



**ADOPTED  
ANNUAL BUDGET  
2016-2017**

06/14/16

**TOWN OF SOUTHERN PINES,  
NORTH CAROLINA**

**ANNUAL PROGRAM OF SERVICES**

**2016 – 2017**

**TOWN COUNCIL**

|                   |                |
|-------------------|----------------|
| W. David McNeill  | Mayor          |
| Michael D. Fields | Mayor Pro-Tem  |
| Fred C. Walden    | Treasurer      |
| James R. Simeon   | Council Member |
| Teresa M. VanCamp | Council Member |

**TOWN MANAGER**

Reagan D. Parsons

Town of

Chartered 1887

Southern Pines

**TOWN OF SOUTHERN PINES  
2016-2017 ANNUAL BUDGET**

**TABLE OF CONTENTS**

---

**INTRODUCTORY SECTION**

|                           |     |
|---------------------------|-----|
| Executive Managers.....   | i   |
| Organizational Chart..... | ii  |
| Executive Summary.....    | iii |

**OVERVIEW**

|  |   |
|--|---|
| Profile.....                           | 1 |
| Budget Format.....                     | 2 |
| Description of the Budget Process..... | 3 |

**GENERAL FUND**

|  |    |
|--|----|
| General Fund Summary.....                                    | 6  |
| Revenue Definitions.....                                     | 7  |
| Property Tax Rates.....                                      | 9  |
| Property Tax Valuation Trends.....                           | 10 |
| Fund Balance Budget Summary.....                             | 11 |
| Consolidated Revenue Summary.....                            | 12 |
| Schedule of Revenues.....                                    | 13 |
| Consolidated Expenditure Summary.....                        | 15 |
| Expenditures by Function and Transfers.....                  | 16 |
| Expenditure Summary – General Government.....                | 17 |
| Expenditure Summary – Public Safety.....                     | 18 |
| Expenditure Summary – Economic and Physical Development..... | 19 |
| Expenditure Summary – Transportation.....                    | 20 |
| Expenditure Summary – Cultural and Recreation.....           | 21 |
| Legislative.....   | 22 |
| Administration.....  | 25 |
| Information Technology.....                                  | 28 |
| Financial Services.....                                      | 33 |
| Police – Patrol.....   | 36 |
| Police – Communications.....                                 | 40 |
| Police – Investigations.....                                 | 43 |
| Fire.....  | 46 |
| Planning and Inspections.....                                | 49 |
| Streets.....   | 53 |
| Public Works/Sanitation.....                                 | 59 |
| Fleet Maintenance.....                                       | 62 |
| Recreation and Parks.....                                    | 65 |
| Library.....   | 70 |
| Building and Grounds.....                                    | 73 |
| Departmental New and Capital Requests.....                   | 78 |

**UTILITY FUND**

Utility Fund Summary..... 79  
Water Rate Schedule..... 80  
Sewer Rate Schedule..... 81  
Retained Earnings Summary..... 82  
Schedule of Revenues..... 83  
Consolidated Expenditure Summary..... 84  
Expenditure by Function and Transfers..... 85  
Water Treatment Plant..... 86  
Water Extensions/Maintenance..... 89  
Sewer Extensions/Maintenance..... 92  
Billing and Collections..... 95

**CAPITAL PROJECT FUNDS**

Capital Project Summary..... 98  
Open Space..... 99  
Nicks Creek Parkway..... 100  
Enterprise Information and Document Management System..... 101  
Sidewalks..... 102  
Fiber Optics Infrastructure..... 103  
Storm Water Improvements..... 104  
Public Road – Economic Development..... 105  
Patrick Road..... 106  
Bike Transportation Project..... 107  
Library HVAC..... 108  
Fire Sub-Station..... 109  
Pool Park Plan..... 110  
Downtown Park..... 111  
Unpaved Street Project..... 112  
CDBG TYR Tactical..... 113  
Sidewalks – Phase II..... 114  
Recreation Improvements..... 115  
Economic Development Project..... 116  
Water and Sewer Improvements – Water Distribution System..... 117  
Water and Sewer Improvements – Sewer Collection System..... 118

**OTHER FUNDS**

Other Funds Summary..... 119  
Cemetery Perpetual Care..... 120  
Water Impact..... 121  
Sewer Impact..... 122

