsibilities of the office of a North Carolina Municipal Clerk to include preparation for all Town Council meetings and maintaining all legal documents and permanent records of the Town.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Applications Received	1,706	1,934	2,125
Full Time Employees Hired	31	35	35
Part Time Employees Hired	32	35	35
Recordable Employee Injuries/Illnesses	10	8	7
Total GL/Property/Vehicle Claims Filed	17	13	13
Purchase Orders Processed	967	800	800
Requests to Discard/Sell/Recycle Surplus	71	50	75

ADMINISTRATION

Fund: General

Function: General Government

To provide top level support to the Town Council and Town Manager, and serve as a support and liaison to the eight departments of the Town.

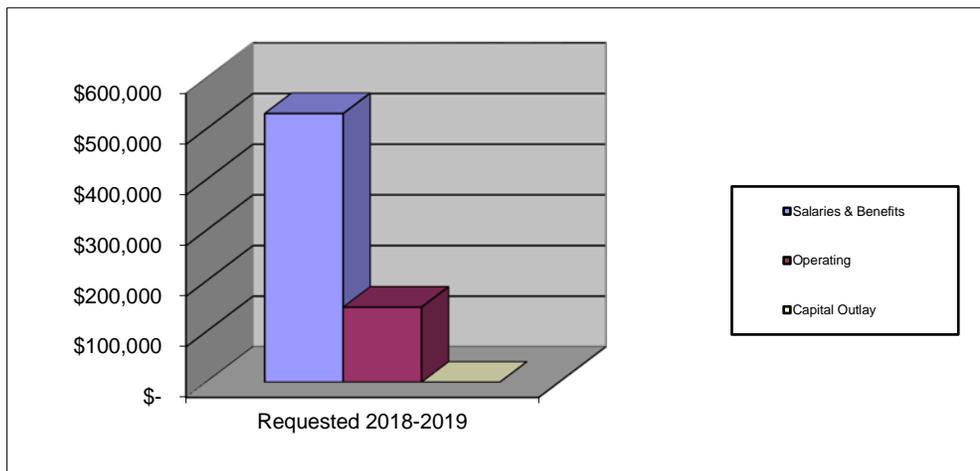
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 490,533	\$ 512,067	\$ 508,125	\$ 530,655
Operating	85,511	115,820	106,633	148,628
Capital Outlay	-	-	-	-
Total	\$ 576,044	\$ 627,887	\$ 614,758	\$ 679,283

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 576,044	\$ 627,887	\$ 614,758	\$ 679,283

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	6.0	6.0	6.0	6.0
Budgeted Employees-Part Time	-	-	-	-

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Administration	Function: General Government			Fund: 10	Department: 420	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
104200200	SALARIES & WAGES	\$ 383,092	\$ 382,997	\$ 394,116	\$ -	\$ 394,116	2.9%
104200400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
104200500	FICA EXPENSE	29,307	29,300	30,150	-	30,150	2.9%
104200600	GROUP INSURANCE EXPENSE	41,983	37,973	46,126	-	46,126	9.9%
104200700	RETIREMENT EXPENSE	29,038	28,939	30,781	-	30,781	6.0%
104200800	DEFERRED COMPENSATION	28,647	28,916	29,482	-	29,482	2.9%
	EMPLOYEE BENEFITS	512,067	508,125	530,655	-	530,655	
104201100	POSTAGE	725	950	1,050	-	1,050	44.8%
104201200	PRINTING	3,450	350	3,350	-	3,350	-2.9%
104201300	TELEPHONE	2,390	2,500	2,530	-	2,530	5.9%
104201400	TRAINING & TRAVEL	27,750	15,350	31,700	-	31,700	14.2%
104201401	TUITION REIMBURSEMENT	8,000	8,000	9,000	-	9,000	12.5%
104201800	UTILITIES	4,250	3,800	4,325	-	4,325	1.8%
104202600	ADVERTISING-HR	8,000	7,500	8,000	-	8,000	0.0%
104202610	ADVERTISING-LEGAL	11,000	13,000	14,000	-	14,000	0.0%
104203100	AUTO OPERATING	6,000	6,000	6,000	-	6,000	0.0%
104203300	DEPARTMENTAL SUPPLIES	10,150	8,225	8,450	-	8,450	-16.7%
104204500	CONTRACTUAL SERVICES	17,000	28,245	26,995	-	26,995	58.8%
104204510	INS-PROPERTY & GENERAL	4,295	3,421	3,763	-	3,763	-12.4%
104204600	PROFESSIONAL SERVICES	2,000	-	20,000	-	20,000	900.0%
104204800	COMMITTEE EXPENDITURES	3,800	2,600	3,800	-	3,800	0.0%
104204900	EAP EXPENDITURES	-	1,030	-	-	-	0.0%
104205000	WELLNESS INITIATIVES	1,500	-	-	-	-	0.0%
104205300	DUES & SUBSCRIPTIONS	5,510	5,662	5,665	-	5,665	2.8%
	OPERATING EXPENDITURES	115,820	106,633	148,628	-	148,628	
104207401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 627,887</u>	<u>\$ 614,758</u>	<u>\$ 679,283</u>	<u>\$ -</u>	<u>\$ 679,283</u>	

Town of

Chartered 1887

Southern Pines

INFORMATION TECHNOLOGY

Narrative: The Information Technology department provides information technology support as an internal service to Town departments and coordinates the delivery of Geographic Information Systems services for the Town.

Users have reliable hardware, software and network services and support; services and expectations are clearly identified for all departments and management; users in all departments have appropriate access to town-wide coordinated Geographic Information Systems (GIS) data and services; and citizens and other interested parties have web access to Town information and services.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Web visitors www.southernpines.net (town)	424,095	425,000	426,000
IT/GIS work orders submitted	1,670	1,410	1,400
IT/GIS work orders completed	1,570	1,400	1,400

INFORMATION TECHNOLOGY

Fund: General

Function: General Government

Information Technology Goal: To provide technology support to internal Town departments and the delivery of geographic Information Systems for the Town.

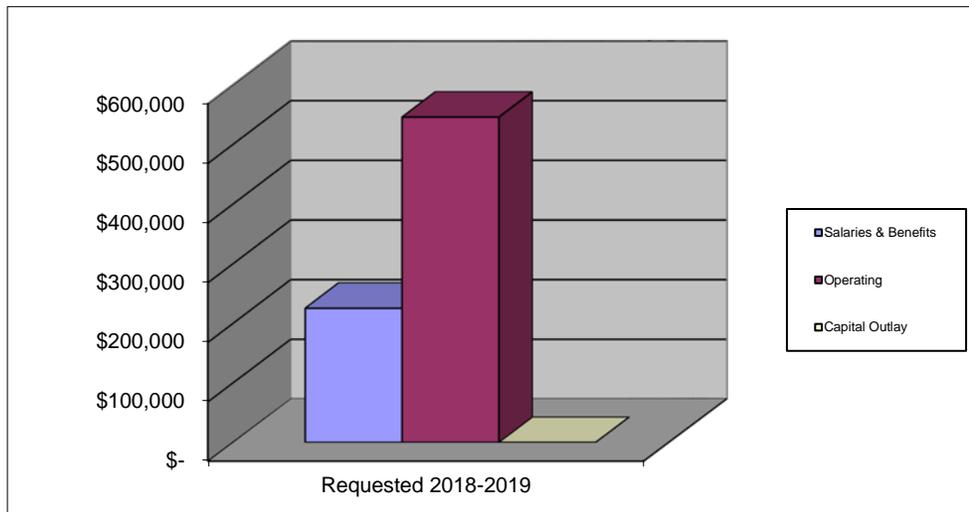
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 178,210	\$ 217,667	\$ 217,427	\$ 225,747
Operating	488,707	525,129	525,284	546,164
Capital Outlay	47,466	88,697	88,697	-
Total	\$ 714,383	\$ 831,493	\$ 831,408	\$ 771,911

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 714,383	\$ 831,493	\$ 831,408	\$ 771,911
Total	\$ 714,383	\$ 831,493	\$ 831,408	\$ 771,911

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees-Full Time	2	3	3	3

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Information Technology	Function: General Government			Fund: 10	Department: 430	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
104300200	SALARIES & WAGES	\$ 163,582	\$ 163,670	\$ 168,257	\$ -	\$ 168,257	2.9%
104300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
104300500	FICA EXPENSE	12,514	12,292	12,872	-	12,872	2.9%
104300600	GROUP INSURANCE EXPENSE	20,992	20,996	23,064	-	23,064	9.9%
104300700	RETIREMENT EXPENSE	12,400	12,367	13,141	-	13,141	6.0%
104300800	DEFERRED COMPENSATION	8,179	8,102	8,413	-	8,413	2.9%
	EMPLOYEE BENEFITS	217,667	217,427	225,747	-	225,747	
104301100	POSTAGE	100	100	100	-	100	0.0%
104301300	TELEPHONE	30,000	30,000	40,730	-	40,730	35.8%
104301400	TRAINING & TRAVEL	14,800	10,000	16,750	-	16,750	13.2%
104301600	EQUIPMENT MAINTENANCE	500	500	500	-	500	0.0%
104302200	LEASED EQUIPMENT	-	-	-	-	-	0.0%
104303300	DEPARTMENTAL SUPPLIES	122,295	140,320	100,700	-	100,700	-17.7%
104304500	CONTRACTUAL SERVICES	356,144	342,444	385,298	-	385,298	8.2%
104304510	INS-PROPERTY & GENERAL	1,190	1,670	1,836	-	1,836	54.3%
104305300	DUES & SUBSCRIPTIONS	100	250	250	-	250	150.0%
	OPERATING EXPENDITURES	525,129	525,284	546,164	-	546,164	
104307401	CAPITAL-SOFTWARE/COMP EQ	88,697	88,697	-	-	-	0.0%
104307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	88,697	88,697	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 831,493</u>	<u>\$ 831,408</u>	<u>\$ 771,911</u>	<u>\$ -</u>	<u>\$ 771,911</u>	

Town of

Chartered 1887

Southern Pines

FINANCIAL SERVICES

Narrative: The Financial Services Department provides funding for the office of the Finance Division.

The Finance Division is responsible for managing all of the fiscal affairs of the Town and supports all Town departments through accounting and financial reporting and the budgetary process. The Finance Division includes such activities as accounting services, investments, grant management and reporting, financial analysis, budget preparation and preparation of amendments to the budget.

The division is also responsible for payment of all Town bills, processing of payroll, completion and filing of monthly, quarterly and yearly state and federal reports, maintenance of capital asset files and other related functions. Issuance and administration of long-term debt is a function of the division. Finance also administers the Town's cash management program and invests available funds accordingly. Preparation and distribution of the audited Comprehensive Annual Financial Report, which reflects the financial position of the Town at year-end, is the responsibility of the division.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Direct Deposit Stubs Issued	5,187	5,275	5,381
Payroll Checks Issued	183	114	120
Vendor Checks Issued	4,033	3,867	3,950
Invoices Processed	5,052	4,844	4,950
Reconciliations Performed	4,622	4,726	4,859
Financial Reports	1,026	1,040	1,050

FINANCIAL SERVICES

Fund: General

Function: General Government

Finance Division Goal: To support Town Citizens, Council and departments through accurate and timely financial reports, administration of the annual budget, financial management, and cash management.

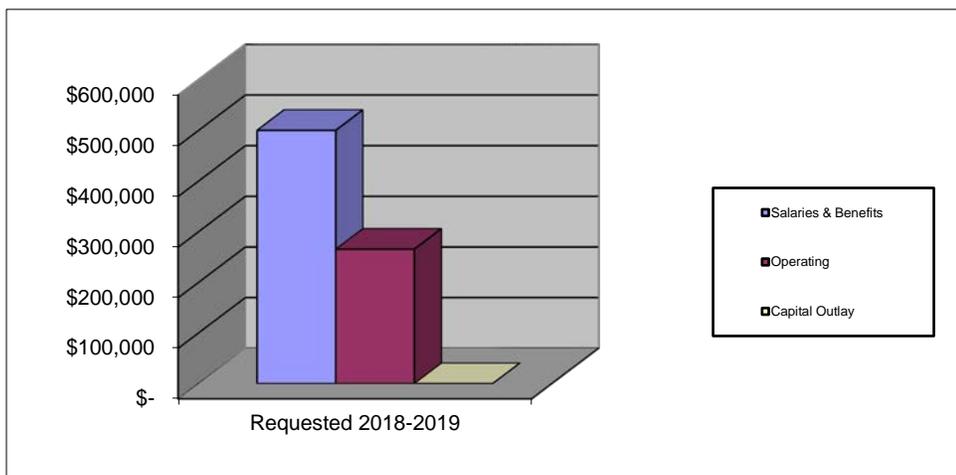
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 358,047	\$ 486,788	\$ 425,863	\$ 500,492
Operating	255,683	244,516	252,132	265,907
Capital Outlay	-	-	-	-
Total	\$ 613,730	\$ 731,304	\$ 677,995	\$ 766,399

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 613,730	\$ 731,304	\$ 677,995	\$ 766,399

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	5.0	6.0	6.0	6.0
Budgeted Employees-Part Time	-	-	-	-

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Financial Services	Function: General Government			Fund: 10	Department: 440	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
104400200	SALARIES & WAGES	\$ 369,962	\$ 329,834	\$ 377,190	\$ -	\$ 377,190	2.0%
104400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
104400500	FICA EXPENSE	28,302	24,716	28,855	-	28,855	2.0%
104400600	GROUP INSURANCE EXPENSE	41,983	31,206	46,127	-	46,127	9.9%
104400700	RETIREMENT EXPENSE	28,043	24,708	29,460	-	29,460	5.1%
104400800	DEFERRED COMPENSATION	18,498	15,399	18,860	-	18,860	2.0%
	EMPLOYEE BENEFITS	486,788	425,863	500,492	-	500,492	
104401100	POSTAGE	4,450	5,180	5,450	-	5,450	22.5%
104401200	PRINTING	6,750	6,025	6,750	-	6,750	0.0%
104401300	TELEPHONE	1,820	1,590	1,820	-	1,820	0.0%
104401400	TRAINING & TRAVEL	10,000	6,500	10,000	-	10,000	0.0%
104401600	EQUIPMENT MAINTENANCE	3,315	3,264	3,365	-	3,365	1.5%
104401800	UTILITIES	6,600	6,200	7,000	-	7,000	6.1%
104402200	LEASED EQUIPMENT	3,900	3,600	3,900	-	3,900	0.0%
104403300	DEPARTMENTAL SUPPLIES	20,250	16,250	15,250	-	15,250	-24.7%
104404400	BANK SERVICE CHARGE	10,000	9,000	10,000	-	10,000	0.0%
104404500	CONTRACTUAL SERVICES	6,500	7,919	6,500	-	6,500	0.0%
104404505	COUNTY COLLECTION FEE	137,000	157,000	162,000	-	162,000	18.2%
104404510	INS-PROPERTY & GENERAL	3,966	3,402	3,745	-	3,745	-5.6%
104404600	PROFESSIONAL SERVICES	26,350	22,595	26,500	-	26,500	0.6%
104404920	BAD DEBT EXPENSE	2,500	2,500	2,500	-	2,500	0.0%
104405300	DUES & SUBSCRIPTIONS	1,115	1,107	1,127	-	1,127	1.1%
	OPERATING EXPENDITURES	244,516	252,132	265,907	-	265,907	
104407401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 731,304</u>	<u>\$ 677,995</u>	<u>\$ 766,399</u>	<u>\$ -</u>	<u>\$ 766,399</u>	

Town of

Chartered 1887

*S*outhern *S*ines

POLICE - PATROL

Narrative: The Police Department is responsible for the protection of life and property of the citizens of Southern Pines and their guests. This is accomplished by patrolling the Town in marked and unmarked patrol cars, investigating violations, enforcing the law and working together with the citizens to minimize problems that lead to crime. The Patrol Division responds to police and non-police related calls for service at the request of citizens, or upon observation of the officer and directs follow-up investigations as circumstances require. Patrol officers also conduct some follow-up investigations on reported crimes and work with the community and other Town of Southern Pines departments to bring resolution to issues of concern. Patrol officers work with the community in a problem-solving mode to address public safety and quality of life issues. Working with other Town departments, officers are often the conduit for information or assistance.

The Patrol Division and its associated patrolling activity are considered to be a primary law enforcement function, but the activity of this division embraces much more than the act of patrolling. Officers may be engaged in a variety of activities which can range from traditional response to requests for service, to alternate strategies for the delivery of police services which is often the case keeping with trusted community policing philosophies embraced by the department.

The Division is comprised of thirty (30) full time sworn law enforcement officers assigned to four (4) Patrol Teams (five (5) Patrol Teams, Fall, 2018), two (2) sworn part time law enforcement officer, as well as one (1) civilian Community Services/Accreditation Manager, three (3) sworn law enforcement officers in the Administration Division, one (1) civilian Administrative Assistant, one (1) Property and Evidence Technician and one (1) part time Administrative Assistant/Records Clerk.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Calls for Service/Officer Initiated Activity	30,200	33,000	34,000
Traffic Accident Investigations	996	1,100	1,200
Preliminary Reports Completed	1,233	1,400	1,500
Arrests	654	660	700
Victims Contacted through Contact Program	214	220	230
Traffic Stops	1,655	1,700	1,725
Traffic Citations	1,051	1,100	1,100
Traffic Warnings (Written)	544	600	650
Community Policing Activities/Presentations	216	225	250

POLICE-ADMINISTRATION/PATROL

Fund: General

Function: Public Safety

Patrol Division Goal: To provide protection of life and property to the citizens of Southern Pines and their guests.

Administration Division Goal: To ensure the collection and flow of documentation relating to police activities.

