



**ADOPTED
ANNUAL BUDGET
2017-2018**

06/13/17

**TOWN OF SOUTHERN PINES,
NORTH CAROLINA**

ANNUAL PROGRAM OF SERVICES

2017 – 2018

TOWN COUNCIL

W. David McNeill	Mayor
James R. Simeon	Mayor Pro-Tem
Fred C. Walden	Treasurer
Teresa M. VanCamp	Council Member
Carol R. Haney	Council Member

TOWN MANAGER

Reagan D. Parsons

Town of

Chartered 1887

Southern Pines

**TOWN OF SOUTHERN PINES
2017-2018 ANNUAL BUDGET**

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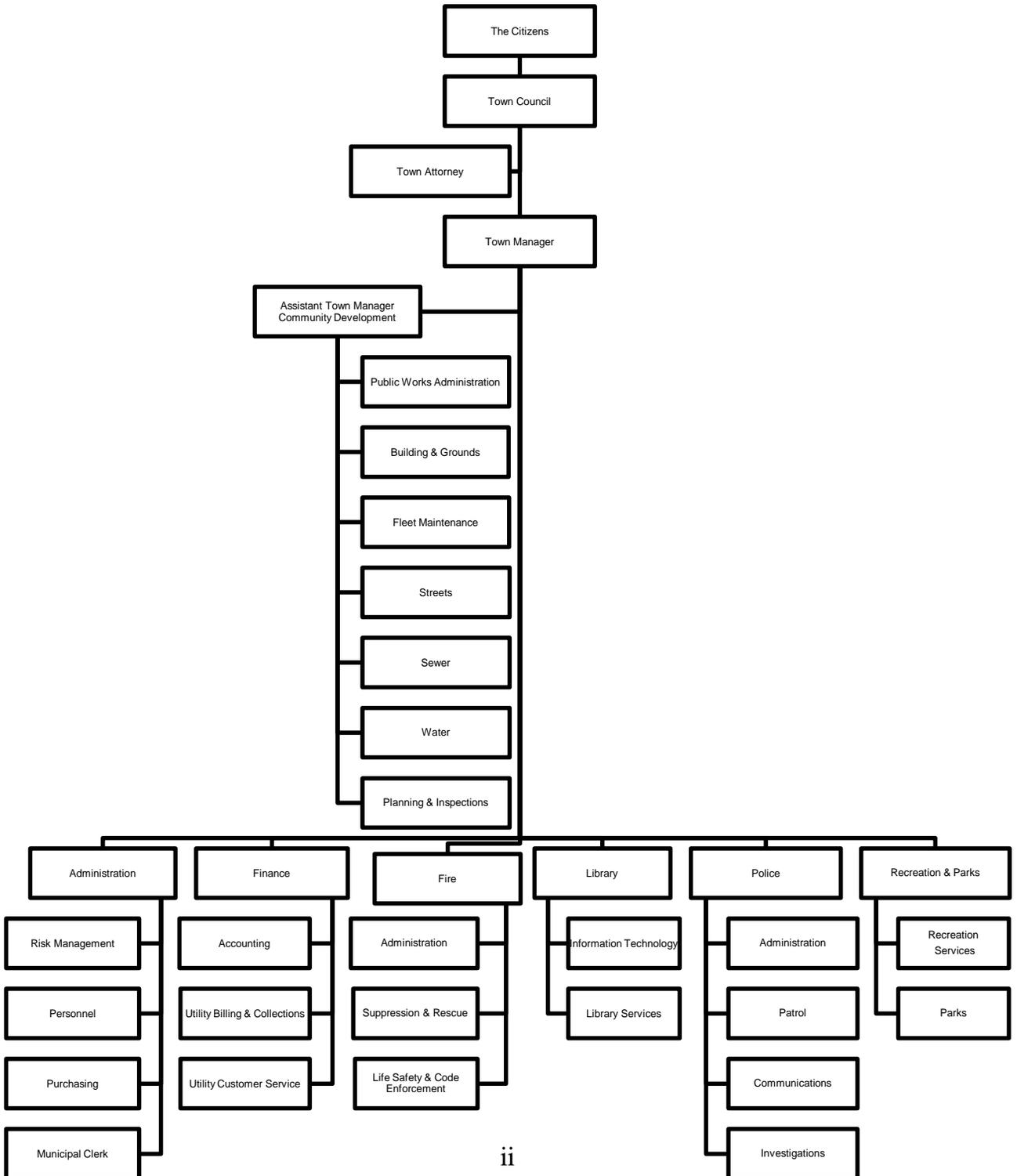
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TOWN OF SOUTHERN PINES EXECUTIVE MANAGERS

Reagan D. Parsons	Town Manager
Douglas R. Gill	Town Attorney
Christopher F. Kennedy	Assistant Town Manager Director of Community Development
Mike Cameron	Fire Chief
Crystal J. Gabric	Director of Finance
Robert Reeve	Director of Recreation & Parks
Bruce Rosenberger	Director of Administrative Services
Robert Temme	Chief of Police
Lynn Thompson	Director of Library & Information Technology Services

TOWN OF SOUTHERN PINES

Organizational Chart



EXECUTIVE SUMMARY

The Fiscal Year 2017-2018 Town of Southern Pines Budget has been drafted with a focus on sustaining excellent public services that directly impact quality of life indicators, to include an emphasis on Public Safety considerations. Estimates from Moore County place valuations at 0.9% above those of last year, a growth rate that cannot sustain current service levels let alone address additional services necessitated by an increasing number of persons travelling into or through the community as our existence as a Regional hub continues to evolve and solidify. Positive trends in the areas of sales and utility taxes in addition to permit fees assist in offsetting the slow expansion of property tax base, however these sources of revenue come under consistent attack from the State legislature and leave us constantly monitoring Raleigh to determine if our Budget projections will need significant amendment prior to adoption in June. In order to partially address recent changes at the State level, increases in costs of doing daily business outpacing tax base expansion, and the addition of four police officers and a planned Fire substation, the Budget contained herein recommends a two cent increase in the ad valorem tax, resulting in a tax levy of forty (40) cents.

Last year I noted that *“with the very limited opportunities that the State of North Carolina affords local governments to raise revenues, and Southern Pines’ relatively low tax burden compared to other full-service communities across the State, the anticipated minimal to no growth of the community’s tax base will likely require a more challenging annual review of service levels versus acceptable tax rates in the future in an effort to maintain the quality of life that has become expected and is enjoyed by residents of the Town.”* The aforementioned 0.9% growth is disappointingly a decrease from last year’s estimate of 1.37% leading to further speculation that we have settled into a “new normal” and will never again return to the times of 4 to 5% growth that afforded our ability to maintain a never increasing tax rate. Even at forty (40) cents the Town continues to provide recreational and cultural offerings comparable to any number of urban suburbs at a far lower tax rate, but the ability to do so may become an annual challenge moving forward.

It is both an honor and pleasure to present a FY 2017-2018 Budget that again takes a conservative approach to revenue estimates and strives to match revenue sources with desired services and long-term expenditure commitments. Specifically, the FY 17-18 Budget proposal:

1. Maintains existing service levels
2. Funds all outstanding debt service (FD: \$81k, PD \$534k, PW 39k) and operational expenses.
3. Contains continuation projects that include:
 - a. Transfer to Sidewalk CPF (\$150k)
 - b. Annual Powell Bill paving (\$250k)
 - c. Twelve vehicle replacements (\$478k)
 - d. Transfer to Downtown Park CPF (\$185k)
 - e. Transfer to Recreation Improvements Fund (\$98k)
 - f. Transfer to Unpaved Streets Fund (\$185k)
 - g. Transfer to Fiber Optics Fund (\$59k)
 - h. Data Storage Server Replacement (\$61k)
4. Offers new programs that include:
 - a. Debt Service (1/2) for new Fire Sub Station (\$242k)
 - b. Debt Service (1/2) for Public Works Annex/Garage up-fits (\$25k)
 - c. Additional Finance position (\$90k)
 - d. Four (4) Additional Police Officers (\$364k)
 - e. Downtown Decorative crosswalks (\$40k)
 - f. Two (2) additional lifts for Fleet Maintenance Garage (\$22k)
5. Reserves a 25% fund balance to provide financial protection from catastrophic occurrences and maintain the Town's excellent bond rating and borrowing capacity.

This budget proposal has again been developed under the leadership and guidance of our Town elected officials with consideration to day to day feedback from our citizenry and customers and an excellent Town staff dedicated to implementation of policy and service to the community. It is with sincere respect for the community, its citizens, and all who make Southern Pines an exceptional place to reside and do business that the Administration submits this 2017-2018 Budget to Town Council for consideration and adoption.

GENERAL FUND

This FY 2017-2018 proposal is based on an ad valorem rate of forty (40) cents. With an average residential property (land and structure) in Southern Pines valued at **\$260,316** according to Moore County, an owner of such property would pay the Town **\$1,041.26** in ad-valorem taxes. This average home value represents a **\$2,801 increase** from the 2016-2017 average and the amount paid represents an increase of **\$52.06** compared to the former rate of 38 cents applied to the same valued property.

Based upon information from Moore County at the time of this writing the Town of Southern Pines tax base is **\$2,341,281,000**, a **0.9% growth rate over FY16-17**. This percentage represents a continued trend of below 3% growth rates since 2008-2009. This base would yield **\$234,128 per penny** levied at a 100% collection rate. The Moore County Tax office has developed an excellent track record for collections that they have maintained even through the recent economic recession, and as a result we have budgeted FY17-18 revenues based upon a **98.5% successful collection rate**.

As an overview, the Budget document contains expected **General Fund revenue before other financing sources increases of \$917,329** over the revised amount budgeted in 16-17. In addition to the 0.9% growth in tax base that comprises a portion of this figure, the Town is estimating growth in sales and use tax revenue in addition to utility franchise sales in the amount of \$207,900. The two penny increase represents \$461,344 of the increase.

On the expenditure side of the ledger, General Fund **expenditures before transfers are expected to increase \$1,118,917 (6.70%)** compared to the revised 16-17 budget. Police/Patrol (\$582,665), due in part to additional positions, and Public Works/Sanitation (\$264,622), due to an increase in the Waste contract and required handling of street sweeper debris increasing expenses, represent a significant majority of this overall increase. The expense side of the ledger also includes an 15% increase for major medical expenses (\$133,891) and a 3.0% adjustment for positions (\$235,878) in addition to the continuation and new projects and programs listed earlier.

At budgeted levels of tax revenue acquisition (98.50%) and without any dollars over and above our conservative estimates, the FY17-18 work plan will result in an **ending available fund balance of \$269,737 (this represents dollars in reserve, over and above the locally mandated 25%, that may be transferred to projects by Council action throughout the fiscal year)**. This figure will allow for consideration of smaller projects throughout the year in addition to providing some cushion against the yet unknown impacts of State, Federal, and County budget deliberations.

UTILITY FUND

The Utility Fund budget for FY17-18 represents a continued conservative fiscal approach. The proposed Budget does not increase water rates for a third consecutive year, but does include a 5% sewer rate increase to our customers in FY 17-18. This is the first such increase in sewer, outside of passing along County treatment increases, in a number of years. Debt service in FY17-18 will include the reservoir payment of \$415,804 in addition to an installment for the AMR project in the amount of \$175,993. Overall **Utility Fund revenues are projected to increase \$199,376 (2.8%)** over the amount budgeted in FY 16-17. This amount will help to cover increased costs of day to day business in addition to the funding two (2) additional personnel who will be assigned to regular maintenance activities involving our infrastructure and easements. The impact fee revisions made by the Town Council last year have helped significantly our ability to progress with the \$14M+ Capital Project Plan developed for the Utilities Division.

Overall, expenditures are projected to increase \$313,067 (4.7%). The majority of the operational expense growth is contained in the aforementioned additions to employee compensation and the two new positions. Debt service obligations are being met through scheduled payments toward the Raw Water Reservoir (\$416k) and AMR project (\$176k), and the Town has no bonded debt against its Utilities at this point in time.

CAPITAL PROJECT FUNDS

The final area of significance in the proposed 2017-2018 Budget is one of Capital Funds. The following represents a summary of any proposed changes from FY 16-17:

1. Capital Project Fund – Sidewalks – Fund 57 will receive an appropriated transfer of \$150,000 toward continued progress on our long term sidewalk plans. Preliminary intent is to install sidewalk along remaining portions of Murray Hill Road, from Cox to 15/501.
2. The Downtown Park Capital Project Fund will receive a transfer \$185,000 toward the renovation of the tennis courts.
3. The CPF for Unpaved Streets will receive a transfer of \$185,000 toward the paving of Pine Street in the coming Fiscal Year.

4. The Fiber optics Infrastructure Fund will receive \$59,000 toward replacement of switches and other infrastructure that are end-of life and no longer supported. This fund will be scheduled for closure following the completion of the replacement.
5. The Recreation Improvements Fund, created last year with an initial transfer of \$80,000, will be appropriated an additional \$97,500 for the purpose of replacing the Optimist Field lighting system, our last field without updated lighting, in addition to reconstructing the shuffleboard courts at Memorial Park.
6. A New fund for the North Pressure Water Zone is being created with an initial appropriation of \$760,000 from transfers and interest. This is a large scale water project scheduled between 2020 and 2022 and the intent is to limit or potentially avoid having the amount of installment financing necessary to initiate and complete the project when it comes due.
7. The Fire Sub-station Fund is being appropriated additional dollars that will be derived from an installment loan taken later in the fiscal year. A Building Renovation CPF is also being created along the same lines, with the Public Works Annex and a potential Fleet Garage update being targeted for initiation.

The Town Council, its Boards and Commissions, and Town staff have made the development of this Budget document possible. Southern Pines remains an attractive, low cost alternative for those looking to locate a family or business to the Sandhills of North Carolina, as demonstrated by the endless number of lists the Community is being added to that carry a title along the lines of "Best of", "Top", etc. It has been my honor and pleasure to serve this community through the past twelve plus years and I look forward to carrying out the directives being made through the adoption of the FY 2017-2018 Budget. The changing world within which we live continually adds new challenges to this annual exercise, be they external or for from higher levels of government, but I would still rather be performing that exercise here than anywhere else. Southern Pines is truly a special place to both live and work and I would again thank those that I am privileged to associate and serve the community with on a daily basis.

Town of

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Southern Pines

TOWN OF SOUTHERN PINES PROFILE

The Town of Southern Pines (Town) was incorporated in 1887, and is located on the fringe of the piedmont section of the State of North Carolina in an area known as the Sandhills. The Town has an estimated 2016 population of 13,461 and is located in Moore County (County) and encompasses 16.77 square miles. The Town provides a full range of services including police and fire protection, streets, planning and zoning, parks and recreation, library, fleet maintenance, and general administrative services. The Town also operates water and sewer utility services.

The Town operates under the Council-Manager form of government. The Legislative Body of the government of the Town is comprised of a Mayor and a four-member Town Council. The Legislative Body is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the Town Manager. The Town Manager is responsible to the Town Council for the administration of all affairs of the Town. The Town Manager appoints the Department Heads and supervises and coordinates the activities of the departments.

**TOWN OF SOUTHERN PINES
BUDGET FORMAT**

The accounts of the Town are organized on the basis of funds or account groups of which each is considered a separate accounting entity. The separation of revenues and expenditures allow close monitoring of accounts to provide surety that expenditures are in conformity with the adopted annual budget.

The Town of Southern Pines annual budget consists of two funds; the General Fund and the Enterprise Fund:

The General Fund accounts for the revenues and expenditures of all Town departments except those required to be accounted for in other funds.

The Enterprise Fund accounts for water and sewer activities.

A project ordinance is adopted for General and Enterprise capital project funds.

TOWN OF SOUTHERN PINES
DESCRIPTION OF THE BUDGET PROCESS

The North Carolina Local Government Budget and Fiscal Control Act requires that the Town Manager submit a recommended budget to the Mayor and the Town Council no later than June 1st, that the Council hold a public hearing on the budget and that the Board adopt an annual budget or interim budget each year by July 1st. The budget must be balanced. Defined by the Fiscal Control Act, “the sum of estimated net revenues and appropriated fund balance in each fund shall be equal to appropriations in that fund”.

The budget is the single most important document presented to the Town Council. The budget serves the citizens by providing an understanding of the Town’s operating fiscal programs and it reflects the Town’s commitment to maintain necessary services as well as improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The Town operates under an annual budget ordinance adopted in accordance with the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. All annual appropriations lapse at fiscal year-end. Any revisions to the original budget ordinance must be approved and adopted by the Town Council and made a matter of record in the Town minutes. Project ordinances are adopted for Governmental Capital Project Funds and the Utility Capital Project Funds. Project ordinances are on-going until the capital project has been completed and closed.

The budget is prepared using the modified accrual method of accounting for all funds. This accounting approach recognizes revenues when they become measurable and expenditures at the time liabilities are incurred.

The preparation of the budget requires structured guidelines as well as the participation and cooperation of many participants and a carefully scheduled series of events. The Town in the formulation of the budget follows the following budget calendar and budget cycle.

BUDGET CALENDAR

December 28	Capital and New Request Forms to Department Directors
January 13	Capital and New Request Forms due to Finance
January 27	Departmental Budget Packets to Department Directors
February 10	Departmental Budget Packets due to Finance
March 2	Budget Reviews with Department Directors, Town Manager and Finance Director.

March 20	Department Director's Retreat
April 4	Council Retreat
May 9	Presentation of Budget by Town Manager and Public Hearing
May 9 – June 13	Budget Discussions
June 13	Public Hearing
June 13	Adoption of Budget

COMPILATION OF HISTORICAL DATA

During the first phase of the budget process, the accumulation of four years of historical expenditure data is compiled by the Finance Department. The data is used by Department Directors and management for performance evaluation and projection of resources required to meet departmental objectives and needs.

PREPARATION OF DEPARTMENT REQUESTS

Estimating department expenditures is the responsibility of the Department Director. The basic requirements of budgeting expenditures are to request sufficient funding to adequately operate the department and to request funding at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Department in order to consolidate the individual departmental requests and the revenue projections into an overall budget. Departmental capital outlay requests are analyzed in coordination with the vehicle and equipment replacement schedule.

EVALUATION OF PRELIMINARY DATA AND PRIORITIES

The evaluation of preliminary data and priorities is an important step in developing a fiscal plan, which will achieve the Town's program of service for the upcoming fiscal year. A comprehensive review of service needs compared to departmental goals and objectives is analyzed by the Town Manager after meeting with Department Heads.

BALANCE PROPOSED BUDGET

After the Town's program of service priorities have been established, a balance plan for funding must be formulated. Through careful assessment of funding requirements and financing elements, a proposed budget document is organized into a final format and submitted to the Town Council for legislative review.

LEGISLATIVE REVIEW

The Town Council reviews the budget document thoroughly with the Town Manager and the Finance Director during a work session. The Town Council reviews departmental expenditures and goals at this time to ensure adherence with Town goals. A copy of the proposed budget document is filed with the Town Clerk as well as made available at the Town Library for public inspection.

BUDGET ADOPTION

The adoption of the annual budget is the culmination of exhaustive reviews of budget proposals by Department Heads, Management and the Legislative Body. After a public hearing is held, the budget is formally adopted by the Town Council. Adoption of the budget establishes the legal authority to incur expenditures in the upcoming fiscal year.

AMENDMENTS TO THE BUDGET

During the fiscal year, the budget may be amended to reflect changes to the original budget ordinance. Typically budget amendments are for the recognition of unbudgeted revenues, such as grants and donations.

Justification for the budget amendment is prepared by the department requesting the amendment. A budget amendment ordinance is then prepared by the Finance Director, and then voted upon by the Town Council. If approved, the original budget appropriation is then amended.

Town of

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Southern Pines

GENERAL FUND SUMMARY

The General Fund is the general operating fund of the Town. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are Ad Valorem taxes, various other taxes, State grants, and sales and services. The following functional areas are included in the General Fund:

- General Government
- Public Safety
- Economic and Physical Development
- Transportation
- Cultural and Recreational

FUND BALANCE

The amount of fund balance is considered to be one of the key indicators of the financial condition of the Town. To maintain the Town's credit rating and to meet seasonal cash flow shortfalls, economic downturns, or a local disaster, the budget shall provide for an anticipated fund balance for the General Fund.

Key purposes for maintaining fund balance include:

- Having a reserve for emergencies as in the case of ice and snow storms, hurricanes, tornados and other natural disasters;
- Providing a sufficient cash flow for the Town given the amount of revenues received on a monthly basis is not consistent and the tax rate cannot be changed during the fiscal year even though cash flow problems may develop;
- Weathering unforeseen shortfalls in revenues.

The Local Government Commission (LGC) recommends that North Carolina governments retain an amount of unappropriated fund balance at least equal to 8 percent of the appropriations of the General Fund. The Town's policy is to maintain an unrestricted, undesignated balance in the General Fund equal to 25% of the General Fund budget. Unrestricted, undesignated fund balance will generally not be used for operating expenses.

REVENUE DEFINITIONS

Revenues are shown by sources and by funds. Accurate revenue estimates are dependent upon correct classifications because factors, which affect individual revenues, do not affect each source uniformly. Revenue projects can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

AD Valorem Taxes – Collections of current and prior year taxes of real and personal property.

Other Taxes & Licenses – Collections of the one percent local options sales tax and one-half percent local option sales taxes (Article 39, 40, and 42) which the State collects on retail sales and is distributed on a per capita and point of delivery basis. The Short-term rental property tax is a tax that is levied on gross receipts derived from the short-term lease or rental of vehicles to the general public. The ABC distribution is a portion of the net operating revenues derived from the operation of the local liquor stores within the Town.

Unrestricted Intergovernmental – Beer and wine tax which is a State levied tax that is shared by the Town on wholesale sales of both beer and wine. The utility sales tax is a Town shared tax on various utilities that is levied by the State. Video programming revenue is a revenue source in which sales tax is collected by the State on gross receipts from cable services. The State distributes the Town's share based upon prior cable franchise tax distributions.

Restricted Intergovernmental – The Powell Bill Allocation is appropriated by the General Assembly and is distributed to municipalities based on local street miles and population to be earmarked for street construction and maintenance. State Aid Library is financial assistance to local library systems from the Aid to Public Libraries Fund.

Permits and Fees – Inspections and planning fees charged for new construction or buildings which undergo structural changes. Police Department fees are charges for fingerprinting and excess alarm activations. Also included in the Police fees are excise taxes that are collected by the State for possession of controlled substances which is earmarked for specific expenditures of the Police Department. Street Department fees are charges for utility street cut repairs. Public Works fees are charges for construction inspection fees and erosion control review fees.

Sales and Services – Library revenue generated through library cards and services. Recreational revenue generated through recreational activities and charges for rental of Town facilities. The rent category is predominately charges for use of Town facilities and land for communication equipment and fees for long-term rental of Town facilities. Disposal/recycling revenues are amounts charged on Town customer's utility bills for

garbage disposal that are paid by the Town to the County for landfill fees as well as the Town paid fee for recycling.

Investment Earnings – Interest that is earned on investment of the Town’s idle cash. Interest is allocated to each fund monthly based upon the balances in the funds.

Other – Surplus property sales revenue is generated through the sale of Town equipment and supplies that are no longer in service. Miscellaneous revenue is revenue that is not accounted for in any other category. Department for rescue services within an identified Fire district revenue is a tax that is charged to property that is located outside of the Town limits, in the “Pines” fire district that is identified by the County Commissioners.

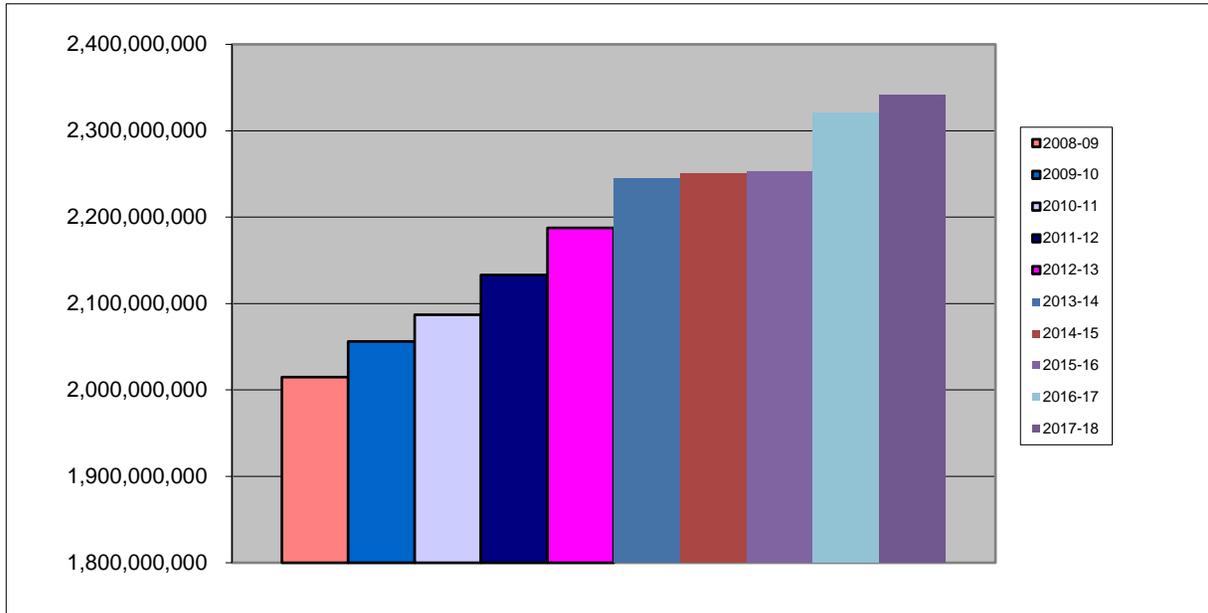
TOWN OF SOUTHERN PINES

**PROPERTY TAX RATES
Last Ten Fiscal Years**

<u>Year Ended June 30</u>	<u>Town of Southern Pines</u>
2009	0.35
2010	0.35
2011	0.35
2012	0.35
2013	0.35
2014	0.35
2015	0.37
2016	0.38
2017	0.38
2018	0.40

Note: All rates are expressed in dollars of tax per \$100 of assessed valuation. The tax rate was adjusted during the fiscal year ended June 30, 2008 and fiscal year ending June 30, 2016 to reflect the revaluation of taxable property.