**DEBT SERVICE**

Debt Service..... 123

**VEHICLE/EQUIPMENT REPLACEMENT LIST**

Vehicle/Equipment Replacement List..... 126

**BUDGET GLOSSARY**

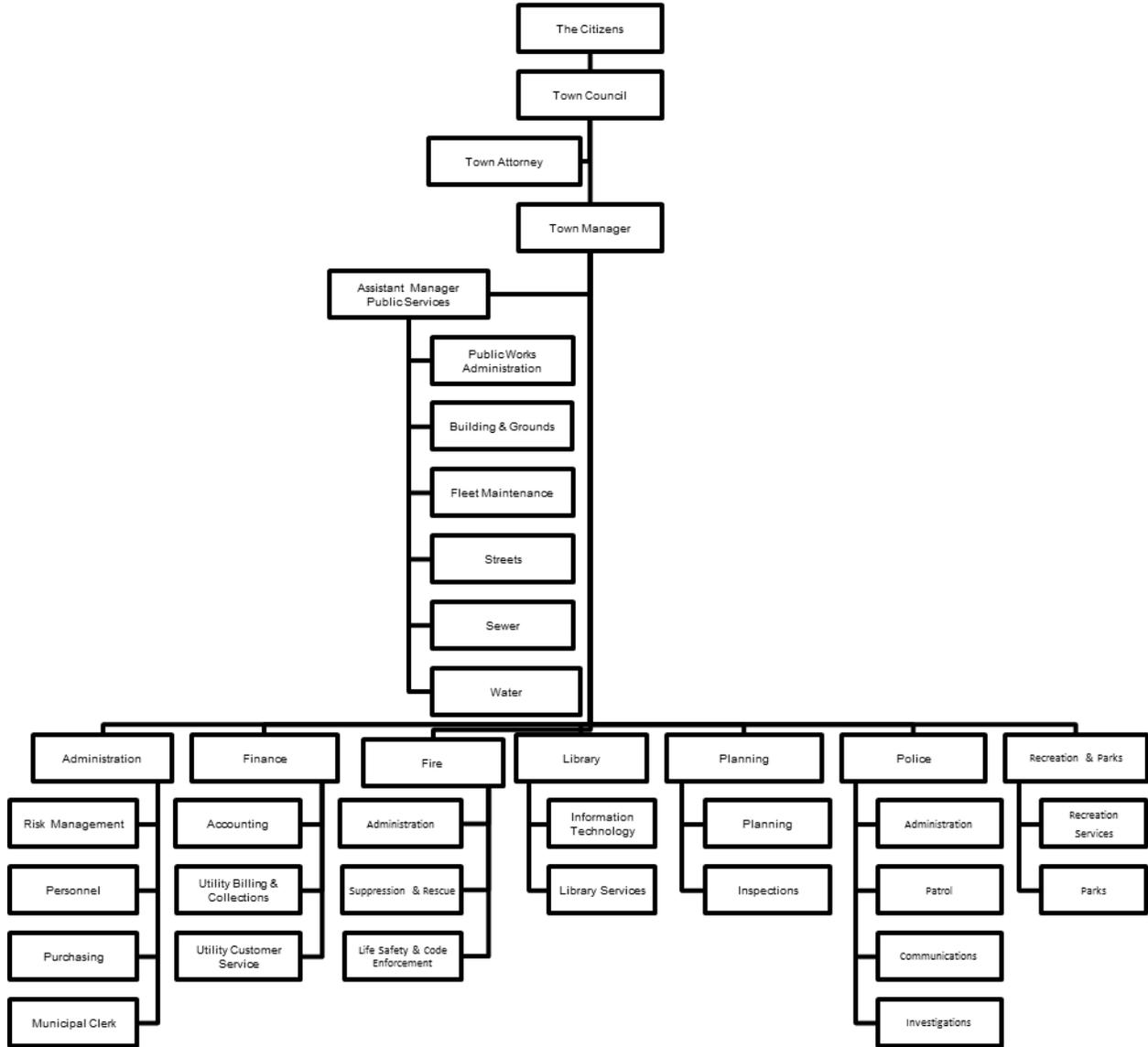
Budget Glossary..... 130

# **TOWN OF SOUTHERN PINES EXECUTIVE MANAGERS**

---

|                   |  |
|-------------------|--|
| Reagan D. Parsons | Town Manager   |
| Douglas R. Gill   | Town Attorney  |
| Adam J. Lindsay   | Assistant Town Manager<br>Director of Public Services    |
| Crystal J. Gabric | Director of Finance                                      |
| Bart Nuckols      | Director of Planning                                     |
| Robert Reeve      | Director of Recreation & Parks                           |
| Bruce Rosenberger | Director of Administrative Services                      |
| Robert Temme      | Chief of Police  |
| Lynn Thompson     | Director of Library & Information<br>Technology Services |
| Hampton Williams  | Fire Chief   |

# TOWN OF SOUTHERN PINES ORGANIZATIONAL CHART



## EXECUTIVE SUMMARY

The Fiscal Year 2016-2017 Town of Southern Pines Budget represents a continued emphasis on sustaining excellent public services that directly impact quality of life indicators, with a keen focus on the maintenance, replacement, and development of Town infrastructure necessary to deliver those services. Following last Fiscal Year's historically unique challenge of addressing a relatively decreased property tax base following revaluation, estimates from Moore County utilized in arriving at this budget place valuations at 1.37% above those of last year. Strong positive trends in the areas of sales and utility taxes in addition to permit fees will allow the Council and staff to begin to address a number of infrastructure issues, including some planning toward long-term facility functionality and sustainability. The Budget contained herein recommends no increase in the ad valorem tax, resulting in a continued tax levy of thirty-eight (38) cents.

Even at an estimated 1.37%, which is more robust at this stage of budgeting than any year in recent memory, the Southern Pines tax base continues to grow very slowly. While overall construction permits have shown great signs of recovering, there has been a significant shift in both the base value and general location/service requirements of homes under construction. Furthermore, with the notable exception of the Morganton Road area, commercial development has been of a redevelopment nature that has added much to the community from an aesthetic and general atmosphere standpoint, but to some extent has simply replaced, with small augmentation, already existing tax base. With the very limited opportunities that the State of North Carolina affords local governments to raise revenues, and Southern Pines' relatively low tax burden compared to other full-service communities across the State, the anticipated minimal to no growth of the community's tax base will likely require a more challenging annual review of service levels versus acceptable tax rates in the future in an effort to maintain the quality of life that has become expected and is enjoyed by residents of the Town.

It is both an honor and pleasure to present a FY 2016-2017 Budget that again takes a conservative approach to revenue estimates and strives to match revenue sources with desired services and long-term expenditure commitments. Specifically, the FY 16-17 Budget proposal:

1. Maintains existing service levels, while augmenting roadside maintenance abilities
2. Funds all outstanding debt service (FD: \$161k, PD \$551k, PW 78k) and operational expenses.
3. Contains continuation projects that include:
  - a. Transfer to Sidewalk CPF (\$150k)
  - b. Annual Powell Bill paving (\$250k)
  - c. Seven vehicle replacements (\$301k)
  - d. Copier replacements (92k)
  - e. Backhoe Replacement (95k)
  - f. Transfer to Downtown Park CPF (150k)
  - g. Transfer to Unpaved Streets Fund (92.5k)
  - h. Transfer to Storm Water Fund (100k)
  - i. Decorative Street Signs (30k)
4. Offers new programs that include:
  - a. Transfer to Recreation Improvements Fund (80k)
  - b. New tractor and mower attachments (56k and 44k)
  - c. Asphalt Recycler (85k)
  - d. Additional IT position (57k)
5. Reserves a 25% fund balance to provide financial protection from catastrophic occurrences and maintain the Town's excellent bond rating and borrowing capacity.