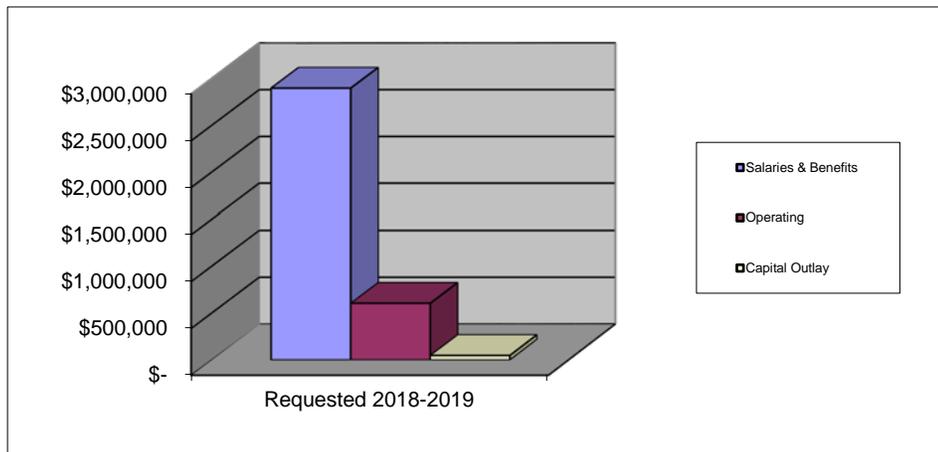
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 2,364,233	\$ 2,644,605	\$ 2,557,951	\$ 2,899,122
Operating	496,322	678,330	576,531	605,005
Capital Outlay	181,786	403,997	544,997	48,000
Total	\$ 3,042,341	\$ 3,726,932	\$ 3,679,479	\$ 3,552,127

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Fees	\$ 69,471	\$ 70,000	\$ 73,000	\$ 85,000
Grants	2,104	-	368	-
General Revenues	2,970,766	3,656,932	3,606,111	3,467,127
Total	\$ 3,042,341	\$ 3,726,932	\$ 3,679,479	\$ 3,552,127

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	31.0	35.0	35.0	36.0
Budgeted Employees-Part Time	4.0	4.0	4.0	4.0

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Vehicle Replacement \$ 48,000



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Police-Administration/Patrol	Function: Public Safety			Fund: 10	Department: 511	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105110200	SALARIES & WAGES	\$ 1,796,786	\$ 1,767,928	\$ 1,963,344	\$ -	\$ 1,963,344	9.3%
105110300	OVERTIME	133,000	100,000	133,000	-	133,000	0.0%
105110130	SEPARATION ALLOWANCE	32,533	32,533	32,533	-	32,533	0.0%
105110150	PD EXTRA DUTY FEE	40,000	30,000	40,000	-	40,000	0.0%
105110250	SRT/CNT ACTIVATION STIPEND	-	5,000	7,500	-	7,500	0.0%
105110400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105110500	FICA EXPENSE	150,689	145,574	164,005	-	164,005	8.8%
105110600	GROUP INSURANCE EXPENSE	237,902	233,868	276,758	-	276,758	16.3%
105110700	RETIREMENT EXPENSE	157,961	151,689	177,544	-	177,544	12.4%
105110800	401K EMPLOYER SHARE	95,734	91,359	104,438	-	104,438	9.1%
	EMPLOYEE BENEFITS	2,644,605	2,557,951	2,899,122	-	2,899,122	
105111100	POSTAGE	2,000	900	2,000	-	2,000	0.0%
105111400	TRAINING & TRAVEL	26,000	26,000	30,000	-	30,000	15.4%
105111600	EQUIPMENT MAINTENANCE	11,400	18,000	7,000	-	7,000	-38.6%
105111700	AUTO REPAIR	33,715	15,000	20,000	-	20,000	-40.7%
105111800	UTILITIES	70,000	60,000	67,000	-	67,000	-4.3%
105113100	AUTO OPERATING	69,600	35,000	45,000	-	45,000	-35.3%
105113300	DEPARTMENTAL SUPPLIES	195,310	156,690	169,450	-	169,450	-13.2%
105113500	LAUNDRY & CLEANING	15,400	8,000	11,000	-	11,000	-28.6%
105113600	UNIFORMS	55,480	45,000	31,000	-	31,000	-44.1%
105114500	CONTRACTUAL SERVICES	76,290	82,200	74,500	-	74,500	-2.3%
105114510	INS-PROPERTY & GENERAL	101,445	114,141	125,555	-	125,555	23.8%
105114600	PROFESSIONAL SERVICES	14,500	11,700	16,200	-	16,200	11.7%
105114800	GRANT EXPENDITURES	3,290	2,100	3,300	-	3,300	0.3%
105115300	DUES & SUBSCRIPTIONS	3,900	1,800	3,000	-	3,000	-23.1%
	OPERATING EXPENDITURES	678,330	576,531	605,005	-	605,005	
105117402	CAPITAL MOTOR VEHICLE	388,997	529,997	48,000	-	48,000	-87.7%
105117403	CAPITAL OTHER EQUIPMENT	15,000	15,000	-	-	-	0.0%
	CAPITAL OUTLAY	403,997	544,997	48,000	-	48,000	
	TOTAL EXPENDITURES	<u>\$ 3,726,932</u>	<u>\$ 3,679,479</u>	<u>\$ 3,552,127</u>	<u>\$ -</u>	<u>\$ 3,552,127</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Police-Patrol	Function:	Public Safety
Project Title	Vehicle Replacement	Fund:	General

Project Description:

Funding is requested to replace one (1) aging Patrol Division vehicle in accordance with the Town of Southern Pines Vehicle Replacement Schedule. This request will also provide resources to equip the vehicle for immediate emergency services. The result will be increased safety for the officer and the public, as well as reduced vehicle maintenance costs and down-time. In addition, this vehicle will allow for the installation and carrying of needed equipment to effectively carry out the daily duties of a Patrol Officer.

Costs	2018-2019
Capital – Motor Vehicle	\$48,000
Total	\$48,000

POLICE - COMMUNICATIONS

Narrative: The mission of the Communications Division is to monitor, receive and dispatch emergency and routine police calls for service as quickly and efficiently as possible to all areas with the Town of Southern Pines. In addition, the Communications Division processes misdirected telephone calls intended for law enforcement or public service agencies/departments and promptly relays this information to the agency/department having jurisdiction. The speed and accuracy information flows through the Communications Division are measures of the agency's capability to respond to the needs of the community. The Communications Division also interfaces with state and national law enforcement agencies and communications systems as well as the Moore County 911 system and the Southern Pines Fire Department. These services assure our citizens of quality emergency attention and guarantees that units in the field receive needed information and assistance necessary to respond to those requests. The Communications Center also serves as crucial support to the police officer in the field, providing timely, accurate information necessary to help the officer do a thorough, safe professional job. In addition, the Communications Center documents all activities and works closely with Administration Division to guarantee that proper documentation is collected and entered into the computerized records management system.

The Division is comprised of five (5) Telecommunicators (full-time), one (1) Telecommunicator (part-time), one Call Taker (part-time) and one (1) Communications Supervisor. All employees assigned to the Communications Division receive extensive training and certifications in all aspects of their duties and responsibilities.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Calls for Service/Officer Initiated Activities	30,200	34,000	36,200
Phone Calls Taken by Telecommunicators	46,756	50,600	55,000
Walk-in/Other Requests	2350	2430	2600

POLICE-COMMUNICATIONS

Fund: General

Function: Public Safety

Communications Division Goal: To monitor, receive and dispatch emergency and routine police calls for service.

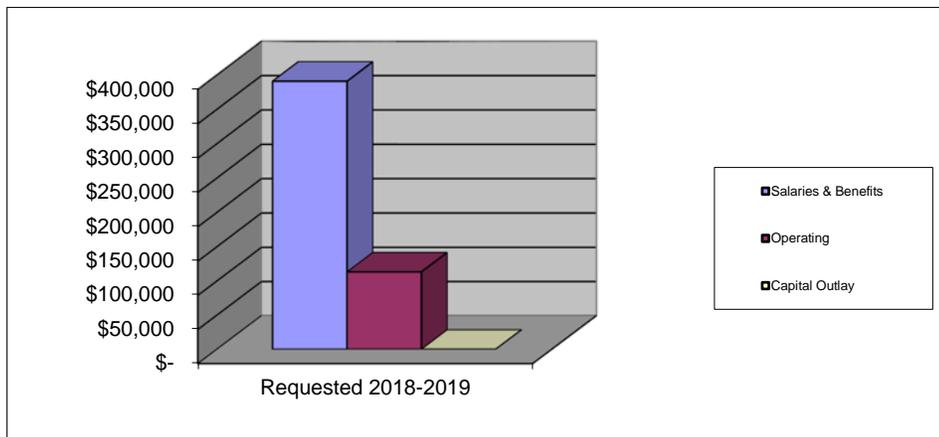
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 313,077	\$ 374,622	\$ 336,024	\$ 390,820
Operating	82,076	102,977	102,472	113,244
Capital Outlay	-	-	-	-
Total	\$ 395,153	\$ 477,599	\$ 438,496	\$ 504,064

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 395,153	\$ 477,599	\$ 438,496	\$ 504,064

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees - Full Time	6	6	6	6
Budgeted Employees - Part Time	2	2	2	2

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Police-Communications	Function: Public Safety		Fund: 10	Department: 514		
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105140200	SALARIES & WAGES	\$ 260,151	\$ 233,148	\$ 267,851	\$ -	\$ 267,851	3.0%
105140300	OVERTIME	20,000	20,000	22,000	-	22,000	10.0%
105140400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105140500	FICA EXPENSE	21,432	19,366	22,174	-	22,174	3.5%
105140600	GROUP INSURANCE EXPENSE	41,983	36,158	46,127	-	46,127	9.9%
105140700	RETIREMENT EXPENSE	18,713	16,606	19,917	-	19,917	6.4%
105140800	DEFERRED COMPENSATION	12,343	10,746	12,751	-	12,751	3.3%
	EMPLOYEE BENEFITS	374,622	336,024	390,820	-	390,820	
105141300	TELEPHONE	27,000	30,000	31,000	-	31,000	14.8%
105141400	TRAINING & TRAVEL	3,000	2,000	5,000	-	5,000	66.7%
105141600	EQUIPMENT MAINTENANCE	36,000	33,000	35,000	-	35,000	-2.8%
105142100	RENT	7,000	6,000	7,000	-	7,000	0.0%
105143300	DEPARTMENTAL SUPPLIES	10,600	10,600	13,600	-	13,600	28.3%
105143600	UNIFORMS	3,750	3,750	3,750	-	3,750	0.0%
105144500	CONTRACTUAL SERVICES	11,000	11,000	11,000	-	11,000	0.0%
105144510	INS-PROPERTY & GENERAL	4,027	5,722	6,294	-	6,294	56.3%
105145300	DUES & SUBSCRIPTIONS	600	400	600	-	600	0.0%
	OPERATING EXPENDITURES	102,977	102,472	113,244	-	113,244	
105147403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 477,599</u>	<u>\$ 438,496</u>	<u>\$ 504,064</u>	<u>\$ -</u>	<u>\$ 504,064</u>	

Town of

Chartered 1887

*S*outhern *S*ines

POLICE - INVESTIGATIONS

Narrative: The Investigation Division of the Southern Pines Police Department is responsible for the in depth investigation of criminal activity occurring in the community. These investigations include the interviewing of complainants, witnesses and suspects. The Division also has responsibility for the gathering and documenting of physical crime scene evidence and processing of all evidence and property collected. This documentation is then compiled into a criminal case file for proper disposition. The Investigation Division is also responsible for maintaining the property and evidence facility and submitting all evidence for analysis.

Additional responsibilities of the Investigation Division includes conducting follow-up investigations of cases involving juvenile offenders, processing youth arrests, preparing and presenting court cases in which a juvenile is involved and diverting juvenile offenders from the juvenile justice system when appropriate.

The Investigation Division collaborates closely with federal, state and local law enforcement agencies to address illegal drug activity in Southern Pines and surrounding communities with two investigators specifically assigned to conduct narcotics related investigations. In addition, specialty assignments and training include participating in the North Carolina Internet Crimes Against Children (ICAC) Task Force and administering Voice Stress Analysis (VSA) examinations.

Through organized investigative case management, the Division strives to ensure all criminal investigations are given appropriate follow-up. Investigators in this division remain proactive using proven community based policing philosophies and practices to prevent, minimize or eliminate crime.

The Division is comprised of six (6) Investigators, one (1) Investigator-Sergeant, one (1) Investigator-Lieutenant and one (1) part time Crime Scene Technician.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Crimes Reported	1233	1500	1400
Crimes Reviewed by Investigations	1233	1500	1400
Cases Assigned to Investigations Division	590	800	700
Property/Evidence Processed	2600	2700	2800

POLICE-INVESTIGATIONS

Fund: General

Function: Public Safety

Investigations Division Goal: To investigate reported and non-reported criminal activity in the community.

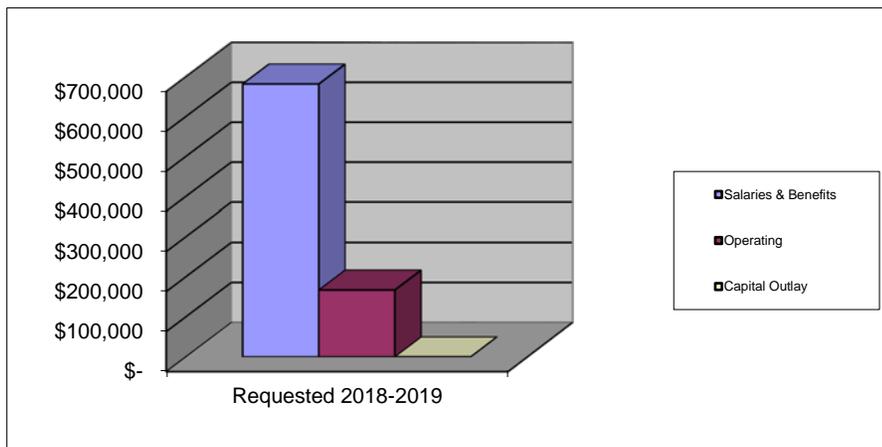
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 687,501	\$ 725,653	\$ 744,182	\$ 681,604
Operating	108,813	156,618	107,354	167,150
Capital Outlay	-	35,000	49,233	-
Total	\$ 796,314	\$ 917,271	\$ 900,769	\$ 848,754

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 796,314	\$ 917,271	\$ 900,769	\$ 848,754

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	9	9	9	8
Budgeted Employees - Part Time	1	1	1	1

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Police-Investigations	Function: Public Safety			Fund: 10	Department: 515	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105150200	SALARIES & WAGES	\$ 496,985	\$ 504,948	\$ 445,139	\$ -	\$ 445,139	-10.4%
105150300	OVERTIME	36,000	26,000	36,000	-	36,000	0.0%
105150130	SEPARATION ALLOWANCE	14,343	24,359	20,672	-	20,672	44.1%
105150150	PD EXTRA DUTY FEE	6,000	16,000	16,000	-	16,000	0.0%
105150250	SRT/CNT ACTIVATION STIPEND	-	2,500	3,500	-	-	0.0%
105150400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105150500	FICA EXPENSE	41,232	42,033	38,299	-	38,299	-7.1%
105150600	GROUP INSURANCE EXPENSE	62,975	58,919	61,502	-	61,502	-2.3%
105150700	RETIREMENT EXPENSE	42,339	43,207	40,188	-	40,188	-5.1%
105150800	401K EMPLOYER SHARE	25,779	26,216	23,804	-	23,804	-7.7%
	EMPLOYEE BENEFITS	725,653	744,182	685,104	-	681,604	
105151100	POSTAGE	750	100	750	-	750	0.0%
105151400	TRAINING & TRAVEL	18,000	7,000	18,000	-	18,000	0.0%
105151700	AUTO REPAIR	6,000	5,000	6,000	-	6,000	0.0%
105152200	LEASED EQUIPMENT	-	-	-	-	-	0.0%
105153100	AUTO OPERATING	19,000	13,000	19,000	-	19,000	0.0%
105153300	DEPARTMENTAL SUPPLIES	19,000	16,000	23,000	-	23,000	21.1%
105153600	UNIFORMS	15,000	13,000	15,000	-	15,000	0.0%
105153900	SPECIAL OPERATIONS	10,000	10,000	14,000	-	14,000	40.0%
105154500	CONTRACTUAL SERVICES	45,700	20,000	45,700	-	45,700	0.0%
105154510	INS-PROPERTY & GENERAL	22,168	22,454	24,700	-	24,700	11.4%
105155300	DUES & SUBSCRIPTIONS	1,000	800	1,000	-	1,000	0.0%
	OPERATING EXPENDITURES	156,618	107,354	167,150	-	167,150	
105157402	CAPITAL-MOTOR VEHICLE	35,000	49,233	-	-	-	0.0%
105157403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	35,000	49,233	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 917,271</u>	<u>\$ 900,769</u>	<u>\$ 852,254</u>	<u>\$ -</u>	<u>\$ 848,754</u>	

Town of

Chartered 1887

*S*outhern *S*ines

FIRE

Narrative: Since our beginning on February 13, 1898, Southern Pines Fire & Rescue has continuously adapted and changed to meet the needs of our community. Our primary goals include life safety, incident stabilization, and property conservation.

We strive to meet these goals through a variety of programs. Each program revolves around our goals and includes Fire and Life Safety Education, Fire Inspections, Fire Prevention, Emergency Medical Response, Hazardous Materials Response, Heavy Rescue and our most well know program Fire Suppression.

Our typical daily duties may consist of fire inspections to eliminate fire code violations, reviewing construction plans, teaching fire and life safety classes to the public, teaching CPR and first aid to the public, smoke detector installation, developing pre-fire plans, fire and arson investigation, disaster preparedness, emergency medical response, public car seat inspection and installation, maintaining the fire station and fire apparatus, maintaining over 1,200 fire hydrants, teaching fire extinguisher use to the public and emergency response to a variety of call types including fires.

The men and women of the Southern Pines Fire Department are dedicated to the education of the public in order to promote life safety and they serve in a professional manner and are always exhibiting care and compassion to our citizens and visitors.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Structure Fires (SP response area)	20	17	18
Structure Fires (Mutual aid districts)	30	24	24
Vehicle Fires	10	12	12
Woods / Brush Fires / Control Burns	65	29	30
Smoke Investigations	26	42	40
Mutual Aid - Other Districts	222	217	220
False Alarms / Alarm Malfunctions / Other Alarms	372	392	400
Auto Accidents / Public Service Calls	508	545	550
Emergency Medical / Ambulance Assist	<u>710</u>	<u>780</u>	<u>785</u>
Total Incident Responses	1963	2058	2079
Fire Inspections	2270	1940	2000
Fire Investigations	39	42	40
Fire & Life Safety Public Education Classes	176	200	215

FIRE

Fund: General

Function: Public Safety

Fire Division Goal: To provide quality protection of life, property, and the environment of our community.

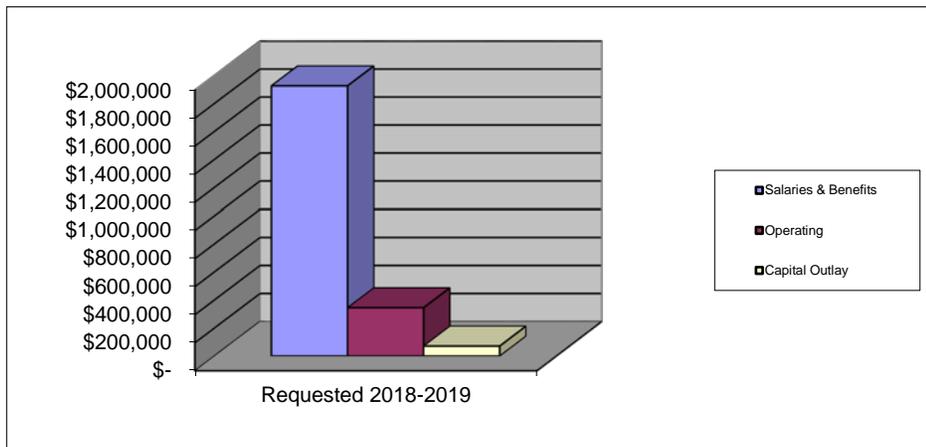
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 1,696,065	\$ 1,795,189	\$ 1,793,824	\$ 1,925,817
Operating	303,922	349,493	337,426	344,792
Capital Outlay	-	595,361	593,700	71,000
Total	\$ 1,999,987	\$ 2,740,043	\$ 2,724,950	\$ 2,341,609

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Fire District	\$ 503,109	\$ 496,292	\$ 504,122	\$ 488,217
Fire Grants	-	-	-	111,700
Donations	3,654	3,750	12,905	-
General Revenues	1,493,224	2,240,001	2,207,923	1,741,692
Total	\$ 1,999,987	\$ 2,740,043	\$ 2,724,950	\$ 2,341,609

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees-Full Time	27.0	27.0	27.0	33.0
Budgeted Employees-Part Time	17.0	17.0	17.0	17.0

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

SUV Replacement	\$ 32,000
Pick-Up Replacement	39,000
Firefighter Positions	76,169



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Fire	Function: Public Safety			Fund: 10	Department: 530	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105300200	SALARIES & WAGES	\$ 1,333,828	\$ 1,342,998	\$ 1,361,410	\$ 51,417	\$ 1,412,827	5.9%
105300150	FIRE EXTRA DUTY FEE	-	70	-	-	-	0.0%
105300300	OVERTIME	12,000	12,000	14,000	-	14,000	16.7%
105300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105300500	FICA EXPENSE	102,956	103,658	105,219	3,934	109,153	6.0%
105300600	GROUP INSURANCE EXPENSE	188,925	183,381	207,569	11,532	219,101	16.0%
105300700	RETIREMENT EXPENSE	94,889	92,589	100,079	4,016	104,095	9.7%
105300800	DEFERRED COMPENSATION	62,591	59,128	64,071	2,570	66,641	6.5%
	EMPLOYEE BENEFITS	1,795,189	1,793,824	1,852,348	73,469	1,925,817	
105301100	POSTAGE	500	350	350	-	350	-30.0%
105301200	PRINTING	250	250	250	-	250	0.0%
105301300	TELEPHONE	10,500	8,600	9,500	-	9,500	-9.5%
105301400	TRAINING & TRAVEL-OPERATE	25,000	25,500	25,000	-	25,000	0.0%
105301401	TRAINING & TRAVEL-INSPECT	4,000	4,000	4,000	-	4,000	0.0%
105301600	EQUIPMENT MAINTENANCE	18,000	18,000	18,000	-	18,000	0.0%
105301700	AUTO REPAIR	38,203	38,000	25,000	-	25,000	-34.6%
105301800	UTILITIES	14,000	13,000	16,000	-	16,000	14.3%
105303100	AUTO OPERATING	31,000	29,000	31,000	-	31,000	0.0%
105303300	DEPARTMENTAL SUPPLIES	78,750	75,656	78,700	2,700	81,400	3.4%
105303500	LAUNDRY & CLEANING	500	600	500	-	500	0.0%
105303600	UNIFORMS	23,000	23,000	23,000	-	23,000	0.0%
105304500	CONTRACTUAL SERVICES	30,050	30,050	31,800	-	31,800	5.8%
105304510	INS-PROPERTY & GENERAL	65,240	62,720	68,992	-	68,992	5.8%
105305300	DUES & SUBSCRIPTIONS	5,500	5,500	5,500	-	5,500	0.0%
105305400	INSURANCE & BONDS	5,000	3,200	4,500	-	4,500	-10.0%
	OPERATING EXPENDITURES	349,493	337,426	342,092	2,700	344,792	
105307402	CAPITAL-MOTOR VEHICLE	567,361	567,361	71,000	-	71,000	0.0%
105307403	CAPITAL-OTHER EQUIPMENT	28,000	26,339	-	-	-	0.0%
	CAPITAL OUTLAY	595,361	593,700	71,000	-	71,000	
	TOTAL EXPENDITURES	<u>\$ 2,740,043</u>	<u>\$ 2,724,950</u>	<u>\$ 2,265,440</u>	<u>\$ 76,169</u>	<u>\$ 2,341,609</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	Vehicle Replacement	Fund:	General

Project Description:

Replace a 2008 Chevrolet Acadia SUV which is assigned to the Assistant Fire Marshal. This vehicle has 96,446 miles on it and is identified in the town vehicle replacement plan for replacement in 2018. This vehicle is also considered a staff vehicle for emergency response, off-duty call back as well as fire inspections and investigations.