PROPERTY TAX VALUATION TRENDS LAST TEN YEARS



<u>Tax Year</u>	<u>Fiscal Year</u>	<u>100% Valuation</u>	<u>Net Levy</u>	<u>Value of \$0.01</u>
2008	2008-09	2,014,777,740	7,050,041	201,478
2009	2009-10	2,056,002,596	7,211,587	205,600
2010	2010-11	2,086,855,543	7,311,009	208,686
2011	2011-12	2,133,158,047	7,465,959	213,316
2012	2012-13	2,187,703,624	7,663,758	218,770
2013	2013-14	2,245,009,632	7,833,116	224,501
2014	2014-15	2,250,264,704	8,321,882	225,026
2015	2015-16	2,252,976,782	8,545,250	225,298
2016	2016-17	2,320,359,244	8,821,304	232,036
2017	2017-18	2,341,281,000	9,365,124	234,128

Town of

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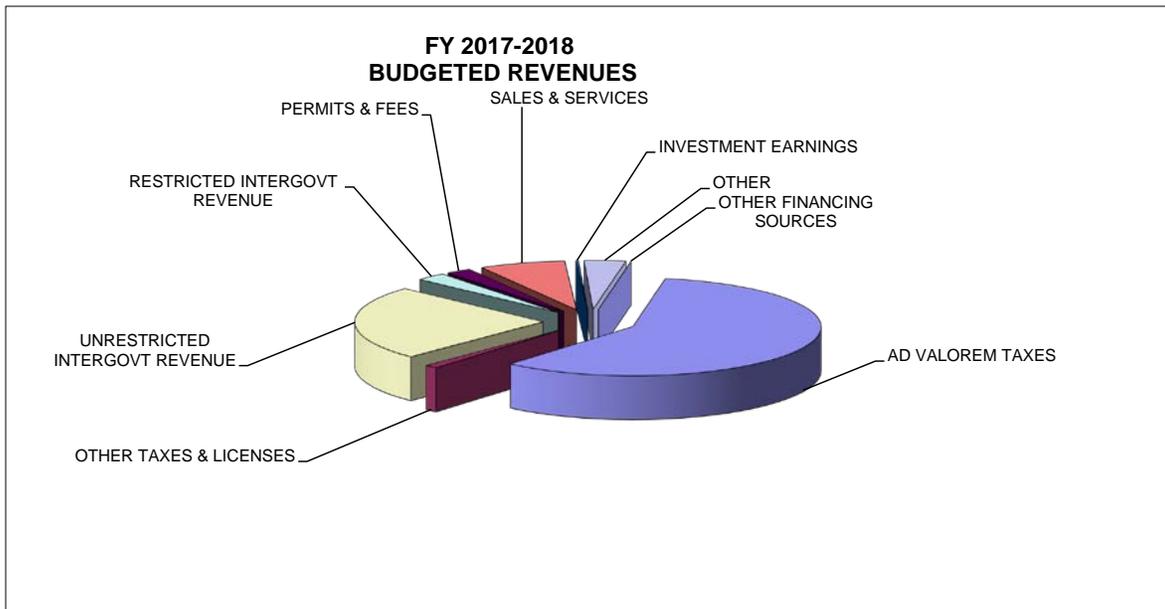
Southern Pines

TOWN OF SOUTHERN PINES
GENERAL FUND
BUDGET SUMMARY
2017-2018

	ACTUAL 2015-2016	BUDGET 2016-2017 as of 03/31/17	EXPECTED REVENUES EXPENDITURES 2016-2017	BUDGET 2017-2018
Available Fund Balance - Beginning	\$ 5,552,329	\$ 5,863,955	\$ 5,863,955	\$ 7,265,608
Total Revenues & Reserve Increases	<u>15,434,019</u>	<u>17,068,072</u>	<u>17,985,984</u>	<u>15,848,884</u>
Total Funds Available	20,986,348	22,932,027	23,849,939	23,114,492
Total Expenditures	14,812,393	16,494,072	16,009,331	17,739,854
Transfers Out to Capital Projects	<u>310,000</u>	<u>575,000</u>	<u>575,000</u>	<u>676,500</u>
Available Fund Balance - Ending	<u>\$ 5,863,955</u>	<u>\$ 5,862,955</u>	<u>\$ 7,265,608</u>	4,698,138
Less 3 Months Expenditures				4,434,964
Available Fund Balance - FYE 06/30/18				<u>\$ 263,175</u>

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED REVENUE SUMMARY
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	EXPECTED 2016-2017	BUDGET 2017-2018	% of Revenue
AD VALOREM TAXES	\$ 7,887,032	\$ 8,428,787	\$ 8,563,590	\$ 8,608,500	\$ 8,777,776	\$ 9,262,647	58.44%
OTHER TAXES & LICENSES	218,351	230,577	191,005	159,800	195,690	178,000	1.12%
UNRESTRICTED INTERGOVT REVENUE	3,654,511	4,228,255	4,509,375	3,681,100	4,195,625	3,886,800	24.52%
RESTRICTED INTERGOVT REVENUE	412,577	417,431	415,755	407,200	505,369	407,200	2.57%
PERMITS & FEES	373,259	471,035	496,744	326,250	369,625	343,500	2.17%
SALES & SERVICES	1,039,736	1,090,953	1,214,054	1,121,200	1,150,400	1,172,845	7.40%
INVESTMENT EARNINGS	16,445	15,664	30,272	17,000	39,900	35,000	0.22%
OTHER	594,149	630,380	825,524	610,505	615,082	562,892	3.55%
OTHER FINANCING SOURCES	-	703,500	-	-	-	-	0.00%
	<u>\$ 14,196,060</u>	<u>\$ 16,216,582</u>	<u>\$ 16,246,319</u>	<u>\$ 14,931,555</u>	<u>\$ 15,849,467</u>	<u>\$ 15,848,884</u>	



Town of Southern Pines
General Fund
Schedule of Revenues
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017 as of 07/01/16	BUDGET 2016-2017 as of 03/31/17	EXPECTED REVENUES 2016-2017	BUDGET 2017-2018
AD VALOREM TAXES:							
Current	\$ 7,833,116	\$ 8,380,021	\$ 8,526,671	\$ 8,560,500	\$ 8,560,500	\$ 8,737,776	\$ 9,224,647
Delinquent	28,422	26,521	16,861	30,000	30,000	20,000	20,000
Penalties & Interest	25,494	22,245	20,058	18,000	18,000	20,000	18,000
TOTAL AD VALOREM TAXES	7,887,032	8,428,787	8,563,590	8,608,500	8,608,500	8,777,776	9,262,647
OTHER TAXES & LICENSES:							
Short-Term Rental Property Tax	27,889	33,651	39,382	32,000	32,000	46,925	35,000
Solid Waste Disposal Tax	7,069	8,273	8,428	7,800	7,800	8,765	8,000
Privilege License	14,488	28,150	0	0	0	0	0
Alcoholic Beverage Ctrl	130,144	120,790	143,195	120,000	120,000	140,000	135,000
Cablevision	38,761	39,713	0	0	0	0	0
TOTAL OTHER TAXES	218,351	230,577	191,005	159,800	159,800	195,690	178,000
UNRESTRICTED INTERGOVT REVENUE:							
Article 39 Sales Tax - 1%	1,070,217	1,226,323	1,276,687	1,089,500	1,089,500	1,224,200	1,112,000
Article 40 Local Sales Tax - 1/2%	559,331	623,235	668,205	557,500	557,500	637,000	578,000
Article 42 Local Sales Tax - 1/2%	524,695	607,977	628,382	550,500	550,500	609,800	569,500
Article 44 1/2%-Hold Harmless	502,389	555,084	604,295	470,600	470,600	584,000	526,000
Hold Harmless Provision	31,284	0	0	0	0	0	0
Beer and Wine Tax	55,059	62,426	58,550	55,000	55,000	55,825	55,800
Video Programming	162,917	164,370	161,043	159,500	159,500	159,800	156,500
Utilities Franchise/Sales	748,619	988,840	1,112,213	798,500	798,500	925,000	889,000
TOTAL UNRESTRICTED INTERGOVERNMENTAL	3,654,511	4,228,255	4,509,375	3,681,100	3,681,100	4,195,625	3,886,800
RESTRICTED INTERGOVT REVENUE:							
Powell Bill Allocation	390,633	400,905	404,887	400,000	400,000	402,027	400,000
State Aid Library	6,896	6,395	6,382	6,200	6,200	6,290	6,200
Library Grants	3,465	4,510	0	0	0	0	0
Recreation Grants	1,219	715	921	1,000	1,000	1,000	1,000
FEMA Revenue	0	0	0	0	0	95,000	0
On-Behalf of Pymts. - Fire	6,797	0	0	0	0	0	0
Fire Grants	0	1,750	0	0	0	0	0
Police Grants	3,567	3,156	3,565	0	0	1,052	0
TOTAL RESTRICTED INTERGOVERNMENTAL	412,577	417,431	415,755	407,200	407,200	505,369	407,200
PERMITS AND FEES:							
Inspections	300,446	368,621	325,942	250,000	250,000	295,000	275,000
Planning	17,356	21,986	18,199	15,000	15,000	14,500	14,500
Homeowner Recovery Fee	1,700	1,960	2,100	1,000	1,000	1,700	1,000
Street Department	31,815	36,146	53,711	28,000	28,000	26,800	25,000
Fire	300	100	200	0	0	725	0
Public Works	5,530	21,567	54,262	15,000	15,000	17,000	15,000
Police Department	16,112	20,655	42,330	16,500	17,250	13,900	13,000
TOTAL PERMITS AND FEES	373,259	471,035	496,744	325,500	326,250	369,625	343,500

Town of

Chartered 1887

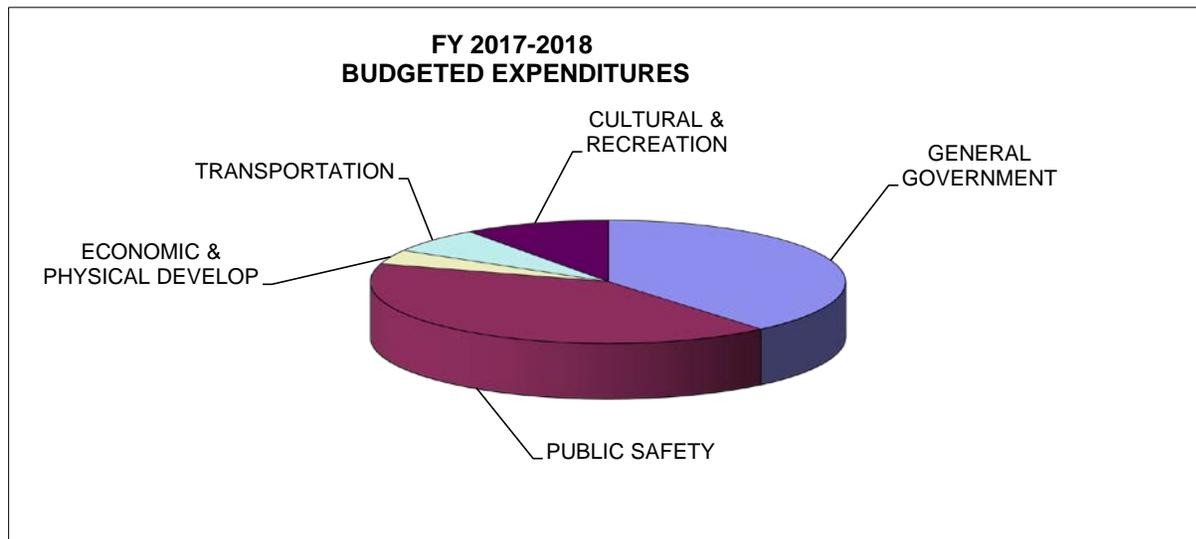
Southern Pines

Town of Southern Pines
General Fund
Schedule of Revenues
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017 as of 07/01/16	BUDGET 2016-2017 as of 03/31/17	EXPECTED REVENUES 2016-2017	BUDGET 2017-2018
SALES AND SERVICES:							
Library	40,633	41,971	44,681	41,000	41,000	37,000	37,000
Recreation Fees	199,375	211,742	216,554	180,000	180,000	175,000	185,000
Police Extra Duty	0	0	54,618	54,500	54,500	51,000	57,000
Rents	284,735	286,867	318,267	272,000	272,000	303,700	303,700
Facility Rental - Recreation	28,823	30,000	28,839	27,000	27,000	27,000	27,000
Court Facilities Fee	2,990	1,402	1,919	1,200	1,200	700	700
Reservoir Park	5,500	5,500	5,500	5,500	5,500	6,000	6,000
Disposal Fee/Recycling Fee	477,680	513,471	543,676	540,000	540,000	550,000	556,445
TOTAL SALES AND SERVICES	1,039,736	1,090,953	1,214,054	1,121,200	1,121,200	1,150,400	1,172,845
INVESTMENT EARNINGS:	16,445	15,664	30,272	17,000	17,000	39,900	35,000
OTHER:							
Surplus Property Sales	17,335	47,607	171,199	30,000	30,000	32,500	30,000
Miscellaneous Revenue	43,470	36,878	52,247	30,100	54,662	63,060	30,100
Demolition Liens	3,511	3,627	25,622	0	0	0	0
Fire Donations	45	15,100	4,431	0	3,554	3,654	0
Court Costs	3,876	1,466	2,596	1,500	1,500	4,800	2,500
Cemetery	1,125	1,250	2,125	1,000	1,000	1,500	1,000
County Contribution - Fire/Rescue	47,000	47,000	46,000	47,000	47,000	0	0
Fire District Revenue	475,392	475,277	493,585	463,939	463,939	503,108	496,292
Donations	2,395	2,175	27,719	3,000	8,850	6,460	3,000
TOTAL OTHER REVENUE	594,149	630,380	825,524	576,539	610,505	615,082	562,892
OTHER FINANCING SOURCES							
Financing Proceeds	0	703,500	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	703,500	0	0	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	14,196,060	16,216,582	16,246,319	14,896,839	14,931,555	15,849,467	15,848,884
FUND BALANCE [(ADD TO)/USE OF]:	211,713	(403,153)	(1,123,926)	2,136,517	2,137,517	734,864	2,567,470
REVENUES AFTER ADDITIONS/ REDUCTIONS FROM FUND BALANCE	\$ 14,407,773	\$ 15,813,429	\$ 15,122,393	\$ 17,033,356	\$ 17,069,072	\$ 16,584,331	\$ 18,416,354

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED EXPENDITURE SUMMARY
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	EXPECTED EXPENDITURES 2016-2017	BUDGET 2017-2018
GENERAL GOVERNMENT	\$ 5,358,349	\$ 5,342,386	\$ 5,649,446	\$ 6,285,739	\$ 6,176,243	\$ 6,934,986
PUBLIC SAFETY	5,413,142	6,256,950	5,959,829	6,516,230	6,281,215	7,248,059
ECONOMIC & PHYSICAL DEVELOP	695,612	663,143	697,898	765,678	661,276	672,008
TRANSPORTATION	979,092	1,403,694	1,114,923	1,349,585	1,322,571	1,179,706
CULTURAL & RECREATION	1,413,546	1,476,523	1,487,857	1,769,281	1,760,467	1,765,421
SUB-TOTAL	13,859,741	15,142,696	14,909,953	16,686,513	16,201,772	17,800,180
NON-DEPARTMENTAL & TRANSFERS	548,032	670,733	212,440	382,559	382,559	610,924
TOTAL	\$ 14,407,773	\$ 15,813,429	\$ 15,122,393	\$ 17,069,072	\$ 16,584,331	\$ 18,411,104



Function	Departments
General Government	Legislation, Administration, Information Technology, Financial Services, Public Works/Sanitation, Fleet Maintenance, Building & Grounds
Public Safety	Police-Patrol, Police-Communications, Police-Investigations, Fire
Economic & Physical Development	Planning & Inspections
Transportation	Street
Cultural & Recreation	Library, Recreation

TOWN OF SOUTHERN PINES
GENERAL FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-207 as of 07/01/16	BUDGET 2016-2017 as of 03/31/17	EXPECTED EXPENDITURES 2016-2017	BUDGET 2017-2018
Legislative	\$ 149,897	\$ 151,481	\$ 168,280	\$ 169,986	\$ 169,986	\$ 164,554	\$ 184,411
General Administration	1,099,907	541,269	555,967	617,655	617,655	597,749	627,887
Information Technology	633,163	590,443	725,829	851,108	851,108	795,735	821,674
Financial Services	0	559,284	594,342	616,148	616,148	615,634	731,304
Police Administration and Patrol	2,479,879	2,736,531	2,831,325	3,108,480	3,115,795	2,990,851	3,698,460
Police Communications	348,031	369,608	368,589	448,935	448,935	414,027	477,599
Investigations	634,461	738,262	778,024	829,331	850,478	788,639	917,271
Fire/Rescue	1,950,771	2,412,549	1,981,891	2,097,468	2,101,022	2,087,698	2,154,729
Planning and Inspections	695,612	663,143	697,898	765,678	765,678	661,276	672,008
Street Maintenance	979,092	1,403,694	1,114,923	1,349,585	1,349,585	1,322,571	1,179,706
Public Works/Sanitation	1,696,781	1,761,370	1,789,966	1,918,542	1,918,542	1,937,546	2,183,164
Fleet Maintenance	282,617	303,977	337,753	313,864	313,864	315,927	346,873
Recreation	623,344	660,060	671,534	863,731	863,731	883,136	828,976
Library	790,202	816,463	816,323	905,550	905,550	877,331	936,445
Building and Grounds	1,450,984	1,403,062	1,421,309	1,759,236	1,759,436	1,710,098	2,005,923
Special Appropriations:							
Sponsorships	7,000	5,500	6,000	0	1,000	1,000	1,000
Economic Development-Dues	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Economic Incentive	12,000	0	24,000	12,000	12,000	12,000	12,000
Shaw House	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Special Appropriations	45,000	31,500	56,000	38,000	39,000	39,000	39,000
Non-Departmental:							
W/S Indirect Costs	(974,858)	(1,016,869)	(903,277)	(981,995)	(981,995)	(981,995)	(986,277)
Installment Purchase-Building Fd	0	0	0	0	0	0	25,026
Installment Purchase-Fire Sub-Sta	0	0	0	0	0	0	241,802
Installment Purchase St. Sweeper	0	38,820	77,640	77,640	77,640	77,640	38,820
Installment Purchase Police Stat	599,007	582,844	566,681	550,518	550,518	550,518	534,355
Installment Purchase Fire Vehicle	153,883	157,638	161,396	161,396	161,396	161,396	80,698
Total Non-Departmental	(221,968)	(237,567)	(97,560)	(192,441)	(192,441)	(192,441)	(65,576)
Total Expenditures	13,637,773	14,905,129	14,812,393	16,460,856	16,494,072	16,009,331	17,739,854
Transfers:							
Transfer to Cap Proj-Fire Sub-Stat	0	433,300	0	0	0	0	0
Transfer to Cap Proj-Unpaved St	0	150,000	150,000	92,500	92,500	92,500	185,000
Transfer to Cap Proj-Fiber Optics	0	0	0	0	0	0	59,000
Transfer to Cap Proj-Storm Water	0	50,000	0	100,000	100,000	100,000	0
Transfer to Cap Proj-Pool Park	300,000	0	0	0	0	0	0
Transfer to Cap-Bike Transportation	5,000	75,000	0	0	0	0	0
Transfer to Cap-Downtown Park	315,000	50,000	50,000	150,000	150,000	150,000	185,000
Transfer to Cap-Recreation Improv	0	0	0	80,000	80,000	80,000	97,500
Transfer to General Capital Reserve	0	0	110,000	0	2,500	2,500	0
Transfer to Cap Proj-Sidewalk	150,000	150,000	0	150,000	150,000	150,000	150,000
Total Transfers	770,000	908,300	310,000	572,500	575,000	575,000	676,500
Total Expenditures/Transfers	\$ 14,407,773	\$ 15,813,429	\$ 15,122,393	\$ 17,033,356	\$ 17,069,072	\$ 16,584,331	\$ 18,416,354

EXPENDITURE SUMMARY

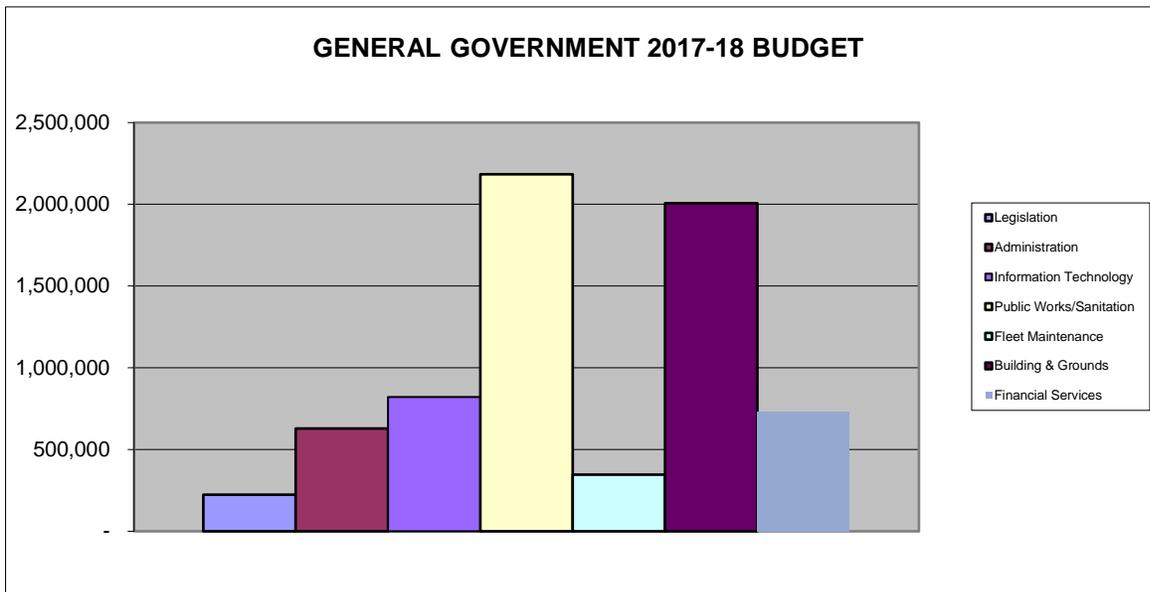
Fund: General

Function: General Government

General Fund Departments/Functions:

Legislation, Administration, Information Technology, Financial Services, Public Works/Sanitation, Fleet Maintenance, Building & Grounds

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 2,538,184	\$ 2,741,910	\$ 2,677,428	\$ 2,949,321
Operating	2,958,260	3,351,863	3,317,649	3,726,330
Capital Outlay	153,002	191,966	181,166	264,585
Total	\$ 5,649,446	\$ 6,285,739	\$ 6,176,243	\$ 6,940,236



EXPENDITURE SUMMARY

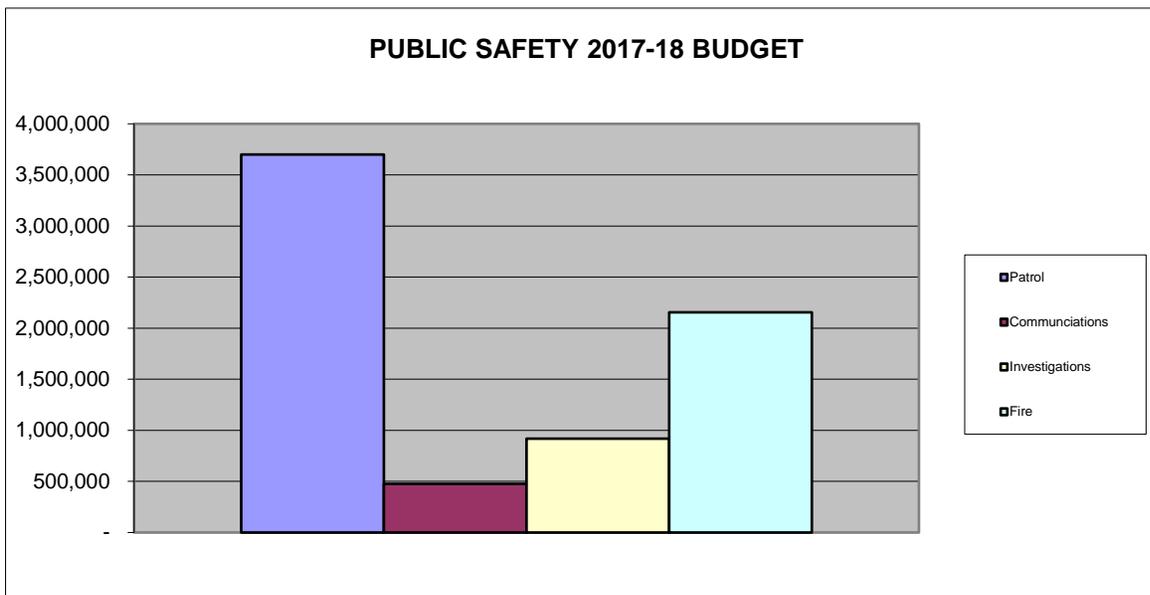
Fund: General

Function: Public Safety

General Fund Departments/Functions:

Police Patrol, Police Communications, Police Investigations, Fire

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 4,747,146	\$ 5,212,696	\$ 5,129,349	\$ 5,540,069
Operating	972,376	1,115,434	959,746	1,261,190
Capital Outlay	240,307	188,100	192,120	446,800
Total	\$ 5,959,829	\$ 6,516,230	\$ 6,281,215	\$ 7,248,059



EXPENDITURE SUMMARY

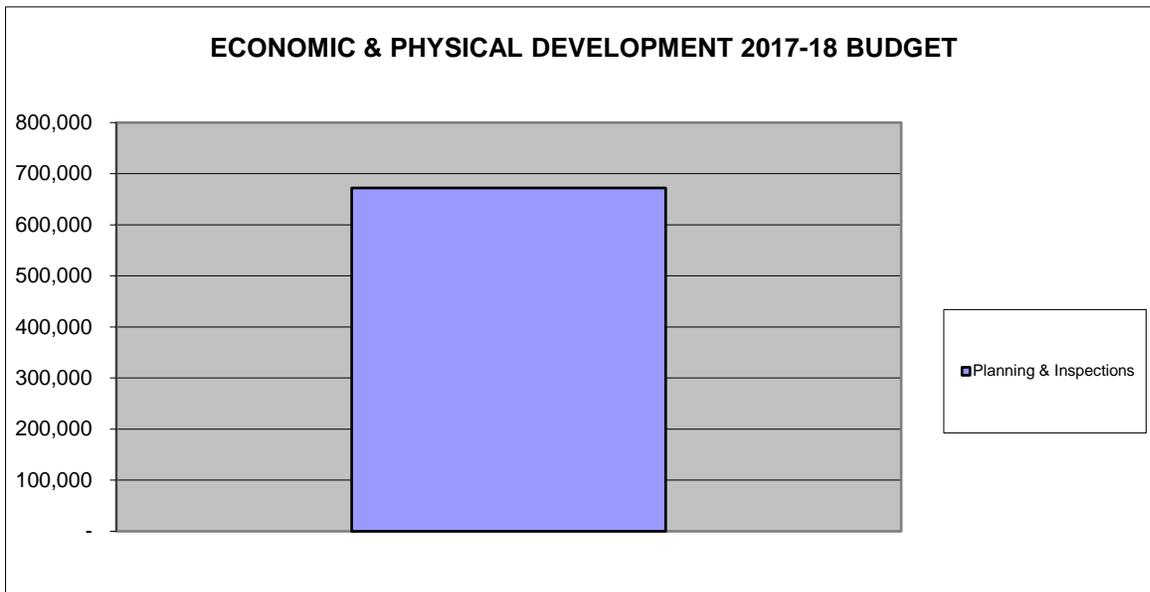
Fund: General

Function: Economic & Physical
Development

General Fund Departments/Functions:

Planning & Inspections

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 614,939	\$ 637,677	\$ 550,400	\$ 541,678
Operating	82,959	98,001	88,526	99,330
Capital Outlay	-	30,000	22,350	31,000
Total	\$ 697,898	\$ 765,678	\$ 661,276	\$ 672,008



EXPENDITURE SUMMARY

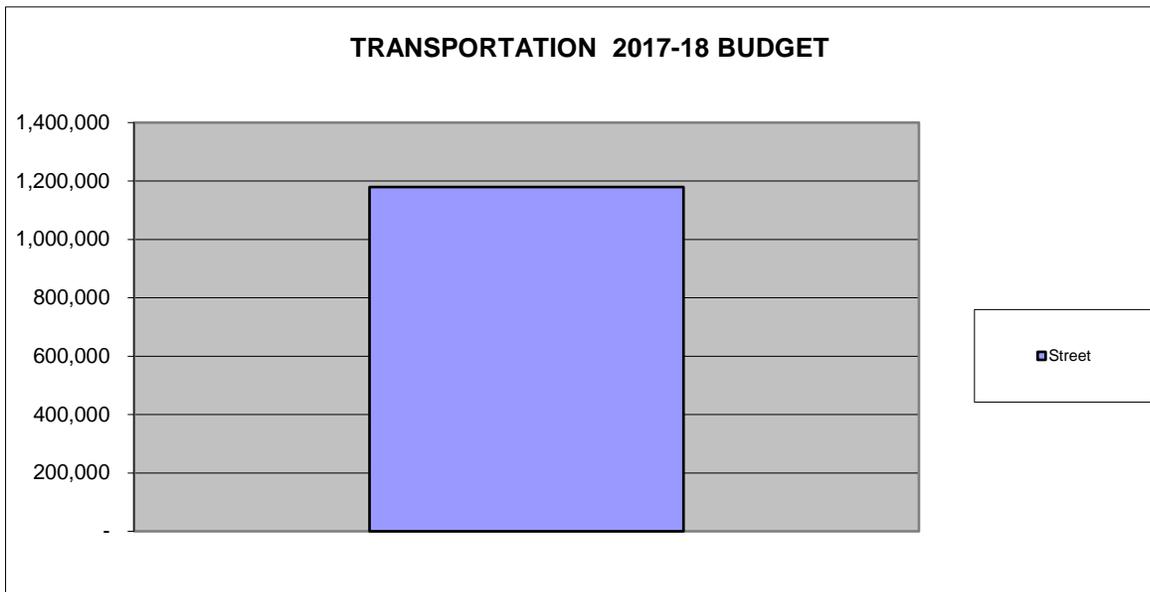
Fund: General

Function: Transportation

General Fund Departments/Functions:

Transportation

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 469,929	\$ 491,964	\$ 498,070	\$ 519,284
Operating	611,832	427,621	383,564	410,422
Capital Outlay	33,162	430,000	440,937	250,000
Total	\$ 1,114,923	\$ 1,349,585	\$ 1,322,571	\$ 1,179,706



EXPENDITURE SUMMARY

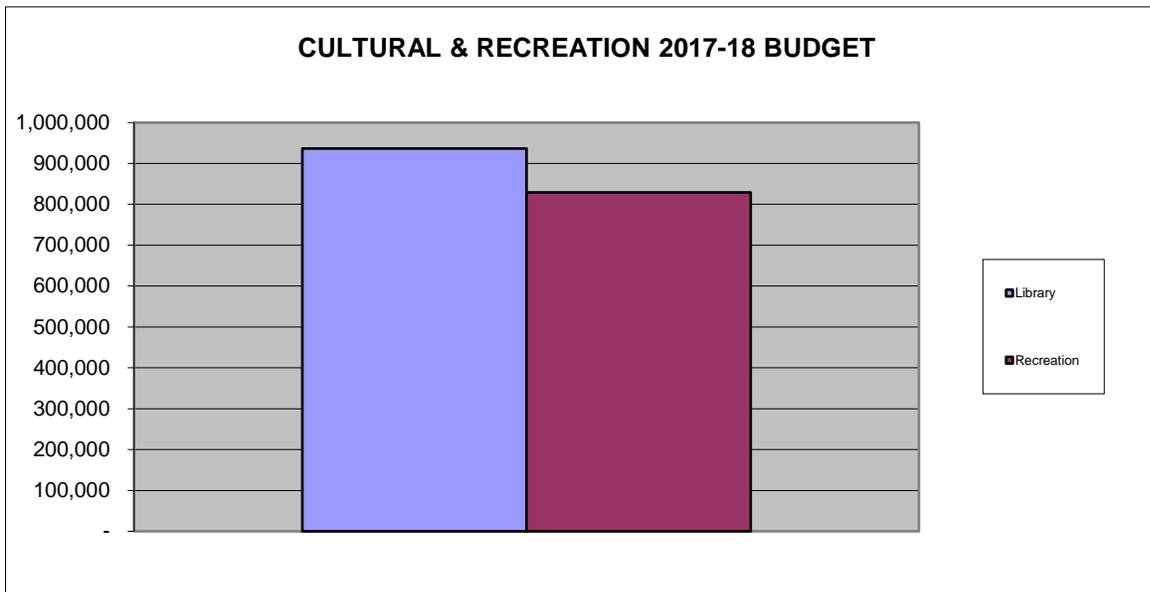
Fund: General

Function Cultural & Recreation

General Fund Departments/Functions:

Library, Recreation

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 1,020,141	\$ 1,122,651	\$ 1,093,669	\$ 1,160,680
Operating	421,463	563,630	593,798	574,741
Capital Outlay	46,253	83,000	73,000	30,000
Total	\$ 1,487,857	\$ 1,769,281	\$ 1,760,467	\$ 1,765,421



LEGISLATIVE

Narrative: The Legislative Department is the policy making body of the Town. It is comprised of a Mayor and four Councilmembers. The Southern Pines Town Council considers and adopts ordinances to provide for the health, safety and overall quality of life for the citizens of Southern Pines and decides the service levels provided by the Town for its citizens.