This budget proposal has again been developed under the leadership and guidance of our Town elected officials with consideration to day to day feedback from our citizenry and customers and an excellent Town staff dedicated to implementation of policy and service to the community. It is with sincere respect for the community, its citizens, and all who make Southern Pines an exceptional place to reside and do business that the Administration submits this 2016-2017 Budget to Town Council for consideration and adoption.

## GENERAL FUND

This FY 2016-2017 proposal maintains a flat ad valorem rate of thirty eight (38) cents. With an average residential property in Southern Pines valued at \$207,646 according to Moore County, an owner of such property would pay the Town \$789.05 in ad-valorem taxes. This average home value represents a \$2,699 increase from the 2015-2016 average.

Based upon information from Moore County at the time of this writing the Town of Southern Pines tax base is **\$2,287,163,000, a 1.37% growth rate over FY15-16**. This percentage represents a continued trend of below 3% growth rates since 2008-2009. This base would yield **\$228,716 per penny** levied at a 100% collection rate. The Moore County Tax office has developed an excellent track record for collections that they have maintained even through the recent economic recession, and as a result we have budgeted FY16-17 revenues based upon **a 98.5% successful collection rate**.

As an overview, the Budget document contains expected **General Fund revenue before other financing sources increases of \$299,666** over the revised amount budgeted in 15-16. In addition to the 1.37% growth in tax base that comprises a portion of this figure, the Town is estimating growth in sales and use tax revenue in addition to utility franchise sales in the amount of \$190,600.

On the expenditure side of the ledger, General Fund **expenditures before transfers are expected to increase \$650,835 (4.11%)** compared to the revised 15-16 budget. Police/Patrol (\$122,947) and Streets (\$161,725) Divisions represent a significant portion of this increase. The expense side of the ledger also includes an 11.36% increase for major medical expenses offset in part by the implementation of a 5% employee payment toward premium resulting in a net additional expense to the Town of 6.36% (\$53,017), a modest 2.0% adjustment for positions (\$157,424), a \$25/pay increase in the 125 employee benefit (\$115,595), seven vehicle replacements in various departments (301k), a replacement backhoe (95k), copier replacements (92k), an asphalt recycler(85k), a new IT employee(57k), a debt service payment for a Fire Rescue Truck (\$161k), debt service on the Police facility (\$551k), and debt service on a Street Sweeper (\$78k.)

At budgeted levels of tax revenue acquisition (98.50%) and without any dollars over and above our conservative estimates, the FY16-17 work plan will result in an **ending available fund balance of \$429,934 (this represents dollars in reserve, over and above the locally mandated 25%, that may be transferred to projects by Council action throughout the fiscal year)**. This figure will allow for consideration of smaller projects throughout the year in addition to providing some cushion against the yet unknown impacts of State, Federal, and County budget deliberations.

## UTILITY FUND

The Utility Fund budget for FY16-17 represents a continued conservative fiscal approach. The Town has been placed on notice that Moore County Utilities intends to increase their bulk sewer rate to the Town by .06/1000g. The proposed Budget again does not increase water rates, but does include a 2% sewer rate increase to our customers in FY 16-17. Debt service in FY16-17 will include the reservoir payment of \$415,804 in addition to an installment for the AMR project in the amount of \$175,993. Overall **Utility Fund revenues are projected to increase \$398,119 (5.98%)** over the amount budgeted in FY 15-16. This increase will help to begin funding long term capital planning that is currently underway, in addition to increasing operational expenses. The recently adopted impact fee revisions by the Town Council will aid significantly in the implementation of a 14M+ Capital Project Plan in the Utilities Division.

**Overall, expenditures are projected to increase \$102,825 (1.57%).** Outside of the County treatment increase, the majority of the operational expense growth is contained in the aforementioned additions to employee compensation. Debt service obligations are being met through scheduled payments toward the Raw Water Reservoir (\$416k) and AMR project (\$176k), and the Town has no bonded debt against its Utilities at this point in time.

## CAPITAL PROJECT FUNDS

The final area of significance in the proposed 2016-2017 Budget is one of Capital Funds. The following represents a summary of any proposed changes from FY 15-16:

1. Capital Project Fund – Sidewalks – Fund 44 is being closed out following the final billings from the FY15-16 program and a new Sidewalk Fund created with an appropriated transfer (\$150k) allowing for continued progress on our long term sidewalk plans. Preliminary intent is to install sidewalk along portions of Murray Hill Road, with a reevaluation of the sidewalk master plan taking place during the coming year.
2. The Downtown Park Capital Project Fund will receive a transfer (\$150k) toward the replacement of playground equipment and fall zone materials. The smaller children's area will be completed by June 30, 2016 and the intent is that these funds finish out the remainder of the playground area.
3. The CPF for Unpaved Streets will receive a transfer of \$92,500 toward the paving of Riding Lane in the coming Fiscal Year.

4. The Storm Water CPF is receiving a transfer of \$100,000 toward a ditch project along a small section of New York avenue that represents an initial phase of what is likely to become a larger project in future years. The Town will also be addressing a failed section of pipe in another area of Town.
5. A Capital Project Fund is being established for Recreation with an initial transfer of \$80,000. The intent is to eventually fund a full replacement of the Optimist Field lighting system, our last field without updated lighting, and ultimately utilize this fund for upcoming replacements of older playground equipment and play surfaces at various parks throughout the Town, providing full ADA accessibility at all of our parks.
6. Water and Sewer Improvements Fund will receive a \$900,000 transfer toward future upgrade and replacement costs associated with the Utility System. A new fifteen to twenty year Capital Project Plan has been developed and the updated Impact Fee ordinance will greatly augment the ability of the Town to perform the scheduled improvements.