This cost estimate includes the vehicle, emergency warning lights, siren, radio transfer, and vehicle marking.

Vehicle Number 832.

Costs	2018-2019
Capital – Motor Vehicle	\$32,000
Total	\$32,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	Pick-Up Truck Replacement	Fund:	General

Project Description:

Replace a 2008 Chevrolet Silverado pick-up truck which is assigned to the Fire Marshal. This truck has 97,282 miles on it and is identified in the town vehicle replacement plan for replacement in 2018. This vehicle is also considered a staff vehicle for emergency response, off-duty call back as well as fire inspections and investigations.

The fire department replacement plan has this vehicle being replaced in the 2018 budget year.

This cost estimate includes the vehicle, emergency warning lights, siren, radio transfer, and vehicle marking.

Vehicle Number 831

Costs	2018-2019
Capital – Motor Vehicle	\$39,000
Total	\$39,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	Firefighter Positions	Fund:	General

Project Description:

Six additional firefighters are being requested through the Staffing for Adequate Fire and Emergency Response Grant (SAFER). This will help with our ever growing emergency call volume. If the grant is awarded, two firefighter will be assigned to each of the three shifts so that daily staffing will go from 7 firefighters to 9 firefighters.

The Fire Department hired 3 full-time firefighters in 2010 and since then, emergency call volume has increased 21%. We currently use a combination of full-time, part-time, and volunteer firefighters to respond to calls. The hiring pool for part-time staff is shrinking and we struggle to recruit and maintain volunteer firefighters.

It is becoming common practice to have multiple calls at the same time. When we have multiple calls, we are challenged with responding in a timely manner with enough qualified and capable staff.

This increase in staffing will assign two additional firefighters to each shift for the Ladder Truck or Rescue Company and improve our ability to respond with qualified, capable staff.

The amount included in the budget for Salaries and Benefits is equal to the 25% match that the SAFER Grant requires. The funds included in the Departmental Supplies are for personal protective equipment for the six firefighters.

Costs	2018-2019
Salary & Benefits – 25% SAFER Grant Match	\$73,469
Departmental Supplies	\$2,700
Total	\$76,169

PLANNING

Narrative: The Planning & Inspections Division provides overall coordination of the Town’s physical and community development activities. Functions of the Planning division of the department include processing entitlement applications such as rezoning, ordinance amendments, and Conditional Use Permits as well as subdivision review. Planning staff also supports the Planning Board, Board of Adjustment, and the Historic District Commission. Planning is the lead division regarding the preparation of land use and land development plans and policies. The Inspections division of the department is responsible for enforcing various other Federal, State, and Town codes, most notably the North Carolina Building Code, Minimum Housing Code, and the Town Code of Ordinances.

Performance Measures:

	2016- 2017 Actual	2017-2018 Projected	2018-2019 Proposed
Zoning-Conditional Use / Rezoning /BOA / HDC / Ordinance Amendment	18	32	30
Subdivision (Final Plat and Minor)	76	90	100
Architectural Review	8	10	15
Building Inspections Performed	1968	2275	2500
Electrical Inspections Performed	1923	2215	2450
Mechanical Inspections Performed	1622	1865	2050
Other Inspections Performed	76	90	100
Plumbing Inspections Performed	1557	1800	1900
Insulation Inspections Performed	644	750	815
Sign Permits Issued	65	50	50
All Nuisance & Zoning Violations	1188	1300	1400
Zoning Permits & Site Plans	112	75	100
Building Permits Issued (Commercial/Residential)	208	230	250
Electrical Permits Issued	148	170	190
Plumbing Permits Issued	192	220	240
Mechanical Permits Issued	499	575	630
Other Permits Issued	240	275	300

FY 2017-18 Accomplishments: During FY 2016-17, the Planning Department, in addition to day-to-day application processing, code enforcement, and inspections, continued work on the Short Term Work Program of the Comprehensive Long Range Plan.

FY 2018-19 Projects: In the upcoming year, the Planning Department seeks to expand our code enforcement efforts with continued coordination with the Public Works Department. The department also plans to continue employee training opportunities bringing more certified personnel to the department and the Town. Progress for the Short Term Work Program will also continue which may include several area plan studies as identified in the Short Term Work Program such as the Old US Highway 1 corridor plan.

PLANNING/INSPECTIONS

Fund: General

Function: Economic & Physical
Development

Planning Division Goal: To provide overall coordination of the Town's physical and community development activities.

Inspections Division Goal: To provide enforcement of applicable codes.

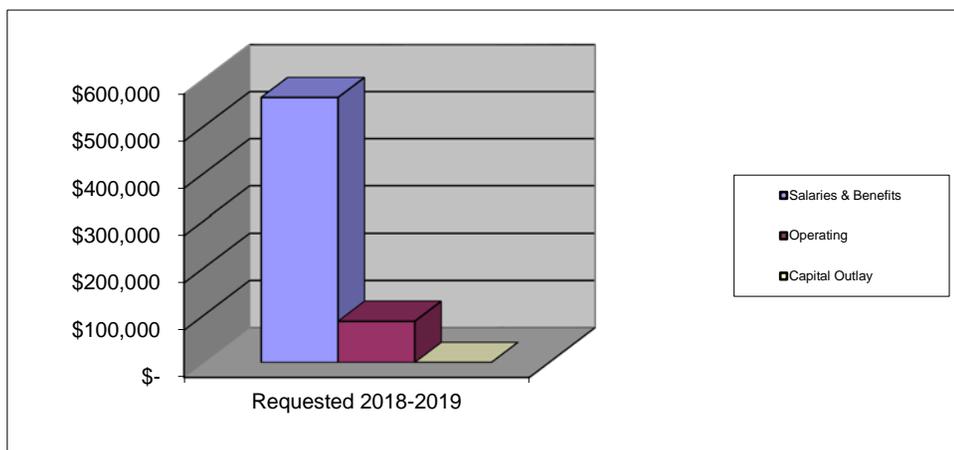
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 525,424	\$ 541,678	\$ 524,569	\$ 561,336
Operating	48,502	99,330	77,661	87,279
Capital Outlay	22,434	31,000	31,000	-
Total	\$ 596,360	\$ 672,008	\$ 633,230	\$ 648,615

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Fees	\$ 409,722	\$ 289,500	\$ 390,000	\$ 300,000
Homeowner Recovery	2,360	1,000	2,100	1,000
General Revenues	184,278	381,508	241,130	347,615
Total	\$ 596,360	\$ 672,008	\$ 633,230	\$ 648,615

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	8	8	8	8

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Planning	Function: Economic & Physical Development			Fund: 10	Department: 540	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105400200	SALARIES & WAGES	\$ 403,976	\$ 393,395	\$ 414,937	\$ -	\$ 414,937	2.7%
105400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105400500	FICA EXPENSE	30,904	30,095	31,743	-	31,743	2.7%
105400600	GROUP INSURANCE EXPENSE	55,978	53,651	61,502	-	61,502	9.9%
105400700	RETIREMENT EXPENSE	30,621	29,687	32,407	-	32,407	5.8%
105400800	DEFERRED COMPENSATION	20,199	17,741	20,747	-	20,747	2.7%
	EMPLOYEE BENEFITS	541,678	524,569	561,336	-	561,336	
105401100	POSTAGE	750	1,000	1,000	-	1,000	33.3%
105401200	PRINTING	500	300	300	-	300	-40.0%
105401300	TELEPHONE	5,000	5,000	5,000	-	5,000	0.0%
105401400	TRAINING & TRAVEL	5,000	7,000	7,000	-	7,000	40.0%
105401600	EQUIPMENT MAINTENANCE	150	150	150	-	150	0.0%
105401700	AUTO REPAIR	2,500	500	2,500	-	2,500	0.0%
105401800	UTILITIES	5,000	5,000	6,000	-	6,000	20.0%
105403100	AUTO OPERATING	5,300	5,000	5,300	-	5,300	0.0%
105403300	DEPARTMENTAL SUPPLIES	6,715	6,515	7,850	-	7,850	16.9%
105404500	CONTRACTUAL SERVICES	31,322	21,322	5,122	-	5,122	-83.6%
105404510	INS-PROPERTY & GENERAL	8,543	6,824	7,507	-	7,507	-12.1%
105404600	PROFESSIONAL SERVICES	22,650	12,650	32,650	-	32,650	44.2%
105404700	CARD PROCESSING FEE	2,000	3,000	3,000	-	3,000	50.0%
105405300	DUES & SUBSCRIPTIONS	2,000	1,500	2,000	-	2,000	0.0%
105406000	HOMEOWNER RECOVERY FD	1,900	1,900	1,900	-	1,900	0.0%
	OPERATING EXPENDITURES	99,330	77,661	87,279	-	87,279	
105407402	CAPITAL-MOTOR VEHICLE	31,000	31,000	-	-	-	0.0%
	CAPITAL OUTLAY	31,000	31,000	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 672,008</u>	<u>\$ 633,230</u>	<u>\$ 648,615</u>	<u>\$ -</u>	<u>\$ 648,615</u>	

Town of

Chartered 1887

Southern Pines

STREETS

Narrative: The objective of the Street Division is to keep all public transportation routes open and in a safe traveling condition. The Street Division plans to maintain approximately 165.84 Lane Miles of paved streets, and 0.98 miles of dirt roads. Maintenance of street and certain off-street drainage facilities is also an important activity. Tasks include the following: pothole and utility cut patching; installation of storm drainage pipe and other improvements; making, installing and repairing traffic and street name signs; concrete sidewalk repair and installation; street sweeping; snow and ice removal; crack-sealing; resurfacing; and general street repair.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Tons of Asphalt Placed (Town Forces)	687	650	650
Sq. Yards of Sidewalk Placed (Town Forces)	123	196	200
Sq. Yards of Sidewalk Placed (Contractor)	833	1,041	737
Linear Feet – Storm Drainage Pipe Installed	187	160	200
Traffic Signs Installed	417	150	200
Miles of Paved Streets Maintained	165.84	166.91	166.91
Miles of Streets Resurfaced	.70	1.13	1.35
Miles of Streets Swept	5,205	4,800	4,800

FY 2017-18 Accomplishments: During FY 2017-18, the division continued the goal of phasing out dirt roads by paving one road each year; Pine Street was paved this year. Additional decorative streets signs were installed in FY 2017-18. We are in Year 2 of our new work order system for tracking work with Mobile 311. The division completed 2.6 miles of crack sealing on Town roads with our new crack-sealing machine. The salt brine operations increased efficiency with new spray tanks. The division also completed two stormwater improvement projects on W. New York Avenue and on W Wisconsin Avenue. FY 2017-18 work also included continued new sidewalk and curb installations per our sidewalk master plan, this year’s project placed sidewalk along Murray Hill Road.

FY 2018-19 Projects: In the FY 2018-19 budget, stormwater projects include funding requests to complete the Village in the Woods neighborhood pipe rehabilitation project. As part of the dirt road repaving schedule, the division seeks to pave Hale Street. Proposed paving projects also include the rehabilitation of approximately one-thousand linear feet of Hunter Trail and continued projects as part of the annual resurfacing of Town roads based on our pavement condition survey. Sidewalk projects planned from the sidewalk master plan include Phase 1 of the Bennett Street sidewalk project.

STREET

Fund: General

Function: Transportation

Street Division Goal: To keep all public transportation routes open and in a safe traveling condition.

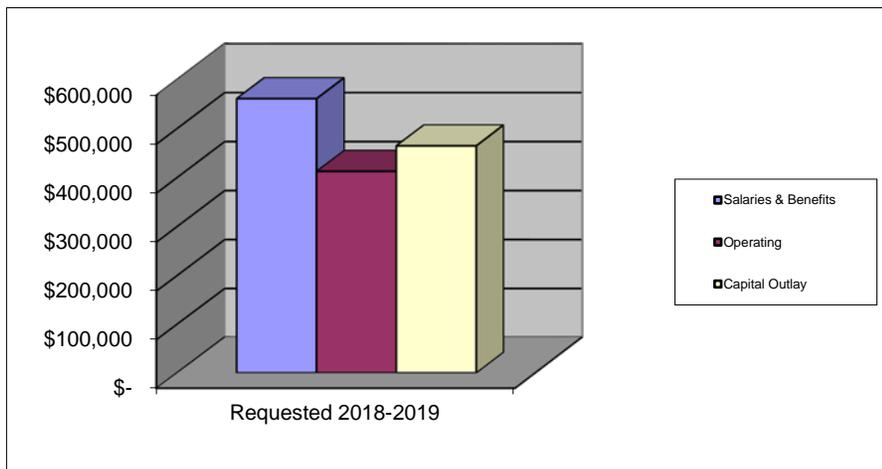
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 493,177	\$ 519,284	\$ 508,202	\$ 545,585
Operating	369,481	434,992	402,454	413,054
Capital Outlay	246,326	447,859	479,601	465,000
Total	\$ 1,108,984	\$ 1,402,135	\$ 1,390,257	\$ 1,423,639

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Powell Bill	\$ 402,027	\$ 400,000	\$ 405,234	\$ 400,000
Street Revenue	35,677	25,000	37,000	25,000
General Revenues	671,280	977,135	948,023	998,639
Total	\$ 1,108,984	\$ 1,402,135	\$ 1,390,257	\$ 1,423,639

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	10	10	10	10

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Hunter Trail Paving	\$ 190,000
Annual Resurfacing	275,000



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Street	Function: Transportation	Fund: 10	Department: 560			
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105600200	SALARIES & WAGES	\$ 365,210	\$ 363,657	\$ 380,597	\$ -	\$ 380,597	4.2%
105600300	OVERTIME	8,500	5,500	8,500	-	8,500	0.0%
105600400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105600500	FICA EXPENSE	28,589	28,241	29,766	-	29,766	4.1%
105600600	GROUP INSURANCE EXPENSE	69,972	65,812	76,878	-	76,878	9.9%
105600700	RETIREMENT EXPENSE	28,327	28,143	30,389	-	30,389	7.3%
105600800	DEFERRED COMPENSATION	18,686	16,849	19,455	-	19,455	4.1%
	EMPLOYEE BENEFITS	519,284	508,202	545,585	-	545,585	
105601300	TELEPHONE	4,500	4,500	4,500	-	4,500	0.0%
105601400	TRAINING & TRAVEL	3,500	3,500	4,000	-	4,000	14.3%
105601600	EQUIPMENT MAINTENANCE	25,000	16,000	25,000	-	25,000	0.0%
105601700	AUTO REPAIR	10,000	9,000	10,000	-	10,000	0.0%
105601800	UTILITIES	145,000	138,000	145,000	-	145,000	0.0%
105603100	AUTO OPERATING	25,000	20,000	25,000	-	25,000	0.0%
105603300	DEPARTMENTAL SUPPLIES	139,070	136,570	132,500	-	132,500	-4.7%
105604500	CONTRACTUAL SERVICES	47,050	41,665	30,700	-	30,700	-34.8%
105604510	INS-PROPERTY & GENERAL	33,542	30,931	34,024	-	34,024	1.4%
105604550	DOWNTOWN STREET LIGHTING	-	-	-	-	-	0.0%
105604600	PROFESSIONAL SERVICES	2,000	2,000	2,000	-	2,000	0.0%
105605300	DUES & SUBSCRIPTIONS	330	288	330	-	330	0.0%
	OPERATING EXPENDITURES	434,992	402,454	413,054	-	413,054	
105607300	PAVING	447,859	428,146	465,000	-	465,000	3.8%
105607402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105607403	CAPITAL-OTHER EQUIPMENT	-	51,455	-	-	-	0.0%
105607405	CAPITAL-BLDGS & STRUCTURE	-	-	-	-	-	0.0%
105607500	CONSTRUCTION	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	447,859	479,601	465,000	-	465,000	
	TOTAL EXPENDITURES	<u>\$ 1,402,135</u>	<u>\$ 1,390,257</u>	<u>\$ 1,423,639</u>	<u>\$ -</u>	<u>\$ 1,423,639</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Street	Function:	General Government
Project Title	Paving - Hunter Trail Road	Fund:	General

Project Description:

The rehabilitation of Hunter Trail. Work includes the replacement of the failed subgrade and then asphalt application to approximately 1000' of failed roadway.

Costs:	2018-2019
Capital - Paving	\$190,000
Total:	\$190,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Street	Function:	General Government
Project Title	Paving - Annual	Fund:	General

Project Description:

Annual project to resurface Town streets and roadways to remain on schedule with pavement condition survey.

Costs:	2018-2019
Capital - Paving	\$275,000
Total:	\$275,000

Town of

Chartered 1887

Southern Pines

PUBLIC WORKS ADMINISTRATIVE/SANITATION

Narrative: The objectives of the Administrative and Sanitation division are to provide administrative and technical functions for the Public Works side of the Community Development Department, which include establishing priorities, training, supervision, developing plans and specifications for the water, sewer, fleet maintenance, buildings and grounds, and streets divisions. The division regularly interacts with citizens, contractors, developers, state and federal agencies. Duties also include administering the solid waste collection contract, the water treatment contract, and enforcement of the Town’s erosion and sedimentation control ordinance and grease trap ordinance. Public Works continues to evolve with greater emphasis placed on performance measurement, accountability, and teamwork strategies.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Miles of Water Line Inspected	0.54	1.60	1.8
Miles of Sewer Line Inspected	0.56	0.80	1.0
Miles of Street Construction Inspected	0	1.0	1.25
Erosion Control Permits Issued	6	8	10
Erosion Control Inspections Site Visits	381	328	400
Recycling Tons Collected	1,116	1,200	1,200
Grease Trap Inspections	236	245	245

FY 2017-18 Accomplishments: The division inspected numerous commercial development sites as improvements were installed and continue to expand in our large commercial developments like Morganton Park and Southern Pines Village. The division provided the same in our residential developments that include Mid-South Club, Talamore Golf Club, Longleaf Golf & Family Club, the Carolina development (Caropines), and Pinehurst #9 (formerly National Golf Club) and with a great number of smaller infill lot projects. The division assisted in the Weymouth Pressure Zone implementation. The Warrior Woods lift station study was completed in FY 2017-18. The division assisted in the design and implementation of paving and sidewalk projects in FY 2017-18. Various water treatment plant upgrade projects as set forth in the Town CIP were completed as well. In FY 2017-18, the solid waste collection contract was in year five of a five-year contract and the contract was renewed for a new, five-year term with Waste Industries.