The Legislative Department budget is in place to capture expenditures required for the support of the Town Council to include: wages, office supplies, equipment, travel, training and education, dues and subscriptions as well as expenditures required for the creation, filing and organization of the official records of all Town Council business and meetings.

Additional expenditures in this department include cost of the Town's legal counsel and any special appropriations made by Council in support of local activities and organizations.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Agenda Items Considered:	107	110	110
- Consent	66	75	75
- Miscellaneous	14	16	16
- Architectural Reviews	67	73	75
- Workshop Items	9	13	14

LEGISLATIVE

Fund: General

Function: General Government

Goal: To provide overall guidance for municipal operations.

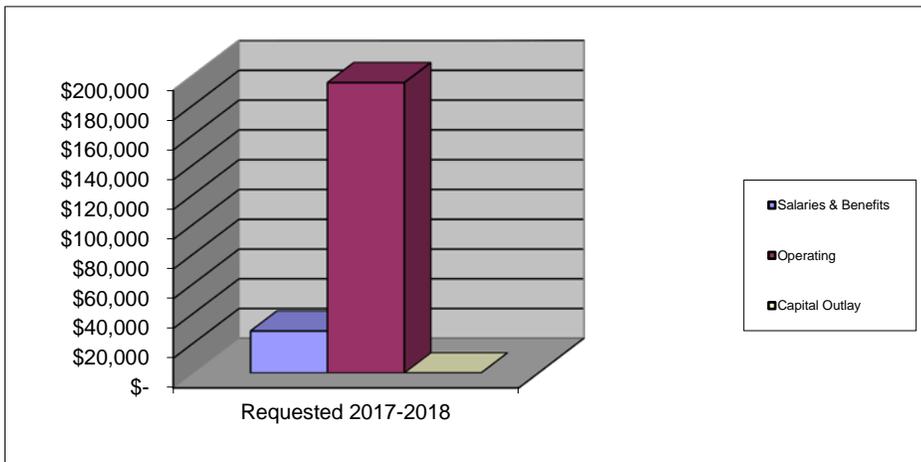
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 28,271	\$ 28,271	\$ 28,271	\$ 28,271
Operating	196,009	180,715	175,283	195,140
Capital Outlay	-	-	-	-
Total	\$ 224,280	\$ 208,986	\$ 203,554	\$ 223,411

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
General Revenues	\$ 224,280	\$ 208,986	\$ 203,554	\$ 223,411

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	-	-	-	-

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Legislative	Function: General Government			Fund: 10	Department: 410	
Object Code	Object Title	Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
104100200	SALARIES & WAGES	\$ 26,262	\$ 26,262	\$ 26,262	\$ -	\$ 26,262	0.0%
104100500	FICA EXPENSE	2,009	2,009	2,009	-	2,009	0.0%
	EMPLOYEE BENEFITS	28,271	28,271	28,271	-	28,271	
104101400	TRAINING & TRAVEL	4,950	3,400	3,450	-	3,450	-30.3%
104103300	DEPARTMENTAL SUPPLIES	34,000	29,700	28,100	-	28,100	-17.4%
104104500	CONTRACTUAL SERVICES	10,650	11,050	25,800	-	25,800	142.3%
104104510	INS-PROPERTY & GENERAL	8,105	8,405	9,245	-	9,245	14.1%
104104600	PROFESSIONAL SERVICES	67,000	66,000	67,000	-	67,000	0.0%
104105300	DUES & SUBSCRIPTIONS	17,010	17,728	22,545	-	22,545	32.5%
104106300	SPECIAL APPROPRIATIONS	39,000	39,000	39,000	-	39,000	0.0%
	OPERATING EXPENDITURES	180,715	175,283	195,140	-	195,140	
104107400	CAPITAL OUTLAY	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 208,986</u>	<u>\$ 203,554</u>	<u>\$ 223,411</u>	<u>\$ -</u>	<u>\$ 223,411</u>	

Town of

Chartered 1887

Southern Pines

ADMINISTRATION

Narrative: The Administration Department provides funding for the offices of the Town Manager and the Director of Administrative Services.

The Town Manager serves as the chief administrative officer of the Town. The Town Manager is responsible and accountable to the Mayor and the Town Council for the general management of all Town operations. The Governing Board's policy guidelines are directed through this office to the various departments within the Town. The Town Manager is responsible for reporting and recommending to the Governing Body on all matters of interest in the Town. The Town Manager assumes responsibility for submission of a proposed annual operating budget.

Administrative Services is responsible for the divisions of Human Resources, Purchasing, Risk Management, Public Relations and management of the office of the Municipal Clerk. Within this purview lies responsibility for all employee performance management, compensation and benefit program strategies and policies, adherence to all federal and state laws for payroll calculation, compliance with and required reporting on mandated employee related laws, statutes and regulations, a safety and wellness program, a decentralized purchasing department including the generation, review and approval of all purchase orders as well as compliance with NC purchasing, bidding and procurement statutes, risk management for the Town to include liability, property, vehicle and workers' compensation insurance coverages, and all responsibilities of the office of a North Carolina Municipal Clerk to include preparation for all Town Council meetings and maintaining all legal documents and permanent records of the Town.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Applications Received	355	464	470
Full Time Employees Hired	24	35	38
Part Time Employees Hired	36	28	30
Recordable Employee Injuries/Illnesses	23	10	9
Total GL/Property/Vehicle Claims Filed	14	11	10
Purchase Orders Processed	817	800	800
Requests to Discard/Sell/Recycle Surplus	98	60	75

ADMINISTRATION

Fund: General

Function: General Government

To provide top level support to the Town Council and Town Manager, and serve as a support and liaison to the eight departments of the Town.

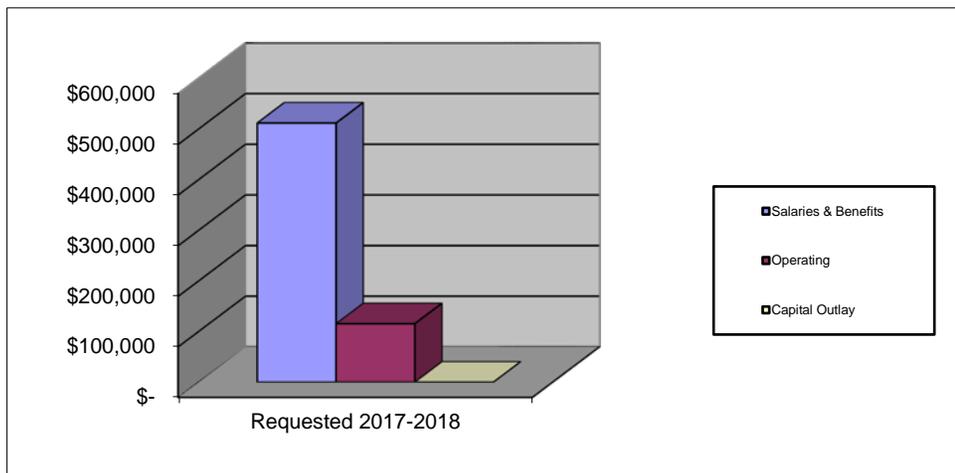
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 469,392	\$ 492,847	\$ 494,375	\$ 512,067
Operating	86,575	124,808	103,374	115,820
Capital Outlay	-	-	-	-
Total	\$ 555,967	\$ 617,655	\$ 597,749	\$ 627,887

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
General Revenues	\$ 555,967	\$ 617,655	\$ 597,749	\$ 627,887

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	11.0	6.0	6.0	6.0
Budgeted Employees-Part Time	-	-	-	-

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Administration	Function: General Government			Fund: 10	Department: 420	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
104200200	SALARIES & WAGES	\$ 372,388	\$ 374,318	\$ 383,092	\$ -	\$ 383,092	2.9%
104200400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
104200500	FICA EXPENSE	28,488	28,636	29,307	-	29,307	2.9%
104200600	GROUP INSURANCE EXPENSE	36,748	34,371	41,983	-	41,983	14.2%
104200700	RETIREMENT EXPENSE	27,297	28,315	29,038	-	29,038	6.4%
104200800	DEFERRED COMPENSATION	27,926	28,735	28,647	-	28,647	2.6%
	EMPLOYEE BENEFITS	492,847	494,375	512,067	-	512,067	
104201100	POSTAGE	300	685	725	-	725	141.7%
104201200	PRINTING	3,825	150	3,450	-	3,450	-9.8%
104201300	TELEPHONE	2,250	2,362	2,390	-	2,390	6.2%
104201400	TRAINING & TRAVEL	20,750	18,800	27,750	-	27,750	33.7%
104201401	TUITION REIMBURSEMENT	7,000	7,000	8,000	-	8,000	14.3%
104201800	UTILITIES	3,900	3,900	4,250	-	4,250	9.0%
104202600	ADVERTISING-HR	7,000	7,200	8,000	-	8,000	14.3%
104202610	ADVERTISING-LEGAL	12,000	11,000	11,000	-	11,000	0.0%
104203100	AUTO OPERATING	6,000	6,000	6,000	-	6,000	0.0%
104203300	DEPARTMENTAL SUPPLIES	14,950	12,600	10,150	-	10,150	-32.1%
104204500	CONTRACTUAL SERVICES	13,895	16,235	17,000	-	17,000	22.3%
104204510	INS-PROPERTY & GENERAL	3,816	3,904	4,295	-	4,295	12.6%
104204600	PROFESSIONAL SERVICES	2,000	-	2,000	-	2,000	0.0%
104204800	COMMITTEE EXPENDITURES	3,800	3,350	3,800	-	3,800	0.0%
104204900	EAP EXPENDITURES	4,500	4,500	-	-	-	-100.0%
104205000	WELLNESS INITIATIVES	12,000	500	1,500	-	1,500	0.0%
104205300	DUES & SUBSCRIPTIONS	6,822	5,188	5,510	-	5,510	-19.2%
	OPERATING EXPENDITURES	124,808	103,374	115,820	-	115,820	
104207401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 617,655</u>	<u>\$ 597,749</u>	<u>\$ 627,887</u>	<u>\$ -</u>	<u>\$ 627,887</u>	

Town of

Chartered 1887

Southern Pines

INFORMATION TECHNOLOGY

Narrative: The Information Technology department provides information technology support as an internal service to Town departments and coordinates the delivery of Geographic Information Systems services for the Town.

Users have reliable hardware, software and network services and support; services and expectations are clearly identified for all departments and management; users in all departments have appropriate access to town-wide coordinated Geographic Information Systems (GIS) data and services; and citizens and other interested parties have web access to Town information and services.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Web visitors www.southernpines.net (town)	418,496	423,000	430,000
IT/GIS work orders submitted	1,723	1,860	2,000
IT/GIS work orders completed	1,600	1,860	2,000

2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Information Technology	Function: General Government			Fund: 10	Department: 430	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
104300200	SALARIES & WAGES	\$ 152,070	\$ 136,983	\$ 163,582	\$ -	\$ 163,582	7.6%
104300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
104300500	FICA EXPENSE	11,632	10,257	12,514	-	12,514	7.6%
104300600	GROUP INSURANCE EXPENSE	18,375	14,809	20,992	-	20,992	14.2%
104300700	RETIREMENT EXPENSE	11,146	10,251	12,400	-	12,400	11.3%
104300800	DEFERRED COMPENSATION	7,604	6,889	8,179	-	8,179	7.6%
	EMPLOYEE BENEFITS	200,827	179,189	217,667	-	217,667	
104301100	POSTAGE	100	100	100	-	100	0.0%
104301300	TELEPHONE	30,000	32,500	30,000	-	30,000	0.0%
104301400	TRAINING & TRAVEL	14,910	13,800	14,800	-	14,800	-0.7%
104301600	EQUIPMENT MAINTENANCE	11,800	-	500	-	500	-95.8%
104302200	LEASED EQUIPMENT	18,400	20,000	-	-	-	0.0%
104303300	DEPARTMENTAL SUPPLIES	112,298	131,168	122,295	-	122,295	8.9%
104304500	CONTRACTUAL SERVICES	369,662	336,629	373,737	-	373,737	1.1%
104304510	INS-PROPERTY & GENERAL	1,045	1,083	1,190	-	1,190	13.9%
104305300	DUES & SUBSCRIPTIONS	100	100	100	-	100	0.0%
	OPERATING EXPENDITURES	558,315	535,380	542,722	-	542,722	
104307401	CAPITAL-SOFTWARE/COMP EQ	91,966	81,166	61,285	-	61,285	0.0%
104307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	91,966	81,166	61,285	-	61,285	
	TOTAL EXPENDITURES	<u>\$ 851,108</u>	<u>\$ 795,735</u>	<u>\$ 821,674</u>	<u>\$ -</u>	<u>\$ 821,674</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Information Technology	Function:	General Government
Project Title	Data Storage Server Replacement	Fund:	General

Project Description: This project replaces one of two Town data storage servers and related network switches that are at the five-year end-of-life cycle.

Costs	2017-2018
Capital – Computer Equipment	\$61,285
Total	\$61,285

FINANCIAL SERVICES

Narrative: The Financial Services Department provides funding for the office of the Finance Division.

The Finance Division is responsible for managing all of the fiscal affairs of the Town and supports all Town departments through accounting and financial reporting and the budgetary process. The Finance Division includes such activities as accounting services, investments, grant management and reporting, financial analysis, budget preparation and preparation of amendments to the budget.

The division is also responsible for payment of all Town bills, processing of payroll, completion and filing of monthly, quarterly and yearly state and federal reports, maintenance of capital asset files and other related functions. Issuance and administration of long-term debt is a function of the division. Finance also administers the Town's cash management program and invests available funds accordingly. Preparation and distribution of the audited Comprehensive Annual Financial Report, which reflects the financial position of the Town at year-end, is the responsibility of the division.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Direct Deposit Stubs Issued	5,220	5,250	5,300
Payroll Checks Issued	135	155	170
Vendor Checks Issued	3,575	3,650	3,725
Invoices Processed	4,500	4,650	4,750
Reconciliations Performed	4,518	4,525	4,530
Financial Reports	1,050	1,055	1,060

FINANCIAL SERVICES

Fund: General

Function: General Government

Finance Division Goal: To support Town Citizens, Council and departments through accurate and timely financial reports, administration of the annual budget, financial management, and cash management.

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 367,627	\$ 386,558	\$ 378,613	\$ 486,788
Operating	226,715	229,590	237,021	244,516
Capital Outlay	-	-	-	-
Total	\$ 594,342	\$ 616,148	\$ 615,634	\$ 731,304

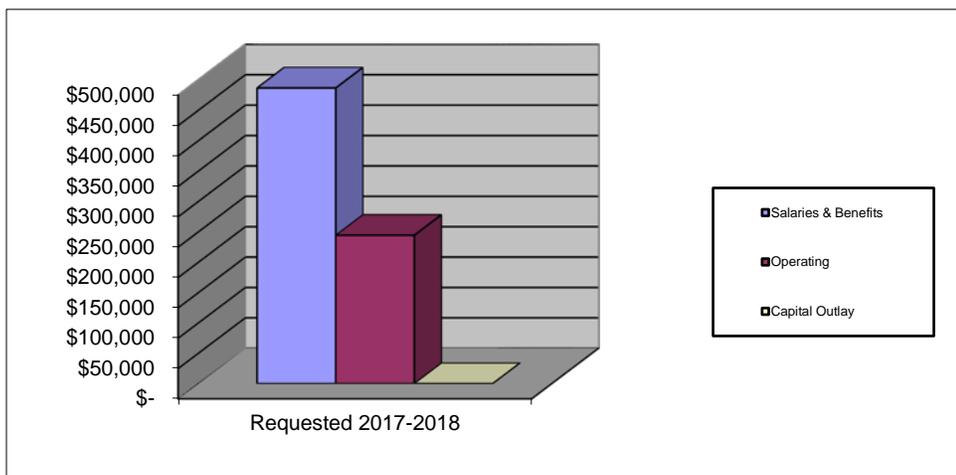
Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
General Revenues	\$ 594,342	\$ 616,148	\$ 615,634	\$ 731,304

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	5.0	5.0	5.0	5.0
Budgeted Employees-Part Time	-	-	-	-

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Assistant Finance Director

\$ 89,666



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Financial Services	Function: General Government			Fund: 10	Department: 440	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
104400200	SALARIES & WAGES	\$ 296,660	\$ 292,447	\$ 305,362	\$ 64,600	\$ 369,962	24.7%
104400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
104400500	FICA EXPENSE	22,695	21,955	23,360	4,942	28,302	24.7%
104400600	GROUP INSURANCE EXPENSE	30,624	28,340	34,986	6,997	41,983	37.1%
104400700	RETIREMENT EXPENSE	21,746	21,998	23,146	4,897	28,043	29.0%
104400800	DEFERRED COMPENSATION	14,833	13,873	15,268	3,230	18,498	24.7%
	EMPLOYEE BENEFITS	386,558	378,613	402,122	84,666	486,788	
104401100	POSTAGE	4,450	2,950	4,450	-	4,450	0.0%
104401200	PRINTING	6,850	4,924	6,750	-	6,750	-1.5%
104401300	TELEPHONE	1,820	1,670	1,820	-	1,820	0.0%
104401400	TRAINING & TRAVEL	10,000	8,000	10,000	-	10,000	0.0%
104401600	EQUIPMENT MAINTENANCE	3,515	3,464	3,315	-	3,315	-5.7%
104401800	UTILITIES	6,600	5,200	6,600	-	6,600	0.0%
104402200	LEASED EQUIPMENT	3,900	3,900	3,900	-	3,900	0.0%
104403300	DEPARTMENTAL SUPPLIES	13,000	11,750	15,250	5,000	20,250	55.8%
104404400	BANK SERVICE CHARGE	8,500	9,300	10,000	-	10,000	17.6%
104404500	CONTRACTUAL SERVICES	6,500	18,537	6,500	-	6,500	0.0%
104404505	COUNTY COLLECTION FEE	132,000	135,000	137,000	-	137,000	3.8%
104404510	INS-PROPERTY & GENERAL	3,505	3,605	3,966	-	3,966	13.2%
104404600	PROFESSIONAL SERVICES	25,350	25,126	26,350	-	26,350	3.9%
104404920	BAD DEBT EXPENSE	2,500	2,500	2,500	-	2,500	0.0%
104405300	DUES & SUBSCRIPTIONS	1,100	1,095	1,115	-	1,115	1.4%
	OPERATING EXPENDITURES	229,590	237,021	239,516	5,000	244,516	
104407401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 616,148</u>	<u>\$ 615,634</u>	<u>\$ 641,638</u>	<u>\$ 89,666</u>	<u>\$ 731,304</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Finance	Function:	General Government
Project Title	Assistant Finance Director Position	Fund:	General

Project Description:

The Finance department is requesting a Assistant Finance Director Position. This position will be responsible for assisting the Finance Director in the administration of financial activities for the Town as well as performing professional supervisory work in planning, organizing and executing the accounting and utility billing customer service operations.

This position will also be a key element in staffing succession planning.

Costs	2017-2018
Salary & Benefits	\$84,666
Supplies	5,000
Total	\$89,666

POLICE - PATROL

Narrative: The Police Department is responsible for the protection of life and property of the citizens of Southern Pines and their guests. This is accomplished by patrolling the Town in marked and unmarked patrol cars, investigating violations, enforcing the law and working together with the citizens to minimize problems that lead to crime. The Patrol Division responds to police and non-police related calls for service at the request of citizens, or upon observation of the officer and directs follow-up investigations as circumstances require. Patrol officers also conduct some follow-up investigations on reported crimes and work with the community and other Town of Southern Pines departments to bring resolution to issues of concern. Patrol officers work with the community in a problem-solving mode to address public safety and quality of life issues. Working with other Town departments, officers are often the conduit for information or assistance.

The Patrol Division and its associated patrolling activity are considered to be a primary law enforcement function, but the activity of this division embraces much more than the act of patrolling. Officers may be engaged in a variety of activities which can range from traditional response to requests for service, to alternate strategies for the delivery of police services which is often the case keeping with trusted community policing philosophies embraced by the department.

The Division is comprised of twenty nine (29) full time sworn law enforcement officers assigned to four (4) Patrol Teams, two (2) sworn part time law enforcement officers, as well as one Community Services/Accreditation Manager along with department Administration.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Calls for Service/Officer Initiated Activity	30212	32000	34000
Traffic Accident Investigations	981	1060	1200
Preliminary Reports Completed	1229	1400	1600
Arrests	662	740	840
Victims Contacted through Contact Program	234	200	250
Traffic Stops	1446	1500	1500
Traffic Citations	1023	900	900
Traffic Warnings (Written)	325	350	350
Warrants/Subpoenas/Other Criminal Process	1160	900	1000
Community Policing Activities/Presentations	271	250	275

POLICE-ADMINISTRATION/PATROL

Fund: General

Function: Public Safety

Patrol Division Goal: To provide protection of life and property to the citizens of Southern Pines and their guests.

Administration Division Goal: To ensure the collection and flow of documentation relating to police activities.

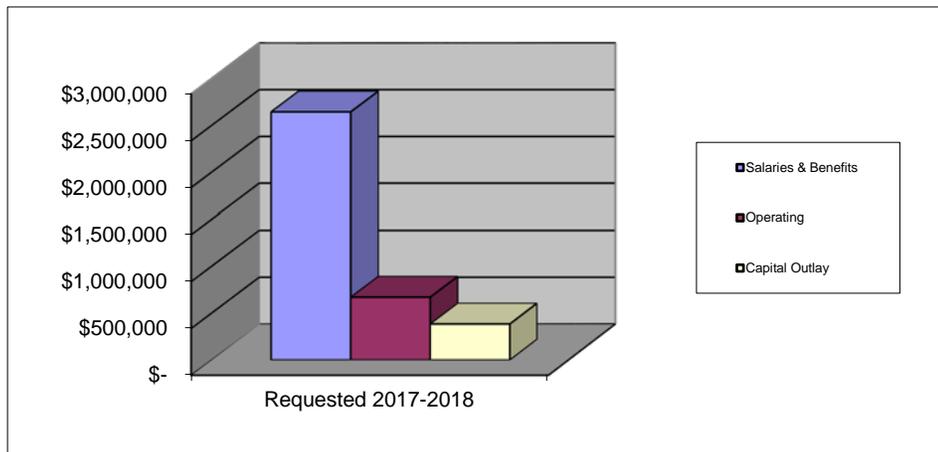
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 2,141,625	\$ 2,395,320	\$ 2,350,116	\$ 2,644,605
Operating	496,904	532,375	448,615	670,055
Capital Outlay	192,796	188,100	192,120	383,800
Total	\$ 2,831,325	\$ 3,115,795	\$ 2,990,851	\$ 3,698,460

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Fees	\$ 96,948	\$ 71,000	\$ 64,900	\$ 72,000
Grants	3,565	-	-	-
General Revenues	2,730,812	3,044,795	2,925,951	3,626,460
Total	\$ 2,831,325	\$ 3,115,795	\$ 2,990,851	\$ 3,698,460

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	31.0	31.0	31.0	35.0
Budgeted Employees-Part Time	2.0	2.0	2.0	2.0

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Rescue Phone	\$ 15,000
Patrol Positions (4)	359,618
Vehicle Replacements (6)	278,800



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Police-Administration/Patrol	Function: Public Safety			Fund: 10	Department: 511	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105110200	SALARIES & WAGES	\$ 1,635,663	\$ 1,622,033	\$ 1,671,986	\$ 124,800	\$ 1,796,786	9.9%
105110300	OVERTIME	130,000	100,000	130,000	3,000	133,000	2.3%
105110130	SEPARATION ALLOWANCE	32,533	32,533	32,533	-	32,533	0.0%
105110150	PD EXTRA DUTY FEE	40,000	35,000	40,000	-	40,000	0.0%
105110250	SRT/CNT ACTIVATION STIPEND	-	6,788	-	-	-	0.0%
105110400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105110500	FICA EXPENSE	138,134	134,933	140,912	9,777	150,689	9.1%
105110600	GROUP INSURANCE EXPENSE	189,865	188,033	216,914	20,988	237,902	25.3%
105110700	RETIREMENT EXPENSE	141,000	142,376	147,418	10,543	157,961	12.0%
105110800	401K EMPLOYER SHARE	88,125	88,420	89,344	6,390	95,734	8.6%
	EMPLOYEE BENEFITS	2,395,320	2,350,116	2,469,107	175,498	2,644,605	
105111100	POSTAGE	2,000	1,200	2,000	-	2,000	0.0%
105111400	TRAINING & TRAVEL	22,000	17,000	22,000	4,000	26,000	18.2%
105111600	EQUIPMENT MAINTENANCE	5,000	2,000	5,000	6,400	11,400	128.0%
105111700	AUTO REPAIR	25,000	17,000	25,000	6,000	31,000	24.0%
105111800	UTILITIES	67,000	70,000	70,000	-	70,000	4.5%
105113100	AUTO OPERATING	70,000	45,000	60,000	9,600	69,600	-0.6%
105113300	DEPARTMENTAL SUPPLIES	127,715	97,000	155,550	37,260	192,810	51.0%
105113500	LAUNDRY & CLEANING	11,800	10,600	11,800	3,600	15,400	30.5%
105113600	UNIFORMS	31,750	25,000	31,000	24,480	55,480	74.7%
105114500	CONTRACTUAL SERVICES	65,000	56,618	70,850	2,380	73,230	12.7%
105114510	INS-PROPERTY & GENERAL	86,120	92,222	101,445	-	101,445	17.8%
105114600	PROFESSIONAL SERVICES	12,500	9,475	14,500	-	14,500	16.0%
105114800	GRANT EXPENDITURES	3,290	2,000	3,290	-	3,290	0.0%
105115300	DUES & SUBSCRIPTIONS	3,200	3,500	3,500	400	3,900	21.9%
	OPERATING EXPENDITURES	532,375	448,615	575,935	94,120	670,055	
105117402	CAPITAL MOTOR VEHICLE	188,100	192,120	278,800	90,000	368,800	96.1%
105117403	CAPITAL OTHER EQUIPMENT	-	-	15,000	-	15,000	0.0%
	CAPITAL OUTLAY	188,100	192,120	293,800	90,000	383,800	
	TOTAL EXPENDITURES	<u>\$ 3,115,795</u>	<u>\$ 2,990,851</u>	<u>\$ 3,338,842</u>	<u>\$ 359,618</u>	<u>\$ 3,698,460</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Police-Patrol	Function:	Public Safety
Project Title	Rescue Phone	Fund:	General

Project Description:

The current rescue phone is audio only and in need of repair. The new rescue phones provide both audio video with a six color camera view for the negotiator. The deployment of a rescue phone with a live video feed increases the safety of those officers who make entry into the target location as well as enhances the ability of the negotiator to bring an incident to a non-violent successful conclusion.