The Town Council, its Boards and Commissions, and Town staff have again tirelessly facilitated the development of a conservative and responsible Budget document. Southern Pines remains an attractive, low cost alternative for those looking to locate a family or business to the Sandhills of North Carolina. It has been my honor and pleasure to serve this community through the past eleven plus years and I look forward to carrying out the directives being made through the adoption of the FY 2016-2017 Budget. As always, this Budget and everything we do with the Town is truly a team effort and my office cannot work on a proverbial island. Thank you to everyone involved with the development of this Budget proposal and, more importantly, the successful implementation of both past Budgets and the eventual carrying out of the work program contained herein. Southern Pines is truly a special place to both live and work.

Town of

Chartered 1887

Southern Pines

## **TOWN OF SOUTHERN PINES PROFILE**

The Town of Southern Pines (Town) was incorporated in 1887, and is located on the fringe of the piedmont section of the State of North Carolina in an area known as the Sandhills. The Town has an estimated 2015 population of 13,310 and is located in Moore County (County) and encompasses 16.76 square miles. The Town provides a full range of services including police and fire protection, streets, planning and zoning, parks and recreation, library, fleet maintenance, and general administrative services. The Town also operates water and sewer utility services.

The Town operates under the Council-Manager form of government. The Legislative Body of the government of the Town is comprised of a Mayor and a four-member Town Council. The Legislative Body is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the Town Manager. The Town Manager is responsible to the Town Council for the administration of all affairs of the Town. The Town Manager appoints the Department Heads and supervises and coordinates the activities of the departments.

**TOWN OF SOUTHERN PINES  
BUDGET FORMAT**

The accounts of the Town are organized on the basis of funds or account groups of which each is considered a separate accounting entity. The separation of revenues and expenditures allow close monitoring of accounts to provide surety that expenditures are in conformity with the adopted annual budget.

The Town of Southern Pines annual budget consists of two funds; the General Fund and the Enterprise Fund:

The General Fund accounts for the revenues and expenditures of all Town departments except those required to be accounted for in other funds.

The Enterprise Fund accounts for water and sewer activities.

A project ordinance is adopted for General and Enterprise capital project funds.

**TOWN OF SOUTHERN PINES**  
**DESCRIPTION OF THE BUDGET PROCESS**

The North Carolina Local Government Budget and Fiscal Control Act requires that the Town Manager submit a recommended budget to the Mayor and the Town Council no later than June 1<sup>st</sup>, that the Council hold a public hearing on the budget and that the Board adopt an annual budget or interim budget each year by July 1<sup>st</sup>. The budget must be balanced. Defined by the Fiscal Control Act, “the sum of estimated net revenues and appropriated fund balance in each fund shall be equal to appropriations in that fund”.

The budget is the single most important document presented to the Town Council. The budget serves the citizens by providing an understanding of the Town’s operating fiscal programs and it reflects the Town’s commitment to maintain necessary services as well as improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The Town operates under an annual budget ordinance adopted in accordance with the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. All annual appropriations lapse at fiscal year-end. Any revisions to the original budget ordinance must be approved and adopted by the Town Council and made a matter of record in the Town minutes. Project ordinances are adopted for Governmental Capital Project Funds and the Utility Capital Project Funds. Project ordinances are on-going until the capital project has been completed and closed.

The budget is prepared using the modified accrual method of accounting for all funds. This accounting approach recognizes revenues when they become measurable and expenditures at the time liabilities are incurred.

The preparation of the budget requires structured guidelines as well as the participation and cooperation of many participants and a carefully scheduled series of events. The Town in the formulation of the budget follows the following budget calendar and budget cycle.

**BUDGET CALENDAR**

|             |  |
|-------------|--|
| December 28 | Capital and New Request Forms to Department Directors                        |
| January 15  | Capital and New Request Forms due to Finance                                 |
| January 25  | Departmental Budget Packets to Department Directors                          |
| February 12 | Departmental Budget Packets due to Finance                                   |
| March 3     | Budget Reviews with Department Directors, Town Manager and Finance Director. |

|                  |   |
|------------------|---|
| March 18         | Department Director's Retreat                             |
| April 5          | Council Retreat   |
| May 10           | Presentation of Budget by Town Manager and Public Hearing |
| May 10 – June 14 | Budget Discussions  |
| June 14          | Public Hearing  |
| June 14          | Adoption of Budget  |

### **COMPILATION OF HISTORICAL DATA**

During the first phase of the budget process, the accumulation of four years of historical expenditure data is compiled by the Finance Department. The data is used by Department Directors and management for performance evaluation and projection of resources required to meet departmental objectives and needs.

### **PREPARATION OF DEPARTMENT REQUESTS**

Estimating department expenditures is the responsibility of the Department Director. The basic requirements of budgeting expenditures are to request sufficient funding to adequately operate the department and to request funding at the lowest reasonable level in order to achieve the departmental goals and objectives.

### **CONSOLIDATE PRELIMINARY BUDGET**

The departmental requests are submitted to the Finance Department in order to consolidate the individual departmental requests and the revenue projections into an overall budget. Departmental capital outlay requests are analyzed in coordination with the vehicle and equipment replacement schedule.

### **EVALUATION OF PRELIMINARY DATA AND PRIORITIES**

The evaluation of preliminary data and priorities is an important step in developing a fiscal plan, which will achieve the Town's program of service for the upcoming fiscal year. A comprehensive review of service needs compared to departmental goals and objectives is analyzed by the Town Manager after meeting with Department Heads.