FY 2018-19 Projects: In FY 2018-19, the solid waste collection contract will in the first year of the renewed five-year contract. Inspections will continue with numerous commercial and residential projects slated for construction. Upgrades per the CIP for the water treatment plant will continue. The initial phases of the Warrior Woods lift station project will be implemented, pending funds. The division will provide assistance and design for a number of other projects including the East Morganton Road CIP water line replacement, the dirt road paving projects, and the continued Sidewalk Master Plan implementation.

PUBLIC WORKS/SANITATION

Fund: General

Function: General Government

Public Works Division Goal: To provide administration and technical functions for the Public Services Division.

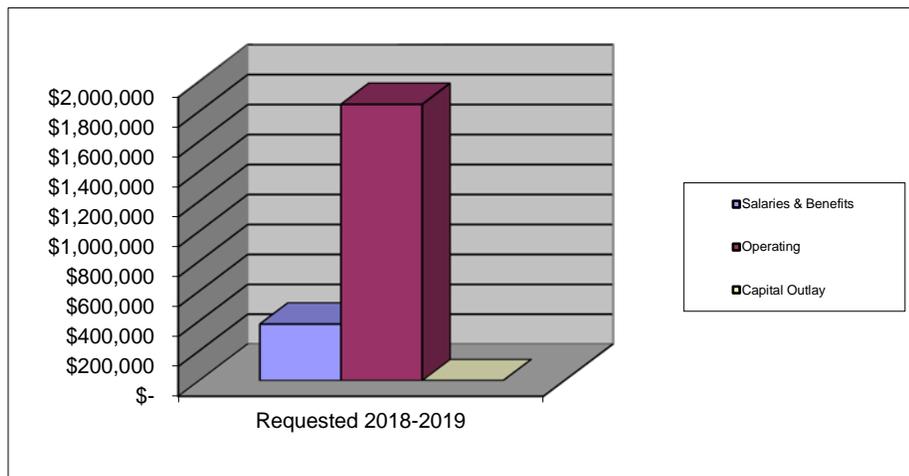
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 356,488	\$ 366,070	\$ 365,889	\$ 379,265
Operating	1,481,913	1,817,094	1,710,259	1,847,163
Capital Outlay	-	-	-	-
Total	\$ 1,838,401	\$ 2,183,164	\$ 2,076,148	\$ 2,226,428

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Fees	\$ 24,772	\$ 15,000	\$ 11,500	\$ 12,000
Disposal Fees	566,228	556,445	583,000	693,039
General Revenues	1,247,401	1,611,719	1,481,648	1,521,389
Total	\$ 1,838,401	\$ 2,183,164	\$ 2,076,148	\$ 2,226,428

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	4.0	4.0	4.0	4.0

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Public Works/Sanitation	Function: General Government			Fund: 10	Department: 565	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105650200	SALARIES & WAGES	\$ 281,195	\$ 281,117	\$ 289,319	\$ -	\$ 289,319	2.9%
105650400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105650500	FICA EXPENSE	21,511	21,506	22,133	-	22,133	2.9%
105650600	GROUP INSURANCE EXPENSE	27,989	27,995	30,751	-	30,751	9.9%
105650700	RETIREMENT EXPENSE	21,315	21,230	22,596	-	22,596	6.0%
105650800	DEFERRED COMPENSATION	14,060	14,041	14,466	-	14,466	2.9%
	EMPLOYEE BENEFITS	366,070	365,889	379,265	-	379,265	
105651100	POSTAGE	200	300	300	-	300	50.0%
105651200	PRINTING	100	100	100	-	100	0.0%
105651300	TELEPHONE	4,100	4,100	4,200	-	4,200	2.4%
105651400	TRAINING & TRAVEL	8,250	8,250	8,250	-	8,250	0.0%
105651700	AUTO REPAIR	1,000	400	1,000	-	1,000	0.0%
105651800	UTILITIES	5,500	5,500	6,500	-	6,500	0.0%
105653100	AUTO OPERATING	10,000	7,000	9,000	-	9,000	-10.0%
105653300	DEPARTMENTAL SUPPLIES	4,500	4,500	4,500	-	4,500	0.0%
105654500	CONTRACTUAL SERVICES	1,767,000	1,663,000	1,795,810	-	1,795,810	1.6%
105654510	INS-PROPERTY & GENERAL	3,394	3,934	4,328	-	4,328	27.5%
105654600	PROFESSIONAL SERVICES	10,000	10,000	10,000	-	10,000	0.0%
105655300	DUES & SUBSCRIPTIONS	3,050	3,175	3,175	-	3,175	4.1%
	OPERATING EXPENDITURES	1,817,094	1,710,259	1,847,163	-	1,847,163	
105657401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105657402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105657403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 2,183,164</u>	<u>\$ 2,076,148</u>	<u>\$ 2,226,428</u>	<u>\$ -</u>	<u>\$ 2,226,428</u>	

Town of

Chartered 1887

Southern Pines

FLEET MAINTENANCE

Narrative: The objective of the Fleet Maintenance Division is to provide regular and preventative maintenance services for all vehicles and equipment operated by the Town. Additionally, the department provides detail records of maintenance and repairs, manages the town fuel system, including inventory and compliance. Fleet Maintenance provides skilled fabrication and welding services and ensures all vehicles meet state inspection criteria. The garage provides specifications for new vehicle purchases and manages disposal of old units.

Performance Measures:

	2016-2017	2017-2018	2018-2019
	Actual	Projected	Proposed
Preventative Maintenance	150	188	175
State Inspections	100	108	112
Tire Changes/Repaired	120	186	175
Brake Repairs	45	35	40
Misc. Repairs	500	252	250
Total Work Orders	915	821	752

FY 2017-18 Accomplishments: During FY 2017-18, the Fleet Maintenance division successfully met all performance measurement goals applied to the division. The Fleet Maintenance division successfully maintained the vehicles of the Town and performed all required State of North Carolina inspections on the fleet. During FY 2017-18, the division implemented the new fleet management software to improve reporting, inventory control, and work order processing. The division continued its maintenance operations on the Town's Fire Truck and police fleet creating more efficiency and reducing downtime for these emergency service vehicles.

FY 2018-19 Projects: In the upcoming year, the Fleet Maintenance division seeks to continue its preventative maintenance and overall maintenance on the Town's fleet.

FLEET MAINTENANCE

Fund: General

Function: General Government

Fleet Maintenance Division Goal: To provide regular an preventive maintenance services for all Town vehicles and equipment.

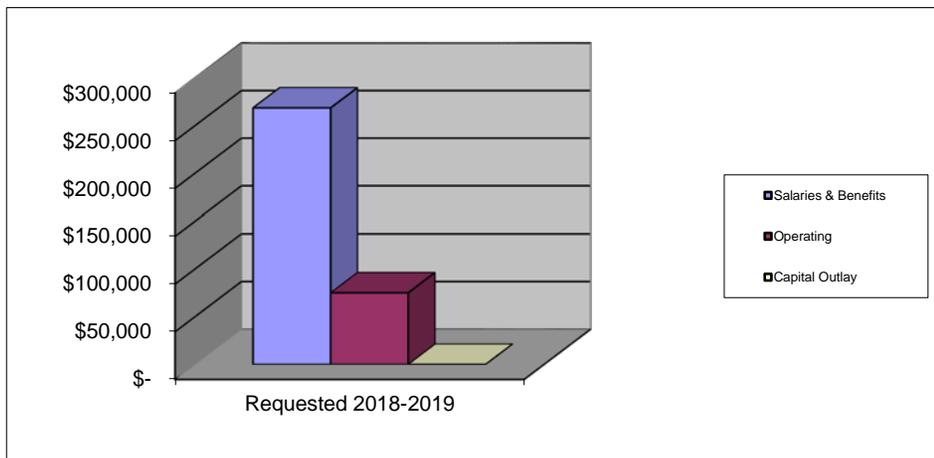
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 249,881	\$ 258,898	\$ 258,778	\$ 268,642
Operating	60,569	65,975	65,202	75,052
Capital Outlay	-	22,000	22,000	-
Total	\$ 310,450	\$ 346,873	\$ 345,980	\$ 343,694

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 310,450	\$ 346,873	\$ 345,980	\$ 343,694

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees-Full Time	4	4	4	4
Budgeted Employees-Part Time	-	-	-	-

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Fleet Maintenance	Function: General Government	Fund: 10	Department: 580			
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
105800200	SALARIES & WAGES	\$ 191,306	\$ 191,558	\$ 196,734	\$ -	\$ 196,734	2.8%
105800300	OVERTIME	750	750	750	-	750	0.0%
105800400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105800500	FICA EXPENSE	14,692	14,446	15,108	-	15,108	2.8%
105800600	GROUP INSURANCE EXPENSE	27,989	27,995	30,751	-	30,751	9.9%
105800700	RETIREMENT EXPENSE	14,558	14,463	15,424	-	15,424	5.9%
105800800	DEFERRED COMPENSATION	9,603	9,566	9,875	-	9,875	2.8%
	EMPLOYEE BENEFITS	258,898	258,778	268,642	-	268,642	
105801300	TELEPHONE	1,200	1,200	1,200	-	1,200	0.0%
105801400	TRAINING & TRAVEL	4,000	4,000	4,000	-	4,000	0.0%
105801600	EQUIPMENT MAINTENANCE	3,000	3,000	3,000	-	3,000	0.0%
105801700	AUTO REPAIR	2,250	2,250	1,800	-	1,800	-20.0%
105801800	UTILITIES	5,000	5,000	5,000	-	5,000	0.0%
105803100	AUTO OPERATING	3,000	3,000	3,000	-	3,000	0.0%
105803300	DEPARTMENTAL SUPPLIES	25,000	25,000	25,000	-	25,000	0.0%
105804500	CONTRACTUAL SERVICES	13,200	13,200	22,700	-	22,700	72.0%
105804510	INS-PROPERTY & GENERAL	8,775	8,002	8,802	-	8,802	0.3%
105805300	DUES & SUBSCRIPTIONS	550	550	550	-	550	0.0%
	OPERATING EXPENDITURES	65,975	65,202	75,052	-	75,052	
105807401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105807402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105807403	CAPITAL-OTHER EQUIPMENT	22,000	22,000	-	-	-	0.0%
	CAPITAL OUTLAY	22,000	22,000	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 346,873</u>	<u>\$ 345,980</u>	<u>\$ 343,694</u>	<u>\$ -</u>	<u>\$ 343,694</u>	

Town of

Chartered 1887

*S*outhern *S*ines

RECREATION & PARKS

Narrative: It is the mission of the Southern Pines Recreation and Parks Department to serve, educate and enhance life for the citizens of Southern Pines. The Southern Pines Recreation and Parks Department maintains quality park & recreation facilities and provides leisure opportunities so that all citizens will receive: PERSONAL BENEFITS in the form of physical fitness, relaxation and revitalization; SOCIAL BENEFITS in the form of stronger and healthier families, ethnic and cultural harmony reduced anti-social behavior, and enriched lives for area citizens; ENVIRONMENTAL BENEFITS in the form of open green space, habitat for native plants and animals; ECONOMIC BENEFITS in the form of more productive and healthier citizens, increased tourism and contributions to the overall quality of life sought by business and industry.

A highlight of this year’s budget is funding for replacement of the playground at the Morganton Road Sports Complex (\$100,000).

In operations, the recreation & parks department strives to offer quality leisure opportunities in youth and adult programming and special events, athletic leagues and classes, senior programming, and through its parks and greenways.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Recreation Program Hours Conducted	6,865	7,200	8,000
Enrolled Participants	19,463	21,000	22,000
Outdoor special Event Permits Issued	40	40	40
Rental of Facilities	633	580	600
Trail Miles Maintained	233	230	230
Reservoir Park – Estimated Visitors	238,779	210,000	210,000

RECREATION

Fund: General

Function: Cultural & Recreation

Recreation Division Goal: To serve, educate and enhance life for the citizens of Southern Pines.

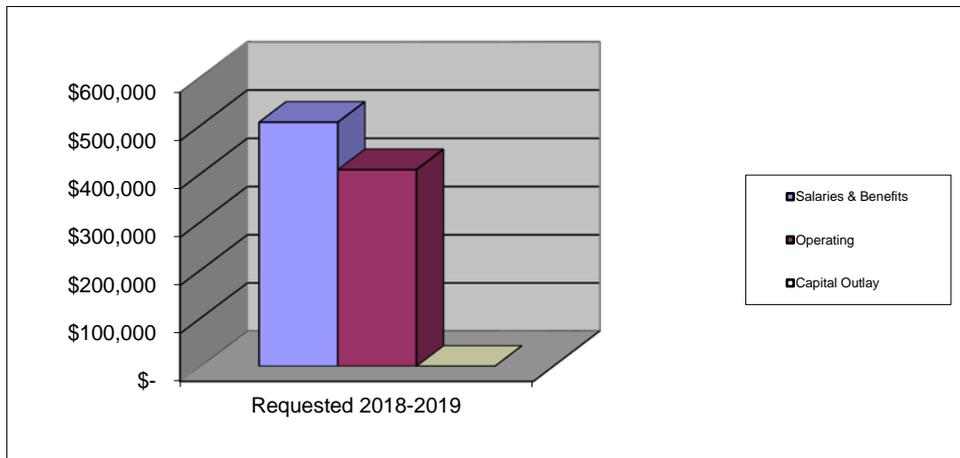
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 440,971	\$ 486,245	\$ 484,744	\$ 507,061
Operating	257,061	362,095	349,570	408,578
Capital Outlay	71,086	30,000	24,000	-
Total	\$ 769,118	\$ 878,340	\$ 858,314	\$ 915,639

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Fees	\$ 195,117	\$ 185,000	\$ 190,000	\$ 185,000
Facility Rental Fees	28,885	27,000	30,000	27,000
Grants	709	1,000	1,400	1,000
General Revenues	544,407	665,340	636,914	702,639
Total	\$ 769,118	\$ 878,340	\$ 858,314	\$ 915,639

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees-Full Time	5.0	5.0	5.0	5.0
Budgeted Employees-Part Time	27	27	27	27

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Recreation	Function: Cultural & Recreation			Fund: 10	Department: 620	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
106200200	SALARIES & WAGES	\$ 387,885	\$ 385,645	\$ 402,531	\$ -	\$ 402,531	3.8%
106200400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
106200500	FICA EXPENSE	29,673	29,502	30,794	-	30,794	3.8%
106200600	GROUP INSURANCE EXPENSE	34,986	34,993	38,439	-	38,439	9.9%
106200700	RETIREMENT EXPENSE	20,306	20,828	21,520	-	21,520	6.0%
106200800	DEFERRED COMPENSATION	13,395	13,776	13,777	-	13,777	2.9%
	EMPLOYEE BENEFITS	486,245	484,744	507,061	-	507,061	
106201100	POSTAGE	500	250	400	-	400	-20.0%
106201200	PRINTING	11,000	10,000	11,000	-	11,000	0.0%
106201300	TELEPHONE	4,950	4,950	4,950	-	4,950	0.0%
106201400	TRAINING & TRAVEL	7,000	6,500	7,000	-	7,000	0.0%
106201500	BUILDING & GROUNDS	30,850	27,800	37,450	-	37,450	21.4%
106201600	EQUIPMENT MAINTENANCE	800	500	800	-	800	0.0%
106201700	AUTO REPAIR	2,500	1,600	2,500	-	2,500	0.0%
106201800	UTILITIES	40,000	38,000	48,000	-	48,000	20.0%
106202100	RENT	3,500	2,000	3,500	-	3,500	0.0%
106203100	AUTO OPERATING	5,500	4,500	5,500	-	5,500	0.0%
106203300	DEPARTMENTAL SUPPLIES	43,200	43,735	50,800	-	50,800	17.6%
106203500	LAUNDRY & CLEANING	350	100	300	-	300	-14.3%
106204500	CONTRACTUAL SERVICES	88,500	80,600	97,400	-	97,400	10.1%
106204501	CONTRACTUAL SERV-GRANT	2,500	1,500	2,500	-	2,500	0.0%
106204510	INS-PROPERTY & GENERAL	18,581	25,435	27,978	-	27,978	50.6%
106204600	PROFESSIONAL SERVICES	5,000	5,000	5,000	-	5,000	0.0%
106204700	CARD PROCESSING FEE	900	1,000	1,200	-	1,200	33.3%
106205300	DUES & SUBSCRIPTIONS	2,100	2,100	2,300	-	2,300	9.5%
106207300	RESERVOIR PARK EXPENSE	94,364	94,000	100,000	-	100,000	6.0%
	OPERATING EXPENDITURES	362,095	349,570	408,578	-	408,578	
106207402	CAPITAL-MOTOR VEHICLE	30,000	24,000	-	-	-	0.0%
106207403	CAPITAL-EQUIPMENT	-	-	-	-	-	0.0%
106207405	CAPITAL-BLD/STRUCTURES	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	30,000	24,000	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 878,340</u>	<u>\$ 858,314</u>	<u>\$ 915,639</u>	<u>\$ -</u>	<u>\$ 915,639</u>	

Town of

Chartered 1887

Southern Pines

LIBRARY

Narrative: The Southern Pines Public Library helps to ensure the continued economic vitality of the Town by providing citizens of Southern Pines with current materials of interest; educational support; reference services; access to information on business and finance; and opportunities for cultural awareness, thereby nurturing a love of reading and a quest for knowledge and life-long learning.

Library programs and services support the vision of the Town's Comprehensive Long Range Plan in the following ways:

Public Facilities and Services: Library customers find materials and information they need and have access to the library building and services when needed.

Education: The Library provides a unique bridge between the Town and local educational services and providers. The Library supports and encourages readers of all ages to help them learn to read and read to learn.

Jobs and Economic Development: The Library collaborates with customers, local businesses, and economic development agencies to promote and support the economic vitality of the Town and its citizens.

Downtown and Shopping: The library is a key civic institution that anchors the northwest end of downtown. The library offers programs and services that draw residents and visitors downtown.

Public Involvement: The Library provides programs and information to help residents be involved and informed citizens and promotes cultural diversity awareness in the community.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Total Circulation – All Materials	128,171	129,000	129,000
Library Attendance	86,804	87,000	88,000
Total In-House Use (estimate)	46,354	46,000	46,000
Volumes added	4,100	4,500	4,500
Volumes withdrawn	3,090	5,500	5,500
Total Programs Held	688	690	700
Total Attendance at Programs (estimate)	15,835	16,500	17,000
Reference/Directional Transactions (estimate)	14,173	12,000	12,000
Interlibrary Loan Transactions	461	400	400
Library Users Registered (total)	7,530	7,500	7,500
Web visitors www.sppl.net (library)	40,607	40,500	40,500

LIBRARY

Fund: General

Function: Cultural & Recreation

Library Division Goal: To provide citizens with materials of interest, educational support, reference services, access to information, and opportunities for cultural awareness.