Costs	2017-2018
Capital – Other Equipment	\$15,000
Total	\$15,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Police-Patrol	Function:	Public Safety
Project Title	Patrol Positions (4)	Fund:	General

Project Description:

The Police Department is facing challenges in delivering police services to the community with the current staffing level in the Patrol Division. The continued growth of the community, both commercial and residential has caused the police department to eliminate several community oriented services to meet the demand of calls for service. Gang violence and gang activity taking place in our community needs to be quickly and overwhelmingly addressed which cannot take place with the current staffing levels. The estimated average daily patrol staffing is currently four officers, given relief factors such as vacation, sick, training, court, military leave, injured on duty leave, funeral leave etc. This position request is for four new officers to start a fifth Patrol Team to work a steady 3PM to 3AM or a schedule based on data. This additional Patrol Team will include the promotion of one Lieutenant and one Sergeant to supervise the team keeping with the theory of unity of command and an employee reporting to only one supervisor.

Projections for the 2017/2018 budget year reflect that the Southern Pines Police Department will document 34,000 calls for service.

Costs	2017-2018
Personnel Cost	\$175,498
Operations	94,120
Capital – Motor Vehicles	90,000
Total	\$359,618

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Police-Patrol	Function:	Public Safety
Project Title	Vehicle Replacements (6)	Fund:	General

Project Description:

Funding is requested to replace six (6) aging Patrol Division vehicles in accordance with the Town of Southern Pines Vehicle Replacement Schedule and to further implement the AVP. This request will also provide resources to equip these vehicles for immediate service. The result will be increased safety for the officers and the public, as well as reduced vehicle maintenance costs and down-time. In addition, these new vehicles we allow for the installation and carrying of needed equipment to effectively carry out the daily duties of a Patrol Officer.

Costs	2017-2018
Capital – Motor Vehicles	\$278,800
Total	\$278,800

POLICE - COMMUNICATIONS

Narrative: The mission of the Communications Division is to monitor, receive and dispatch emergency and routine police calls for service as quickly and efficiently as possible to all areas with the Town of Southern Pines. In addition, the Communications Division processes misdirected telephone calls intended for law enforcement or public service agencies/departments and promptly relays this information to the agency/department having jurisdiction. The speed and accuracy information flows through the Communications Division are measures of the agency's capability to respond to the needs of the community. The Communications Division also interfaces with state and national law enforcement agencies and communications systems as well as the Moore County 911 system and the Southern Pines Fire Department. These services assure our citizens of quality emergency attention and guarantees that units in the field receive needed information and assistance necessary to respond to those requests. The Communications Center also serves as crucial support to the police officer in the field, providing timely, accurate information necessary to help the officer do a thorough, safe professional job. In addition, the Communications Center documents all activities and works closely with Administration Division to guarantee that proper documentation is collected and entered into the computerized records management system.

The Division is comprised of five (5) Telecommunicators (full-time), one (1) Telecommunicator (part-time), one Call Taker (part-time) and one (1) Communications Supervisor. All employees assigned to the Communications Division receive extensive training and certifications in all aspects of their duties and responsibilities.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Calls for Service/Officer Initiated Activities	30,212	30,780	31,280
Phone Calls Taken by Telecommunicators	49,717	49,802	50,000
Walk-in/Other Requests	3142	3,200	3,250

POLICE-COMMUNICATIONS

Fund: General

Function: Public Safety

Communications Division Goal: To monitor, receive and dispatch emergency and routine police calls for service.

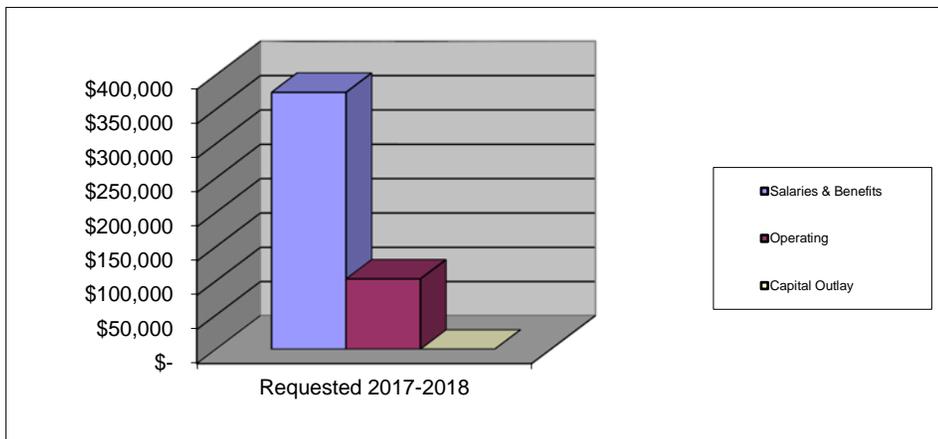
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 298,231	\$ 347,244	\$ 317,851	\$ 374,622
Operating	70,358	101,691	96,176	102,977
Capital Outlay	-	-	-	-
Total	\$ 368,589	\$ 448,935	\$ 414,027	\$ 477,599

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
General Revenues	\$ 368,589	\$ 448,935	\$ 414,027	\$ 477,599

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees - Full Time	6	6	6	6
Budgeted Employees - Part Time	2	2	2	2

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Police-Communications	Function: Public Safety	Fund: 10	Department: 514			
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105140200	SALARIES & WAGES	\$ 241,124	\$ 222,301	\$ 260,151	\$ -	\$ 260,151	7.9%
105140300	OVERTIME	19,000	19,000	20,000	-	20,000	5.3%
105140400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105140500	FICA EXPENSE	19,900	18,460	21,432	-	21,432	7.7%
105140600	GROUP INSURANCE EXPENSE	36,748	31,100	41,983	-	41,983	14.2%
105140700	RETIREMENT EXPENSE	18,115	16,660	18,713	-	18,713	3.3%
105140800	DEFERRED COMPENSATION	12,357	10,330	12,343	-	12,343	-0.1%
	EMPLOYEE BENEFITS	347,244	317,851	374,622	-	374,622	
105141300	TELEPHONE	26,000	27,000	27,000	-	27,000	3.8%
105141400	TRAINING & TRAVEL	3,000	1,000	3,000	-	3,000	0.0%
105141600	EQUIPMENT MAINTENANCE	36,000	36,000	36,000	-	36,000	0.0%
105142100	RENT	7,000	6,000	7,000	-	7,000	0.0%
105143300	DEPARTMENTAL SUPPLIES	10,600	10,600	10,600	-	10,600	0.0%
105143600	UNIFORMS	3,750	2,500	3,750	-	3,750	0.0%
105144500	CONTRACTUAL SERVICES	11,000	9,215	11,000	-	11,000	0.0%
105144510	INS-PROPERTY & GENERAL	3,741	3,661	4,027	-	4,027	7.6%
105145300	DUES & SUBSCRIPTIONS	600	200	600	-	600	0.0%
	OPERATING EXPENDITURES	101,691	96,176	102,977	-	102,977	
105147403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 448,935</u>	<u>\$ 414,027</u>	<u>\$ 477,599</u>	<u>\$ -</u>	<u>\$ 477,599</u>	

Town of

Chartered 1887

Southern Pines

POLICE - INVESTIGATIONS

Narrative: The Investigation Division of the Southern Pines Police Department is responsible for the in depth investigation of criminal activity occurring in the community. These investigations include the interviewing of complainants, witnesses and suspects. The Division also has responsibility for the gathering and documenting of physical crime scene evidence and processing of all evidence and property collected. This documentation is then compiled into a criminal case file for proper disposition. The Investigation Division is also responsible for maintaining the property and evidence facility and submitting all evidence for analysis.

Additional responsibilities of the Investigation Division includes conducting follow-up investigations of cases involving juvenile offenders, processing youth arrests, preparing and presenting court cases in which a juvenile is involved and diverting juvenile offenders from the juvenile justice system when appropriate.

The Investigation Division collaborates closely with federal, state and local law enforcement agencies to address illegal drug activity in Southern Pines and surrounding communities with two investigators specifically assigned to conduct narcotics related investigations. In addition, specialty assignments and training include participating in the North Carolina Internet Crimes Against Children (ICAC) Task Force and administering Voice Stress Analysis (VSA) examinations.

Through organized investigative case management, the Division strives to ensure all criminal investigations are given appropriate follow-up. Investigators in this division remain proactive using proven community based policing philosophies and practices to prevent, minimize or eliminate crime.

The Division is comprised of six (6) Investigators, one (1) Investigator-Sergeant, one (1) Investigator-Lieutenant, one (1) Property and Evidence Technician and one (1) part time Crime Scene Technician.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Crimes Reported	1232	1220	1340
Crimes Reviewed by Investigations	1232	1220	1340
Cases Assigned to Investigations Division	269	400	425
Property/Evidence Processed	1662	1700	1800

POLICE-INVESTIGATIONS

Fund: General

Function: Public Safety

Investigations Division Goal: To investigate reported and non-reported criminal activity in the community.

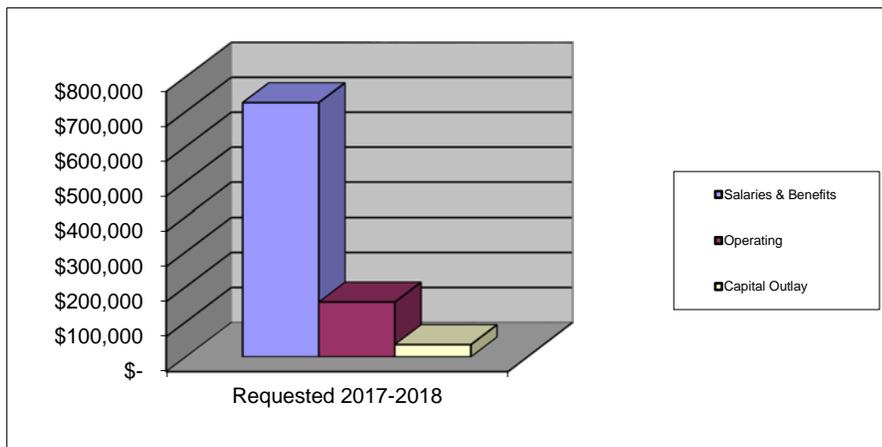
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 641,418	\$ 690,741	\$ 681,296	\$ 725,653
Operating	89,095	159,737	107,343	156,618
Capital Outlay	47,511	-	-	35,000
Total	\$ 778,024	\$ 850,478	\$ 788,639	\$ 917,271

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
General Revenues	\$ 778,024	\$ 850,478	\$ 788,639	\$ 917,271

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	9	9	9	9
Budgeted Employees - Part Time	1	1	1	1

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Vehicle Replacement \$ 35,000



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Police-Investigations	Function: Public Safety			Fund: 10	Department: 515	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105150200	SALARIES & WAGES	\$ 475,561	\$ 464,160	\$ 496,985	\$ -	\$ 496,985	4.5%
105150300	OVERTIME	35,000	35,000	36,000	-	36,000	2.9%
105150130	SEPARATION ALLOWANCE	14,343	14,343	14,343	-	14,343	0.0%
105150150	PD EXTRA DUTY FEE	6,000	6,000	6,000	-	6,000	0.0%
105150250	SRT/CNT ACTIVATION STIPEND	-	4,868	-	-	-	0.0%
105150400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105150500	FICA EXPENSE	39,517	39,018	41,232	-	41,232	4.3%
105150600	GROUP INSURANCE EXPENSE	55,122	52,555	62,975	-	62,975	14.2%
105150700	RETIREMENT EXPENSE	40,046	40,126	42,339	-	42,339	5.7%
105150800	401K EMPLOYER SHARE	25,152	25,226	25,779	-	25,779	2.5%
	EMPLOYEE BENEFITS	690,741	681,296	725,653	-	725,653	
105151100	POSTAGE	750	300	750	-	750	0.0%
105151400	TRAINING & TRAVEL	18,000	12,000	18,000	-	18,000	0.0%
105151700	AUTO REPAIR	16,609	5,000	6,000	-	6,000	-63.9%
105152200	LEASED EQUIPMENT	-	-	-	-	-	0.0%
105153100	AUTO OPERATING	19,000	13,000	19,000	-	19,000	0.0%
105153300	DEPARTMENTAL SUPPLIES	19,000	19,000	19,000	-	19,000	0.0%
105153600	UNIFORMS	15,000	10,000	15,000	-	15,000	0.0%
105153900	SPECIAL OPERATIONS	10,000	7,000	10,000	-	10,000	0.0%
105154500	CONTRACTUAL SERVICES	40,038	20,390	45,700	-	45,700	14.1%
105154510	INS-PROPERTY & GENERAL	20,340	20,153	22,168	-	22,168	9.0%
105155300	DUES & SUBSCRIPTIONS	1,000	500	1,000	-	1,000	0.0%
	OPERATING EXPENDITURES	159,737	107,343	156,618	-	156,618	
105157402	CAPITAL-MOTOR VEHICLE	-	-	35,000	-	35,000	0.0%
105157403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	35,000	-	35,000	
	TOTAL EXPENDITURES	<u>\$ 850,478</u>	<u>\$ 788,639</u>	<u>\$ 917,271</u>	<u>\$ -</u>	<u>\$ 917,271</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Police-Investigations	Function:	Public Safety
Project Title	Vehicle Replacement	Fund:	General

Project Description:

Funding is requested to replace one (1) aging Investigation Division vehicle in accordance with the Town of Southern Pines Vehicle Replacement Schedule. This request will also provide resources to equip these vehicles for immediate service. The result will be increased safety for the officers and public, as well as reduced vehicle maintenance costs and down-time. In addition, this new vehicle will allow for the installation and carrying of needed equipment to effectively perform the duties of an investigator.

Costs:	2017-2018
Capital – Motor Vehicle	\$35,000
Total:	\$35,000

FIRE

Narrative: Since our beginning on February 13, 1898, Southern Pines Fire & Rescue has continuously adapted and changed to meet the needs of our community. Our primary goals include life safety, incident stabilization, and property conservation.

We strive to meet these goals through a variety of programs. Each program revolves around our goals and includes Fire and Life Safety Education, Fire Inspections, Fire Prevention, Emergency Medical Response, Hazardous Materials Response, Heavy Rescue and our most well know program Fire Suppression.

Our typical daily duties may consist of fire inspections to eliminate fire code violations, reviewing construction plans, teaching fire and life safety classes to the public, teaching CPR and first aid to the public, smoke detector installation, developing pre-fire plans, fire and arson investigation, disaster preparedness, emergency medical response, public car seat inspection and installation, maintaining the fire station and fire apparatus, maintaining over 1,200 fire hydrants, teaching fire extinguisher use to the public and emergency response to a variety of call types including fires.

The men and women of the Southern Pines Fire Department are dedicated to the education of the public in order to promote life safety and they serve in a professional manner and are always exhibiting care and compassion to our citizens and visitors.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Structure Fires (SP response area)	25	28	27
Structure Fires (Mutual aid districts)	22	27	25
Vehicle Fires	13	12	13
Woods / Brush Fires / Control Burns	46	46	45
Smoke Investigations	33	24	29
Mutual Aid - Other Districts	84	89	86
False Alarms / Alarm Malfunctions / Other Alarms	349	471	400
Auto Accidents / Public Service Calls	308	831	450
Emergency Medical / Ambulance Assist	<u>623</u>	<u>721</u>	<u>670</u>
Total Incident Responses	1724	2249*	1745
Fire Inspections	1813	1853	1833
Fire Investigations	44	39	42
Fire & Life Safety Public Education Classes	386	342	365

*Includes Hurricane Matthew Responses.

FIRE

Fund: General

Function: Public Safety

Fire Division Goal: To provide quality protection of life, property, and the environment of our community.

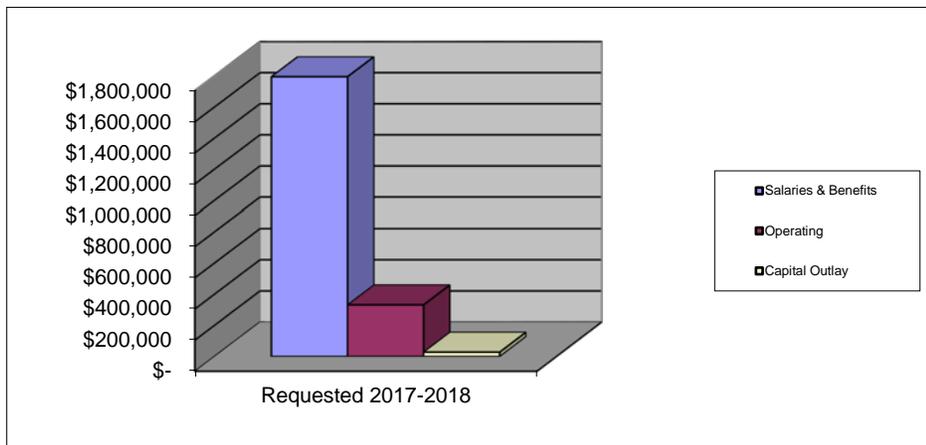
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 1,665,872	\$ 1,779,391	\$ 1,780,086	\$ 1,795,189
Operating	316,019	321,631	307,612	331,540
Capital Outlay	-	-	-	28,000
Total	\$ 1,981,891	\$ 2,101,022	\$ 2,087,698	\$ 2,154,729

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Fire District	\$ 493,585	\$ 463,939	\$ 503,108	\$ 495,000
County Contribution	46,000	47,000	-	-
Fire Grants	-	-	-	-
On-Behalf Of	-	-	-	-
Donations	4,431	3,554	3,654	-
General Revenues	1,437,875	1,586,529	1,580,936	1,659,729
Total	\$ 1,981,891	\$ 2,101,022	\$ 2,087,698	\$ 2,154,729

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees-Full Time	27.0	27.0	27.0	27.0
Budgeted Employees-Part Time	17.0	17.0	17.0	17.0

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Thermal Imaging Camera Replacement \$ 12,000
 Extrication Equipment 16,000



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Fire	Function: Public Safety			Fund: 10	Department: 530	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105300200	SALARIES & WAGES	\$ 1,344,700	\$ 1,342,867	\$ 1,333,828	\$ -	\$ 1,333,828	-0.8%
105300300	OVERTIME	10,000	13,000	12,000	-	12,000	20.0%
105300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105300500	FICA EXPENSE	103,635	103,724	102,956	-	102,956	-0.7%
105300600	GROUP INSURANCE EXPENSE	165,366	163,101	188,925	-	188,925	14.2%
105300700	RETIREMENT EXPENSE	92,555	95,188	94,889	-	94,889	2.5%
105300800	DEFERRED COMPENSATION	63,135	62,206	62,591	-	62,591	-0.9%
	EMPLOYEE BENEFITS	1,779,391	1,780,086	1,795,189	-	1,795,189	
105301100	POSTAGE	550	500	500	-	500	-9.1%
105301200	PRINTING	250	250	250	-	250	0.0%
105301300	TELEPHONE	10,500	10,500	10,500	-	10,500	0.0%
105301400	TRAINING & TRAVEL-OPERATE	25,000	25,000	25,000	-	25,000	0.0%
105301401	TRAINING & TRAVEL-INSPECT	5,000	3,000	4,000	-	4,000	-20.0%
105301600	EQUIPMENT MAINTENANCE	18,000	18,000	18,000	-	18,000	0.0%
105301700	AUTO REPAIR	24,000	24,000	24,000	-	24,000	0.0%
105301800	UTILITIES	15,000	13,000	14,000	-	14,000	-6.7%
105303100	AUTO OPERATING	31,000	31,000	31,000	-	31,000	0.0%
105303300	DEPARTMENTAL SUPPLIES	74,196	62,004	75,000	-	75,000	1.1%
105303500	LAUNDRY & CLEANING	600	500	500	-	500	-16.7%
105303600	UNIFORMS	20,000	20,000	23,000	-	23,000	15.0%
105304500	CONTRACTUAL SERVICES	30,050	30,050	30,050	-	30,050	0.0%
105304510	INS-PROPERTY & GENERAL	55,985	59,308	65,240	-	65,240	16.5%
105305300	DUES & SUBSCRIPTIONS	5,500	5,500	5,500	-	5,500	0.0%
105305400	INSURANCE & BONDS	6,000	5,000	5,000	-	5,000	-16.7%
	OPERATING EXPENDITURES	321,631	307,612	331,540	-	331,540	
105307402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105307403	CAPITAL-OTHER EQUIPMENT	-	-	28,000	-	28,000	0.0%
	CAPITAL OUTLAY	-	-	28,000	-	28,000	
	TOTAL EXPENDITURES	<u>\$ 2,101,022</u>	<u>\$ 2,087,698</u>	<u>\$ 2,154,729</u>	<u>\$ -</u>	<u>\$ 2,154,729</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	Thermal Imaging Camera Replacement	Fund:	General

Project Description:

The Thermal Imaging Camera that we are asking to replace is over eleven years old and has become obsolete and no longer functions as designed. It has been sent in for repair multiple times and the manufacturer has told us that they will no longer support this TIC.

This camera is assigned to the Ladder Truck and is used multiple times per week on fire investigations, structure fires, gas leaks and a multitude of other call types. The fire department staff has lost confidence in the camera due to it continuously failing during critical incidents.

If allowed to replace this camera, it will be replaced with a camera with newer technology. The proposed TIC will be the Scott/ISG E380 which meets the newest National Fire Protection Association (NFPA) Standards. The new camera will provide a larger viewing screen, with enhanced heat detection technology to help locate victims and hidden fires as well as a truck mounted charger. It is also designed to work within a temperature range of up to 2,000 degrees without malfunctioning or whiting out.

Costs	2017-2018
Capital – Other Equipment	\$12,000
Total	\$12,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	Extrication Equipment	Fund:	General

Project Description:

Purchase vehicle extrication equipment for one of the fire department's first-out engines. This equipment will include: a Hurst Simo Pump, a combination cutter/spreader with streamline connections and 30 feet of hydraulic hose.

Currently, the fire department has two first-out engines and they have to share extrication equipment. The equipment is moved between trucks as necessary. This also means that in the event of two wrecks at the same time, one wreck will not have extrication capability.

Costs	2017-2018
Capital – Other Equipment	\$16,000
Total	\$16,000

Town of

Chartered 1887

Southern Pines

PLANNING

Narrative: The Planning & Inspections Department provides overall coordination of the Town's physical and community development activities. Functions of the Planning division of the department include processing entitlement applications such as rezoning, ordinance amendments, and Conditional Use Permits as well as subdivision review. Planning staff also supports the Planning Board, Board of Adjustment, and the Historic District Commission. Planning is the lead division regarding the preparation of land use and land development plans and policies. The Inspections division of the department is responsible for enforcing various other Federal, State, and Town codes. Most notably the North Carolina Building Code, Minimum Housing Code, and the Town Code of Ordinances.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Zoning-Conditional Use / Rezoning /BOA / HDC / Ordinance Amendment	32	34	43
Subdivision (Final Plat and Minor)	71	75	81
Architectural Review	17	17	6
Building Inspections Performed	2188	2368	2604
Electrical Inspections Performed	1988	2214	2435
Mechanical Inspections Performed	1576	1866	2052
Other Inspections Performed	147	180	198
Plumbing Inspections Performed	1771	1940	2134
Insulation Inspections Performed	828	836	919
Sign Permits Issued	61	70	44
All Nuisance & Zoning	900	900	1500
Building Permits Issued (Commercial/Residential)	350	385	404
Electrical Permits Issued	107	117	122
Plumbing Permits Issued	165	182	191
Mechanical Permits Issued	501	551	578
Other Permits Issued	107	117	122

FY 2016-17 Accomplishments: During FY 2016-17, the Planning Department, in addition to day-to-day application processing, code enforcement, and inspections, began work on the Short Term Work Program of the Comprehensive Long Range Plan.

FY 2017-18 Projects: In the upcoming year, the Planning Department seeks to expand our code enforcement efforts with continued coordination with the Public Works Department. The department also plans to send department employees to training opportunities bringing more certified personnel to the department and the Town. Progress for the Short Term Work Program will also continue which may include several area plan studies as identified in the Short Term Work Program.

PLANNING/INSPECTIONS

Fund: General

Function: Economic & Physical
Development

Planning Division Goal: To provide overall coordination of the Town's physical and community development activities.

Inspections Division Goal: To provide enforcement of applicable codes.