### **BALANCE PROPOSED BUDGET**

After the Town's program of service priorities have been established, a balance plan for funding must be formulated. Through careful assessment of funding requirements and financing elements, a proposed budget document is organized into a final format and submitted to the Town Council for legislative review.

## **LEGISLATIVE REVIEW**

The Town Council reviews the budget document thoroughly with the Town Manager and the Finance Director during a work session. The Town Council reviews departmental expenditures and goals at this time to ensure adherence with Town goals. A copy of the proposed budget document is filed with the Town Clerk as well as made available at the Town Library for public inspection.

## **BUDGET ADOPTION**

The adoption of the annual budget is the culmination of exhaustive reviews of budget proposals by Department Heads, Management and the Legislative Body. After a public hearing is held, the budget is formally adopted by the Town Council. Adoption of the budget establishes the legal authority to incur expenditures in the upcoming fiscal year.

## **AMENDMENTS TO THE BUDGET**

During the fiscal year, the budget may be amended to reflect changes to the original budget ordinance. Typically budget amendments are for the recognition of unbudgeted revenues, such as grants and donations.

Justification for the budget amendment is prepared by the department requesting the amendment. A budget amendment ordinance is then prepared by the Finance Director, and then voted upon by the Town Council. If approved, the original budget appropriation is then amended.

Town of

Chartered 1887

Southern Pines

## **GENERAL FUND SUMMARY**

The General Fund is the general operating fund of the Town. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are Ad Valorem taxes, various other taxes, State grants, and sales and services. The following functional areas are included in the General Fund:

- General Government
- Public Safety
- Economic and Physical Development
- Transportation
- Cultural and Recreational

## **FUND BALANCE**

The amount of fund balance is considered to be one of the key indicators of the financial condition of the Town. To maintain the Town's credit rating and to meet seasonal cash flow shortfalls, economic downturns, or a local disaster, the budget shall provide for an anticipated fund balance for the General Fund.

Key purposes for maintaining fund balance include:

- Having a reserve for emergencies as in the case of ice and snow storms, hurricanes, tornados and other natural disasters;
- Providing a sufficient cash flow for the Town given the amount of revenues received on a monthly basis is not consistent and the tax rate cannot be changed during the fiscal year even though cash flow problems may develop;
- Weathering unforeseen shortfalls in revenues.

The Local Government Commission (LGC) recommends that North Carolina governments retain an amount of unappropriated fund balance at least equal to 8 percent of the appropriations of the General Fund. The Town's policy is to maintain an unrestricted, undesignated balance in the General Fund equal to 25% of the General Fund budget. Unrestricted, undesignated fund balance will generally not be used for operating expenses.

## REVENUE DEFINITIONS

Revenues are shown by sources and by funds. Accurate revenue estimates are dependent upon correct classifications because factors, which affect individual revenues, do not affect each source uniformly. Revenue projects can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

**AD Valorem Taxes** – Collections of current and prior year taxes of real and personal property.

**Other Taxes & Licenses** – Collections of the one percent local options sales tax and one-half percent local option sales taxes (Article 39, 40, 42 and 44) which the State collects on retail sales and is distributed on a per capita and point of delivery basis. The hold harmless provision which is received from the State as a result of repealed reimbursements. The Short-term rental property tax is a tax that is levied on gross receipts derived from the short-term lease or rental of vehicles to the general public. The privilege license tax is a tax that is levied on individuals conducting various trades, occupations, professions and businesses within the Town. The ABC distribution is a portion of the net operating revenues derived from the operation of the local liquor stores within the Town. The cablevision franchise fee is a fee charged on receipts not subject to State sales tax such as advertising.

**Unrestricted Intergovernmental** – Beer and wine tax which is a State levied tax that is shared by the Town on wholesale sales of both beer and wine. The utility franchise tax is a Town shared tax on various utilities that is levied by the State. Video programming revenue is a revenue source in which sales tax is collected by the State on gross receipts from cable services. The State distributes the Town's share based upon prior cable franchise tax distributions.

**Restricted Intergovernmental** – The Powell Bill Allocation is one cent per gallon of the state gasoline tax that is distributed to municipalities to be earmarked for street construction and maintenance. State Aid Library is financial assistance to local library systems from the Aid to Public Libraries Fund.

**Permits and Fees** – Inspections and planning fees charged for new construction or buildings which undergo structural changes. Police Department fees are charges for fingerprinting and excess alarm activations. Also included in the Police fees are excise taxes that are collected by the State for possession of controlled substances which is earmarked for specific expenditures of the Police Department. Street Department fees are charges for utility street cut repairs. Public Works fees are charges for construction inspection fees and erosion control review fees.

**Sales and Services** – Library revenue generated through library cards and services. Recreational revenue generated through recreational activities and charges for rental of Town facilities. The rent category is predominately charges for use of Town facilities and land for communication equipment and fees for long-term rental of Town facilities. Disposal/recycling revenues are amounts charged on Town customer’s utility bills for garbage disposal that are paid by the Town to the County for landfill fees as well as the Town paid fee for recycling.

**Investment Earnings** – Interest that is earned on investment of the Town’s idle cash. Interest is allocated to each fund monthly based upon the balances in the funds.

**Other** – Surplus property sales revenue is generated through the sale of Town equipment and supplies that are no longer in service. Miscellaneous revenue is revenue that is not accounted for in any other category. County contribution fire is a supplemental revenue that is specially allocated by Moore County to the Southern Pines Fire/Rescue Department for rescue services within an identified rescue response area. Fire district revenue is a tax that is charged to property that is located outside of the Town limits, in the “Pines” fire district that is identified by the County Commissioners.