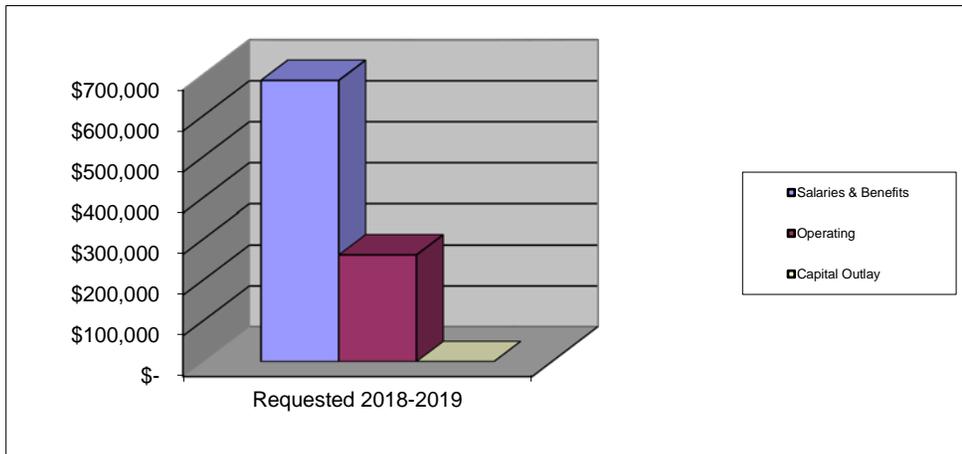
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 580,954	\$ 674,435	\$ 632,359	\$ 686,829
Operating	219,995	262,010	256,309	261,990
Capital Outlay	-	-	-	-
Total	\$ 800,949	\$ 936,445	\$ 888,668	\$ 948,819

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
State Aid	\$ 6,290	\$ 6,200	\$ 6,627	\$ 6,600
Fees	41,472	37,000	41,000	37,000
General Revenues	753,187	893,245	841,041	905,219
Total	\$ 800,949	\$ 936,445	\$ 888,668	\$ 948,819

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees-Full Time	9	9	9	9
Budgeted Employees-Part Time	4	4	4	4

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Library	Function: Cultural & Recreation	Fund: 10	Department: 630			
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
106300200	SALARIES & WAGES	\$ 513,625	\$ 487,296	\$ 518,051	\$ -	\$ 518,051	0.9%
106300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
106300500	FICA EXPENSE	39,292	37,279	39,631	-	39,631	0.9%
106300600	GROUP INSURANCE EXPENSE	62,975	54,294	69,189	-	69,189	9.9%
106300700	RETIREMENT EXPENSE	35,275	32,694	36,555	-	36,555	3.6%
106300800	DEFERRED COMPENSATION	23,268	20,796	23,403	-	23,403	0.6%
	EMPLOYEE BENEFITS	674,435	632,359	686,829	-	686,829	
106301100	POSTAGE	2,500	2,500	3,000	-	3,000	20.0%
106301200	PRINTING	-	-	-	-	-	0.0%
106301300	TELEPHONE	800	800	850	-	850	6.3%
106301400	TRAINING & TRAVEL	11,500	11,500	11,500	-	11,500	0.0%
106301600	EQUIPMENT MAINTENANCE	1,920	1,890	1,920	-	1,920	0.0%
106301800	UTILITIES	35,500	31,000	35,000	-	35,000	-1.4%
106303300	DEPARTMENTAL SUPPLIES	29,750	29,750	29,705	-	29,705	-0.2%
106303400	MATERIALS & LIBRARY BOOKS	105,000	105,000	105,500	-	105,500	0.5%
106303401	STATE AID MATERIALS	6,200	6,627	6,627	-	6,627	6.9%
106303403	DONATION EXPENSES	3,000	3,000	3,000	-	3,000	0.0%
106303500	PERIODICALS	9,000	9,000	9,000	-	9,000	0.0%
106303600	AUDIO-VISUAL	4,000	3,500	3,500	-	3,500	-12.5%
106304500	CONTRACTUAL SERVICES	42,700	42,935	43,200	-	43,200	1.2%
106304510	INS-PROPERTY & GENERAL	5,140	3,807	4,188	-	4,188	-18.5%
106305300	DUES & SUBSCRIPTIONS	5,000	5,000	5,000	-	5,000	0.0%
	OPERATING EXPENDITURES	262,010	256,309	261,990	-	261,990	
106307401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
106307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 936,445</u>	<u>\$ 888,668</u>	<u>\$ 948,819</u>	<u>\$ -</u>	<u>\$ 948,819</u>	

Town of

Chartered 1887

Southern Pines

BUILDING & GROUNDS

Narrative: The Buildings & Grounds Division of Public Works provides expertise, manpower, supplies, equipment, and management for the maintenance of all Town-owned buildings and properties. Functions of the division include janitorial and general repair services to Town facilities, maintenance of right-of-ways, playgrounds, parks, and greenways as well as horticultural services for Town properties. Buildings & Grounds performs street side maintenance along all Town and select NCDOT streets; such work includes routine mowing and trash pick-up along our main corridors. The division maintains the public property trees of our community through routine trimming, hazardous tree takedowns, and a proactive replanting program. The division handles all Town board meeting set-ups and surplus deliveries. The division has twenty-one full time employees and one contracted arborist. The division is comprised of two horticulture crews, one parks maintenance crew, one janitorial crew, one street side maintenance crew, one maintenance mechanic, and the Buildings & Grounds Superintendent.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Grounds Maintenance:			
Class A (acres)	87.10	87.10	87.10
Class B (acres)	37.05	37.05	37.05
Class C (acres)	11.75	11.75	11.75
Class D (acres)	57.77	57.77	57.77
Horticulture Services (acres)	41	42	42
Greenways Maintenance (miles)	11.2	11.2	11.2
Street side Maintenance (miles)	22.7	22.7	22.7
Building Maintenance and Janitorial :			
Total Square Footage	139,192	139,192	139,192
Work Order Requests	1,027	1,100	1,200

FY 2017-18 Accomplishments: The division completed an exterior renovation to the Douglass Community Center which included new cedar shake siding and new trim paint. Continued projects included annual maintenance of both Town and NCDOT right-of-ways and Town facilities and grounds. The division worked in conjunction with the Appearance Commission on Arbor Day, tree and ornamental plantings, and new welcome signage throughout the Town. The division also successfully implemented decorations for a variety of holidays throughout the year.

FY 2018-19 Projects: Continuance of maintaining buildings, grounds, and right-of-ways within the Town by working with both internal and external agencies. Completion of NCDOT right-of-way mowing, resurfacing of the library and Camelia Way parking lots, and Appearance Commission projects are all primary project for FY 2018-19. A Town-owned building condition survey is also planned for FY 2018-19 to allow the Town to better plan and budget for future building maintenance needs.

BUILDING & GROUNDS

Fund: General

Function: General Government

Building & Grounds Division Goal: To provide manpower, supplies, expertise, equipment, and management for the maintenance of Town owned buildings and properties.

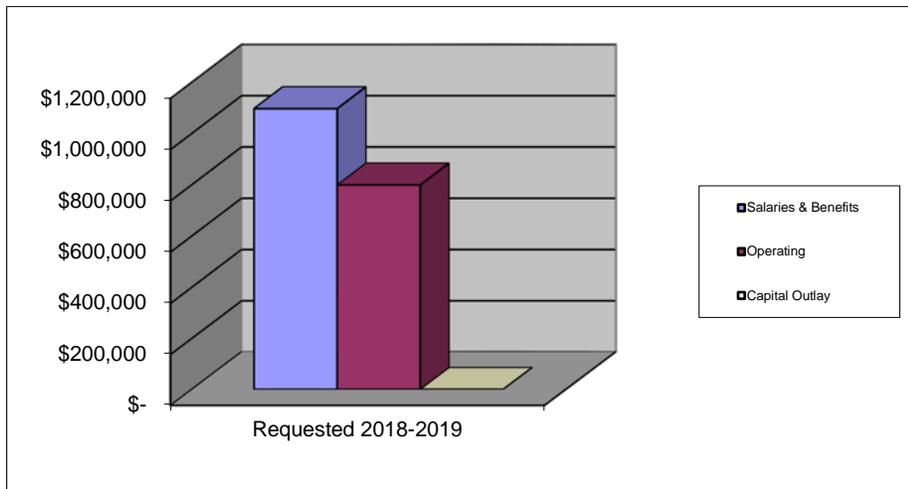
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 955,774	\$ 1,079,560	\$ 1,009,254	\$ 1,096,745
Operating	469,094	745,063	744,919	799,134
Capital Outlay	81,502	181,300	193,300	-
Total	\$ 1,506,370	\$ 2,005,923	\$ 1,947,473	\$ 1,895,879

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
General Revenues	\$ 1,506,370	\$ 2,005,923	\$ 1,947,473	\$ 1,895,879

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees-Full Time	22	22	22	22

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Building & Grounds	Function: General Government	Fund: 10	Department: 640			
Object Code	Object Title	216-2017 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
106400200	SALARIES & WAGES	\$ 767,875	\$ 717,370	\$ 768,060	\$ -	\$ 768,060	0.0%
106400300	OVERTIME	2,000	2,000	2,000	-	2,000	0.0%
106400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
106400500	FICA EXPENSE	58,895	55,032	58,910	-	58,910	0.0%
106400600	GROUP INSURANCE EXPENSE	153,939	147,008	169,130	-	169,130	9.9%
106400700	RETIREMENT EXPENSE	58,357	54,179	60,142	-	60,142	3.1%
106400800	DEFERRED COMPENSATION	38,494	33,665	38,503	-	38,503	0.0%
	EMPLOYEE BENEFITS	1,079,560	1,009,254	1,096,745	-	1,096,745	
106401300	TELEPHONE	11,360	11,360	11,360	-	11,360	0.0%
106401400	TRAINING & TRAVEL	5,000	5,000	6,000	-	6,000	20.0%
106401500	BUILDING & GROUNDS	106,150	136,150	114,500	-	114,500	7.9%
106401600	EQUIPMENT MAINTENANCE	20,000	20,000	21,000	-	21,000	5.0%
106401700	AUTO REPAIR	13,500	13,500	13,500	-	13,500	0.0%
106401800	UTILITIES	75,000	80,000	95,000	-	95,000	26.7%
106402100	RENT	-	-	-	-	-	0.0%
106403100	AUTO OPERATING	30,000	30,000	30,000	-	30,000	0.0%
106403300	DEPARTMENTAL SUPPLIES	115,810	109,785	107,300	-	107,300	-7.3%
106404500	CONTRACTUAL SERVICES	99,000	87,575	90,700	-	90,700	-8.4%
106404510	INS-PROPERTY & GENERAL	32,930	23,749	26,124	-	26,124	-20.7%
106404600	PROFESSIONAL SERVICES	134,613	133,300	208,200	-	208,200	54.7%
106405200	CHEMICALS	33,500	33,500	34,500	-	34,500	3.0%
106405300	DUES & SUBSCRIPTIONS	1,500	1,000	1,500	-	1,500	0.0%
106405700	APPEARANCE COMMISSION	66,700	60,000	39,450	-	39,450	-40.9%
	OPERATING EXPENDITURES	745,063	744,919	799,134	-	799,134	
106407402	CAPITAL-MOTOR VEHICLE	102,800	102,800	-	-	-	0.0%
106407403	CAPITAL-OTHER EQUIPMENT	12,000	24,000	-	-	-	0.0%
106407405	CAPITAL-BLDGS/STRUCTURES	66,500	66,500	-	-	-	0.0%
	CAPITAL OUTLAY	181,300	193,300	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 2,005,923</u>	<u>\$ 1,947,473</u>	<u>\$ 1,895,879</u>	<u>\$ -</u>	<u>\$ 1,895,879</u>	

TOWN OF SOUTHERN PINES
 2018-2019 GENERAL FUND BUDGET
 DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION CAPITAL OR NEW REQUEST	AMOUNT	Line Item
Police - Patrol	Vehicle Replacement	C	\$ 48,000	10-511-7402
	Police - Patrol Department Total		48,000	
Fire	SUV Replacement	C	32,000	10-530-7402
	Pick-Up Truck Replacement	C	39,000	10-530-7402
	Firefighter Positions	N	76,169	10-530-0200, 0400, 0500, 0600, 0700, 0800
	Fire Department Total		147,169	
Street	Paving - Hunter Trail	C	190,000	10-560-7300
	Paving - Annual	C	275,000	10-560-7300
	Street Department Total		465,000	
	GRAND TOTAL		<u>\$ 660,169</u>	

UTILITY FUND SUMMARY

Enterprise Funds account for the operations that are financed and operated in a manner similar to private business enterprises. The intent of the Governing Body is that the costs of providing goods and services to the Citizens of Southern Pines on a continuing basis be financed or recovered through user charges, or where the Governing Body has decided that periodic determination of net income is appropriate for accountability purposes.

The Utility Fund is the only Enterprise Fund operated by the Town. The Utility Fund accounts for the Town's water and sewer operations.

RETAINED EARNINGS

Retained Earnings are an equity account that reflects the accumulated earnings of an Enterprise Fund.

TOWN OF SOUTHERN PINES WATER RATE SCHEDULE

MINIMUM:

<u>Meter Size</u>	<u>Inside Town</u>	<u>Outside Town</u>
¾"	\$10.93	\$21.86
1"	17.94	35.88
1 ½"	37.92	75.84
2"	65.91	131.82
3"	145.95	291.90
4"	257.92	515.84
6"	578.01	1,156.02
8"	1,026.10	2,052.20

VOLUME CHARGE PER 1,000 GALLONS:

<u>Inside Town</u>	<u>Outside Town</u>
\$3.18	\$6.36

TOWN OF SOUTHERN PINES SEWER RATE SCHEDULE

MINIMUM:

<u>Meter Size</u>	<u>Inside Town</u>	<u>Outside Town</u>
¾"	\$4.89	\$9.78
1"	6.38	12.76
1 ½"	10.52	21.04
2"	16.38	32.76
3"	33.04	66.08
4"	56.35	112.70
6"	123.04	246.08
8"	216.39	432.78

VOLUME CHARGE PER 1,000 GALLONS

<u>Inside Town</u>	<u>Outside Town</u>
\$5.72	\$11.44

Town of

Chartered 1887

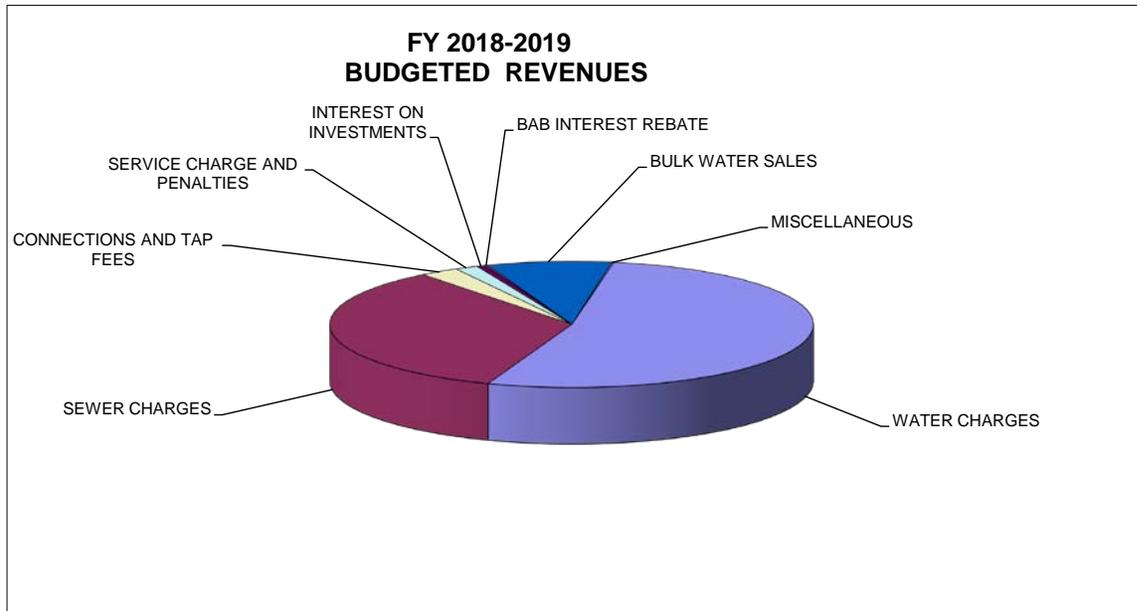
Southern Pines

TOWN OF SOUTHERN PINES
UTILITY FUND
RETAINED EARNINGS SUMMARY
2018-2019

	ACTUAL 2016-2017	BUDGET 2017-2018 as of 05/02/18	EXPECTED REVENUES EXPENDITURES 2017-2018	BUDGET 2018-2019
Available Retained Earnings - Beginning	\$ 6,078,202	\$ 6,717,856	\$ 6,717,856	\$ 6,274,094
Total Revenues	<u>7,829,786</u>	<u>7,252,099</u>	<u>7,841,102</u>	<u>7,486,026</u>
Total Funds Available	13,907,988	13,969,955	14,558,958	13,760,120
Total Expenditures	6,290,132	7,007,153	6,839,864	7,410,448
Transfers Out	<u>900,000</u>	<u>1,445,000</u>	<u>1,445,000</u>	<u>900,000</u>
Available Retained Earnings - Ending	<u><u>\$ 6,717,856</u></u>	<u><u>\$ 5,517,802</u></u>	<u><u>\$ 6,274,094</u></u>	<u><u>\$ 5,449,672</u></u>

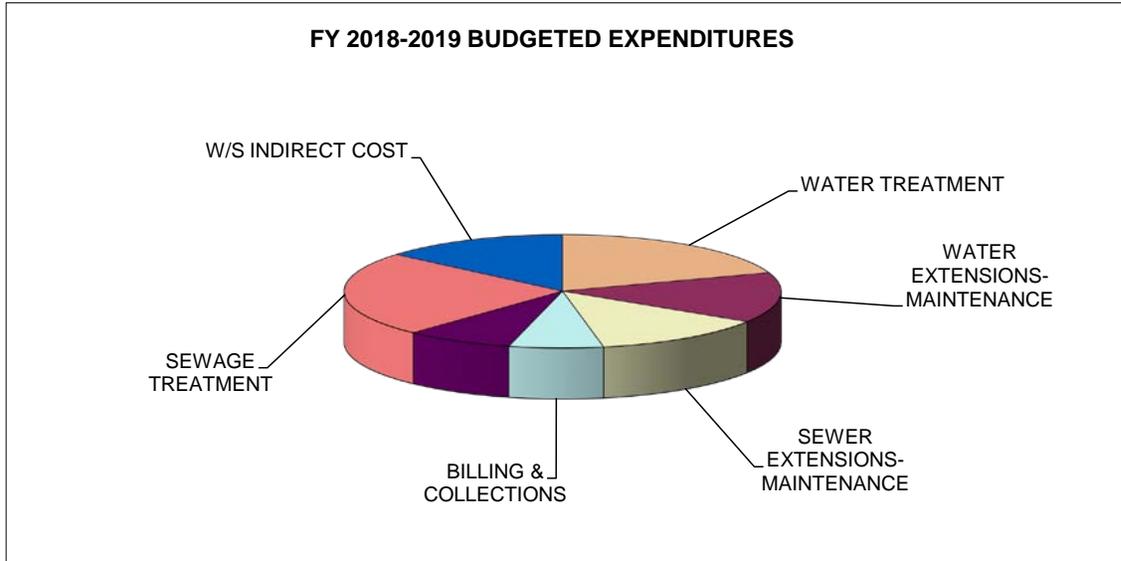
TOWN OF SOUTHERN PINES
UTILITY FUND
SCHEDULE OF REVENUES
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018 as of 07/01/17	BUDGET 2017-2018 as of 05/02/18	EXPECTED REVENUES 2017-2018	BUDGET 2018-2019
WATER CHARGES	\$ 3,872,684	\$ 4,078,888	\$ 4,153,136	\$ 3,900,000	\$ 3,900,000	\$ 4,173,000	\$ 3,955,000
SEWER CHARGES	2,263,372	2,369,986	2,474,859	2,399,000	2,399,000	2,544,000	2,532,400
CONNECTIONS AND TAP FEES	210,866	235,291	309,507	175,000	175,000	218,000	195,000
SERVICE CHARGE AND PENALTIES	134,228	132,946	126,374	117,000	117,000	117,000	115,000
INTEREST ON INVESTMENTS	7,367	16,468	27,804	20,000	20,000	53,000	45,000
BAB INTEREST REBATE	13,274	34,423	18,170	15,099	15,099	14,102	10,626
BULK WATER SALES	606,718	674,140	691,226	616,000	616,000	712,000	623,000
MISCELLANEOUS	52,436	34,691	28,710	10,000	10,000	10,000	10,000
TRANSFER IN-RETAINED EARNINGS	-	-	-	1,155,054	1,200,054	443,762	824,422
TRANSFER OUT-RETAINED EARNINGS	(1,019,782)	(827,464)	(639,654)				
TOTAL	\$ 6,141,163	\$ 6,749,369	\$ 7,190,132	\$ 8,407,153	\$ 8,452,153	\$ 8,284,864	\$ 8,310,448