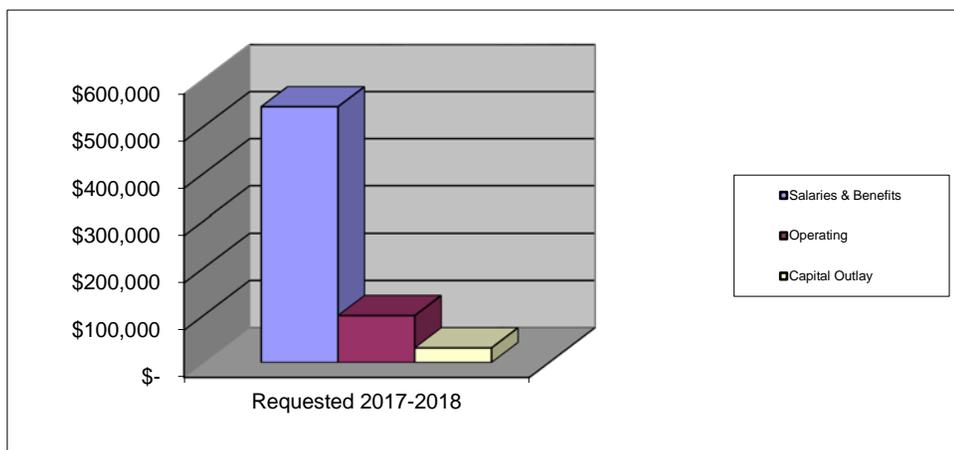
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 614,939	\$ 637,677	\$ 550,400	\$ 541,678
Operating	82,959	98,001	88,526	99,330
Capital Outlay		30,000	22,350	31,000
Total	\$ 697,898	\$ 765,678	\$ 661,276	\$ 672,008

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Fees	\$ 344,141	\$ 265,000	\$ 309,500	\$ 289,500
Homeowner Recovery	2,100	1,000	1,700	1,000
General Revenues	351,657	499,678	350,076	381,508
Total	\$ 697,898	\$ 765,678	\$ 661,276	\$ 672,008

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	8	8	8	8

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

4 Wheel Drive Truck Replacement \$ 31,000



2017-2018 ANNUAL BUDGET							
DETAILED ACTIVITY SPENDING REQUEST							
Fiscal Year 2017-2018	Department: Planning	Function: Economic & Physical Development			Fund: 10	Department: 540	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105400200	SALARIES & WAGES	\$ 490,646	\$ 420,820	\$ 403,976	\$ -	\$ 403,976	-17.7%
105400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105400500	FICA EXPENSE	37,535	32,193	30,904	-	30,904	-17.7%
105400600	GROUP INSURANCE EXPENSE	48,998	44,872	55,978	-	55,978	14.2%
105400700	RETIREMENT EXPENSE	35,965	32,112	30,621	-	30,621	-14.9%
105400800	DEFERRED COMPENSATION	24,533	20,403	20,199	-	20,199	-17.7%
	EMPLOYEE BENEFITS	637,677	550,400	541,678	-	541,678	
105401100	POSTAGE	500	500	750	-	750	50.0%
105401200	PRINTING	500	500	500	-	500	0.0%
105401300	TELEPHONE	4,500	5,000	5,000	-	5,000	11.1%
105401400	TRAINING & TRAVEL	3,500	3,500	5,000	-	5,000	42.9%
105401600	EQUIPMENT MAINTENANCE	150	150	150	-	150	0.0%
105401700	AUTO REPAIR	2,500	2,500	2,500	-	2,500	0.0%
105401800	UTILITIES	5,000	5,000	5,000	-	5,000	0.0%
105403100	AUTO OPERATING	5,300	5,300	5,300	-	5,300	0.0%
105403300	DEPARTMENTAL SUPPLIES	9,115	9,115	6,715	-	6,715	-26.3%
105404500	CONTRACTUAL SERVICES	30,622	30,622	31,322	-	31,322	2.3%
105404510	INS-PROPERTY & GENERAL	8,241	7,766	8,543	-	8,543	3.7%
105404600	PROFESSIONAL SERVICES	22,923	12,923	22,650	-	22,650	-1.2%
105404700	CARD PROCESSING FEE	1,500	2,000	2,000	-	2,000	33.3%
105405300	DUES & SUBSCRIPTIONS	1,750	1,750	2,000	-	2,000	14.3%
105406000	HOMEOWNER RECOVERY FD	1,900	1,900	1,900	-	1,900	0.0%
	OPERATING EXPENDITURES	98,001	88,526	99,330	-	99,330	
105407402	CAPITAL-MOTOR VEHICLE	30,000	22,350	31,000	-	31,000	0.0%
	CAPITAL OUTLAY	30,000	22,350	31,000	-	31,000	
	TOTAL EXPENDITURES	\$ 765,678	\$ 661,276	\$ 672,008	\$ -	\$ 672,008	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Planning and Inspections	Function:	Economic & Physical Development
Project Title:	4 Wheel Drive Truck	Fund:	General

Project Description:

Funding is requested to replace the current vehicle driven by the Chief Building Inspector with a new 4wd truck. The current Ford Explorer that the Chief Building Inspector drives is 2wd and a 4wd vehicle in integral to the inspections division. The price for this proposed vehicle (Toyota Tacoma Access Cab 4x4 with a V6 engine) is greater than the previous Toyota Tacoma trucks previously purchased as Fleet Maintenance has found that the V6 is more capable and requires less maintenance than the 4 cylinder trucks we have for the other two building inspectors. The current Ford Explorer driven by the Chief Building Inspector is intended to be transitioned to the Planning division of the department and will be shared by the Senior Planner, Planner I, and the Administrative Assistant for site inspections. The 4wd truck will provide better utilization of the of the Chief Building Inspector position and the longevity of the Ford Explorer will be lengthened if operated by the Planning division as the daily demand will be lessened.

Costs	2017-2018
Capital- Motor Vehicle	\$31,000
Total	\$31,000

STREETS

Narrative: The objective of the Street Division is to keep all public transportation routes open and in a safe traveling condition. The Street Division maintains 165.45 lane miles of paved streets and 1.11 miles of dirt roads. Maintenance of street and certain off-street drainage facilities is also an important activity. Tasks include the following: pothole and utility cut patching; installation of storm drainage pipe and other storm drainage improvements; making, installing, and repairing traffic and street name signs; concrete sidewalk repair and installation; street sweeping; snow and ice removal; crack-sealing; resurfacing; and general street repair.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Tons of Asphalt Placed (Town Forces)	745	500	500
Sq. Yards of Sidewalk Placed (Town Forces)	486	150	200
Sq. Yards of Sidewalk Placed (Contractor)	778	975	1,125
Linear Feet – Storm Drainage Pipe Installed	198	150	100
Traffic Signs Installed	259	275	200
Miles of Paved Streets Maintained	165.64	165.84	166.91
Miles of Streets Resurfaced	1.45	.93	.51
Miles of Streets Swept	5,679	4,800	4,500

FY 2016-17 Accomplishments: During FY 16-17, the Streets division purchased a new asphalt recycler to eliminate disposal of old asphalt by repurposing the old asphalt using the recycler during new street cuts and the like. The Town is phasing out Town maintained dirt roads with a paving schedule that proposes to pave one dirt road each year; Riding Lane was paved this fiscal year. Phase four of the decorative street sign plan was completed during FY 16-17. The Streets division handled the installation of the decorative street signs and was able to complete this four-phase project a full year earlier than expected, the original schedule was to complete the install in five years; it was completed in four years. The Streets division is also one full year implementing the new work order system for tracking work with Mobile 311. The New York Avenue storm drain project was completed during FY 16-17. The Sidewalk Master Plan was also updated in-house to project our future buildout of sidewalks within the gridded area of downtown and the surrounding neighborhoods.

FY 2017-18 Projects: In the upcoming year, continued and expanded funding is expected to complete the Village in the Woods storm drainage pipe rehabilitation project. The dirt road paving projects will continue with the paving of Pine Street in FY 17-18.

STREET

Fund: General

Function: Transportation

Street Division Goal: To keep all public transportation routes open and in a safe traveling condition.

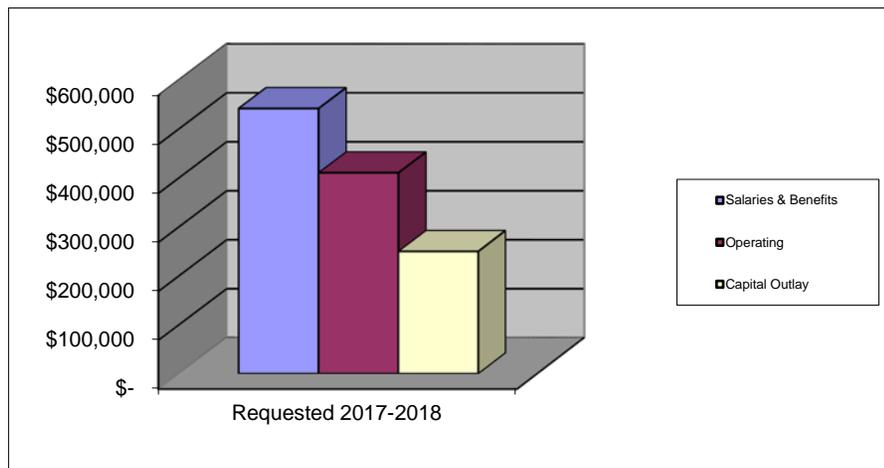
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 469,929	\$ 491,964	\$ 498,070	\$ 519,284
Operating	611,832	427,621	383,564	410,422
Capital Outlay	33,162	430,000	440,937	250,000
Total	\$ 1,114,923	\$ 1,349,585	\$ 1,322,571	\$ 1,179,706

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Powell Bill	\$ 404,887	\$ 400,000	\$ 402,027	\$ 400,000
Street Revenue	53,711	28,000	26,800	2,500
General Revenues	656,325	921,585	893,744	777,206
Total	\$ 1,114,923	\$ 1,349,585	\$ 1,322,571	\$ 1,179,706

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	10	10	10	10

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Paving \$ 250,000



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Street	Function: Transportation	Fund: 10	Department: 560			
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105600200	SALARIES & WAGES	\$ 350,490	\$ 356,998	\$ 365,210	\$ -	\$ 365,210	4.2%
105600300	OVERTIME	8,500	5,500	8,500	-	8,500	0.0%
105600400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105600500	FICA EXPENSE	27,463	27,731	28,589	-	28,589	4.1%
105600600	GROUP INSURANCE EXPENSE	61,247	61,247	69,972	-	69,972	14.2%
105600700	RETIREMENT EXPENSE	26,314	27,699	28,327	-	28,327	7.6%
105600800	DEFERRED COMPENSATION	17,950	18,895	18,686	-	18,686	4.1%
	EMPLOYEE BENEFITS	491,964	498,070	519,284	-	519,284	
105601300	TELEPHONE	5,400	5,300	4,500	-	4,500	-16.7%
105601400	TRAINING & TRAVEL	3,000	3,913	3,500	-	3,500	16.7%
105601600	EQUIPMENT MAINTENANCE	26,000	12,000	25,000	-	25,000	-3.8%
105601700	AUTO REPAIR	10,000	10,000	10,000	-	10,000	0.0%
105601800	UTILITIES	150,000	136,500	145,000	-	145,000	-3.3%
105603100	AUTO OPERATING	30,000	20,000	25,000	-	25,000	-16.7%
105603300	DEPARTMENTAL SUPPLIES	141,000	136,000	114,500	-	114,500	-18.8%
105604500	CONTRACTUAL SERVICES	31,476	27,070	47,050	-	47,050	49.5%
105604510	INS-PROPERTY & GENERAL	28,415	30,493	33,542	-	33,542	18.0%
105604550	DOWNTOWN STREET LIGHTING	-	-	-	-	-	0.0%
105604600	PROFESSIONAL SERVICES	2,000	2,000	2,000	-	2,000	0.0%
105605300	DUES & SUBSCRIPTIONS	330	288	330	-	330	0.0%
	OPERATING EXPENDITURES	427,621	383,564	410,422	-	410,422	
105607300	PAVING	250,000	250,000	250,000	-	250,000	0.0%
105607402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105607403	CAPITAL-OTHER EQUIPMENT	180,000	190,937	-	-	-	-100.0%
105607405	CAPITAL-BLDGS & STRUCTURE	-	-	-	-	-	0.0%
105607500	CONSTRUCTION	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	430,000	440,937	250,000	-	250,000	
	TOTAL EXPENDITURES	<u>\$ 1,349,585</u>	<u>\$ 1,322,571</u>	<u>\$ 1,179,706</u>	<u>\$ -</u>	<u>\$ 1,179,706</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Street	Function:	General Government
Project Title	Paving	Fund:	General

Project Description:

Funding is requested for the Town to resurface Town of Southern Pines maintained streets and roadways to remain on schedule with the pavement condition survey.

Costs:	2017-2018
Paving	\$250,000
Total:	\$250,000

PUBLIC WORKS ADMINISTRATIVE/SANITATION

Narrative: The objectives of the Administrative and Sanitation division are to provide administrative and technical functions for the Public Works Department, which include establishing priorities, training, supervision, developing plans and specifications for the water, sewer, fleet maintenance, buildings and grounds, and streets divisions. The division regularly interacts with citizens, contractors, developers, state and federal agencies. Duties also include administering the solid waste collection contract, the water treatment contract, and enforcement of the Town’s erosion and sedimentation control ordinance and grease trap ordinance. Public Works continues to evolve with greater emphasis placed on performance measurement, accountability, and teamwork strategies.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Miles of Water Line Inspected	4.23	1.5	2
Miles of Sewer Line Inspected	3.23	0.60	1.5
Miles of Street Construction Inspected	0	0.19	1.0
Erosion Control Permits Issued	7	7	10
Erosion Control Inspections Site Visits	485	450	500
Recycling Tons Collected	1,059.23	1,147	1,200
Grease Trap Inspections	214	216	220

FY 2016-17 Accomplishments: The Public Work Administrative/Sanitation division inspected numerous commercial development sites as improvements were installed and continue to expand in our large commercial developments like Morganton Park and Southern Pines Village. The division provided the same in our residential developments that include Mid-South Club, Talamore Golf Club, Longleaf Golf & Family Club, the Carolina development (Caropines), and Pinehurst #9 (formerly National Golf Club) and with a great number of smaller infill lot projects. The division assisted in the Warrior Woods lift station and joint force main study completed in FY 2016-17. The Pee Dee Road lift station was also upgraded. The division assisted in the design of the Riding Lane paving project and the New York Avenue storm drain project, both completed in FY 2016-17. The completion of the Weymouth area pressure zone project also took place in FY 2016-17. Various water treatment plant upgrade projects as defined by the Town CIP were completed as well.

FY 2017-18 Projects: In FY 2017-18, the solid waste collection contract will be in year five (5) of a five (5) year contract. Inspections will continue with numerous commercial and residential projects slated for construction. Upgrades per the CIP for the water treatment plant will continue. The Warrior Woods lift station will be upgraded pending funds. The division will provide assistance and design for a number of other projects including the East Morganton Road CIP water line replacement, the dirt road paving project for Pine Street, and the continued Sidewalk Master Plan implementation.

PUBLIC WORKS/SANITATION

Fund: General

Function: General Government

Public Works Division Goal: To provide administration and technical functions for the Public Services Division.

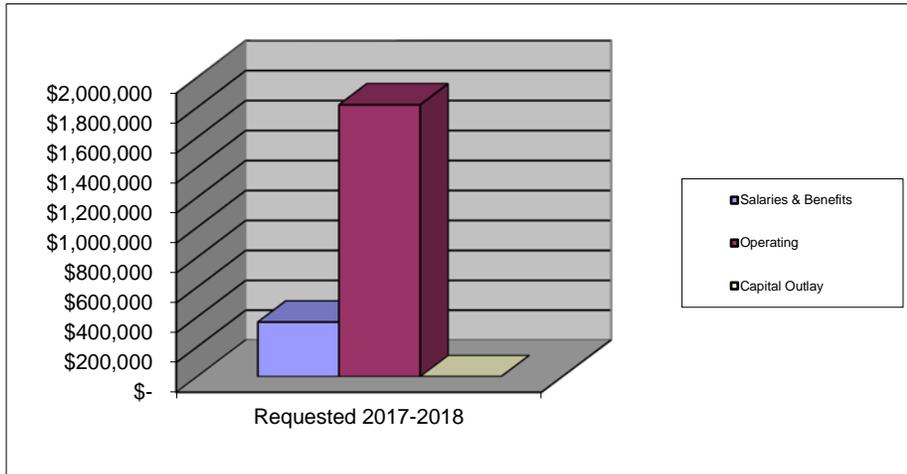
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 352,752	\$ 364,391	\$ 361,348	\$ 366,070
Operating	1,437,214	1,554,151	1,576,198	1,817,094
Capital Outlay	-	-	-	-
Total	\$ 1,789,966	\$ 1,918,542	\$ 1,937,546	\$ 2,183,164

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Fees	\$ 54,262	\$ 15,000	\$ 17,000	\$ 15,000
Disposal Fees	543,676	540,000	550,000	556,445
General Revenues	1,192,028	1,363,542	1,370,546	1,611,719
Total	\$ 1,789,966	\$ 1,918,542	\$ 1,937,546	\$ 2,183,164

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	4.0	4.0	4.0	4.0

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Public Works/Sanitation	Function: General Government	Fund: 10	Department: 565			
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105650200	SALARIES & WAGES	\$ 283,290	\$ 279,738	\$ 281,195	\$ -	\$ 281,195	-0.7%
105650400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105650500	FICA EXPENSE	21,672	21,400	21,511	-	21,511	-0.7%
105650600	GROUP INSURANCE EXPENSE	24,499	24,507	27,989	-	27,989	14.2%
105650700	RETIREMENT EXPENSE	20,765	21,225	21,315	-	21,315	2.6%
105650800	DEFERRED COMPENSATION	14,165	14,478	14,060	-	14,060	-0.7%
	EMPLOYEE BENEFITS	364,391	361,348	366,070	-	366,070	
105651100	POSTAGE	225	200	200	-	200	-11.1%
105651200	PRINTING	50	112	100	-	100	100.0%
105651300	TELEPHONE	4,100	3,900	4,100	-	4,100	0.0%
105651400	TRAINING & TRAVEL	8,250	6,800	8,250	-	8,250	0.0%
105651700	AUTO REPAIR	1,000	1,000	1,000	-	1,000	0.0%
105651800	UTILITIES	5,500	5,500	5,500	-	5,500	0.0%
105653100	AUTO OPERATING	10,000	7,000	10,000	-	10,000	0.0%
105653300	DEPARTMENTAL SUPPLIES	5,000	4,500	4,500	-	4,500	0.0%
105654500	CONTRACTUAL SERVICES	1,505,000	1,531,550	1,767,000	-	1,767,000	17.4%
105654510	INS-PROPERTY & GENERAL	2,976	3,086	3,394	-	3,394	14.0%
105654600	PROFESSIONAL SERVICES	10,000	10,000	10,000	-	10,000	0.0%
105655300	DUES & SUBSCRIPTIONS	2,050	2,550	3,050	-	3,050	48.8%
	OPERATING EXPENDITURES	1,554,151	1,576,198	1,817,094	-	1,817,094	
105657401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105657402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105657403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 1,918,542</u>	<u>\$ 1,937,546</u>	<u>\$ 2,183,164</u>	<u>\$ -</u>	<u>\$ 2,183,164</u>	

Town of

Chartered 1887

Southern Pines

FLEET MAINTENANCE

Narrative: The objective of the Fleet Maintenance division is to provide regular and preventive maintenance services for all vehicles and equipment operated by the Town. Additionally, the department provides detailed records of maintenance and repairs, manages the town fuel system, including inventory and compliance. Fleet Maintenance provides skilled fabrication and welding services and ensures all vehicles meet state inspection criteria. The garage provides specifications for new vehicle purchases and manages disposal of old units

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Preventative Maintenance	145	150	150
State Inspections	99	100	100
Tire Changes/Repaired	140	120	120
Brake Repairs	50	45	45
Misc. Repairs	466	500	500
Total Work Orders	900	915	915

FY 2016-17 Accomplishments: During FY 2016-17, the Fleet Maintenance division successfully met all performance measurement goals applied to the division. The Fleet Maintenance division successfully maintained the vehicles of the Town and performed all required State of North Carolina inspections on the fleet. During FY 2016-17 the division purchased and installed a new fleet management software to improve reporting, inventory control, and work order processing. The division also expanded its operation and is now maintaining the Town's Fire Truck fleet creating more efficiency and reducing down-time for these emergency service vehicles.

FY 2017-18 Projects: In the upcoming year, the Fleet Maintenance division seeks to expand its ability perform preventative maintenance and overall maintenance on the Town's Fire Truck Fleet with the purchase new heavy-duty lifts. The division is also proposing a move in location to the would-be-former Utilities division space within the Public Works complex to provide more climate-controlled working space in an effort to increase productivity.

FLEET MAINTENANCE

Fund: General

Function: General Government

Fleet Maintenance Division Goal: To provide regular an preventive maintenance services for all Town vehicles and equipment.

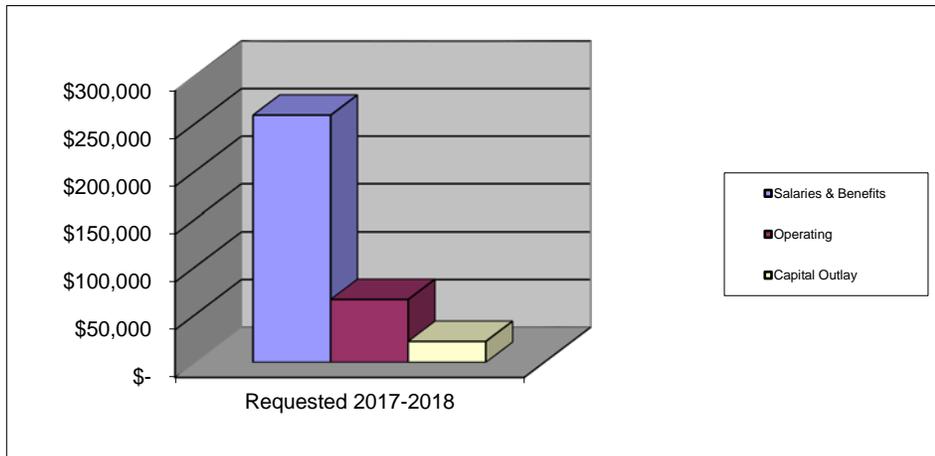
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 239,814	\$ 248,609	\$ 250,750	\$ 258,898
Operating	58,356	65,255	65,177	65,975
Capital Outlay	39,583	-	-	22,000
Total	\$ 337,753	\$ 313,864	\$ 315,927	\$ 346,873

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
General Revenues	\$ 337,753	\$ 313,864	\$ 315,927	\$ 346,873

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees-Full Time	4	4	4	4
Budgeted Employees-Part Time	-	-	-	-

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Mobile Column Lifts (2) \$ 22,000



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Fleet Maintenance	Function: General Government			Fund: 10	Department: 580	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
105800200	SALARIES & WAGES	\$ 186,038	\$ 187,065	\$ 191,306	\$ -	\$ 191,306	2.8%
105800300	OVERTIME	750	750	750	-	750	0.0%
105800400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
105800500	FICA EXPENSE	14,290	14,644	14,692	-	14,692	2.8%
105800600	GROUP INSURANCE EXPENSE	24,499	24,499	27,989	-	27,989	14.2%
105800700	RETIREMENT EXPENSE	13,692	14,144	14,558	-	14,558	6.3%
105800800	DEFERRED COMPENSATION	9,340	9,648	9,603	-	9,603	2.8%
	EMPLOYEE BENEFITS	248,609	250,750	258,898	-	258,898	
105801300	TELEPHONE	1,400	1,200	1,200	-	1,200	-14.3%
105801400	TRAINING & TRAVEL	4,000	4,000	4,000	-	4,000	0.0%
105801600	EQUIPMENT MAINTENANCE	3,000	3,000	3,000	-	3,000	0.0%
105801700	AUTO REPAIR	2,250	2,250	2,250	-	2,250	0.0%
105801800	UTILITIES	5,000	5,000	5,000	-	5,000	0.0%
105803100	AUTO OPERATING	3,000	3,000	3,000	-	3,000	0.0%
105803300	DEPARTMENTAL SUPPLIES	25,000	25,000	25,000	-	25,000	0.0%
105804500	CONTRACTUAL SERVICES	13,200	13,200	13,200	-	13,200	0.0%
105804510	INS-PROPERTY & GENERAL	7,855	7,977	8,775	-	8,775	11.7%
105805300	DUES & SUBSCRIPTIONS	550	550	550	-	550	0.0%
	OPERATING EXPENDITURES	65,255	65,177	65,975	-	65,975	
105807401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105807402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105807403	CAPITAL-OTHER EQUIPMENT	-	-	22,000	-	22,000	0.0%
	CAPITAL OUTLAY	-	-	22,000	-	22,000	
	TOTAL EXPENDITURES	<u>\$ 313,864</u>	<u>\$ 315,927</u>	<u>\$ 346,873</u>	<u>\$ -</u>	<u>\$ 346,873</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fleet Maintenance	Function:	General Government
Project Title:	Mobile Column Lifts	Fund:	General

Project Description:

Funding is requested for the purchase of two mobile column lifts (\$11,000 each). These lifts will complement our existing wheel truck lifts (we currently have four lifts) and allow us to lift our large tandem axle fire trucks and sewer rodder trucks. Safety and access to under vehicle components will improve repair times and quality. Adding these lifts will allow the garage the ability to lift any town truck.

Costs	2017-2018
Capital – Other Equipment	\$22,000
Total	\$22,000

RECREATION & PARKS

Narrative: It is the mission of the Southern Pines Recreation and Parks Department to serve, educate and enhance life for the citizens of Southern Pines. The Southern Pines Recreation and Parks Department maintains quality park & recreation facilities and provides leisure opportunities so that all citizens will receive: PERSONAL BENEFITS in the form of physical fitness, relaxation and revitalization; SOCIAL BENEFITS in the form of stronger and healthier families, ethnic and cultural harmony reduced anti-social behavior, and enriched lives for area citizens; ENVIRONMENTAL BENEFITS in the form of open green space, habitat for native plants and animals; ECONOMIC BENEFITS in the form of more productive and healthier citizens, increased tourism and contributions to the overall quality of life sought by business and industry.

Highlights of this year’s budget are to replace the Optimist Field ball field light system by adding \$80,000 to the Recreation Improvements fund (making total of \$160,000 over 2 years); replace one (1) 7 passenger staff vans (\$30,000). Additional funding for Phase 3 of the Downtown Park redevelopment plan – reconstruction of the tennis courts (\$185,000) fields is also being requested.

In operations, the recreation & parks department strives to offer quality leisure opportunities in youth and adult programming and special events, athletic leagues and classes, senior programming, and through its parks and greenways.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Recreation Program Hours Conducted	8265	8100	8200
Enrolled Participants	21234	23000	23000
Outdoor special Event Permits Issued	39	40	40
Rental of Facilities	594	525	550
Trail Miles Maintained	237	300	250
Reservoir Park – Estimated Visitors	215517	200000	210000

RECREATION

Fund: General

Function: Cultural & Recreation

Recreation Division Goal: To serve, educate and enhance life for the citizens of Southern Pines.

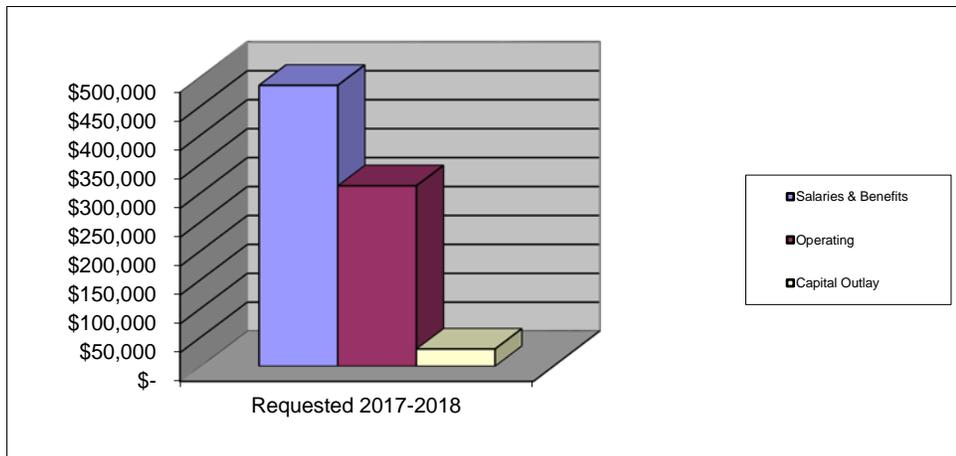
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 427,272	\$ 470,616	\$ 467,172	\$ 486,245
Operating	198,009	310,115	342,964	312,731
Capital Outlay	46,253	83,000	73,000	30,000
Total	\$ 671,534	\$ 863,731	\$ 883,136	\$ 828,976

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Fees	\$ 216,554	\$ 180,000	\$ 175,000	\$ 175,000
Facility Rental Fees	28,839	27,000	27,000	27,000
Grants	921	1,000	1,000	1,000
General Revenues	425,220	655,731	680,136	625,976
Total	\$ 671,534	\$ 863,731	\$ 883,136	\$ 828,976

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees-Full Time	5.0	5.0	5.0	5.0
Budgeted Employees-Part Time	27	27	27	27

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

7 Passenger Van Replacement \$ 30,000



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Recreation	Function: Cultural & Recreation	Fund: 10	Department: 620			
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
106200200	SALARIES & WAGES	\$ 379,206	\$ 374,716	\$ 387,885	\$ -	\$ 387,885	2.3%
106200400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
106200500	FICA EXPENSE	29,010	28,666	29,673	-	29,673	2.3%
106200600	GROUP INSURANCE EXPENSE	30,624	30,633	34,986	-	34,986	14.2%
106200700	RETIREMENT EXPENSE	18,890	19,711	20,306	-	20,306	7.5%
106200800	DEFERRED COMPENSATION	12,886	13,446	13,395	-	13,395	4.0%
	EMPLOYEE BENEFITS	470,616	467,172	486,245	-	486,245	
106201100	POSTAGE	650	350	500	-	500	-23.1%
106201200	PRINTING	11,000	10,750	11,000	-	11,000	0.0%
106201300	TELEPHONE	4,950	4,950	4,950	-	4,950	0.0%
106201400	TRAINING & TRAVEL	7,000	6,600	7,000	-	7,000	0.0%
106201500	BUILDING & GROUNDS	39,450	39,150	30,850	-	30,850	-21.8%
106201600	EQUIPMENT MAINTENANCE	800	500	800	-	800	0.0%
106201700	AUTO REPAIR	2,500	2,000	2,500	-	2,500	0.0%
106201800	UTILITIES	40,000	37,000	40,000	-	40,000	0.0%
106202100	RENT	3,500	3,000	3,500	-	3,500	0.0%
106203100	AUTO OPERATING	5,500	5,000	5,500	-	5,500	0.0%
106203300	DEPARTMENTAL SUPPLIES	43,700	37,700	43,200	-	43,200	-1.1%
106203500	LAUNDRY & CLEANING	500	200	350	-	350	-30.0%
106204500	CONTRACTUAL SERVICES	66,000	57,220	88,500	-	88,500	34.1%
106204501	CONTRACTUAL SERV-GRANT	2,500	800	2,500	-	2,500	0.0%
106204510	INS-PROPERTY & GENERAL	19,065	16,892	18,581	-	18,581	-2.5%
106204600	PROFESSIONAL SERVICES	5,000	5,000	5,000	-	5,000	0.0%
106204700	CARD PROCESSING FEE	900	900	900	-	900	0.0%
106205300	DUES & SUBSCRIPTIONS	2,100	2,000	2,100	-	2,100	0.0%
106207300	RESERVOIR PARK EXPENSE	55,000	112,952	45,000	-	45,000	-18.2%
	OPERATING EXPENDITURES	310,115	342,964	312,731	-	312,731	
106207402	CAPITAL-MOTOR VEHICLE	83,000	73,000	30,000	-	30,000	0.0%
106207403	CAPITAL-EQUIPMENT	-	-	-	-	-	0.0%
106207405	CAPITAL-BLD/STRUCTURES	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	83,000	73,000	30,000	-	30,000	
	TOTAL EXPENDITURES	<u>\$ 863,731</u>	<u>\$ 883,136</u>	<u>\$ 828,976</u>	<u>\$ -</u>	<u>\$ 828,976</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Recreation	Function:	Cultural and Recreation
Project Title	7 Passenger Van Replacement	Fund:	General

Project Description:

New 7 Passenger van to replace existing 7 passenger van (#41) that is more than 10 years old. Van is used as staff vehicle and will be used for transporting youth/adults for recreation programs.