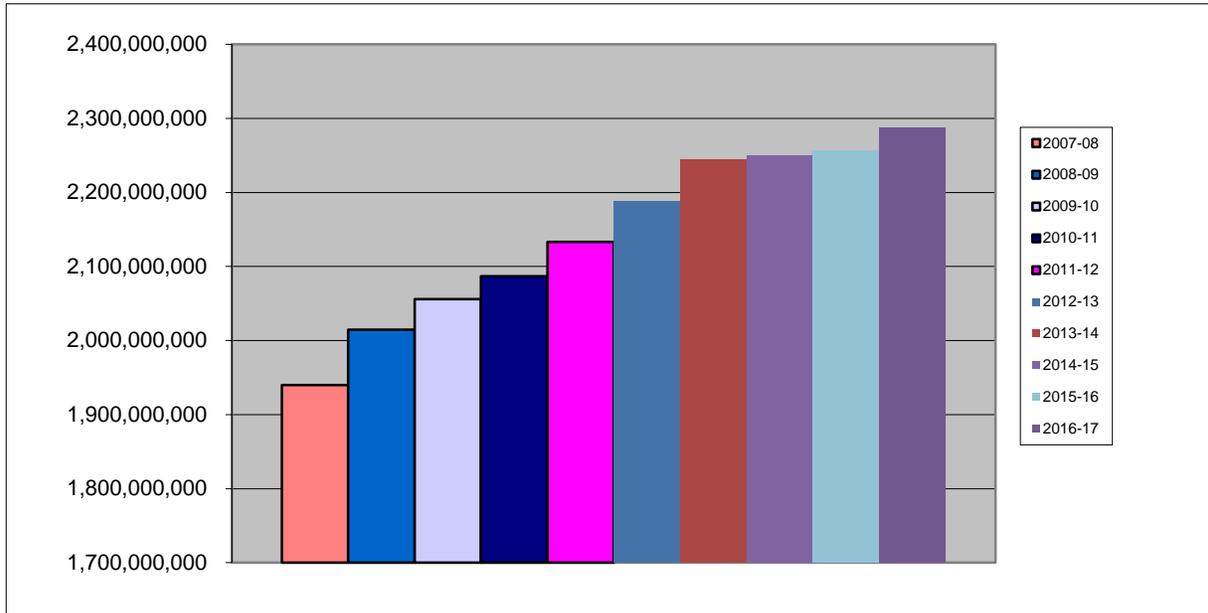
**TOWN OF SOUTHERN PINES**

**PROPERTY TAX RATES  
Last Ten Fiscal Years**

| <u>Year Ended<br/>June 30</u> | <u>Town of<br/>Southern Pines</u> |
|-------------------------------|-----------------------------------|
| 2008                          | 0.34                              |
| 2009                          | 0.35                              |
| 2010                          | 0.35                              |
| 2011                          | 0.35                              |
| 2012                          | 0.35                              |
| 2013                          | 0.35                              |
| 2014                          | 0.35                              |
| 2015                          | 0.37                              |
| 2016                          | 0.38                              |
| 2017                          | 0.38                              |

Note: All rates are expressed in dollars of tax per \$100 of assessed valuation. The tax rate was adjusted during the fiscal year ended June 30, 2008 and fiscal year ending June 30, 2016 to reflect the revaluation of taxable property.

## PROPERTY TAX VALUATION TRENDS LAST TEN YEARS



| <u>Tax Year</u> | <u>Fiscal Year</u> | <u>100% Valuation</u> | <u>Net Levy</u> | <u>Value of \$0.01</u> |
|-----------------|--------------------|-----------------------|-----------------|------------------------|
| 2007            | 2007-08            | 1,939,862,594         | 6,624,019       | 193,986                |
| 2008            | 2008-09            | 2,014,777,740         | 7,050,041       | 201,478                |
| 2009            | 2009-10            | 2,056,002,596         | 7,211,587       | 205,600                |
| 2010            | 2010-11            | 2,086,855,543         | 7,311,009       | 208,686                |
| 2011            | 2011-12            | 2,133,158,047         | 7,465,959       | 213,316                |
| 2012            | 2012-13            | 2,187,703,624         | 7,663,758       | 218,770                |
| 2013            | 2013-14            | 2,245,009,632         | 7,833,116       | 224,501                |
| 2014            | 2014-15            | 2,250,264,704         | 8,321,882       | 225,026                |
| 2015            | 2015-16            | 2,256,224,243         | 8,573,652       | 225,622                |
| 2016            | 2016-17            | 2,287,163,000         | 8,691,219       | 228,716                |