TOWN OF SOUTHERN PINES
UTILITY FUND
CONSOLIDATED EXPENDITURE SUMMARY
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	EXPECTED EXPENDITURES 2017-2018	BUDGET 2018-2019
WATER TREATMENT	\$ 1,307,499	\$ 1,213,173	\$ 1,209,370	\$ 1,381,618	\$ 1,395,759	\$ 1,460,510
WATER EXTENSIONS-MAINTENANCE	618,989	668,109	672,026	867,576	841,720	1,062,235
SEWER EXTENSIONS-MAINTENANCE	646,664	733,675	722,364	894,691	860,305	959,795
BILLING & COLLECTIONS	424,084	443,521	449,512	485,194	464,006	514,534
FINANCING INTEREST & PRINCIPAL	597,837	590,988	590,968	591,797	591,797	591,797
SEWAGE TREATMENT	1,529,221	1,596,626	1,663,897	1,800,000	1,700,000	1,800,000
W/S INDIRECT COST	1,016,869	903,277	981,995	986,277	986,277	1,021,577
OTHER	-	-	-	-	-	-
SUB-TOTAL	6,141,163	6,149,369	6,290,132	7,007,153	6,839,864	7,410,448
TRANSFERS	-	600,000	900,000	1,445,000	1,445,000	900,000
TOTAL	\$ 6,141,163	\$ 6,749,369	\$ 7,190,132	\$ 8,452,153	\$ 8,284,864	\$ 8,310,448



TOWN OF SOUTHERN PINES
UTILITY FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2018-2019

	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018 as of 07/01/17	BUDGET 2017-2018 as of 05/02/18	EXPECTED EXPENDITURES 2017-2018	BUDGET 2018-2019
Water Treatment	\$ 1,307,499	\$ 1,213,173	\$ 1,209,370	\$ 1,381,618	\$ 1,381,618	\$ 1,395,759	\$ 1,460,510
Water Extensions - Maintenance	618,989	668,109	672,026	822,576	867,576	841,720	1,062,235
Sewer Extensions - Maintenance	646,664	733,675	722,364	894,691	894,691	860,305	959,795
Billing & Collections	424,084	443,521	449,512	485,194	485,194	464,006	514,534
Loss on Disposal of Fixed Assets	-	-	-	-	-	-	-
Interest Expense, Financing Principal	597,837	590,988	590,968	591,797	591,797	591,797	591,797
Sewage Treatment	1,529,221	1,596,626	1,663,897	1,800,000	1,800,000	1,700,000	1,800,000
W/S Indirect Cost	1,016,869	903,277	981,995	986,277	986,277	986,277	1,021,577
Total Expenditures	6,141,163	6,149,369	6,290,132	6,962,153	7,007,153	6,839,864	7,410,448
Transfers:							
Transfer to North Pressure Zone	-	-	-	750,000	750,000	750,000	-
Transfer to Warrior Woods Lift Station	-	-	-	-	-	-	263,750
Transfer to W&S Improvements	-	600,000	900,000	695,000	695,000	695,000	636,250
Total Transfers	-	600,000	900,000	1,445,000	1,445,000	1,445,000	900,000
Total Expenditures/Transfers	\$ 6,141,163	\$ 6,749,369	\$ 7,190,132	\$ 8,407,153	\$ 8,452,153	\$ 8,284,864	\$ 8,310,448

WATER TREATMENT PLANT

Narrative: The objective of the Water Treatment Division is to produce potable water that meets or exceeds all state and EPA standards in quantities equal to or higher than the demands of our customers. The Town owns a NC permitted 8.0 MGD potable water production plant that is operated and maintained by a third party. Operators also maintain elevated and ground storage tanks. Operators monitor and control distribution pumping and water quality testing and analysis on a daily basis.

FY 2018-19 year will be year three (3) of a five (5) year Water Treatment Plant maintenance contract with Suez.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Total Gallons Treated, MG	1316.18 MG	1170 MG	1200 MG
Average Daily Production, MGD	3.61 MG	3.21 MG	3.29 MG
Maximum Day Production, MG	Flow–Normal Max Flow of 7.69 MG (November 2017 main break)	5.09 MG (August 2017)	5.2 MG
Minimum Day Production, MG	1.28 MG	1.2 MG	1.2 MG

2017-2018 Accomplishments: Suez and the Town worked together to complete several scheduled CIP projects and O&M projects throughout the year. The completed O&M repairs included the replacement of High Service Pumps, erosion correction measures at 140 MG reservoir, ABB starter, and the conversion of the area lights at the water Treat Plant to LED technology.

2018-2019 Projects: Suez and the Town will complete a pulsator compressor project at the cost of \$6,200 and the replacement of the failed HVAC system serving the Water Treatment Plant Lab section at a cost of \$9,690.

WATER TREATMENT PLANT

Fund: Utility

Function:

Utility

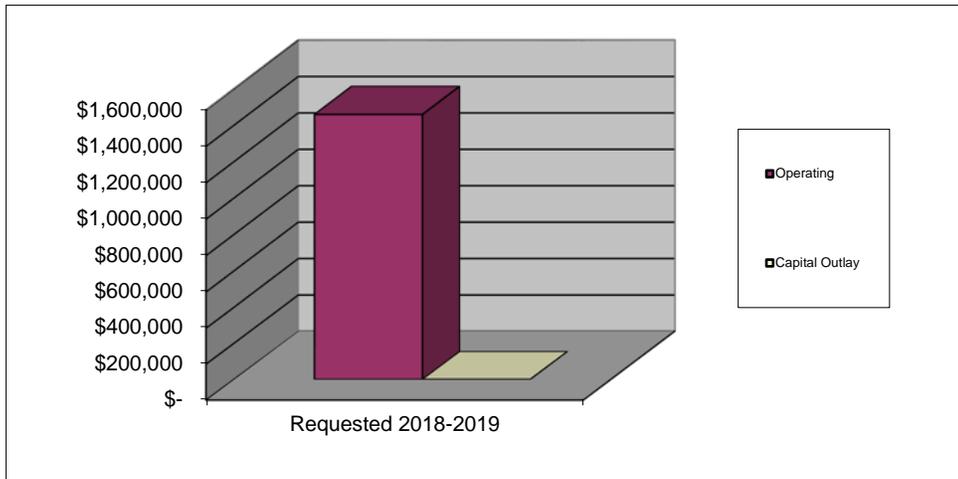
Water Treatment Plant Division Goal: To provide potable water that meets or exceeds all state and EPA standards.

Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Operating	\$ 1,209,370	\$ 1,315,524	\$ 1,328,334	\$ 1,460,510
Capital Outlay	-	66,094	67,425	-
Total	\$ 1,209,370	\$ 1,381,618	\$ 1,395,759	\$ 1,460,510

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Utility Revenues	\$ 1,209,370	\$ 1,381,618	\$ 1,395,759	\$ 1,460,510

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	-	-	-	-

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Water Treatment Plant	Function: Utility Fund	Fund: 60	Department: 710			
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
607101200	PRINTING	\$ -	\$ -	\$ -	-	\$ -	0.0%
607101500	BUILDING & GROUNDS	12,500	12,500	5,000	-	5,000	-60.0%
607101600	EQUIPMENT MAINTENANCE	64,210	109,895	58,000	-	58,000	-9.7%
607101800	UTILITIES	370,000	360,000	415,000	-	415,000	12.2%
607104500	CONTRACTUAL SERVICES	858,914	839,914	976,053	-	976,053	13.6%
607104510	INS-PROPERTY & GENERAL	9,900	6,025	6,457	-	6,457	-34.8%
	OPERATING EXPENDITURES	1,315,524	1,328,334	1,460,510	-	1,460,510	
607107402	CAPITAL-OTHER EQUIPMENT	66,094	67,425	-	-	-	0.0%
	CAPITAL OUTLAY	66,094	67,425	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 1,381,618</u>	<u>\$ 1,395,759</u>	<u>\$ 1,460,510</u>	<u>\$ -</u>	<u>\$ 1,460,510</u>	

Town of

Chartered 1887

Southern Pines

WATER EXTENSIONS/MAINTENANCE

Narrative: The Water Division is responsible for the daily maintenance of the water distribution system which includes over 256 miles of water mains ranging from 2” to 18” in size and approximately 9,200 water services. Maintenance and repair of water mains, isolation valves, fire hydrants, service meters, service lines, and underground utility locating are some of the tasks undertaken. Providing the best potable water service to the customers and responding to problems quickly and professionally are major goals of this division.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
New Services Installed	232	182	200
Water Mains Installed (linear feet)	4,100	10,000	5,000
Hydrants Installed	45	15	15
Valves Installed	61	30	30
Water Main Leaks Repaired	17	30	20
Service Leaks Repaired	57	70	30
Water Quality Complaints	55	40	50
Utility Locate Tickets	4,119	4,200	4,100

WATER EXTENSION/MAINTENANCE

Fund: Utility

Function:

Utility

Water Extension/Maintenance Division Goal: Responsible for the daily maintenance of the water distribution system.

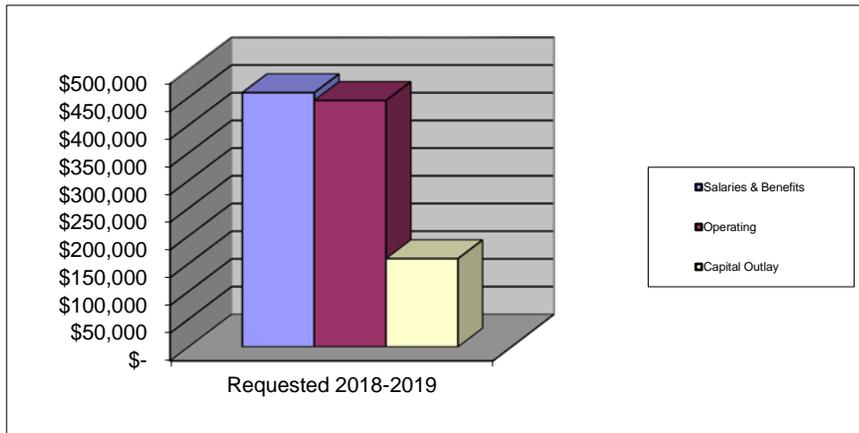
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 352,326	\$ 440,108	\$ 414,116	\$ 458,640
Operating	319,699	427,468	427,604	444,595
Capital Outlay	-	-	-	159,000
Total	\$ 672,025	\$ 867,576	\$ 841,720	\$ 1,062,235

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Utility Revenues	\$ 672,025	\$ 867,576	\$ 841,720	\$ 1,062,235

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	8	9	9	9

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Pick-Up Truck Replacement \$ 35,000
 Pick-Up Truck Replacement (2) 124,000



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Water Extension/Maintenance	Function: Utility Fund		Fund: 60	Department: 730		
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
607300200	SALARIES & WAGES	\$ 302,425	\$ 289,675	\$ 312,052	\$ -	\$ 312,052	3.2%
607300300	OVERTIME	11,250	11,250	11,250	-	11,250	0.0%
607300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
607300500	FICA EXPENSE	23,997	22,609	24,733	-	24,733	3.1%
607300600	GROUP INSURANCE EXPENSE	62,975	54,339	69,190	-	69,190	9.9%
607300700	RETIREMENT EXPENSE	23,777	22,663	25,250	-	25,250	6.2%
607300800	DEFERRED COMPENSATION	15,684	13,580	16,165	-	16,165	3.1%
	EMPLOYEE BENEFITS	440,108	414,116	458,640	-	458,640	
607301100	POSTAGE	-	-	1,000	-	1,000	0.0%
607301300	TELEPHONE	6,250	6,250	4,250	-	4,250	-32.0%
607301400	TRAINING & TRAVEL	5,100	5,100	4,400	-	4,400	-13.7%
607301600	EQUIPMENT MAINTENANCE	8,500	8,500	8,500	-	8,500	0.0%
607301700	AUTO REPAIR	9,500	9,500	9,500	-	9,500	0.0%
607301800	UTILITIES	4,000	4,000	4,500	-	4,500	12.5%
607303100	AUTO OPERATING	18,000	18,000	18,000	-	18,000	0.0%
607303300	DEPARTMENTAL SUPPLIES	275,000	275,000	290,750	-	290,750	5.7%
607304500	CONTRACTUAL SERVICES	25,300	25,300	35,600	-	35,600	40.7%
607304510	INS-PROPERTY & GENERAL	20,318	20,904	22,995	-	22,995	13.2%
607304600	PROFESSIONAL SERVICES	26,000	26,000	26,000	-	26,000	0.0%
607304700	UTILITY CUT REPAIR	25,000	25,000	15,000	-	15,000	-40.0%
607305300	DUES & SUBSCRIPTIONS	4,500	4,050	4,100	-	4,100	-8.9%
	OPERATING EXPENDITURES	427,468	427,604	444,595	-	444,595	
607307402	CAPITAL-MOTOR VEHICLE	-	-	159,000	-	159,000	0.0%
607307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	159,000	-	159,000	
	TOTAL EXPENDITURES	<u>\$ 867,576</u>	<u>\$ 841,720</u>	<u>\$ 1,062,235</u>	<u>\$ -</u>	<u>\$ 1,062,235</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Extensions	Function:	Public Works
Project Title	Pick-Up Truck Replacement	Fund:	Utility

Project Description:

Vehicle 711 is scheduled for replacement on 10-year cycle, has high mileage with \$8,946 life-to-date maintenance costs.

Costs:	2018-2019
Capital – Motor Vehicle	\$35,000
Total:	\$35,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Extensions	Function:	Public Works
Project Title	Pick-Up Truck Replacement	Fund:	Utility

Project Description:

Vehicle 710 is scheduled for replacement on 10-year cycle, has high mileage with \$12,874 life-to-date maintenance costs.

Costs:	2018-2019
Capital – Motor Vehicle	\$62,000
Total:	\$62,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Extensions	Function:	Public Works
Project Title	Pick-Up Replacement	Fund:	Utility

Project Description:

Vehicle 79 is scheduled for replacement on 10-year cycle, has high mileage with \$16,268 life-to-date maintenance costs.

Costs:	2018-2019
Capital – Motor Vehicle	\$62,000
Total:	\$62,000

SEWER EXTENSIONS/MAINTENANCE

Narrative: The purpose of the Sewer Maintenance Division is to maintain and improve the sanitary sewer infrastructure which includes the operation of 18 sewer lift station and 150+ miles of collection system, to provide trouble free sewer service to our customers through routine maintenance and cleaning of the sewer lines and to satisfy all of the requirements of the Town's collection system permit issued by the State of North Carolina.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Sewer Taps Installed	55	35	40
Sewer Taps Renewed	21	35	25
Sewer Stoppages – Mains	34	22	25
Sewer Stoppages – Laterals, Town	56	58	50
Sewer Stoppages – Laterals, Customer	81	82	70
Miles Sewer Lines Cleaned	33	25	30
Sewer Lift Stations Maintained	18	18	18

SEWER EXTENSION/MAINTENANCE

Fund: Utility

Function:

Utility

Sewer Extension/Maintenance Division Goal: To maintain and improve the sanitary sewer system infrastructure.

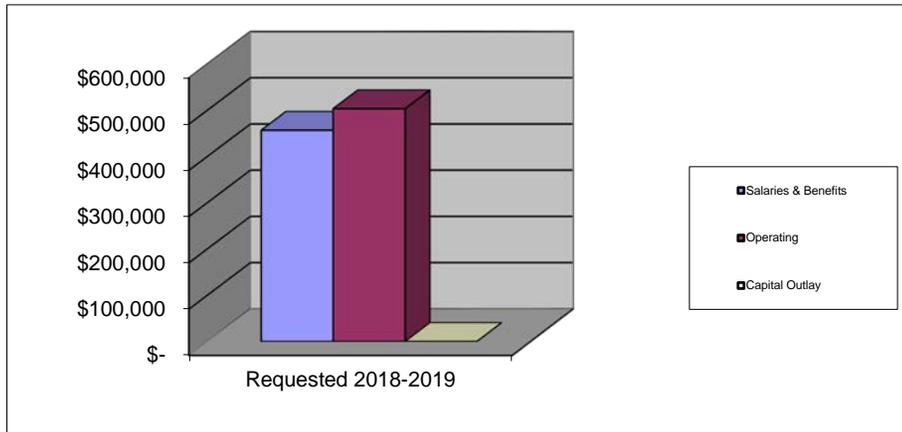
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 357,697	\$ 442,442	\$ 407,555	\$ 456,605
Operating	335,675	452,249	452,750	503,190
Capital Outlay	28,993	-	-	-
Total	\$ 722,365	\$ 894,691	\$ 860,305	\$ 959,795

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Utility Revenues	\$ 722,365	\$ 894,691	\$ 860,305	\$ 959,795

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	8	9	9	9

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital items requested in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Sewer Extension/Maintenance	Function: Utility Fund				Fund: 60	Department: 740	
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	%	Increase (Decrease)
607400200	SALARIES & WAGES	\$ 304,367	\$ 284,641	\$ 310,362	\$ -	\$ 310,362	2.0%	
607400300	OVERTIME	11,250	11,250	11,250	-	11,250	0.0%	
607400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%	
607400500	FICA EXPENSE	24,145	22,226	24,604	-	24,604	1.9%	
607400600	GROUP INSURANCE EXPENSE	62,975	52,229	69,190	-	69,190	9.9%	
607400700	RETIREMENT EXPENSE	23,924	22,606	25,118	-	25,118	5.0%	
607400800	DEFERRED COMPENSATION	15,781	14,603	16,081	-	16,081	1.9%	
	EMPLOYEE BENEFITS	442,442	407,555	456,605	-	456,605		
607401100	POSTAGE	-	-	500	-	500	0.0%	
607401300	TELEPHONE	6,250	6,250	6,500	-	6,500	4.0%	
607401400	TRAINING & TRAVEL	4,000	4,000	3,700	-	3,700	-7.5%	
607401600	EQUIPMENT MAINTENANCE	55,000	55,000	55,000	-	55,000	0.0%	
607401700	AUTO REPAIR	10,000	10,000	10,000	-	10,000	0.0%	
607401800	UTILITIES	48,000	48,000	55,000	-	55,000	14.6%	
607403100	AUTO OPERATING	33,000	33,000	33,000	-	33,000	0.0%	
607403300	DEPARTMENTAL SUPPLIES	120,550	120,550	138,050	-	138,050	14.5%	
607404500	CONTRACTUAL SERVICES	103,000	103,000	124,025	-	124,025	20.4%	
607404510	INS-PROPERTY & GENERAL	28,649	24,650	27,115	-	27,115	-5.4%	
607404600	PROFESSIONAL SERVICES	25,000	24,500	27,000	-	27,000	0.0%	
607404700	UTILITY CUT REPAIR	15,000	20,000	20,000	-	20,000	33.3%	
607405300	DUES & SUBSCRIPTIONS	3,800	3,800	3,800	-	3,800	0.0%	
	OPERATING EXPENDITURES	452,249	452,750	503,190	-	503,190		
607407402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%	
607407403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%	
	CAPITAL OUTLAY	-	-	-	-	-		
	TOTAL EXPENDITURES	<u>\$ 894,691</u>	<u>\$ 860,305</u>	<u>\$ 959,795</u>	<u>\$ -</u>	<u>\$ 959,795</u>		

Town of

Chartered 1887

*S*outhern *S*ines

BILLING & COLLECTIONS

Narrative: The Billing and Collections Division provides utility customers with efficient service regarding water consumption, new service, account drafting, and various other situations with which the customer may need assistance. The Division is also responsible for the accurate monthly billing and collection of water, sewer and solid waste disposal as well as any other fees generated in the utility function.

Other areas handled by this division include the billing and collection of beer and wine license, the sale of cemetery lots, and yard sale permits.