Costs	2017-2018
Capital – Motor Vehicle	\$30,000
Total	\$30,000

LIBRARY

Narrative: The Southern Pines Public Library helps to ensure the continued economic vitality of the Town by providing citizens of Southern Pines with current materials of interest; educational support; reference services; access to information on business and finance; and opportunities for cultural awareness, thereby nurturing a love of reading and a quest for knowledge and life-long learning.

Library programs and services support the vision of the Town's Comprehensive Long Range Plan in the following ways:

Public Facilities and Services: Library customers find materials and information they need and have access to the library building and services when needed.

Education: The Library provides a unique bridge between the Town and local educational services and providers. The Library supports and encourages readers of all ages to help them learn to read and read to learn.

Jobs and Economic Development: The Library collaborates with customers, local businesses, and economic development agencies to promote and support the economic vitality of the Town and its citizens.

Downtown and Shopping: The library is a key civic institution that anchors the northwest end of downtown. The library offers programs and services that draw residents and visitors downtown.

Public Involvement: The Library provides programs and information to help residents be involved and informed citizens and promotes cultural diversity awareness in the community.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Total Circulation – All Materials	127,015	124,000	125,000
Library Attendance	86,180	87,600	88,000
Total In-House Use (estimate)	26,643	25,100	25,500
Volumes added	4,409	4,500	4,500
Volumes withdrawn	2,916	4,500	4,500
Total Programs Held	585	600	600
Total Attendance at Programs (estimate)	16,401	16,000	16,000
Reference/Directional Transactions (estimate)	14,735	14,800	14,700
Interlibrary Loan Transactions	462	500	470
Library Users Registered (total)	6,283	6,300	6,350
Web visitors www.sppl.net (library)	45,403	40,800	43,000

LIBRARY

Fund: General

Function: Cultural & Recreation

Library Division Goal: To provide citizens with materials of interest, educational support, reference services, access to information, and opportunities for cultural awareness.

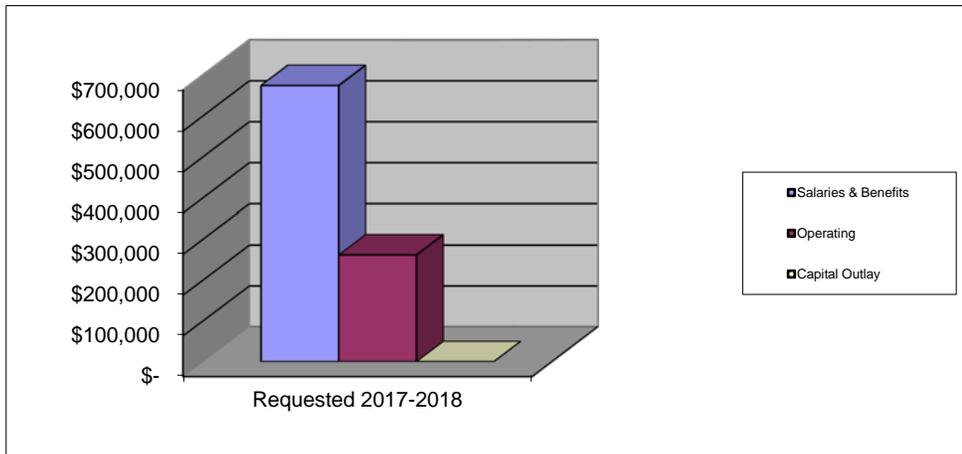
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 592,869	\$ 652,035	\$ 626,497	\$ 674,435
Operating	223,454	253,515	250,834	262,010
Capital Outlay	-	-	-	-
Total	\$ 816,323	\$ 905,550	\$ 877,331	\$ 936,445

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
State Aid	\$ 6,395	\$ 6,382	\$ 6,290	\$ 6,200
Fees	44,681	41,000	37,000	37,000
General Revenues	765,247	858,168	834,041	893,245
Total	\$ 816,323	\$ 905,550	\$ 877,331	\$ 936,445

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees-Full Time	9	9	9	9
Budgeted Employees-Part Time	4	4	4	4

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2017-2018 ANNUAL BUDGET DETAILED ACTIVITY SPENDING REQUEST							
Fiscal Year 2017-2018	Department: Library	Function: Cultural & Recreation			Fund: 10	Department: 630	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
106300200	SALARIES & WAGES	\$ 502,583	\$ 489,492	\$ 513,625	\$ -	\$ 513,625	2.2%
106300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
106300500	FICA EXPENSE	38,448	37,447	39,292	-	39,292	2.2%
106300600	GROUP INSURANCE EXPENSE	55,122	48,054	62,975	-	62,975	14.2%
106300700	RETIREMENT EXPENSE	33,221	31,157	35,275	-	35,275	6.2%
106300800	DEFERRED COMPENSATION	22,661	20,347	23,268	-	23,268	2.7%
	EMPLOYEE BENEFITS	652,035	626,497	674,435	-	674,435	
106301100	POSTAGE	2,500	2,500	2,500	-	2,500	0.0%
106301200	PRINTING	-	-	-	-	-	0.0%
106301300	TELEPHONE	800	800	800	-	800	0.0%
106301400	TRAINING & TRAVEL	11,500	6,000	11,500	-	11,500	0.0%
106301600	EQUIPMENT MAINTENANCE	500	1,695	1,920	-	1,920	284.0%
106301800	UTILITIES	30,000	35,227	35,500	-	35,500	18.3%
106303300	DEPARTMENTAL SUPPLIES	29,750	29,750	29,750	-	29,750	0.0%
106303400	MATERIALS & LIBRARY BOOKS	105,000	104,411	105,000	-	105,000	0.0%
106303401	STATE AID MATERIALS	6,200	6,879	6,200	-	6,200	0.0%
106303403	DONATION EXPENSES	3,000	200	3,000	-	3,000	0.0%
106303500	PERIODICALS	9,000	9,000	9,000	-	9,000	0.0%
106303600	AUDIO-VISUAL	5,000	4,000	4,000	-	4,000	-20.0%
106304500	CONTRACTUAL SERVICES	40,700	40,700	42,700	-	42,700	4.9%
106304510	INS-PROPERTY & GENERAL	4,565	4,672	5,140	-	5,140	12.6%
106305300	DUES & SUBSCRIPTIONS	5,000	5,000	5,000	-	5,000	0.0%
	OPERATING EXPENDITURES	253,515	250,834	262,010	-	262,010	
106307401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
106307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	\$ 905,550	\$ 877,331	\$ 936,445	\$ -	\$ 936,445	

Town of

Chartered 1887

Southern Pines

BUILDING & GROUNDS

Narrative: The Buildings & Grounds Division of Public Works provides expertise, manpower, supplies, equipment, and management for the maintenance of all Town-owned buildings and properties. Functions of the division include janitorial and general repair services to Town facilities, maintenance of right-of-ways, playgrounds, parks, and greenways as well as horticultural services for Town properties. Buildings & Grounds performs street side maintenance along all Town and select NCDOT streets; such work includes routine mowing and trash pick-up along our main corridors. The division maintains the public property trees of our community through routine trimming, hazardous tree takedowns, and a proactive replanting program. The division handles all Town board meeting set-ups and surplus deliveries. The division has twenty-one full time employees and one contracted arborist. The division is comprised of two horticulture crews, one parks maintenance crew, one janitorial crew, one street side maintenance crew, one maintenance mechanic, and the Buildings & Grounds Superintendent.

Performance Measures:

	2015-2016	2016-2017	2017-2018
	Actual	Projected	Proposed
Grounds Maintenance:			
Class A (acres)	87.10	87.10	87.10
Class B (acres)	37.05	37.05	37.05
Class C (acres)	11.75	11.75	11.75
Class D (acres)	57.77	57.77	57.77
Horticulture Services (acres)	41	42	42
Greenways Maintenance (miles)	11.2	11.2	11.2
Street side Maintenance (miles)	22.7	22.7	22.7
Building Maintenance and Janitorial :			
Total Square Footage	139,192	139,192	139,192
Work Order Requests	1,027	1,100	1,200

FY 2016-17 Accomplishments: In FY 2016-17, the division reclassified a Labor I position to a Horticulture Crew Leader to increase our focus and quality in ornamental landscapes and athletic field management; our weed control, fertility, and pruning has benefited from this improved concentration. Our NCDOT Right-of-Way crew had a “0” complaint season, demonstrating the success of an increased maintenance plan. The division implemented a daily trash removal plan for all park area waste cans, eliminating the need to pay a contractor for the same service. The division reorganized crews to facilitate a full-time position in Facility Maintenance, resulting in increased efficiency by reducing the routine maintenance turn-around time. The division also successfully implemented holiday decorations for a variety of holidays throughout the year.

FY 2017-18 Projects: Continue to capitalize on a reorganized division to accomplish more in-house projects such as painting, flooring, plumbing, and door replacements and to continue to improve the quality of our landscaped areas, right-of-ways, parks, and athletic fields.

BUILDING & GROUNDS

Fund: General

Function: General Government

Building & Grounds Division Goal: To provide manpower, supplies, expertise, equipment, and management for the maintenance of Town owned buildings and properties.

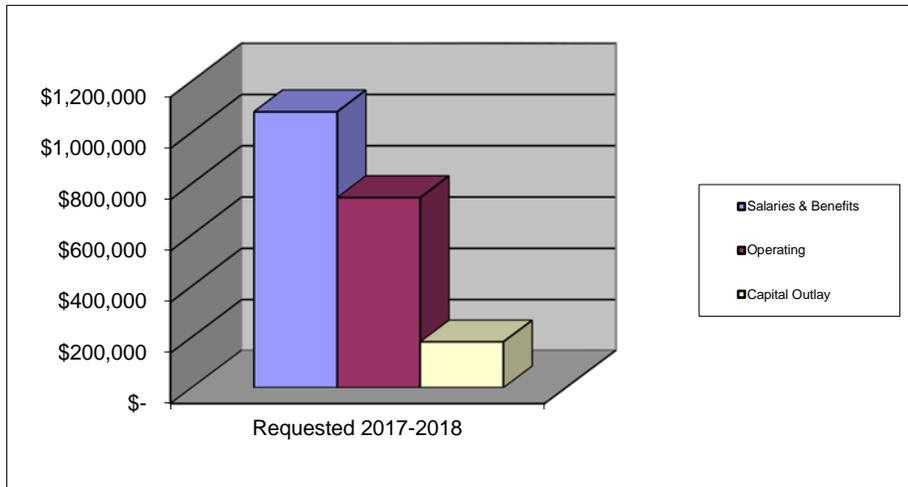
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 935,538	\$ 1,020,407	\$ 984,882	\$ 1,079,560
Operating	463,895	639,029	625,216	745,063
Capital Outlay	21,876	100,000	100,000	181,300
Total	\$ 1,421,309	\$ 1,759,436	\$ 1,710,098	\$ 2,005,923

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
General Revenues	\$ 1,421,309	\$ 1,759,436	\$ 1,710,098	\$ 2,005,923

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees-Full Time	22	22	22	22

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

60" Zero Turn Mower Replacement	\$ 12,000
Pick Up Truck Replacement	30,000
Douglass Community Center Siding Replacement	66,500
Pick Up Truck with Dump Trailer Replacement (2)	72,800



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Building & Grounds	Function: General Government	Fund: 10	Department: 640			
Object Code	Object Title	216-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
106400200	SALARIES & WAGES	\$ 736,175	\$ 710,603	\$ 767,875	\$ -	\$ 767,875	4.3%
106400300	OVERTIME	2,000	2,000	2,000	-	2,000	0.0%
106400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%
106400500	FICA EXPENSE	56,471	54,515	58,895	-	58,895	4.3%
106400600	GROUP INSURANCE EXPENSE	134,743	128,255	153,939	-	153,939	14.2%
106400700	RETIREMENT EXPENSE	54,109	53,817	58,357	-	58,357	7.9%
106400800	DEFERRED COMPENSATION	36,909	35,692	38,494	-	38,494	4.3%
	EMPLOYEE BENEFITS	1,020,407	984,882	1,079,560	-	1,079,560	
106401300	TELEPHONE	11,280	11,280	11,360	-	11,360	0.7%
106401400	TRAINING & TRAVEL	5,000	5,000	5,000	-	5,000	0.0%
106401500	BUILDING & GROUNDS	94,650	94,650	106,150	-	106,150	12.2%
106401600	EQUIPMENT MAINTENANCE	16,500	16,500	20,000	-	20,000	21.2%
106401700	AUTO REPAIR	13,500	13,500	13,500	-	13,500	0.0%
106401800	UTILITIES	75,000	75,000	75,000	-	75,000	0.0%
106402100	RENT	500	-	-	-	-	-100.0%
106403100	AUTO OPERATING	40,000	30,000	30,000	-	30,000	-25.0%
106403300	DEPARTMENTAL SUPPLIES	100,454	91,454	115,810	-	115,810	15.3%
106404500	CONTRACTUAL SERVICES	98,295	95,895	99,000	-	99,000	0.7%
106404510	INS-PROPERTY & GENERAL	27,850	29,937	32,930	-	32,930	18.2%
106404600	PROFESSIONAL SERVICES	87,800	93,800	134,613	-	134,613	53.3%
106405200	CHEMICALS	32,500	32,500	33,500	-	33,500	3.1%
106405300	DUES & SUBSCRIPTIONS	1,200	1,200	1,500	-	1,500	25.0%
106405700	APPEARANCE COMMISSION	34,500	34,500	66,700	-	66,700	93.3%
	OPERATING EXPENDITURES	639,029	625,216	745,063	-	745,063	
106407402	CAPITAL-MOTOR VEHICLE	-	-	102,800	-	102,800	0.0%
106407403	CAPITAL-OTHER EQUIPMENT	100,000	100,000	12,000	-	12,000	0.0%
106407405	CAPITAL-BLDGS/STRUCTURES	-	-	66,500	-	66,500	0.0%
	CAPITAL OUTLAY	100,000	100,000	181,300	-	181,300	
	TOTAL EXPENDITURES	<u>\$ 1,759,436</u>	<u>\$ 1,710,098</u>	<u>\$ 2,005,923</u>	<u>\$ -</u>	<u>\$ 2,005,923</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Building and Grounds	Function:	General Government
Project:	60" Zero Turn Mower	Fund:	General

Project Description:

Funding is requested to purchase a 60" zero turn mower that will replace our model year 2005, 60" Toro mower used by the Parks crew and Horticulture crew.

Costs	2017-2018
Capital – Other Equipment	\$12,000
Total	\$12,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Building and Grounds	Function:	General Government
Project Title	Pick-Up Truck Replacement	Fund:	General

Project Description:

Funding is requested to purchase a ¾ ton pick-up truck to replace our 2004, ½ ton truck. The price includes strobe lights roof mounted light bar and tool box.

Costs	2017-2018
Capital – Motor Vehicle	\$30,000
Total	\$30,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Building and Grounds	Function:	General Government
Project Title	Pick Up Truck with Dump Trailer	Fund:	General

Project Description:

Funding is requested to purchase a ¾ ton pick-up truck with a dump trailer. This vehicle will replace our model year 2001 ton and a half dump truck used by the horticulture crew. This unit will prove to be much more versatile to use and cheaper to operate. The cost to replace the dump truck with another dump truck in kind would be \$58,242.00.

Costs	2017-2018
Capital – Motor Vehicle	\$36,400
Total	\$36,400

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Building and Grounds	Function:	General Government
Project:	Pick Up Truck with Dump Trailer	Fund:	General

Project Description:

Funding is request to purchase a ¾ ton pick-up truck with a dump trailer. It will replace our model year 2005 one and one half ton dump truck used by the ROW crew. This unit will be more versatile and cheaper to operate. The cost to replace this dump truck with another dump truck in kind would be \$61,623.00.

Costs	2017-2018
Capital – Motor Vehicle	\$36,400
Total	\$36,400

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Building and Grounds	Function:	General Government
Project:	Siding Replacement - DCC	Fund:	General

Project Description:

Funding is requested to replace the existing cedar shake siding with new cement shake siding. The old siding is failing and allowing moisture into the framing.

Costs	2017-2018
Capital – Buildings/Structures Improvements	\$66,500
Total	\$66,500

TOWN OF SOUTHERN PINES
2017-2018 GENERAL FUND BUDGET
DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION		Line Item
		CAPITAL OR NEW REQUEST	AMOUNT	
Information Technology	Data Storage Server Replacement	C	\$ 61,285	10-430-7401
	Information Technology Department Total		61,285	
Finance	Assistant Finance Director	N	89,666	10-440-0200-0800, 10-440-3300
	Finance Department Total		89,666	
Police - Patrol	Rescue Phone	C	15,000	10-511-7403
	Patrol Positions (4)	N	359,618	10-511-0200-0800, 10-511-7402
	Vehicle Replacements (6)	C	278,800	10-511-7402
	Police - Patrol Department Total		653,418	
Police - Investigations	Vehicle Replacement	C	35,000	10-515-7402
	Police - Investigations Department Total		35,000	
Fire	Thermal Imaging Camera Replacement	C	12,000	10-530-7403
	Extrication Equipment	C	16,000	10-530-7403
	Fire Department Total		28,000	
Planning	4 Wheel Drive Truck	C	31,000	10-540-7402
	Planning Department Total		31,000	
Street	Paving	C	250,000	10-560-7300
	Street Department Total		250,000	
Fleet Maintenance	Mobile Column Lifts (2)	C	22,000	10-580-7403
	Fleet Maintenance Total		22,000	
Recreation & Parks	7 Passenger Van Replacement	C	30,000	10-620-7402
	Recreation & Parks Department Total		30,000	
Building & Grounds	60" Zero Turn Mower Replacement	C	12,000	10-640-7403
	Pick Up Truck Replacement	C	30,000	10-640-7402
	Pick Up Truck with Dump Trailer Replacement	C	36,400	10-640-7402
	Pick Up Truck with Dump Trailer Replacement	C	36,400	10-640-7402
	Siding Replacement - Douglass Community Center	C	66,500	10-640-7405
	Building & Grounds Department Total		181,300	
GRAND TOTAL			<u>\$1,381,669</u>	

Town of

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Southern Pines

UTILITY FUND SUMMARY

Enterprise Funds account for the operations that are financed and operated in a manner similar to private business enterprises. The intent of the Governing Body is that the costs of providing goods and services to the Citizens of Southern Pines on a continuing basis be financed or recovered through user charges, or where the Governing Body has decided that periodic determination of net income is appropriate for accountability purposes.

The Utility Fund is the only Enterprise Fund operated by the Town. The Utility Fund accounts for the Town's water and sewer operations.

RETAINED EARNINGS

Retained Earnings are an equity account that reflects the accumulated earnings of an Enterprise Fund.

TOWN OF SOUTHERN PINES WATER RATE SCHEDULE

MINIMUM:

<u>Meter Size</u>	<u>Inside Town</u>	<u>Outside Town</u>
¾"	\$10.93	\$21.86
1"	17.94	35.88
1 ½"	37.92	75.84
2"	65.91	131.82
3"	145.95	291.90
4"	257.92	515.84
6"	578.01	1,156.02
8"	1,026.10	2,052.20

VOLUME CHARGE PER 1,000 GALLONS:

<u>Inside Town</u>	<u>Outside Town</u>
\$3.18	\$6.36

TOWN OF SOUTHERN PINES SEWER RATE SCHEDULE

MINIMUM:

<u>Meter Size</u>	<u>Inside Town</u>	<u>Outside Town</u>
¾"	\$4.70	\$9.40
1"	6.13	12.26
1 ½"	10.12	20.24
2"	15.75	31.50
3"	31.77	63.54
4"	54.18	108.36
6"	118.31	236.62
8"	208.07	416.14

VOLUME CHARGE PER 1,000 GALLONS

<u>Inside Town</u>	<u>Outside Town</u>
\$5.50	\$11.00

Town of

Chartered 1887

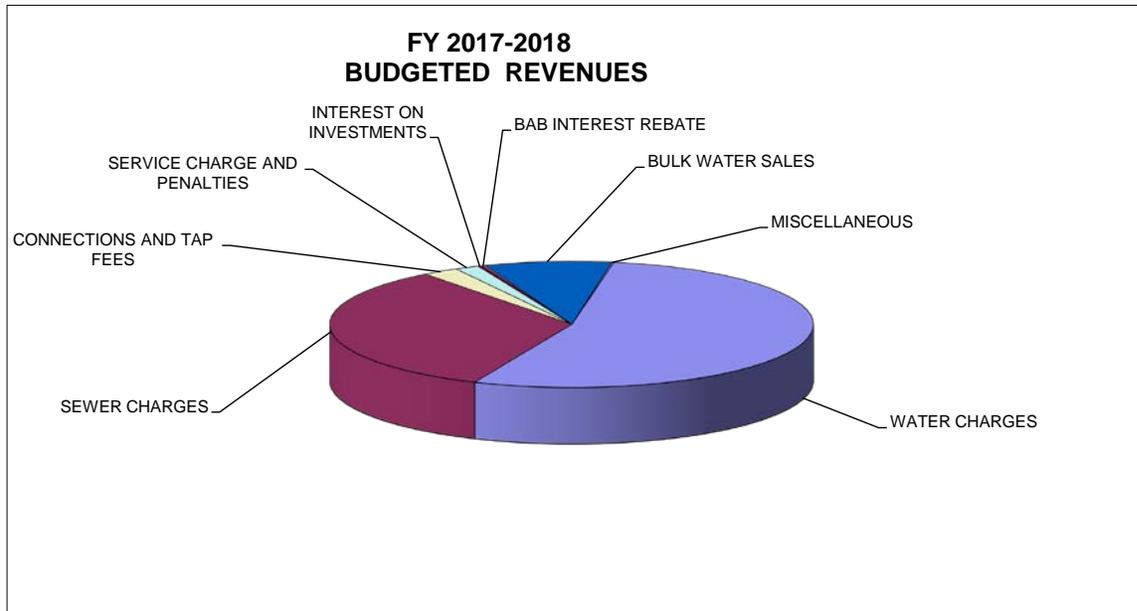
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TOWN OF SOUTHERN PINES
 UTILITY FUND
 RETAINED EARNINGS SUMMARY
 2017-2018

	ACTUAL 2015-2016	BUDGET 2016-2017 as of 03/31/17	EXPECTED REVENUES EXPENDITURES 2016-2017	BUDGET 2017-2018
Available Retained Earnings - Beginning	\$ 5,250,738	\$ 6,078,202	\$ 6,078,202	\$ 6,264,813
Total Revenues	<u>7,576,833</u>	<u>7,052,723</u>	<u>7,612,503</u>	<u>7,252,099</u>
Total Funds Available	12,827,571	13,130,925	13,690,705	13,516,912
Total Expenditures	6,149,369	6,649,086	6,525,892	6,962,153
Transfers Out	<u>600,000</u>	<u>900,000</u>	<u>900,000</u>	<u>1,445,000</u>
Available Retained Earnings - Ending	<u><u>\$ 6,078,202</u></u>	<u><u>\$ 5,581,839</u></u>	<u><u>\$ 6,264,813</u></u>	<u><u>\$ 5,109,759</u></u>

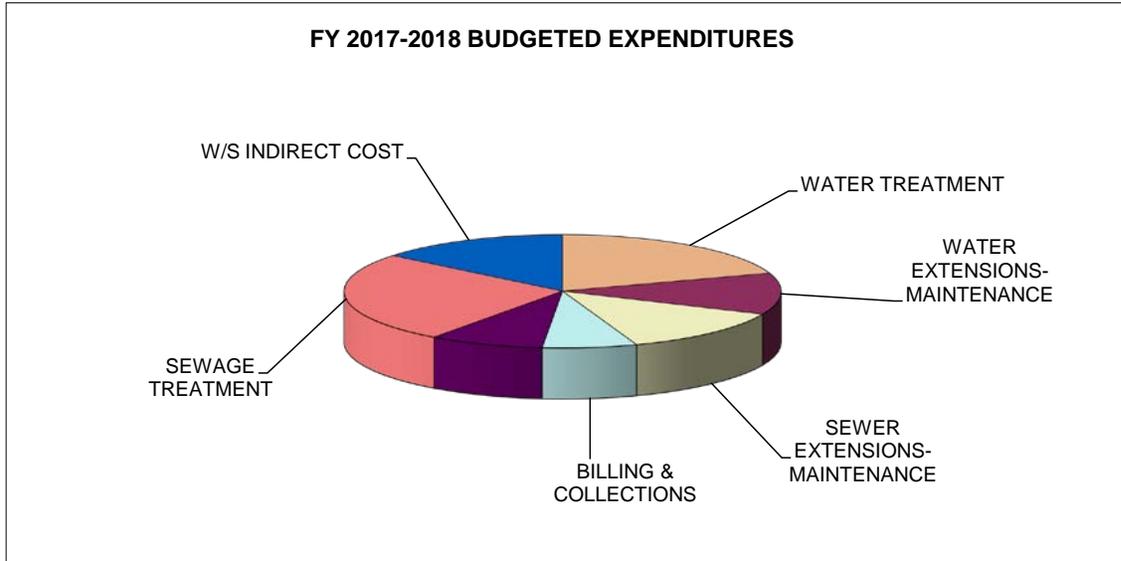
TOWN OF SOUTHERN PINES
UTILITY FUND
SCHEDULE OF REVENUES
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017 as of 07/01/16	BUDGET 2016-2017 as of 03/31/17	EXPECTED REVENUES 2016-2017	BUDGET 2017-2018
WATER CHARGES	\$ 3,696,725	\$ 3,872,684	\$ 4,078,888	\$ 3,845,000	\$ 3,845,000	\$ 4,082,000	\$ 3,900,000
SEWER CHARGES	2,201,173	2,263,372	2,369,986	2,284,800	2,284,800	2,415,000	2,399,000
CONNECTIONS AND TAP FEES	155,874	210,866	235,291	150,000	150,000	268,000	175,000
SERVICE CHARGE AND PENALTIES	104,988	134,228	132,946	130,000	130,000	122,200	117,000
INTEREST ON INVESTMENTS	7,373	7,367	16,468	7,500	7,500	21,500	20,000
BAB INTEREST REBATE	29,282	13,274	34,423	19,423	19,423	18,803	15,099
BULK WATER SALES	656,363	606,718	674,140	606,000	606,000	672,000	616,000
MISCELLANEOUS	66,262	52,436	34,691	10,000	10,000	13,000	10,000
TRANSFER IN-RETAINED EARNINGS	-	-	-	496,363	496,363		1,155,054
TRANSFER OUT-RETAINED EARNINGS	(737,356)	(1,019,782)	(827,464)			(186,611)	
TOTAL	\$ 6,180,684	\$ 6,141,163	\$ 6,749,369	\$ 7,549,086	\$ 7,549,086	\$ 7,425,892	\$ 8,407,153