Town of

Chartered 1887

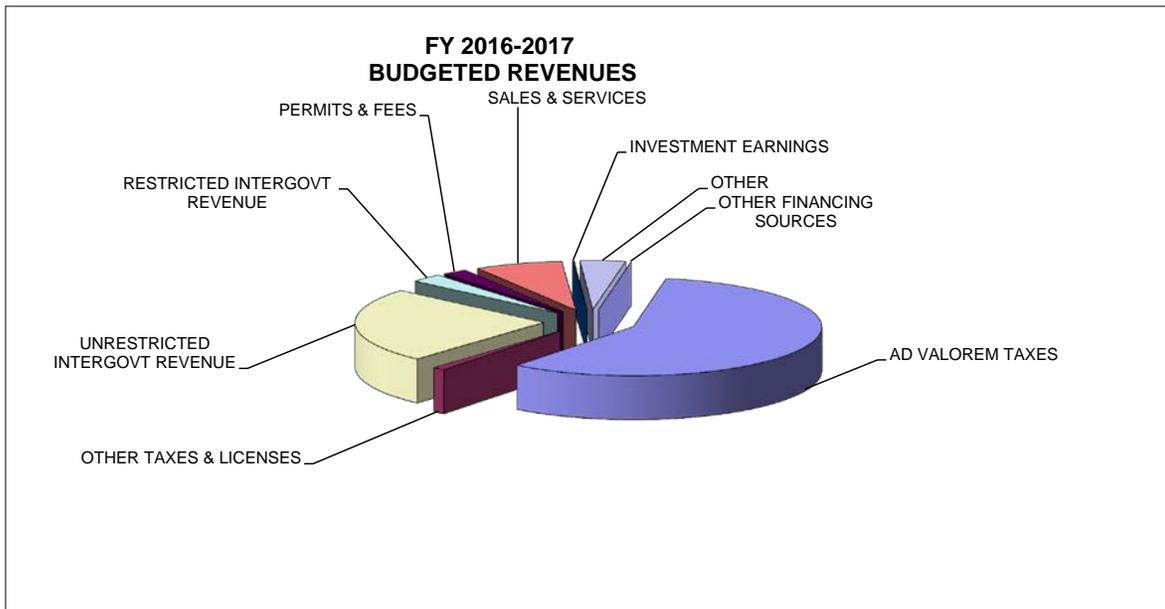
Southern Pines

TOWN OF SOUTHERN PINES  
GENERAL FUND  
BUDGET SUMMARY  
2016-2017

|                                       | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016<br>as of 03/31/16 | EXPECTED<br>REVENUES<br>EXPENDITURES<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------------------------------|---------------------|---------------------------------------|---|---------------------|
| Available Fund Balance - Beginning    | \$ 5,168,432        | \$ 5,552,329                          | \$ 5,552,329                                      | \$ 6,681,665        |
| Total Revenues & Reserve Increases    | <u>16,197,326</u>   | <u>15,972,106</u>                     | <u>16,864,604</u>                                 | <u>14,896,839</u>   |
| Total Funds Available                 | 21,365,758          | 21,524,435                            | 22,416,933  | 21,578,504          |
| Total Expenditures                    | 14,905,129          | 15,810,021                            | 15,535,268  | 16,460,856          |
| Transfers Out to Capital Projects     | <u>908,300</u>      | <u>200,000</u>                        | <u>200,000</u>                                    | <u>572,500</u>      |
| Available Fund Balance - Ending       | <u>\$ 5,552,329</u> | <u>\$ 5,514,414</u>                   | <u>\$ 6,681,665</u>                               | 4,545,148           |
| Less 3 Months Expenditures            |                     |                                       |   | 4,115,214           |
| Available Fund Balance - FYE 06/30/15 |                     |                                       |   | <u>\$ 429,934</u>   |

TOWN OF SOUTHERN PINES  
GENERAL FUND  
CONSOLIDATED REVENUE SUMMARY  
2016-2017

|                                | ACTUAL<br>2012-2013  | ACTUAL<br>2013-2014  | ACTUAL<br>2014-2015  | BUDGET<br>2015-2016  | EXPECTED<br>2015-2016 | BUDGET<br>2016-2017  | % of<br>Revenue |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|-----------------|
| AD VALOREM TAXES               | \$ 7,691,550         | \$ 7,887,032         | \$ 8,428,787         | \$ 8,544,610         | \$ 8,619,534          | \$ 8,608,500         | 57.79%          |
| OTHER TAXES & LICENSES         | 248,555              | 218,351              | 230,577              | 147,500              | 169,662               | 159,800              | 1.07%           |
| UNRESTRICTED INTERGOVT REVENUE | 3,593,381            | 3,654,511            | 4,228,255            | 3,490,500            | 4,108,300             | 3,681,100            | 24.71%          |
| RESTRICTED INTERGOVT REVENUE   | 413,121              | 412,577              | 417,431              | 403,000              | 412,190               | 407,200              | 2.73%           |
| PERMITS & FEES                 | 413,161              | 373,259              | 471,035              | 311,000              | 376,600               | 325,500              | 2.19%           |
| SALES & SERVICES               | 1,089,956            | 1,039,736            | 1,090,953            | 1,077,200            | 1,137,560             | 1,121,200            | 7.53%           |
| INVESTMENT EARNINGS            | 21,373               | 16,445               | 15,664               | 16,500               | 17,200                | 17,000               | 0.11%           |
| OTHER                          | 632,024              | 594,149              | 630,380              | 606,863              | 648,625               | 576,539              | 3.87%           |
| OTHER FINANCING SOURCES        | -                    | -                    | 703,500              | -                    | -                     | -                    | 0.00%           |
|                                | <u>\$ 14,103,121</u> | <u>\$ 14,196,060</u> | <u>\$ 16,216,582</u> | <u>\$ 14,597,173</u> | <u>\$ 15,489,671</u>  | <u>\$ 14,896,839</u> |                 |