Performance Measures:

	2016-2017 Actual	2017-2018 Projected	2018-2019 Proposed
Water & Sewer Meters Read	110,164	113,465	116,870
Water & Sewer Bills Mailed	94,402	97,515	100,730
Meter Readings (average monthly)	9,180	9,455	9,740
Customer Service Work Orders	5,222	5,690	6,200
Customer Bills Drafted	30,216	33,535	37,200

BILLING & COLLECTIONS

Fund: Utility

Function:

Finance

Billing & Collections Division Goal: To provide utility customers with efficient service regarding billings and other situations the customer may need assistance.

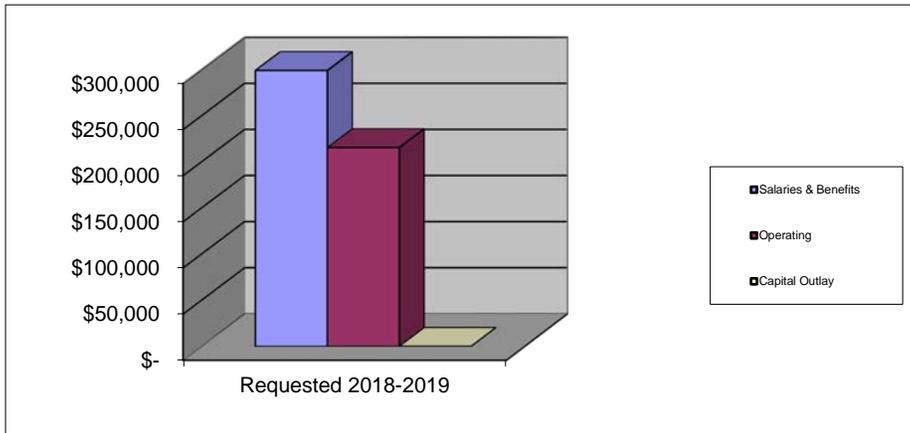
Object of Expenditures	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Salaries & Benefits	\$ 275,917	\$ 291,898	\$ 278,512	\$ 299,074
Operating	173,598	193,296	185,494	215,460
Capital Outlay	-	-	-	-
Total	\$ 449,515	\$ 485,194	\$ 464,006	\$ 514,534

Revenues by Type	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Utility Revenues	\$ 449,515	\$ 485,194	\$ 464,006	\$ 514,534

	Actual FY 2016-17	Budget FY 2017-18	Expected FY 2017-18	Requested FY 2018-19
Budgeted Employees	5.0	5.0	5.0	5.0

2018-2019 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital items requested in this budget.



2018-2019 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2018-2019	Department: Billing & Collections	Function: Finance		Fund: 60	Department: 750		
Object Code	Object Title	2017-2018 Budget as of 05/02/18	2017-2018 Expected	2018-2019 Continuation	2018-2019 New Budget Requests	2018-2019 Total Request	% Increase (Decrease)
607500200	SALARIES & WAGES	\$ 216,592	\$ 203,880	\$ 216,370	\$ -	\$ 216,370	-0.1%
607500400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
607500500	FICA EXPENSE	16,570	15,306	16,555	-	16,555	-0.1%
607500600	GROUP INSURANCE EXPENSE	31,488	33,827	38,440	-	38,440	22.1%
607500700	RETIREMENT EXPENSE	16,418	15,348	16,890	-	16,890	2.9%
607500800	DEFERRED COMPENSATION	10,830	10,151	10,819	-	10,819	-0.1%
	EMPLOYEE BENEFITS	291,898	278,512	299,074	-	299,074	
607501100	POSTAGE	43,800	38,100	44,800	-	44,800	2.3%
607501200	PRINTING	500	350	400	-	400	-20.0%
607501300	TELEPHONE	450	390	450	-	450	0.0%
607501400	TRAINING & TRAVEL	4,500	1,000	4,500	-	4,500	0.0%
607501600	EQUIPMENT MAINTENANCE	2,350	2,249	2,350	-	2,350	0.0%
607501800	UTILITIES	7,300	6,550	7,800	-	7,800	6.8%
607503300	DEPARTMENTAL SUPPLIES	26,250	21,100	26,100	-	26,100	-0.6%
607504500	CONTRACTUAL SERVICES	24,000	36,400	40,000	-	40,000	66.7%
607504510	INS-PROPERTY & GENERAL	3,346	4,325	4,760	-	4,760	42.3%
607504600	PROFESSIONAL SERVICES	29,000	23,530	29,000	-	29,000	0.0%
607504700	CARD PROCESSING FEE	18,000	18,000	20,000	-	20,000	11.1%
607504920	BAD DEBT EXPENSE	33,500	33,500	35,000	-	35,000	4.5%
607505300	DUES & SUBSCRIPTIONS	300	-	300	-	300	0.0%
	OPERATING EXPENDITURES	193,296	185,494	215,460	-	215,460	
607507401	CAPITAL-SOFTWARE/COMP	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 485,194</u>	<u>\$ 464,006</u>	<u>\$ 514,534</u>	<u>\$ -</u>	<u>\$ 514,534</u>	

TOWN OF SOUTHERN PINES
 2018-2019 UTILITY FUND BUDGET
 DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION CAPITAL OR NEW REQUEST	AMOUNT	Line Item
Water Extensions	Pick-Up Truck Replacement	C	\$ 35,000	
	Pick-Up Truck Replacement	C	62,000	
	Pick-Up Truck Replacement	C	62,000	
Water Extensions Department Total			159,000	
GRAND TOTAL			<u>\$ 159,000</u>	

CAPITAL PROJECT FUNDS SUMMARY

Capital Project Funds are used to account for the acquisition and construction major capital facilities and infrastructure. A project budget that is valid for the duration of the project is adopted for each fund.

**BUILDING RENOVATION FUND
Fund 40**

The Building Renovation Capital Project Fund has been established for the purpose of the Public Works Annex upfit and the Garage Facility move/renovation in fiscal year 2017-2018. Funding for the project will be financed through an installment financing agreement.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction - Garage	\$ 128,600	\$ -	\$ 128,600	\$ 128,600
Construction - Community Services Facility	412,500	-	412,500	412,500
Total Expenditures	\$ 541,100	\$ -	\$ 541,100	\$ 541,100

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 1,100	\$ -	\$ 1,100	\$ 1,100
Financing Proceeds	540,000	-	540,000	540,000
Total Revenues	\$ 541,100	\$ -	\$ 541,100	\$ 541,100

**OPEN SPACE
Fund 41**

This fund was established to account solely for the purchase of open space and greenways. Funds from the Recreation - Construction - Open Space capital project were transferred into this fund in fiscal year 2007-2008.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Land	\$ 135,700	\$ 84,256	\$ 51,444	\$ 135,700
Total Expenditures	\$ 135,700	\$ 84,256	\$ 51,444	\$ 135,700

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 9,700	\$ 10,083	\$ (383)	\$ 9,700
Transfer In-Fund 47	126,000	126,000	-	126,000
Total Revenues	\$ 135,700	\$ 136,083	\$ (383)	\$ 135,700

**NICKS CREEK PARKWAY
Fund 42**

The Nicks Creek Capital Project Fund was established for the purpose of future construction of a road extending Nicks Creek from NC 22 to US 15-501. The project budget was adopted in fiscal year 2001-2002.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 72,000	\$ -	\$ 72,000	\$ 72,000
Total Expenditures	\$ 72,000	\$ -	\$ 72,000	\$ 72,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 15,000	\$ 15,564	\$ (564)	\$ 15,000
Land Exchange/Transfer In-Fund 60	57,000	57,000	-	57,000
Total Revenues	\$ 72,000	\$ 72,564	\$ (564)	\$ 72,000

**ENTERPRISE INFORMATION AND DOCUMENT MANAGEMENT SYSTEM
Fund 43**

The Enterprise Information and Document Management System Capital Project Fund was established in fiscal year 2009-2010 for the purpose of obtaining an intergrated electronic solution for all Town departments and systems.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
ERP Expenditures	\$ 686,200	\$ 407,548	\$ 278,652	\$ 686,200
Transfer Out-CP Library HVAC	225,000	225,000	-	225,000
Total Expenditures	\$ 911,200	\$ 632,548	\$ 278,652	\$ 911,200

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 14,200	\$ 18,655	\$ (4,455)	\$ 14,200
Transfer In-CP Police Station	240,500	240,500	-	240,500
Transfer In-Utility Fund	256,500	256,500	-	256,500
Transfer In-General Fund	400,000	400,000	-	400,000
Total Revenues	\$ 911,200	\$ 915,655	\$ (4,455)	\$ 911,200

PARKING LOT PROJECT
Fund 44

The Parking Lot Capital Project Fund is being established for the purpose of construction and renovation of parking lots owned by the Town. The project budget will be adopted in fiscal year 2018-2019 with initial funding transferred from the General Fund.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ -	\$ -	\$ -	\$ 200,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 200,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - General Fund	\$ -	\$ -	\$ -	\$ 200,000
Total Revenues	\$ -	\$ -	\$ -	\$ 200,000

FIBER OPTICS INFRASTRUCTURE-PHASE I
Fund 45

The Fiber Optics Infrastructure - Phase I Capital Project Fund is established for the purpose of building fiber connections between Town buildings. Funding for this projected was transferred from the Police Station Capital Project Fund in fiscal year 2007-08.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through April 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 620,116	\$ 485,988	\$ 134,128	\$ 620,116
Total Expenditures	\$ 620,116	\$ 485,988	\$ 134,128	\$ 620,116

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through April 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 17,700	\$ 19,387	\$ (1,687)	\$ 17,700
Transfer In-CP Police Station	373,000	373,000	-	373,000
Transfer In-General Fund	229,416	211,823	17,593	229,416
Total Revenues	\$ 620,116	\$ 604,210	\$ 15,906	\$ 620,116

STORM WATER IMPROVEMENTS
Fund 46

The Storm Water Improvements Capital Project Fund is established for the purpose of designing and installing storm water infrastructure. Funding for this project was transferred from the General Fund in fiscal year 2007-08.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 421,500	\$ 73,954	\$ 347,546	\$ 421,500
Total Expenditures	\$ 421,500	\$ 73,954	\$ 347,546	\$ 421,500

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 22,500	\$ 28,297	\$ (5,797)	\$ 22,500
Transfer In-General Fund	399,000	399,000	-	399,000
Total Revenues	\$ 421,500	\$ 427,297	\$ (5,797)	\$ 421,500

**PUBLIC ROAD-ECONOMIC DEVELOPMENT
Fund 47**

The Public Road-Economic Development - Capital Project Fund is established for the purpose of construction of a public road at the Southern Pines Corporate Park. Funding for this project was transferred from the Road Construction Special Revenue Fund in fiscal year 2009-10.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Road Construction	\$ 25,874	\$ -	\$ 25,874	\$ 25,874
Total Expenditures	\$ 25,874	\$ -	\$ 25,874	\$ 25,874

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ -	\$ 766	\$ (766)	\$ -
Transfer In-Fund 24 Special Revenue	25,874	25,874	-	25,874
Total Revenues	\$ 25,874	\$ 26,640	\$ (766)	\$ 25,874

**PATRICK ROAD
Fund 48**

The Patrick Road Capital Project Fund is established for the purpose of construction and improvements of Patrick Road. Funding for this project was transferred from the Road Construction Capital Project Fund in fiscal year 2007-08.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 494,841	\$ 35,000	\$ 459,841	\$ 494,841
Total Expenditures	\$ 494,841	\$ 35,000	\$ 459,841	\$ 494,841

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 38,850	\$ 45,501	\$ (6,651)	\$ 38,850
Transfer In-Road Construction Capital Proj	455,991	455,991	-	455,991
Total Revenues	\$ 494,841	\$ 501,492	\$ (6,651)	\$ 494,841

BIKE TRANSPORTATION PROJECT
Fund 49

The Bike Transportation Plan Capital Project Fund was established for the purpose of developing bike routes, bike signage and policies and procedures as identified in the approved bike plan. Funding for the project was transferred from the General Fund in fiscal year 2011-12.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 140,000	\$ 42,635	\$ 97,365	\$ 140,000
Total Expenditures	\$ 140,000	\$ 42,635	\$ 97,365	\$ 140,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - General Fund	\$ 140,000	\$ 140,000	\$ -	\$ 140,000
Interest	-	2,421	(2,421)	-
Total Revenues	\$ 140,000	\$ 142,421	\$ (2,421)	\$ 140,000

**FIRE SUB-STATION
Fund 51**

The Fire Sub-Station Capital Project Fund was established for the purpose of construction of a Fire Sub-Station in the northern area of Southern Pines. Initial funding for the project was transferred from the closing of the Police Station Capital Project Fund in fiscal year 2010-11.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 6,059,450	\$ 741,201	\$ 5,318,249	\$ 6,059,450
Total Expenditures	\$ 6,059,450	\$ 741,201	\$ 5,318,249	\$ 6,059,450

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In-CP Police Station	\$ 360,114	\$ 360,114	\$ -	\$ 360,114
Transfer In-General Fund	468,300	468,300	-	468,300
Interest	2,886	7,848	(4,962)	2,886
Financing Proceeds	5,228,150	-	5,228,150	5,228,150
Total Revenues	\$ 6,059,450	\$ 836,262	\$ 5,223,188	\$ 6,059,450

**POOL PARK PLAN
Fund 53**

The Pool Park Plan Capital Project Fund was established for the purpose of renovating the existing Pool Park. Funding for the project was transferred from the General Fund in fiscal year 2012-2013.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 437,861	\$ 261,724	\$ 176,137	\$ 437,861
Total Expenditures	\$ 437,861	\$ 261,724	\$ 176,137	\$ 437,861

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - General Fund	\$ 437,861	\$ 437,861	\$ -	\$ 437,861
Interest	-	3,466	(3,466)	-
Total Revenues	\$ 437,861	\$ 441,327	\$ (3,466)	\$ 437,861

**DOWNTOWN PARK
Fund 54**

The Downtown Park Capital Project Fund will be established for the purpose of renovating the Downtown Park. Funding to begin the project was transferred from the General Fund in fiscal year 2013-2014.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 750,000	\$ 561,565	\$ 188,435	\$ 785,000
Total Expenditures	\$ 750,000	\$ 561,565	\$ 188,435	\$ 785,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - General Fund	\$ 750,000	\$ 750,000	\$ -	\$ 785,000
Interest	-	2,580	(2,580)	-
Total Revenues	\$ 750,000	\$ 752,580	\$ (2,580)	\$ 785,000

**UNPAVED STREET PROJECT
Fund 55**

The Unpaved Street Capital Project Fund was established for the purpose of paving existing Town streets that are currently unimproved. Funding for the project was initiated from the General Fund in fiscal year 2014-2015.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 427,500	\$ 341,516	\$ 85,984	\$ 657,500
Total Expenditures	\$ 427,500	\$ 341,516	\$ 85,984	\$ 657,500

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - General Fund	\$ 427,500	\$ 427,500	\$ -	\$ 657,500
Interest	-	2,128	(2,128)	-
Total Revenues	\$ 427,500	\$ 429,628	\$ (2,128)	\$ 657,500

SIDEWALKS - PHASE II
Fund 57

The Sidewalks-Phase II Capital Project Fund will be established for the purpose of paving existing Town streets that are currently unimproved. Funding to begin the project was transferred from the General Fund in fiscal year 2016-2017.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 346,727	\$ 322,981	\$ 23,746	\$ 496,727
Total Expenditures	\$ 346,727	\$ 322,981	\$ 23,746	\$ 496,727

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - CP Sidewalks	\$ 46,727	\$ 46,727	\$ -	\$ 46,727
Transfer In - General Fund	300,000	300,000	-	450,000
Interest	-	1,841	(1,841)	-
Total Revenues	\$ 346,727	\$ 348,568	\$ (1,841)	\$ 496,727

RECREATION IMPROVEMENTS
Fund 58

The Recreation Improvements Capital Project Fund was established for the purpose of various recreation park improvements. Funding to initiate the project was transferred from the General Fund in fiscal year 2016-2017.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 177,500	\$ 174,541	\$ 2,959	\$ 277,500
Total Expenditures	\$ 177,500	\$ 174,541	\$ 2,959	\$ 277,500

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - General Fund	\$ 177,500	\$ 177,500	\$ -	\$ 277,500
Interest	-	1,324	(1,324)	-
Total Revenues	\$ 177,500	\$ 178,824	\$ (1,324)	\$ 277,500

GENERAL CAPITAL RESERVE FUND
Fund 59

The General Capital Reserve Fund was established to accumulate funds for the purpose of acquisition, renovation, and/or construction of major capital facilities and improvements to the Town's infrastructure. Primary funding is from the General Fund by ordinance in fiscal year 2015-2016.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer to Capital Project Funds	\$ 116,978	\$ -	\$ 116,978	\$ 116,978
Total Expenditures	\$ 116,978	\$ -	\$ 116,978	\$ 116,978

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In - General Fund	\$ 112,500	\$ 112,500	\$ -	\$ 112,500
Transfer In - CP Public Safety Commun	3,697	3,697	-	3,697
Transfer In - CP Library HVAC	161	161	-	161
Transfer In - CP	620	620	-	620
Interest	-	1,392	(1,392)	-
Total Revenues	\$ 116,978	\$ 118,370	\$ (1,392)	\$ 116,978

**WARRIOR WOODS LIFT STATION
Fund 61**

The Warrior Wood Lift Station Capital Project Fund is being established for the purpose of upgrades to the lift station which will increase capacity and meet expected future demand. The project budget will be adopted in fiscal year 2018-2019 with initial funding transferred from the Utility Fund and the Sewer Impact Fund.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ -	\$ -	\$ -	\$ 1,055,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 1,055,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In-Utility Fund	\$ -	\$ -	\$ -	\$ 263,750
Transfer In-Sewer Impact Fees	-	-	-	791,250
Total Revenues	\$ -	\$ -	\$ -	\$ 1,055,000

NORTH PRESSURE WATER ZONE
Fund 62

The North Pressure Zone Capital Project Fund was established for the purpose of increasing domestic pressures for the Town's customers. The fund was established with a project ordinance in fiscal year 2017-2018 and was funded by the Utility Fund.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 760,000	\$ -	\$ 760,000	\$ 760,000
Total Expenditures	\$ 760,000	\$ -	\$ 760,000	\$ 760,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 10,000	\$ 4,340	\$ 5,660	\$ 10,000
Transfer In-Utility Fund	750,000	750,000	-	750,000
Total Revenues	\$ 760,000	\$ 754,340	\$ 5,660	\$ 760,000

ECONOMIC DEVELOPMENT PROJECT
Fund 63

The Capital Project Fund was established to account for funding for an economic infrastructure grant from the Rural Economic Development Center for the extension of water and sewer services within the Southern Pines Corporate Park. The fund was established with a project ordinance in fiscal year 2006-2007.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Water Construction	\$ 210,897	\$ 197,647	\$ 13,250	\$ 210,897
Sewer Construction	600,769	594,313	6,456	600,769
Total Expenditures	\$ 811,666	\$ 791,960	\$ 19,706	\$ 811,666

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Rural Center Grant-Water	\$ 66,000	\$ 66,000	\$ -	\$ 66,000
Rural Center Grant-Sewer	434,000	419,357	14,643	434,000
Developer's Contributions	311,666	322,057	(10,391)	311,666
Total Revenues	\$ 811,666	\$ 807,414	\$ 4,252	\$ 811,666

**CAPITAL RESERVE FUND
WATER SYSTEM DEVELOPMENT FEES
Fund 64**

The Capital Reserve Fund - Water System Development Fees is being established for the purpose of accounting for water system development fees to be utilized in the manner described in the Water Capital Reserve Fund Resolution.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer to Capital Improvements - Water	\$ -	\$ -	\$ -	\$ 135,175
Total Expenditures	\$ -	\$ -	\$ -	\$ 135,175

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
System Development Fees - Water	\$ -	\$ -	\$ -	\$ 135,175
Total Revenues	\$ -	\$ -	\$ -	\$ 135,175

**CAPITAL RESERVE FUND
SEWER SYSTEM DEVELOPMENT FEES
Fund 65**

The Capital Reserve Fund - Sewer System Development Fees is being established for the purpose of accounting for water system development fees to be utilized in the manner described in the Sewer Capital Reserve Fund Resolution.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer to Capital Improvements - Sewer	\$ -	\$ -	\$ -	\$ 213,827
Total Expenditures	\$ -	\$ -	\$ -	\$ 213,827