TOWN OF SOUTHERN PINES
UTILITY FUND
CONSOLIDATED EXPENDITURE SUMMARY
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	EXPECTED EXPENDITURES 2016-2017	BUDGET 2017-2018
WATER TREATMENT	\$ 1,334,469	\$ 1,307,499	\$ 1,213,173	\$ 1,339,275	\$ 1,289,252	\$ 1,381,618
WATER EXTENSIONS-MAINTENANCE	558,293	618,989	668,109	747,370	722,519	822,576
SEWER EXTENSIONS-MAINTENANCE	855,766	646,664	733,675	837,570	792,177	894,691
BILLING & COLLECTIONS	413,270	424,084	443,521	483,379	480,452	485,194
FINANCING INTEREST & PRINCIPAL	415,804	591,797	590,988	591,797	591,797	591,797
SEWAGE TREATMENT	1,452,231	1,529,221	1,596,626	1,667,700	1,667,700	1,800,000
W/S INDIRECT COST	974,858	1,016,869	903,277	981,995	981,995	986,277
OTHER	-	-	-	-	-	-
SUB-TOTAL	6,004,691	6,135,123	6,149,369	6,649,086	6,525,892	6,962,153
TRANSFERS	-	-	600,000	900,000	900,000	1,445,000
TOTAL	<u>\$ 6,004,691</u>	<u>\$ 6,135,123</u>	<u>\$ 6,749,369</u>	<u>\$ 7,549,086</u>	<u>\$ 7,425,892</u>	<u>\$ 8,407,153</u>



TOWN OF SOUTHERN PINES
UTILITY FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2017-2018

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017 as of 07/01/16	BUDGET 2016-2017 as of 03/31/17	EXPECTED EXPENDITURES 2016-2017	BUDGET 2017-2018
Water Treatment	\$ 1,334,469	\$ 1,307,499	\$ 1,213,173	\$ 1,339,275	\$ 1,339,275	\$ 1,289,252	\$ 1,381,618
Water Extensions - Maintenance	558,293	618,989	668,109	747,370	747,370	722,519	822,576
Sewer Extensions - Maintenance	855,766	646,664	733,675	837,570	837,570	792,177	894,691
Billing & Collections	413,270	424,084	443,521	483,379	483,379	480,452	485,194
Loss on Disposal of Fixed Assets	-	-	-	-	-	-	-
Interest Expense, Financing Principal	591,797	597,837	590,988	591,797	591,797	591,797	591,797
Sewage Treatment	1,452,231	1,529,221	1,596,626	1,667,700	1,667,700	1,667,700	1,800,000
W/S Indirect Cost	974,858	1,016,869	903,277	981,995	981,995	981,995	986,277
Total Expenditures	6,180,684	6,141,163	6,149,369	6,649,086	6,649,086	6,525,892	6,962,153
Transfers:							
Transfer to North Pressure Zone	-	-	-	-	-	-	750,000
Transfer to W&S Improvements	-	-	600,000	900,000	900,000	900,000	695,000
Total Transfers	-	-	600,000	900,000	900,000	900,000	1,445,000
Total Expenditures/Transfers	<u>\$ 6,180,684</u>	<u>\$ 6,141,163</u>	<u>\$ 6,749,369</u>	<u>\$ 7,549,086</u>	<u>\$ 7,549,086</u>	<u>\$ 7,425,892</u>	<u>\$ 8,407,153</u>

WATER TREATMENT PLANT

Narrative: The objective of the Water Treatment Division is to produce potable water that meets or exceeds all state and EPA standards in quantities equal to or higher than the demands of our customers. The Town owns a NC permitted 8.0 MGD potable water production plant that is operated and maintained by a third party. Operators also maintain elevated and ground storage tanks. Operators monitor and control distribution pumping and water quality testing and analysis on a daily basis.

This year will be the second (2nd) year of a five (5) year contract.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Total Gallons Treated, MG	1378.34	1400.00	1400.00
Average Daily Production, MGD	3.76	3.75	3.75
Maximum Day Production, MG	5.92	7.69*	6.00
Minimum Day Production, MG	1.32	1.30	1.50

*includes water main break on a 12" line in November 2016

2016-17 Accomplishments: In FY 2016-17, Suez and the Town worked together to complete several scheduled CIP projects in addition to a number of O&M projects. The completed O&M projects include the replacement of a backwash-decanting pump, the replacement of Filter #2 for the on-line Turbidimeter, and repair of the control circuit boards for Pump #1 at the Drowning Creek pump station.

2017-18 Projects: In FY 2017-18, Suez and the Town will complete the second phase of the CIP projects, which includes the replacement of the High Service Pumps. The Town and Suez will also undertake several O&M projects to including the replacement of the ABB starter, replacement of the failed HVAC system serving the Water Treatment Plant Lab section, and the conversion of the area lights at the Water Treatment Plant to LED. The projects scheduled for FY 2017-18 should provide a cost savings to the Town by replacing old and outdated equipment with new more energy efficient models.

WATER TREATMENT PLANT

Fund: Utility

Function:

Utility

Water Treatment Plant Division Goal: To provide potable water that meets or exceeds all state and EPA standards.

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Operating	\$ 1,213,173	\$ 1,339,275	\$ 1,289,252	\$ 1,315,524
Capital Outlay	-	-	-	66,094
Total	\$ 1,213,173	\$ 1,339,275	\$ 1,289,252	\$ 1,381,618

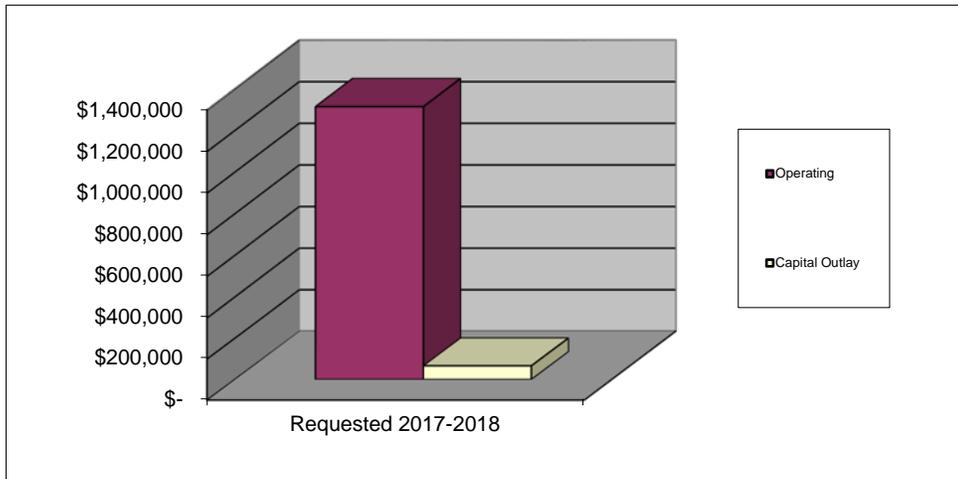
Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Utility Revenues	\$ 1,213,173	\$ 1,339,275	\$ 1,289,252	\$ 1,381,618

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	-	-	-	-

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Slope Master Mower

\$ 66,094



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Water Treatment Plant	Function: Utility Fund			Fund: 60	Department: 710	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)
607101200	PRINTING	\$ 1,000	\$ -	\$ -	-	-	-100.0%
607101500	BUILDING & GROUNDS	7,500	7,500	12,500	-	12,500	66.7%
607101600	EQUIPMENT MAINTENANCE	57,250	57,250	64,210	-	64,210	12.2%
607101800	UTILITIES	370,000	360,000	370,000	-	370,000	0.0%
607104500	CONTRACTUAL SERVICES	893,500	855,502	858,914	-	858,914	-3.9%
607104510	INS-PROPERTY & GENERAL	10,025	9,000	9,900	-	9,900	-1.2%
	OPERATING EXPENDITURES	1,339,275	1,289,252	1,315,524	-	1,315,524	
607107402	CAPITAL-OTHER EQUIPMENT	-	-	66,094	-	66,094	0.0%
	CAPITAL OUTLAY	-	-	66,094	-	66,094	
	TOTAL EXPENDITURES	<u>\$ 1,339,275</u>	<u>\$ 1,289,252</u>	<u>\$ 1,381,618</u>	<u>\$ -</u>	<u>\$ 1,381,618</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Treatment Plant	Function:	Public Works
Project Title	Slope Master Mower	Fund:	Utility

Project Description:

Funding is requested to purchase a Super Slope Master Mower for the Water Treatment Plant. The bid costs for mowing around the Town's raw water reservoir in Pine Bluff are increasing and this mowing machine will allow the Town to maintain the reservoir in a manner compliant with State standards to assist in the operation of the Water Treatment Plant. The return on investment for this piece of equipment is four to five years based upon the latest bid amounts presented to the Town for mowing.

Costs	2017-2018
Capital – Other Equipment	\$66,094
Total	\$66,094

WATER EXTENSIONS/MAINTENANCE

Narrative: The Water Division is responsible for the daily maintenance of the water distribution system which includes over 256 miles of water mains ranging from 2” to 18” in size and approximately 9,200 water services. Maintenance and repair of water mains, isolation valves, fire hydrants, service meters, service lines, and underground utility locating are some of the tasks undertaken. Providing the best potable water service to the customers and responding to problems quickly and professionally are major goals of this division.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
New Services Installed	81	81	75
Water Mains Installed (linear feet)	12,000	18,000	18,000
Hydrants Installed	9	9	10
Valves Installed	39	30	30
Water Main Leaks Repaired	18	20	20
Service Leaks Repaired	23	20	20
Water Quality Complaints	53	50	50

2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Water Extension/Maintenance	Function: Utility Fund				Fund: 60	Department: 730	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	%	Increase (Decrease)
607300200	SALARIES & WAGES	\$ 273,709	\$ 256,918	\$ 272,078	\$ 30,347	\$ 302,425		10.5%
607300300	OVERTIME	10,500	10,500	10,500	750	11,250		7.1%
607300400	UNEMPLOYMENT INSURANCE	-	-	-	-	-		0.0%
607300500	FICA EXPENSE	21,742	20,099	21,618	2,379	23,997		10.4%
607300600	GROUP INSURANCE EXPENSE	48,998	42,650	55,978	6,997	62,975		28.5%
607300700	RETIREMENT EXPENSE	20,833	20,009	21,420	2,357	23,777		14.1%
607300800	DEFERRED COMPENSATION	14,211	12,822	14,129	1,555	15,684		10.4%
	EMPLOYEE BENEFITS	389,993	362,998	395,723	44,385	440,108		
607301300	TELEPHONE	6,250	6,250	6,250	-	6,250		0.0%
607301400	TRAINING & TRAVEL	4,500	4,500	5,100	-	5,100		13.3%
607301600	EQUIPMENT MAINTENANCE	8,500	8,500	8,500	-	8,500		0.0%
607301700	AUTO REPAIR	9,500	9,500	9,500	-	9,500		0.0%
607301800	UTILITIES	4,000	4,000	4,000	-	4,000		0.0%
607303100	AUTO OPERATING	18,000	18,000	18,000	-	18,000		0.0%
607303300	DEPARTMENTAL SUPPLIES	220,000	220,000	240,000	-	240,000		9.1%
607304500	CONTRACTUAL SERVICES	25,300	25,300	25,300	-	25,300		0.0%
607304510	INS-PROPERTY & GENERAL	16,327	18,471	20,318	-	20,318		24.4%
607304600	PROFESSIONAL SERVICES	26,000	26,000	26,000	-	26,000		0.0%
607304700	UTILITY CUT REPAIR	15,000	15,000	15,000	-	15,000		0.0%
607305300	DUES & SUBSCRIPTIONS	4,000	4,000	4,500	-	4,500		12.5%
	OPERATING EXPENDITURES	357,377	359,521	382,468	-	382,468		
607307402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-		0.0%
607307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-		0.0%
	CAPITAL OUTLAY	-	-	-	-	-		
	TOTAL EXPENDITURES	<u>\$ 747,370</u>	<u>\$ 722,519</u>	<u>\$ 778,191</u>	<u>\$ 44,385</u>	<u>\$ 822,576</u>		

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Extensions	Function:	Public Works
Project Title	Equipment Operator II Position	Fund:	Utility

Project Description:

Additional heavy equipment operator, crew leader; primarily to lead preventative maintenance of utility easement maintenance (>27 miles known) program, sewer main jetting and inspection programs, ensuring compliance required by DEQ collection permit. Lead internal projects i.e., utility extensions, major system repairs, new service installation, service renewals. Recent major system expansion requires larger and more robust NC required PM programs justifying additional personnel.

Costs:	2017-2018
Salary & Benefits	\$44,385
Total:	\$44,385

SEWER EXTENSIONS/MAINTENANCE

Narrative: The purpose of the Sewer Maintenance Division is to maintain and improve the sanitary sewer infrastructure which includes the operation of 18 sewer lift station and 150+ miles of collection system, to provide trouble free sewer service to our customers through routine maintenance and cleaning of the sewer lines and to satisfy all of the requirements of the Town's collection system permit issued by the State of North Carolina.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Sewer Taps Installed	35	40	35
Sewer Taps Renewed	20	20	20
Sewer Stoppages – Mains	30	30	30
Sewer Stoppages – Laterals, Town	10	10	13
Sewer Stoppages – Laterals, Customer	34	30	40
Miles Sewer Lines Cleaned	40	50	45
Sewer Lift Stations Maintained	17	18	18

SEWER EXTENSION/MAINTENANCE

Fund: Utility

Function:

Utility

Sewer Extension/Maintenance Division Goal: To maintain and improve the sanitary sewer system infrastructure.

Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 329,497	\$ 392,590	\$ 367,833	\$ 442,442
Operating	306,287	444,980	424,344	452,249
Capital Outlay	97,891	-	-	-
Total	\$ 733,675	\$ 837,570	\$ 792,177	\$ 894,691

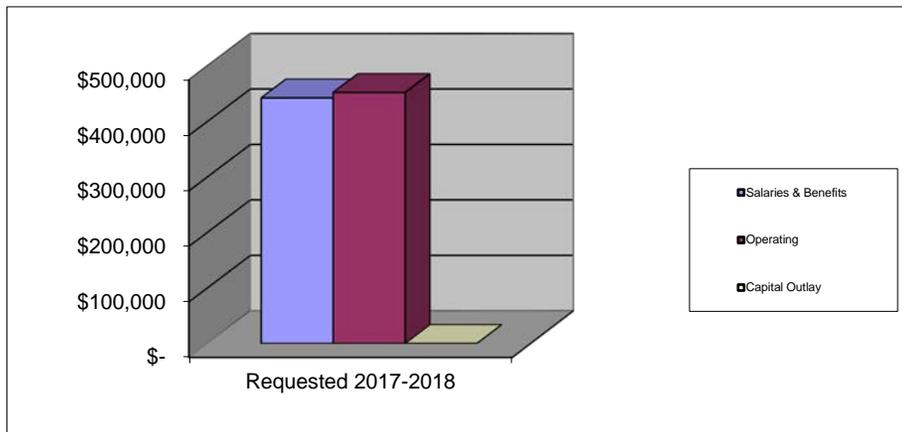
Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Utility Revenues	\$ 733,675	\$ 837,570	\$ 792,177	\$ 894,691

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	9	9	9	8

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Technician I Position

\$ 39,534



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Sewer Extension/Maintenance	Function: Utility Fund				Fund: 60	Department: 740	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)	
607400200	SALARIES & WAGES	\$ 275,872	\$ 256,042	\$ 278,055	\$ 26,312	\$ 304,367	10.3%	
607400300	OVERTIME	10,500	10,500	10,500	750	11,250	7.1%	
607400400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%	
607400500	FICA EXPENSE	21,908	20,042	22,075	2,070	24,145	10.2%	
607400600	GROUP INSURANCE EXPENSE	48,998	47,680	55,978	6,997	62,975	28.5%	
607400700	RETIREMENT EXPENSE	20,992	20,335	21,872	2,052	23,924	14.0%	
607400800	DEFERRED COMPENSATION	14,320	13,234	14,428	1,353	15,781	10.2%	
	EMPLOYEE BENEFITS	392,590	367,833	402,908	39,534	442,442		
607401300	TELEPHONE	6,250	6,250	6,250	-	6,250	0.0%	
607401400	TRAINING & TRAVEL	3,500	4,000	4,000	-	4,000	14.3%	
607401600	EQUIPMENT MAINTENANCE	55,000	30,000	55,000	-	55,000	0.0%	
607401700	AUTO REPAIR	10,000	10,000	10,000	-	10,000	0.0%	
607401800	UTILITIES	48,000	48,000	48,000	-	48,000	0.0%	
607403100	AUTO OPERATING	33,000	33,000	33,000	-	33,000	0.0%	
607403300	DEPARTMENTAL SUPPLIES	120,550	120,550	120,550	-	120,550	0.0%	
607404500	CONTRACTUAL SERVICES	103,000	103,000	103,000	-	103,000	0.0%	
607404510	INS-PROPERTY & GENERAL	22,180	26,044	28,649	-	28,649	29.2%	
607404600	PROFESSIONAL SERVICES	25,000	25,000	25,000	-	25,000	0.0%	
607404700	UTILITY CUT REPAIR	15,000	15,000	15,000	-	15,000	0.0%	
607405300	DUES & SUBSCRIPTIONS	3,500	3,500	3,800	-	3,800	8.6%	
	OPERATING EXPENDITURES	444,980	424,344	452,249	-	452,249		
607407402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%	
607407403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%	
	CAPITAL OUTLAY	-	-	-	-	-		
	TOTAL EXPENDITURES	<u>\$ 837,570</u>	<u>\$ 792,177</u>	<u>\$ 855,157</u>	<u>\$ 39,534</u>	<u>\$ 894,691</u>		

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Sewer Extensions	Function:	Public Works
Project Title	Maintenance Technician Position	Fund:	Utility

Project Description:

Crewmember to assist in preventative maintenance of utility easement maintenance (>27 miles known) program, sewer main jetting and inspection programs, ensuring compliance required by DEQ collection permit. Assist internal projects i.e., utility extensions, major system repairs, new service installation, service renewals. Recent major system expansion requires larger and more robust NC required PM programs justifying additional personnel.

Costs:	2017-2018
Salaries & Benefits	\$39,534
Total:	\$39,534

BILLING & COLLECTIONS

Narrative: The Billing and Collections Division provides utility customers with efficient service regarding water consumption, new service, account drafting, and various other situations with which the customer may need assistance. The Division is also responsible for the accurate monthly billing and collection of water, sewer and solid waste disposal as well as any other fees generated in the utility function.

Other areas handled by this division include the billing and collection of beer and wine license, the sale of cemetery lots, and yard sale permits.

Performance Measures:

	2015-2016 Actual	2016-2017 Projected	2017-2018 Proposed
Water & Sewer Meters Read	107,201	109,900	112,100
Water & Sewer Bills Mailed	92,399	94,670	96,500
Meter Readings (average monthly)	8,933	9,160	9,340
Customer Service Work Orders	5,794	5,200	5,300
Customer Bills Drafted	27,465	30,160	32,000

BILLING & COLLECTIONS

Fund: Utility

Function:

Finance

Billing & Collections Division Goal: To provide utility customers with efficient service regarding billings and other situations the customer may need assistance.

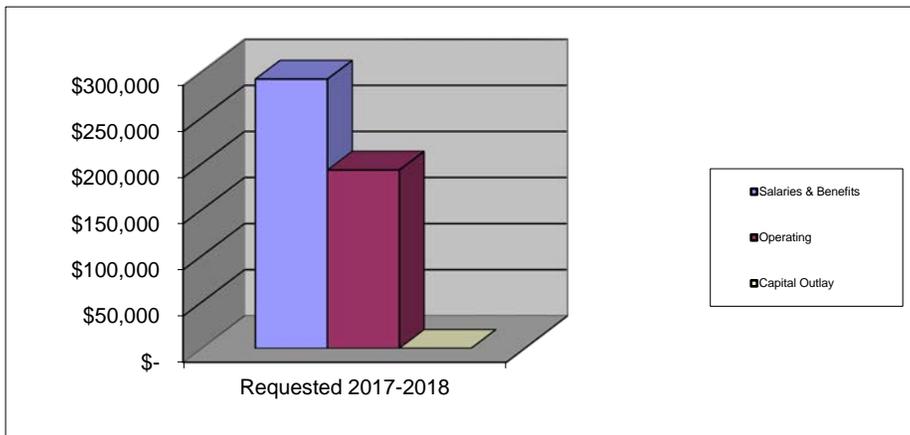
Object of Expenditures	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Salaries & Benefits	\$ 290,494	\$ 298,574	\$ 293,312	\$ 291,898
Operating	153,026	184,805	187,140	193,296
Capital Outlay	-	-	-	-
Total	\$ 443,520	\$ 483,379	\$ 480,452	\$ 485,194

Revenues by Type	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Utility Revenues	\$ 443,520	\$ 483,379	\$ 480,452	\$ 485,194

	Actual FY 2015-16	Budget FY 2016-17	Expected FY 2016-17	Requested FY 2017-18
Budgeted Employees	4.5	4.5	5.0	5.0

2017-2018 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital items requested in this budget.



2017-2018 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2017-2018	Department: Billing & Collections	Function: Finance				Fund: 60	Department: 750	
Object Code	Object Title	2016-2017 Budget as of 03/31/17	2016-2017 Expected	2017-2018 Continuation	2017-2018 New Budget Requests	2017-2018 Total Request	% Increase (Decrease)	
607500200	SALARIES & WAGES	\$ 223,328	\$ 220,177	\$ 216,592	\$ -	\$ 216,592	-3.0%	
607500400	UNEMPLOYMENT INSURANCE	-	-	-	-	-	0.0%	
607500500	FICA EXPENSE	17,085	16,559	16,570	-	16,570	-3.0%	
607500600	GROUP INSURANCE EXPENSE	30,624	29,652	31,488	-	31,488	2.8%	
607500700	RETIREMENT EXPENSE	16,370	16,193	16,418	-	16,418	0.3%	
607500800	DEFERRED COMPENSATION	11,167	10,731	10,830	-	10,830	-3.0%	
	EMPLOYEE BENEFITS	298,574	293,312	291,898	-	291,898		
607501100	POSTAGE	41,300	38,300	43,800	-	43,800	6.1%	
607501200	PRINTING	500	-	500	-	500	0.0%	
607501300	TELEPHONE	420	331	450	-	450	7.1%	
607501400	TRAINING & TRAVEL	4,500	575	4,500	-	4,500	0.0%	
607501600	EQUIPMENT MAINTENANCE	2,350	1,849	2,350	-	2,350	0.0%	
607501800	UTILITIES	7,300	5,300	7,300	-	7,300	0.0%	
607503300	DEPARTMENTAL SUPPLIES	25,550	10,040	26,250	-	26,250	2.7%	
607504500	CONTRACTUAL SERVICES	26,150	53,710	24,000	-	24,000	-8.2%	
607504510	INS-PROPERTY & GENERAL	2,935	3,041	3,346	-	3,346	14.0%	
607504600	PROFESSIONAL SERVICES	29,000	26,494	29,000	-	29,000	0.0%	
607504700	CARD PROCESSING FEE	13,000	16,000	18,000	-	18,000	38.5%	
607504920	BAD DEBT EXPENSE	31,500	31,500	33,500	-	33,500	6.3%	
607505300	DUES & SUBSCRIPTIONS	300	-	300	-	300	0.0%	
	OPERATING EXPENDITURES	184,805	187,140	193,296	-	193,296		
607507401	CAPITAL-SOFTWARE/COMP	-	-	-	-	-	0.0%	
	CAPITAL OUTLAY	-	-	-	-	-		
	TOTAL EXPENDITURES	<u>\$ 483,379</u>	<u>\$ 480,452</u>	<u>\$ 485,194</u>	<u>\$ -</u>	<u>\$ 485,194</u>		

TOWN OF SOUTHERN PINES
 2017-2018 UTILITY FUND BUDGET
 DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION CAPITAL OR NEW REQUEST	AMOUNT	Line Item
Water Plant	Slope Master Mower	C	\$ 66,094	60-710-7402
	Water Plant Department Total		66,094	
Water Extensions	Equipment Operator Position	N	44,385	60-730-0200 - 0800
	Water Extensions Department Total		44,385	
Sewer Extensions	Technician I Position	N	39,534	60-740-0200 - 0800
	Sewer Extensions Department Total		39,534	
GRAND TOTAL			<u>\$ 150,013</u>	

CAPITAL PROJECT FUNDS SUMMARY

Capital Project Funds are used to account for the acquisition and construction major capital facilities and infrastructure. A project budget that is valid for the duration of the project is adopted for each fund.