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
System Development Fees - Sewer	\$ -	\$ -	\$ -	\$ 213,827
Total Revenues	\$ -	\$ -	\$ -	\$ 213,827

**WATER & SEWER IMPROVEMENTS
WATER DISTRIBUTION SYSTEM
Fund 67**

The Water Distribution Capital Project Fund is established for the purpose of improvements to the water distribution system. The project budget was adopted in fiscal year 2012-2013 with funding from the prior water distribution capital project fund.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 2,084,411	\$ 676,327	\$ 1,408,084	\$ 2,384,411
Transfer Out-CP Morganton Rd Bridge	43,176	43,176	-	43,176
Total Expenditures	\$ 2,127,587	\$ 719,503	\$ 1,408,084	\$ 2,427,587

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 5,000	\$ 31,533	\$ (26,533)	\$ 5,000
Transfer In-CP Water Distribution System	400,000	400,000	-	400,000
Transfer In-CP Raw Water Reservoir	788,580	788,580	-	788,580
Transfer In-CP Morganton Rd Bridge	1,195	1,195	-	1,195
Transfer In-CP Automatic Meter Reading	257,812	257,812	-	257,812
Transfer In-Utility Fund	675,000	675,000	-	975,000
Total Revenues	\$ 2,127,587	\$ 2,154,120	\$ (26,533)	\$ 2,427,587

**WATER & SEWER IMPROVEMENTS
SEWER COLLECTION SYSTEM
Fund 67**

The Sewer Distribution Capital Project Fund is established for the purpose of improvements to the sewer distribution system. The project budget was adopted in fiscal year 2012-2013 with funding from the prior sewer distribution capital project fund.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ 2,011,184	\$ 1,067,373	\$ 943,811	\$ 2,347,434
Transfer In-CP Morganton Rd Bridge	14,392	14,392	-	14,392
Total Expenditures	\$ 2,025,576	\$ 1,081,765	\$ 943,811	\$ 2,361,826

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 5,000	\$ 7,404	\$ (2,404)	\$ 5,000
Transfer In-CP Sewer Distribution System	500,576	500,576	-	500,576
Transfer In-Utility Fund	1,520,000	1,520,000	-	1,856,250
Total Revenues	\$ 2,025,576	\$ 2,027,980	\$ (2,404)	\$ 2,361,826

EAST MORGANTON ROAD WATER LINE REPLACEMENT
Fund 68

The East Morganton Road Water Line Replacement Fund is being established for the purpose of replacing an existing 6" water line with a 12" water line along East Morganton Road. The fund is established with a project ordinance in fiscal year 2018-2019 and is being funded with Impact Fees.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Construction	\$ -	\$ -	\$ -	\$ 378,340
Total Expenditures	\$ -	\$ -	\$ -	\$ 378,340

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer In-Water Impact Fees	\$ -	\$ -	\$ -	\$ 378,340
Total Revenues	\$ -	\$ -	\$ -	\$ 378,340

OTHER FUNDS SUMMARY

Cemetery Perpetual Care Permanent Fund – Established to account for funds that are restricted for the purpose of beautifying and maintaining the municipal cemetery.

Water Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

Sewer Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

CEMETERY PERPETUAL CARE FUND
Fund 22

The Cemetery Perpetual Care Fund was established for the perpetual care of the municipal cemetery. The income from the fund is restricted for the purpose of beautifying and maintaining the cemetery.

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Reserved for Future Expense	\$ 71,000	\$ -	\$ 71,000	\$ 74,000
Total Expenditures	\$ 71,000	\$ -	\$ 71,000	\$ 74,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest	\$ 11,000	\$ 11,482	\$ (482)	\$ 12,000
Sale of Plots	60,000	59,265	735	62,000
Total Revenues	\$ 71,000	\$ 70,747	\$ 253	\$ 74,000

**WATER IMPACT
Fund 72**

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer to Capital Improvements	\$ 4,625,000	\$ 2,407,105	\$ 2,217,895	\$ 4,707,000
Total Expenditures	\$ 4,625,000	\$ 2,407,105	\$ 2,217,895	\$ 4,707,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest Earned	\$ 325,000	\$ 336,202	\$ (11,202)	\$ 337,000
Impact Fees	4,300,000	4,183,776	116,224	4,370,000
Total Revenues	\$ 4,625,000	\$ 4,519,978	\$ 105,022	\$ 4,707,000

**SEWER IMPACT
Fund 73**

Expenditures by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Transfer to Capital Improvements/Debt Serv	\$ 1,610,000	\$ 479,986	\$ 1,130,014	\$ 1,666,000
Total Expenditures	\$ 1,610,000	\$ 479,986	\$ 1,130,014	\$ 1,666,000

Revenues by Type	FY 2017-2018 Project Authorization	Transactions Through March 2018	Balance FY 2017-2018	FY 2018-2019 Project Authorization
Interest Earned	\$ 110,000	\$ 115,626	\$ (5,626)	\$ 116,000
Impact Fees	1,500,000	1,498,403	1,597	1,550,000
Total Revenues	\$ 1,610,000	\$ 1,614,029	\$ (4,029)	\$ 1,666,000

DEBT SERVICE

The Town does not have any outstanding general obligation bonds as of 06/30/18 in either the General or Utility Funds.

The Town's bond ratings are as follows:

Standard and Poors	AA-
Moody's Investment Service	A2
North Carolina Municipal Council	86

The North Carolina General Statutes are very specific about the amount of general long term debt that can be issued by local governments. The statues state that long-term debt issued cannot exceed eight percent of the assessed valuation of the governmental unit. The legal debt limit of the Town as of June 30, 2017 is as show in the following table.

Assessed Valuations		<u>\$ 2,334,287,307</u>
Debt Limit 8% of assessed valuations		\$ 186,742,985
Amount of debt applicable to debt limit:		
Outstanding debt evidenced by bonds	-	
Unissued bonds authorized by existing orders	-	
Outstanding debt not evidenced by bonds:		
Installment financing	<u>5,291,840</u>	
Total	5,291,840	
Less deduction allowed by G.S. 159.55(a)(2) and G.S. 159.55(b)-Utility debt	-	
Net Debt	<u>5,291,840</u>	
LEGAL DEBT MARGIN		<u>\$ 181,451,145</u>

The Town has installment financing outstanding debt principal totaling \$9,436,815 as of 06/30/18. The outstanding amount represents the financing of the Police facility in 2008, the financing of the Raw Water Reservoir in 2011, the financing of the Automatic Meter Reading project in 2013 and the financing of the construction of the Fire Sub-Station in 2018.

The following is a schedule of the Town's total debt service principal and interest payments:

	Principal	Interest	Total
<u>General Obligation Bonds:</u>			
FY 2018-2019	\$ -	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Installment Financing

Raw Water Reservoir, issued 2011, due semi-annually to 2021; interest at 3.40%

FY 2018-2019	\$ 385,442	\$ 30,362	\$ 415,804
FY 2019-2020	398,659	17,145	415,804
FY 2020-2021	204,427	3,475	207,902
Total	<u>\$ 988,528</u>	<u>\$ 50,982</u>	<u>\$ 1,039,510</u>

Police facility, issued 2008; due semi-annually to 2024; interest at 3.73%

FY 2018-2019	\$ 433,333	\$ 84,858	\$ 518,191
FY 2019-2020	433,333	68,694	502,027
FY 2020-2021	433,333	52,531	485,864
FY 2021-2024	1,083,334	60,613	1,143,947
Total	<u>\$ 2,383,333</u>	<u>\$ 266,696</u>	<u>\$ 2,650,029</u>

Fire Sub-Station, issued 2018, due semi-annually to 2033; interest at 3.53%

FY 2018-2019	\$ 348,543	\$ 181,478	\$ 530,021
FY 2019-2020	348,543	169,174	517,717
FY 2020-2021	348,543	156,871	505,414
FY 2021-2033	4,182,521	922,768	5,105,289
Total	<u>\$ 5,228,150</u>	<u>\$ 1,430,291</u>	<u>\$ 6,658,441</u>

	Principal	Interest	Total
<u>Installment Financing (continued)</u>			
Automatic Meter Reading project, issued 2013, due semi-annually to 2023; interest at 1.85%			
FY 2018-2019	\$ 161,254	\$ 14,739	\$ 175,993
FY 2019-2020	164,251	11,742	175,993
FY 2020-2021	167,304	8,689	175,993
FY 2021-2023	343,995	7,991	351,986
Total	<u>\$ 836,804</u>	<u>\$ 43,161</u>	<u>\$ 879,965</u>

Town of

Chartered 1887

Southern Pines

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2018/2019**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
0710	PICK UP TRUCK	\$35,000	60-730
0711	SERVICE TRUCK	\$65,000	60-730
0079	SERVICE TRUCK	\$65,000	60-730
0831	PICK UP TRUCK	\$39,000	10-530
0832	SUV	\$32,000	10-530
0898	PATROL VEHICLE	\$48,000	10-511
0811	KME FIRE TRUCK	\$550,000	10-530
	GENERAL FUND:	\$669,000	
	UTILITY FUND:	\$165,000	

	2018 - 2019 TOTAL:	\$834,000	

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2019/2020**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
0858	COMMUNITY SERVICES VEHICLE	\$40,000	10-511
0890	INV VEHICLE	\$45,000	10-515
8902	EVIDENCE UNIT	\$45,000	10-515
0818	BRUSH TRUCK	\$70,000	10-530
0833	SUV	\$35,000	10-530
0611	ASPHALT ROLLER	\$70,000	10-560
0011	PICK UP TRUCK	\$30,000	10-565
0007	PICK UP TRUCK	\$38,000	10-580
0009	PICK UP TRUCK	\$30,000	10-640
0927	JOHN DEERE REEL MOWER	\$30,000	10-640
0930	VENTRAC	\$35,000	10-640
0705	VALVE MACHINE	\$35,000	60-730
0510	CAMERA TRAILER	\$80,000	60-740
0059	JET TRUCK	\$300,000	60-740
	GENERAL FUND:	\$468,000	
	UTILITY FUND:	\$415,000	

	2019 - 2020 TOTAL:	\$883,000	

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2020/2021**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
0013	PICKUP TRUCK	\$30,000	10-565
0871	PATROL VEHICLE	\$45,000	10-511
8603	PATROL VEHICLE	\$45,000	10-511
8903	INV VEHICLE	\$45,000	10-515
0903	WOOD CHIPPER	\$35,000	10-640
0931	JOHN DEERE GATOR	\$12,000	10-640
0945	Z - MOWER	\$12,000	10-640
0941	Z - MOWER REAR DISCHARGE	\$12,000	10-640
0980	PICKUP TRUCK	\$28,000	10-640
0981	PICKUP TRUCK	\$28,000	10-640
0508	JET RAILER	\$50,000	60-740
0516	GENERATOR	\$35,000	60-740
0517	GENERATOR	\$35,000	60-740
0518	SEWER PUMP	\$35,000	60-740
	GENERAL FUND:	\$292,000	
	UTILITY FUND:	\$155,000	

	2020 - 2021 TOTAL:	\$447,000	

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2021/2022**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
0893	PATROL VEHICLE	\$47,000	10-511
0897	PATROL VEHICLE	\$47,000	10-511
0884	INV VEHICLE	\$45,000	10-515
0066	PICKUP TRUCK	\$35,000	10-560
0067	PICKUP TRUCK	\$35,000	10-560
0913	FIELD GROOMER	\$15,000	10-640
0932	KUBOTA BACKHOE	\$70,000	10-640
0933	KUBOTA TRACTOR	\$50,000	10-640
0937	JOHN DEERE REEL MOWER	\$30,000	10-640
0938	Z - MOWER	\$12,000	10-640
0703	AIR COMPRESSOR	\$15,000	60-730
0072	PICKUP TRUCK	\$30,000	60-730
0051	CRANE TRUCK	\$70,000	60-740
0520	PICKUP TRUCK	\$35,000	60-740
0521	BOOM MOWER	\$100,000	60-740
	GENERAL FUND:	\$386,000	
	UTILITY FUND:	\$250,000	

	2021 - 2022 TOTAL:	\$636,000	

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2022/2023**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
8635	PATROL VEHICLE	\$47,000	10-511
8905	INV VEHICLE	\$47,000	10-515
8913	INV VEHICLE	\$47,000	10-515
8906	SURVEILLANCE UNIT	\$47,000	10-515
0829	SUBURBAN	\$40,000	10-530
0612	FLAT BED TRUCK	\$70,000	10-560
0613	DUMP TRUCK	\$70,000	10-560
0614	DUMP TRUCK	\$70,000	10-560
0939	JOHN DEERE GATOR	\$12,000	10-640
0700	BACKHOE	\$100,000	60-730
0713	PICKUP TRUCK	\$35,000	60-730
0714	PICKUP TRUCK	\$35,000	60-730
0052	JET TRUCK	\$300,000	60-740
	GENERAL FUND:	\$450,000	
	UTILITY FUND:	\$470,000	

	2022 - 2023 TOTAL:	\$920,000	

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2023/2024**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
8614	PATROL VEHICLE	\$49,000	10-511
8915	INV VEHICLE	\$49,000	10-515
0810	TAHOE	\$40,000	10-530
8201	TAHOE	\$40,000	10-530
0835	PICKUP TRUCK	\$35,000	10-530
0615	EQUIPMENT TRAILER	\$25,000	10-560
0616	BACKHOE	\$100,000	10-560
0042	FULL SIZE VAN	\$35,000	10-640
0043	FULL SIZE VAN	\$35,000	10-640
0942	BAT WING MOWER	\$30,000	10-640
0070	PICKUP TRUCK	\$30,000	60-730
0522	BACKHOE	\$100,000	60-740
	GENERAL FUND:	\$438,000	
	UTILITY FUND:	\$130,000	

	2023 - 2024 TOTAL:	\$568,000	

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2024/2025**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
0017	PICKUP TRUCK	\$40,000	10-540
8605	PATROL VEHICLE	\$49,000	10-511
8606	PATROL VEHICLE	\$49,000	10-511
8616	PATROL VEHICLE	\$49,000	10-511
0895	INV VEHICLE	\$49,000	10-515
8503	INV VEHICLE	\$49,000	10-515
0018	PICKUP TRUCK	\$40,000	10-540
0618	STREET SWEEPER	\$250,000	10-560
0954	Z - MOWER	\$12,000	10-640
0982	SMALL VAN	\$28,000	10-640
0983	PICKUP TRUCK	\$30,000	10-640
0984	BUCKET TRUCK	\$100,000	10-640
0055	SERVICE TRUCK	\$70,000	60-740
	GENERAL FUND:	\$745,000	
	UTILITY FUND:	\$70,000	

	2024 - 2025 TOTAL:	\$815,000	

**VEHICLE/EQUIPMENT REPLACEMENT LIST
BUDGET YEAR 2025/2026**

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
8625	PATROL VEHICLE	\$50,000	10-511
8645	PATROL VEHICLE	\$50,000	10-511
8655	PATROL VEHICLE	\$50,000	10-511
8907	INV VEHICLE	\$50,000	10-515
8908	INV VEHICLE	\$50,000	10-515
0813	HME FIRE TRUCK	\$600,000	10-530
0619	SERVICE TRUCK	\$70,000	10-560
0044	MINI BUS	\$50,000	10-620
0914	TRACTOR	\$50,000	10-640
0985	PICKUP TRUCK	\$30,000	10-640
0986	PICKUP TRUCK	\$30,000	10-640
0706	TRACK LOADER	\$65,000	60-730
0712	AIR COMPRESSOR	\$15,000	60-730
	GENERAL FUND:	\$1,080,000	
	UTILITY FUND:	\$80,000	

	2025 - 2026 TOTAL:	\$1,160,000	

VEHICLE/EQUIPMENT REPLACEMENT LIST BUDGET YEAR 2026/2027

EQUIP. #	DESCRIPTION	ESTIMATED COST	DEPT. CODE
0045	MINI BUS	\$50,000	10-620
8626	PATROL VEHICLE	\$50,000	10-511
8615	PATROL VEHICLE	\$50,000	10-511
8636	PATROL VEHICLE	\$50,000	10-511
8646	PATROL VEHICLE	\$50,000	10-511
8666	PATROL VEHICLE	\$50,000	10-511
8504	INV VEHICLE	\$50,000	10-515
8925	INV VEHICLE	\$50,000	10-515
0081	LADDER TRUCK	\$1,000,000	10-530
0812	FIRE TRUCK	\$600,000	10-530
0068	PICKUP TRUCK	\$30,000	10-560
0987	PICKUP TRUCK	\$30,000	10-640
0053	PICKUP TRUCK	\$30,000	60-740
0057	SERVICE TRUCK	\$70,000	60-740
	GENERAL FUND:	\$2,060,000	
	UTILITY FUND:	\$100,000	

	2026 - 2027 TOTAL:	\$2,160,000	

Town of

Chartered 1887

Southern Pines

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – A legal authorization granted by the Town Council to make budgeted expenditures and to incur obligations for purposes specified in the budget ordinance.

Assessed Valuation – A value established for real and personal property for use as a basis for levying property taxes.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Upon approval by the Town Council, the budget ordinance becomes the legal bases for expenditures in the budget year.

Budget Amendment – A legal procedure utilized by the Town staff and Town Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the Town's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The official written statement prepared by the Town staff reflecting the decisions made by the Town Council in their budget deliberations.

Budget Message – A general discussion of the budget that provides the citizens and the public with a summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the Town Manager.

Budget Ordinance – The official enactment by the Town Council to establish legal authority for Town officials to obligate and expend resources.

Capital Outlay – Vehicles, equipment, improvements, and furniture purchased by the Town which individually amount to an expenditure of \$10,000 or more, and which have an expected life of greater than one year.

Capital Project Fund – A fund used to account for the acquisition and construction of major capital facilities and infrastructure.

Department – An organizational unit responsible for carrying out a major governmental function.

Employee Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government’s share of costs for social security, and the various pension, and medical insurance plans.

Enterprise Fund – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund for the Town is the water and sewer fund.

Expenditure – A term used to refer to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.

Fiscal Year – A twelve-month time period designating the beginning and ending period for recording financial transactions. The Town’s fiscal year begins July 1st and ends June 30th.

Function – A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Amounts shown as fund balance represent monies which remain unspent after all budgeted expenditures have been made. North Carolina statute declares that a portion of fund balance is not available for appropriation.

General Fund – The largest fund within the Town, the general fund is the general operating fund and is used to account for all financial resources except those required to be accounted for in another fund.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Installment Financing – A legally binding installment contract that conveys the right to property, equipment and construction, for a stated period of time that allows the Town to spread the cost over several budget years.

Levy – To impose taxes, special assessments, or service charges for the support of Town activities.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local governments within the State of North Carolina.

Local Government Commission – An agency in the NC State Treasurer’s Office which oversees local government bonded debt and assists cities and counties in all areas of fiscal management.

Modified Accrual Accounting –The basis of budgeting and accounting where revenues are recorded when collectable within the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the related liability is incurred.

Operating Expenditures - The cost for materials, services and equipment required for a daily operations of a department or function.

Performance Measures – Descriptions of a program’s effectiveness or efficiency and how a government’s services fill the needs of its citizens.

Program – An organized set of related work activities which are directed toward accomplishing a common goal. Each Town department is usually responsible for a number of related service programs.

Reserve – The apportion of fund balance earmarked to indicate that it is not available for expenditures or that it is legally segregated for a specific future use.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise fund.

Revaluation – Assignment of value to properties, buildings, vehicles and equipment by the Moore County Tax Assessor’s Office; under State law, all property must be revalued no less frequently than once every eight years. Moore County has begun to revalue on a four year basis.

Revenue – Income received from various sources used to finance government services.

Special Revenue Fund – A special revenue fund is used to account for resources that are subject to legal spending restrictions. They are created when a resolution, statute or ordinance requires that special revenue sources are used to finance a particular activity such as certain grant funding.

Transfers – Amounts transferred from one fund to another intended for a specific purpose.

Town of

Chartered 1887

Southern Pines