**BUILDING RENOVATION FUND
Fund 40**

The Building Renovation Capital Project Fund will be established for the purpose of the Public Works Annex upfit and the Garage Facility move/renovation. Funding for the project will be financed in fiscal year 2017-2018.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction - Garage	\$ -	\$ -	\$ -	\$ 128,600
Construction - Community Services Facility	-	-	-	412,500
Total Expenditures	\$ -	\$ -	\$ -	\$ 541,100

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ -	\$ -	\$ -	\$ 1,100
Financing Proceeds		-	-	540,000
Total Revenues	\$ -	\$ -	\$ -	\$ 541,100

**OPEN SPACE
Fund 41**

This fund was established to account solely for the purchase of open space and greenways. Funds from the Recreation - Construction - Open Space capital project were transferred into this fund in fiscal year 2007-2008.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Land	\$ 135,700	\$ 84,256	\$ 51,444	\$ 135,700
Total Expenditures	\$ 135,700	\$ 84,256	\$ 51,444	\$ 135,700

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 9,700	\$ 9,662	\$ 38	\$ 9,700
Transfer In-Fund 47	126,000	126,000	-	126,000
Total Revenues	\$ 135,700	\$ 135,662	\$ 38	\$ 135,700

**NICKS CREEK PARKWAY
Fund 42**

The Nicks Creek Capital Project Fund was established for the purpose of future construction of a road extending Nicks Creek from NC 22 to US 15-501. The project budget was adopted in fiscal year 2001-2002.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 72,000	\$ -	\$ 72,000	\$ 72,000
Total Expenditures	\$ 72,000	\$ -	\$ 72,000	\$ 72,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 15,000	\$ 14,975	\$ 25	\$ 15,000
Land Exchange/Transfer In-Fund 60	57,000	57,000	-	57,000
Total Revenues	\$ 72,000	\$ 71,975	\$ 25	\$ 72,000

**ENTERPRISE INFORMATION AND DOCUMENT MANAGEMENT SYSTEM
Fund 43**

The Enterprise Information and Document Management System Capital Project Fund was established in fiscal year 2009-2010 for the purpose of obtaining an intergrated electronic solution for all Town departments and systems.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
ERP Expenditures	\$ 686,200	\$ 396,731	\$ 289,469	\$ 686,200
Transfer Out-CP Library HVAC	225,000	225,000	-	225,000
Total Expenditures	\$ 911,200	\$ 621,731	\$ 289,469	\$ 911,200

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 14,200	\$ 16,303	\$ (2,103)	\$ 14,200
Transfer In-CP Police Station	240,500	240,500	-	240,500
Transfer In-Utility Fund	256,500	256,500	-	256,500
Transfer In-General Fund	400,000	400,000	-	400,000
Total Revenues	\$ 911,200	\$ 913,303	\$ (2,103)	\$ 911,200

FIBER OPTICS INFRASTRUCTURE-PHASE I
Fund 45

The Fiber Optics Infrastructure - Phase I Capital Project Fund is established for the purpose of building fiber connections between Town buildings. Funding for this projected was transferred from the Police Station Capital Project Fund in fiscal year 2007-08.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 543,523	\$ 485,330	\$ 58,193	\$ 602,523
Total Expenditures	\$ 543,523	\$ 485,330	\$ 58,193	\$ 602,523

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 17,700	\$ 18,568	\$ (868)	\$ 17,700
Transfer In-CP Police Station	373,000	373,000	-	373,000
Transfer In-General Fund	152,823	152,823	-	211,823
Total Revenues	\$ 543,523	\$ 544,391	\$ (868)	\$ 602,523

STORM WATER IMPROVEMENTS
Fund 46

The Storm Water Improvements Capital Project Fund is established for the purpose of designing and installing storm water infrastructure. Funding for this project was transferred from the General Fund in fiscal year 2007-08.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 421,500	\$ -	\$ 421,500	\$ 421,500
Total Expenditures	\$ 421,500	\$ -	\$ 421,500	\$ 421,500

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 22,500	\$ 25,066	\$ (2,566)	\$ 22,500
Transfer In-General Fund	399,000	399,000	-	399,000
Total Revenues	\$ 421,500	\$ 424,066	\$ (2,566)	\$ 421,500

**PUBLIC ROAD-ECONOMIC DEVELOPMENT
Fund 47**

The Public Road-Economic Development - Capital Project Fund is established for the purpose of construction of a public road at the Southern Pines Corporate Park. Funding for this project was transferred from the Road Construction Special Revenue Fund in fiscal year 2009-10.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Road Construction	\$ 25,874	\$ -	\$ 25,874	\$ 25,874
Total Expenditures	\$ 25,874	\$ -	\$ 25,874	\$ 25,874

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ -	\$ 550	\$ (550)	\$ -
Transfer In-Fund 24 Special Revenue	25,874	25,874	-	25,874
Total Revenues	\$ 25,874	\$ 26,424	\$ (550)	\$ 25,874

**PATRICK ROAD
Fund 48**

The Patrick Road Capital Project Fund is established for the purpose of construction and improvements of Patrick Road. Funding for this project was transferred from the Road Construction Capital Project Fund in fiscal year 2007-08.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 494,841	\$ 35,000	\$ 459,841	\$ 494,841
Total Expenditures	\$ 494,841	\$ 35,000	\$ 459,841	\$ 494,841

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 38,850	\$ 41,717	\$ (2,867)	\$ 38,850
Transfer In-Road Construction Capital Proj	455,991	455,991	-	455,991
Total Revenues	\$ 494,841	\$ 497,708	\$ (2,867)	\$ 494,841

BIKE TRANSPORTATION PROJECT
Fund 49

The Bike Transportation Plan Capital Project Fund was established for the purpose of developing bike routes, bike signage and policies and procedures as identified in the approved bike plan. Funding for the project was transferred from the General Fund in fiscal year 2011-12.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 140,000	\$ 15,161	\$ 124,839	\$ 140,000
Total Expenditures	\$ 140,000	\$ 15,161	\$ 124,839	\$ 140,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In - General Fund	\$ 140,000	\$ 140,000	\$ -	\$ 140,000
Interest	-	1,401	(1,401)	-
Total Revenues	\$ 140,000	\$ 141,401	\$ (1,401)	\$ 140,000

**FIRE SUB-STATION
Fund 51**

The Fire Sub-Station Capital Project Fund was established for the purpose of construction of a Fire Sub-Station in the northern area of Southern Pines. Initial funding for the project was transferred from the closing of the Police Station Capital Project Fund in fiscal year 2010-11.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 796,300	\$ 441,421	\$ 354,879	\$ 6,024,450
Total Expenditures	\$ 796,300	\$ 441,421	\$ 354,879	\$ 6,024,450

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In-CP Police Station	\$ 360,114	\$ 360,114	\$ -	\$ 360,114
Transfer In-General Fund	433,300	433,300	-	433,300
Interest	2,886	5,648	(2,762)	2,886
Financing Proceeds	-	-	-	5,228,150
Total Revenues	\$ 796,300	\$ 799,062	\$ (2,762)	\$ 6,024,450

**POOL PARK PLAN
Fund 53**

The Pool Park Plan Capital Project Fund was established for the purpose of renovating the existing Pool Park. Funding for the project was transferred from the General Fund in fiscal year 2012-2013.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 350,000	\$ 229,922	\$ 120,078	\$ 350,000
Total Expenditures	\$ 350,000	\$ 229,922	\$ 120,078	\$ 350,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In - General Fund	\$ 350,000	\$ 350,000	\$ -	\$ 350,000
Interest	-	2,368	(2,368)	-
Total Revenues	\$ 350,000	\$ 352,368	\$ (2,368)	\$ 350,000

**DOWNTOWN PARK
Fund 54**

The Downtown Park Capital Project Fund will be established for the purpose of renovating the Downtown Park. Funding to begin the project was transferred from the General Fund in fiscal year 2013-2014.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 565,000	\$ 402,172	\$ 162,828	\$ 750,000
Total Expenditures	\$ 565,000	\$ 402,172	\$ 162,828	\$ 750,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In - General Fund	\$ 565,000	\$ 565,000	\$ -	\$ 750,000
Interest	-	1,407	(1,407)	-
Total Revenues	\$ 565,000	\$ 566,407	\$ (1,407)	\$ 750,000

UNPAVED STREET PROJECT
Fund 55

The Unpaved Street Capital Project Fund was established for the purpose of paving existing Town streets that are currently unimproved. Funding for the project was initiated from the General Fund in fiscal year 2014-2015.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 242,500	\$ 102,562	\$ 139,938	\$ 427,500
Total Expenditures	\$ 242,500	\$ 102,562	\$ 139,938	\$ 427,500

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In - General Fund	\$ 242,500	\$ 242,500	-	\$ 427,500
Total Revenues	\$ 242,500	\$ 242,500	-	\$ 427,500

**CDBG TYR TACTICAL
Fund 56**

The CDBG TYR Tactical Fund was established for the purpose of public roadway improvements to serve the new TYR Tactical facility in Southern Pines. The project is financed with grant funds from the NC Department of Commerce (CDBG Economic Development) and local funds by the Developer. The fund was established in FY 14-15.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Grant Administration	\$ 15,000	\$ 15,000	\$ -	\$ 15,000
Roadway	452,915	294,243	158,672	452,915
Total Expenditures	\$ 467,915	\$ 309,243	\$ 158,672	\$ 467,915

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Developer's Contributions	\$ 197,915	\$ 197,158	\$ 757	\$ 197,915
Grant Proceeds	270,000	219,243	50,757	270,000
Total Revenues	\$ 467,915	\$ 416,401	\$ 51,514	\$ 467,915

**SIDEWALKS - PHASE II
Fund 57**

The Sidewalks-Phase II Capital Project Fund will be established for the purpose of paving existing Town streets that are currently unimproved. Funding to begin the project was transferred from the General Fund in fiscal year 2016-2017.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 196,727	\$ -	\$ 196,727	\$ 346,727
Total Expenditures	\$ 196,727	\$ -	\$ 196,727	\$ 346,727

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In - CP Sidewalks	\$ 46,727	\$ 46,727	\$ -	\$ 46,727
Transfer In - General Fund	150,000	\$ 150,000	-	\$ 300,000
Total Revenues	\$ 196,727	\$ 196,727	\$ -	\$ 346,727

RECREATION IMPROVEMENTS
Fund 58

The Recreation Improvements Capital Project Fund was established for the purpose of various recreation park improvements. Funding to initiate the project was transferred from the General Fund in fiscal year 2016-2017.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 80,000	\$ -	\$ 80,000	\$ 177,500
Total Expenditures	\$ 80,000	\$ -	\$ 80,000	\$ 177,500

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In - General Fund	\$ 80,000	\$ 80,000	\$ -	\$ 177,500
Total Revenues	\$ 80,000	\$ 80,000	\$ -	\$ 177,500

GENERAL CAPITAL RESERVE FUND
Fund 59

The General Capital Reserve Fund was established to accumulate funds for the purpose of acquisition, renovation, and/or construction of major capital facilities and improvements to the Town's infrastructure. Primary funding is from the General Fund by ordinance in fiscal year 2015-2016.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer to Capital Project Funds	\$ 116,197	\$ -	\$ 116,197	\$ 116,197
Total Expenditures	\$ 116,197	\$ -	\$ 116,197	\$ 116,197

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer In - General Fund	\$ 112,500	\$ 112,500	\$ -	\$ 112,500
Transfer In - CP Public Safety Commun	3,697	3,697	-	3,697
Total Revenues	\$ 116,197	\$ 116,197	\$ -	\$ 116,197

NORTH PRESSURE WATER ZONE
Fund 62

The North Pressure Zone Capital Project Fund is established for the purpose of increasing domestic pressures for the Town's customers. The project budget will be adopted in fiscal year 2017-2018 with initial funding from the Utility Fund.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ -	\$ -	\$ -	\$ 760,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 760,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ -	\$ -	\$ -	\$ 10,000
Transfer In-Utility Fund	-	-	-	750,000
Total Revenues	\$ -	\$ -	\$ -	\$ 760,000

**ECONOMIC DEVELOPMENT PROJECT
Fund 63**

The Capital Project Fund was established to account for funding for an economic infrastructure grant from the Rural Economic Development Center for the extension of water and sewer services within the Southern Pines Corporate Park. The fund was established with a project ordinance in fiscal year 2006-2007.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Water Construction	\$ 210,897	\$ 197,647	\$ 13,250	\$ 210,897
Sewer Construction	600,769	594,313	6,456	600,769
Total Expenditures	\$ 811,666	\$ 791,960	\$ 19,706	\$ 811,666

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Rural Center Grant-Water	\$ 66,000	\$ 66,000	-	\$ 66,000
Rural Center Grant-Sewer	434,000	419,357	14,643	434,000
Developer's Contributions	311,666	322,057	(10,391)	311,666
Total Revenues	\$ 811,666	\$ 807,414	\$ 4,252	\$ 811,666

**WATER & SEWER IMPROVEMENTS
WATER DISTRIBUTION SYSTEM
Fund 67**

The Water Distribution Capital Project Fund is established for the purpose of improvements to the water distribution system. The project budget was adopted in fiscal year 2012-2013 with funding from the prior water distribution capital project fund.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 2,009,411	\$ 384,585	\$ 1,624,826	\$ 2,084,411
Transfer Out-CP Morganton Rd Bridge	43,176	43,176	-	43,176
Total Expenditures	\$ 2,052,587	\$ 427,761	\$ 1,624,826	\$ 2,127,587

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 5,000	\$ 5,930	\$ (930)	\$ 5,000
Transfer In-CP Water Distribution System	400,000	400,000	-	400,000
Transfer In-CP Raw Water Reservoir	788,580	788,580	-	788,580
Transfer In-CP Morganton Rd Bridge	1,195	1,195	-	1,195
Transfer In-CP Automatic Meter Reading	257,812	257,812	-	257,812
Transfer In-Utility Fund	600,000	600,000	-	675,000
Total Revenues	\$ 2,052,587	\$ 2,053,517	\$ (930)	\$ 2,127,587

**WATER & SEWER IMPROVEMENTS
SEWER COLLECTION SYSTEM
Fund 67**

The Sewer Distribution Capital Project Fund is established for the purpose of improvements to the sewer distribution system. The project budget was adopted in fiscal year 2012-2013 with funding from the prior sewer distribution capital project fund.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Construction	\$ 1,391,184	\$ 840,202	\$ 550,982	\$ 2,011,184
Transfer In-CP Morganton Rd Bridge	14,392	14,392	-	14,392
Total Expenditures	\$ 1,405,576	\$ 854,594	\$ 550,982	\$ 2,025,576

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 5,000	\$ 6,366	\$ (1,366)	\$ 5,000
Transfer In-CP Sewer Distribution System	500,576	500,576	-	500,576
Transfer In-Utility Fund	900,000	900,000	-	1,520,000
Total Revenues	\$ 1,405,576	\$ 1,406,942	\$ (1,366)	\$ 2,025,576

OTHER FUNDS SUMMARY

Cemetery Perpetual Care Permanent Fund – Established to account for funds that are restricted for the purpose of beautifying and maintaining the municipal cemetery.

Water Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

Sewer Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

CEMETERY PERPETUAL CARE FUND
Fund 22

The Cemetery Perpetual Care Fund was established for the perpetual care of the municipal cemetery. The income from the fund is restricted for the purpose of beautifying and maintaining the cemetery.

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Reserved for Future Expense	\$ 71,000	\$ -	\$ 71,000	\$ 71,000
Total Expenditures	\$ 71,000	\$ -	\$ 71,000	\$ 71,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest	\$ 11,000	\$ 10,914	\$ 86	\$ 11,000
Sale of Plots	60,000	58,165	1,835	60,000
Total Revenues	\$ 71,000	\$ 69,079	\$ 1,921	\$ 71,000

**WATER IMPACT
Fund 72**

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer to Capital Improvements	\$ 4,220,000	\$ 2,407,105	\$ 1,812,895	\$ 4,625,000
Total Expenditures	\$ 4,220,000	\$ 2,407,105	\$ 1,812,895	\$ 4,625,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest Earned	\$ 320,000	\$ 320,813	\$ (813)	\$ 325,000
Impact Fees	3,900,000	3,745,259	154,741	4,300,000
Total Revenues	\$ 4,220,000	\$ 4,066,072	\$ 153,928	\$ 4,625,000

**SEWER IMPACT
Fund 73**

Expenditures by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Transfer to Capital Improvements/Debt Serv	\$ 1,510,000	\$ 479,986	\$ 1,030,014	\$ 1,610,000
Total Expenditures	\$ 1,510,000	\$ 479,986	\$ 1,030,014	\$ 1,610,000

Revenues by Type	FY 2016-2017 Project Authorization	Transactions Through March 2017	Balance FY 2016-2017	FY 2017-2018 Project Authorization
Interest Earned	\$ 110,000	\$ 107,742	\$ 2,258	\$ 110,000
Impact Fees	1,400,000	1,177,297	222,703	1,500,000
Total Revenues	\$ 1,510,000	\$ 1,285,039	\$ 224,961	\$ 1,610,000

DEBT SERVICE

The Town does not have any outstanding general obligation bonds as of 06/30/15 in either the General or Utility Funds.

The Town's bond ratings are as follows:

Standard and Poors	AA-
Moody's Investment Service	A2
North Carolina Municipal Council	86

The North Carolina General Statutes are very specific about the amount of general long term debt that can be issued by local governments. The statues state that long-term debt issued cannot exceed eight percent of the assessed valuation of the governmental unit. The legal debt limit of the Town as of June 30, 2016 is as show in the following table.

Assessed Valuations		<u>\$ 2,252,976,782</u>
Debt Limit 8% of assessed valuations		\$ 180,238,143
Amount of debt applicable to debt limit:		
Outstanding debt evidenced by bonds	-	
Unissued bonds authorized by existing orders	-	
Outstanding debt not evidenced by bonds:		
Installment financing	<u>6,476,687</u>	
Total	6,476,687	
Less deduction allowed by G.S. 159.55(a)(2) and G.S. 159.55(b)-Utility debt	-	
Net Debt	<u>6,476,687</u>	
LEGAL DEBT MARGIN		<u>\$ 173,761,456</u>

The Town has installment financing outstanding debt principal totaling \$6,476,687 as of 06/30/16. The outstanding amount represents the financing of the Police facility in 2008, the financing of the Raw Water Reservoir in 2011, the financing of the Automatic Meter Reading project in 2013 and the financing of the Heavy Duty Rescue Fire Truck and the Street Sweeper in 2015.

The following is a schedule of the Town's total debt service principal and interest payments:

	Principal	Interest	Total
<u>General Obligation Bonds:</u>			
FY 2017-2018	\$ -	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Installment Financing

Raw Water Reservoir, issued 2011, due semi-annually to 2021; interest at 3.40%

FY 2017-2018	\$ 372,664	\$ 43,140	\$ 415,804
FY 2018-2019	385,442	30,362	415,804
FY 2019-2020	398,659	17,145	415,804
FY 2020-2021	204,427	3,475	207,902
Total	<u>\$ 1,361,192</u>	<u>\$ 94,122</u>	<u>\$ 1,455,314</u>

Police facility, issued 2008; due semi-annually to 2024; interest at 3.73%

FY 2017-2018	\$ 433,333	\$ 101,021	\$ 534,354
FY 2018-2019	433,333	84,858	518,191
FY 2019-2020	433,333	68,694	502,027
FY 2020-2024	1,516,667	113,144	1,629,811
Total	<u>\$ 2,816,666</u>	<u>\$ 367,717</u>	<u>\$ 3,184,383</u>

Heavy Duty Rescue Fire Truck, issued 2015; due semi-annually to 2018; interest at 1.10%

FY 2017-2018	\$ 80,256	\$ 442	80,698
Total	<u>\$ 80,256</u>	<u>\$ 442</u>	<u>\$ 80,698</u>

	Principal	Interest	Total
<u>Installment Financing</u>			
Street Sweeper, issued 2015, due semi-annually 2018; interest at 1.10%			
FY 2017-2018	\$ 38,608	\$ 212	\$ 38,820
	<u>\$ 38,608</u>	<u>\$ 212</u>	<u>\$ 38,820</u>
Automatic Meter Reading project, issued 2013, due semi-annually to 2023; interest at 1.85%			
FY 2017-2018	\$ 158,312	\$ 17,681	\$ 175,993
FY 2018-2019	161,254	14,739	175,993
FY 2019-2020	164,251	11,742	175,993
FY 2020-2023	511,299	16,680	527,979
Total	<u>\$ 995,116</u>	<u>\$ 60,842</u>	<u>\$ 1,055,958</u>

Town of

Chartered 1887

Southern Pines

VEHICLE/EQUIPMENT REPLACEMENT LIST

BUDGET YEAR 2017/2018

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
886	CROWN VIC	\$46,467	10-511
878	DURANGO	\$46,467	10-511
879	DURANGO	\$46,467	10-511
850	CROWN VIC	\$35,000	10-515
NEW	PATROL VEHICLE	\$46,467	10-511
NEW	PATROL VEHICLE	\$46,467	10-511
NEW	PATROL VEHICLE	\$46,467	10-511
NEW	PICKUP 4X4	\$31,000	10-540
40	PASSENGER VAN	\$30,000	10-620
938	Z-MOWER	\$12,000	10-640
90	PICKUP TRUCK	\$30,000	10-640
94	PICKUP TRUCK & DUMP TRAILER	\$36,400	10-640
96	PICKUP TRUCK & DUMP TRAILER	\$36,400	10-640

General Fund: \$489,602

BUDGET YEAR 2018/2019

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
870	2012 CROWN VIC	\$35,000	10-511
875	2012 CROWN VIC	\$35,000	10-511
892	CROWN VIC	\$35,000	10-511
893	CROWN VIC	\$35,000	10-511
894	CROWN VIC	\$35,000	10-511
896	CROWN VIC	\$35,000	10-511
884	2009 IMPALA	\$36,000	10-515
887	2010 CHEVY IMPALA	\$36,000	10-515
811	1998 KME FIRE TRUCK	\$600,000	10-530
818	2002 BRUSH TRUCK	\$60,000	10-530
831	2008 CHEVY PICKUP	\$35,000	10-530
832	GMC	\$36,000	10-530
7	PICKUP TRUCK	\$40,000	10-580
93	2006 E250 VAN	\$28,000	10-640
95	PICK-UP TRUCK	\$30,000	10-640
700	2006 CAT BACHOE	\$100,000	60-730
713	PICKUP	\$35,000	60-730
714	SMALL PICKUP	\$25,000	60-730
508	2006 HARBEN JET TRAILER	\$40,000	60-740

General Fund: \$1,111,000

Utility Fund: 200,000

2018 – 2019 Total: \$1,311,000

BUDGET YEAR 2019/2020

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
890	TAHOE	\$48,000	10-511
897	TAURUS	\$35,000	10-511
898	TAURUS	\$35,000	10-511
891	IMPALA	\$48,000	10-515
8903	VEHICLE	\$35,000	10-515
8913	VEHICLE	\$35,000	10-515
810	TAHOE	\$36,000	10-530
831	PICKUP TRUCK	\$35,000	10-530
611	2007 CAT ROLLER	\$60,000	10-560
11	2005 FORD F-250 PICKUP	\$35,000	10-565
9	FORD PICKUP	\$35,000	10-640
903	WOOD CHIPPER	\$35,000	10-640
927	2007 REEL MOWER	\$30,000	10-640
930	2008 VENTRAC	\$35,000	10-640
940	Z MOWER	\$12,000	10-640
941	Z MOWER	\$12,000	10-640
945	Z MOWER	\$12,000	10-640
64	DUMP TRUCK	\$70,000	60-730
65	DUMP TRUCK	\$70,000	60-740
510	2007 CAMERA TRAILER	\$70,000	60-740

General Fund: \$573,000
 Utility Fund: 210,000
 2018 – 2019 Total: \$783,000

BUDGET YEAR 2020/2021

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
880	2014 CROWN VIC	\$35,000	10-511
881	2014 CROWN VIC	\$35,000	10-511
882	2014 CROWN VIC	\$35,000	10-511
883	2014 CROWN VIC	\$35,000	10-511
884	2014 CHEVY IMPALA	\$35,000	10-515
895	INTERCEPTOR	\$35,000	10-515
8201	4X4 SUV	\$36,000	10-530
13	2008 F-250 PICKUP	\$35,000	10-565
931	2008 J.D. GATOR	\$10,000	10-640
980	2008 F-150 PICKUP	\$28,000	10-640
981	2008 F-150 PICKUP	\$28,000	10-640
79	2008 F-450 SERVICE TRUCK	\$60,000	60-730
710	2008 SMALL PICKUP	\$25,000	60-730
711	2008 SMALL PICKUP	\$25,000	60-730
516	2008 WACKER GENERATOR	\$30,000	60-740
517	2008 WACKER GENERATOR	\$30,000	60-740
518	2008 PIONEER SEWER PUMP	\$30,000	60-740

General Fund: \$347,000
 Utility Fund: 200,000
 2020 – 2021 Total: \$547,000

BUDGET YEAR 2021/2022

EQUIP #	DESCRIPTION	EST. COST	DEPT. CODE
886	2015 POLICE VEHICLE	\$35,000	10-511
888	2015 POLICE VEHICLE	\$35,000	10-511
887	2015 CHEVY IMPALA	\$35,000	10-515
8902	EXCURSION	\$40,000	10-515
66	2009 CHEVY PICKUP	\$35,000	10-560
67	2009 CHEVY PICKUP	\$30,000	10-560
601	MOTOR GRADER	\$275,000	10-560
43	2009 E350 VAN	\$42,000	10-620
932	2009 KUBOTA BACKHOE	\$70,000	10-640
933	2009 KUBOTA TRACTOR	\$50,000	10-640
52	JET RODDER	\$300,000	60-740
59	2009 JET RODDER	\$300,000	60-740
520	2009 F250 PICKUP	\$30,000	60-740

General Fund: \$647,000
 Utility Fund: 630,000
 2020-2021 Total: \$1,277,000

BUDGET YEAR 2022/2023

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
871	2016 CROWN VIC	\$35,000	10-511
612	2010 INT. FLATBED	\$70,000	10-560
613	2010 INT. DUMPTRUCK	\$70,000	10-560
614	2010 INT. DUMPTRUCK	\$70,000	10-560

General Fund: \$245,000
 2022-2023 Total: \$245,000

BUDGET YEAR 2023/2024

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
17	PICKUP – SMALL	\$25,000	10-540
18	PICKUP – SMALL	\$25,000	10-540
616	BACKHOE	\$100,000	10-560
986	PICKUP	\$30,000	10-640
983	PICKUP	\$30,000	10-640
985	PICKUP	\$30,000	10-640
984	MOBILE LIFT	\$70,000	10-640
55	SERVICE TRUCK	\$65,000	60-740
522	BACKHOE	\$100,000	60-740

General Fund: \$310,000
 Utility Fund: 165,000
 2023-2024 Total: \$475,000

BUDGET YEAR 2024/2025

62	FLAT BED DUMPTRUCK	\$65,000	10-560
619	STREET SWEEPER	\$250,000	10-560
44	PASSENGER VAN	\$60,000	10-620
987	PICKUP TRUCK	\$30,000	10-640
706	TRACK SKID STEER LOADER	\$70,000	60-730

General Fund: \$405,000
Utility Fund: 70,000
2024 – 2025 Total: \$475,000

BUDGET YEAR 2025/2026

68	PICKUP TRUCK	\$35,000	10-560
45	PASSENGER VAN	\$60,000	10-620
946	FIELD GROOMER	\$13,000	10-640
53	SERVICE TRUCK	\$70,000	60-740

General Fund: \$108,000
Utility Fund: 70,000
2025/2026 \$178,000

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – A legal authorization granted by the Town Council to make budgeted expenditures and to incur obligations for purposes specified in the budget ordinance.

Assessed Valuation – A value established for real and personal property for use as a basis for levying property taxes.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Upon approval by the Town Council, the budget ordinance becomes the legal bases for expenditures in the budget year.

Budget Amendment – A legal procedure utilized by the Town staff and Town Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the Town's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The official written statement prepared by the Town staff reflecting the decisions made by the Town Council in their budget deliberations.

Budget Message – A general discussion of the budget that provides the citizens and the public with a summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the Town Manager.

Budget Ordinance – The official enactment by the Town Council to establish legal authority for Town officials to obligate and expend resources.

Capital Outlay – Vehicles, equipment, improvements, and furniture purchased by the Town which individually amount to an expenditure of \$10,000 or more, and which have an expected life of greater than one year.

Capital Project Fund – A fund used to account for the acquisition and construction of major capital facilities and infrastructure.

Department – An organizational unit responsible for carrying out a major governmental function.

Employee Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government’s share of costs for social security, and the various pension, and medical insurance plans.

Enterprise Fund – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund for the Town is the water and sewer fund.

Expenditure – A term used to refer to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.

Fiscal Year – A twelve-month time period designating the beginning and ending period for recording financial transactions. The Town’s fiscal year begins July 1st and ends June 30th.

Function – A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Amounts shown as fund balance represent monies which remain unspent after all budgeted expenditures have been made. North Carolina statute declares that a portion of fund balance is not available for appropriation.

General Fund – The largest fund within the Town, the general fund is the general operating fund and is used to account for all financial resources except those required to be accounted for in another fund.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Installment Financing – A legally binding installment contract that conveys the right to property, equipment and construction, for a stated period of time that allows the Town to spread the cost over several budget years.

Levy – To impose taxes, special assessments, or service charges for the support of Town activities.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local governments within the State of North Carolina.

Local Government Commission – An agency in the NC State Treasurer’s Office which oversees local government bonded debt and assists cities and counties in all areas of fiscal management.

Modified Accrual Accounting –The basis of budgeting and accounting where revenues are recorded when collectable within the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the related liability is incurred.

Operating Expenditures - The cost for materials, services and equipment required for a daily operations of a department or function.

Performance Measures – Descriptions of a program’s effectiveness or efficiency and how a government’s services fill the needs of its citizens.

Program – An organized set of related work activities which are directed toward accomplishing a common goal. Each Town department is usually responsible for a number of related service programs.

Reserve – The apportion of fund balance earmarked to indicate that it is not available for expenditures or that it is legally segregated for a specific future use.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise fund.

Revaluation – Assignment of value to properties, buildings, vehicles and equipment by the Moore County Tax Assessor’s Office; under State law, all property must be revalued no less frequently than once every eight years. Moore County has begun to revalue on a four year basis.

Revenue – Income received from various sources used to finance government services.

Special Revenue Fund – A special revenue fund is used to account for resources that are subject to legal spending restrictions. They are created when a resolution, statute or ordinance requires that special revenue sources are used to finance a particular activity such as certain grant funding.

Transfers – Amounts transferred from one fund to another intended for a specific purpose.

Town of

Chartered 1887

Southern Pines