Town of Southern Pines  
General Fund  
Schedule of Revenues  
2016-2017

|   | ACTUAL<br>2012-2013 | ACTUAL<br>2013-2014 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016<br>as of 07/01/15 | BUDGET<br>2015-2016<br>as of 03/31/16 | EXPECTED<br>REVENUES<br>2015-2016 | BUDGET<br>2016-2017 |
|---|---------------------|---------------------|---------------------|---------------------------------------|---------------------------------------|-----------------------------------|---------------------|
| <b>AD VALOREM TAXES:</b>                        |                     |                     |                     |                                       |                                       |                                   |                     |
| Current   | \$ 7,620,110        | \$ 7,833,116        | \$ 8,380,021        | \$ 8,496,610                          | \$ 8,496,610                          | \$ 8,571,534                      | \$ 8,560,500        |
| Delinquent                                      | 39,971              | 28,422              | 26,521              | 30,000                                | 30,000                                | 30,000                            | 30,000              |
| Penalties & Interest                            | 31,469              | 25,494              | 22,245              | 18,000                                | 18,000                                | 18,000                            | 18,000              |
| <b>TOTAL AD VALOREM TAXES</b>                   | <b>7,691,550</b>    | <b>7,887,032</b>    | <b>8,428,787</b>    | <b>8,544,610</b>                      | <b>8,544,610</b>                      | <b>8,619,534</b>                  | <b>8,608,500</b>    |
| <b>OTHER TAXES &amp; LICENSES:</b>              |                     |                     |                     |                                       |                                       |                                   |                     |
| Short-Term Rental Property Tax                  | 29,194              | 27,889              | 33,651              | 30,000                                | 30,000                                | 39,382                            | 32,000              |
| Solid Waste Disposal Tax                        | 7,844               | 7,069               | 8,273               | 7,500                                 | 7,500                                 | 8,100                             | 7,800               |
| Privilege License                               | 46,487              | 14,488              | 28,150              | 0                                     | 0                                     | 180                               | 0                   |
| Alcoholic Beverage Ctrl                         | 126,165             | 130,144             | 120,790             | 110,000                               | 110,000                               | 122,000                           | 120,000             |
| Cablevision                                     | 38,865              | 38,761              | 39,713              | 0                                     | 0                                     | 0                                 | 0                   |
| <b>TOTAL OTHER TAXES</b>                        | <b>248,555</b>      | <b>218,351</b>      | <b>230,577</b>      | <b>147,500</b>                        | <b>147,500</b>                        | <b>169,662</b>                    | <b>159,800</b>      |
| <b>UNRESTRICTED INTERGOVT<br/>REVENUE:</b>      |                     |                     |                     |                                       |                                       |                                   |                     |
| Article 39 Sales Tax - 1%                       | 1,080,579           | 1,070,217           | 1,226,323           | 1,050,500                             | 1,050,500                             | 1,200,000                         | 1,089,500           |
| Article 40 Local Sales Tax - 1/2%               | 534,397             | 559,331             | 623,235             | 525,500                               | 525,500                               | 610,000                           | 557,500             |
| Article 42 Local Sales Tax - 1/2%               | 526,886             | 524,695             | 607,977             | 517,000                               | 517,000                               | 590,000                           | 550,500             |
| Article 44 1/2%-Hold Harmless                   | 468,332             | 502,389             | 555,084             | 470,500                               | 470,500                               | 539,000                           | 470,600             |
| Hold Harmless Provision                         | 59,969              | 31,284              | 0                   | 0                                     | 0                                     | 0                                 | 0                   |
| Beer and Wine Tax                               | 50,476              | 55,059              | 62,426              | 53,000                                | 53,000                                | 55,500                            | 55,000              |
| Video Programming                               | 167,215             | 162,917             | 164,370             | 159,500                               | 159,500                               | 156,800                           | 159,500             |
| Utilities Franchise/Sales                       | 705,527             | 748,619             | 988,840             | 714,500                               | 714,500                               | 957,000                           | 798,500             |
| <b>TOTAL UNRESTRICTED<br/>INTERGOVERNMENTAL</b> | <b>3,593,381</b>    | <b>3,654,511</b>    | <b>4,228,255</b>    | <b>3,490,500</b>                      | <b>3,490,500</b>                      | <b>4,108,300</b>                  | <b>3,681,100</b>    |
| <b>RESTRICTED INTERGOVT<br/>REVENUE:</b>        |                     |                     |                     |                                       |                                       |                                   |                     |
| Powell Bill Allocation                          | 384,761             | 390,633             | 400,905             | 395,000                               | 395,000                               | 404,887                           | 400,000             |
| State Aid Library                               | 6,728               | 6,896               | 6,395               | 7,000                                 | 7,000                                 | 6,382                             | 6,200               |
| Library Grants                                  | 0                   | 3,465               | 4,510               | 0                                     | 0                                     | 0                                 | 0                   |
| Recreation Grants                               | 1,350               | 1,219               | 715                 | 1,000                                 | 1,000                                 | 921                               | 1,000               |
| Planning Grants                                 | 0                   | 0                   | 0                   | 0                                     | 0                                     | 0                                 | 0                   |
| On-Behalf of Pymts. - Fire                      | 6,642               | 6,797               | 0                   | 0                                     | 0                                     | 0                                 | 0                   |
| Fire Grants                                     | 0                   | 0                   | 1,750               | 0                                     | 0                                     | 0                                 | 0                   |
| Police Grants                                   | 13,640              | 3,567               | 3,156               | 0                                     | 0                                     | 0                                 | 0                   |
| <b>TOTAL RESTRICTED<br/>INTERGOVERNMENTAL</b>   | <b>413,121</b>      | <b>412,577</b>      | <b>417,431</b>      | <b>403,000</b>                        | <b>403,000</b>                        | <b>412,190</b>                    | <b>407,200</b>      |
| <b>PERMITS AND FEES:</b>                        |                     |                     |                     |                                       |                                       |                                   |                     |
| Inspections                                     | 342,927             | 300,446             | 368,621             | 250,000                               | 250,000                               | 272,000                           | 250,000             |
| Planning  | 4,619               | 17,356              | 21,986              | 14,000                                | 14,000                                | 19,000                            | 15,000              |
| Homeowner Recovery Fee                          | 1,890               | 1,700               | 1,960               | 1,000                                 | 1,000                                 | 1,800                             | 1,000               |
| Street Department                               | 27,628              | 31,815              | 36,146              | 25,000                                | 25,000                                | 33,000                            | 28,000              |
| Fire  | 400                 | 300                 | 100                 | 0                                     | 0                                     | 200                               | 0                   |
| Public Works                                    | 9,034               | 5,530               | 21,567              | 6,000                                 | 6,000                                 | 31,600                            | 15,000              |
| Police Department                               | 26,663              | 16,112              | 20,655              | 15,000                                | 15,000                                | 19,000                            | 16,500              |
| <b>TOTAL PERMITS AND FEES</b>                   | <b>413,161</b>      | <b>373,259</b>      | <b>471,035</b>      | <b>311,000</b>                        | <b>311,000</b>                        | <b>376,600</b>                    | <b>325,500</b>      |

Town of

Chartered 1887

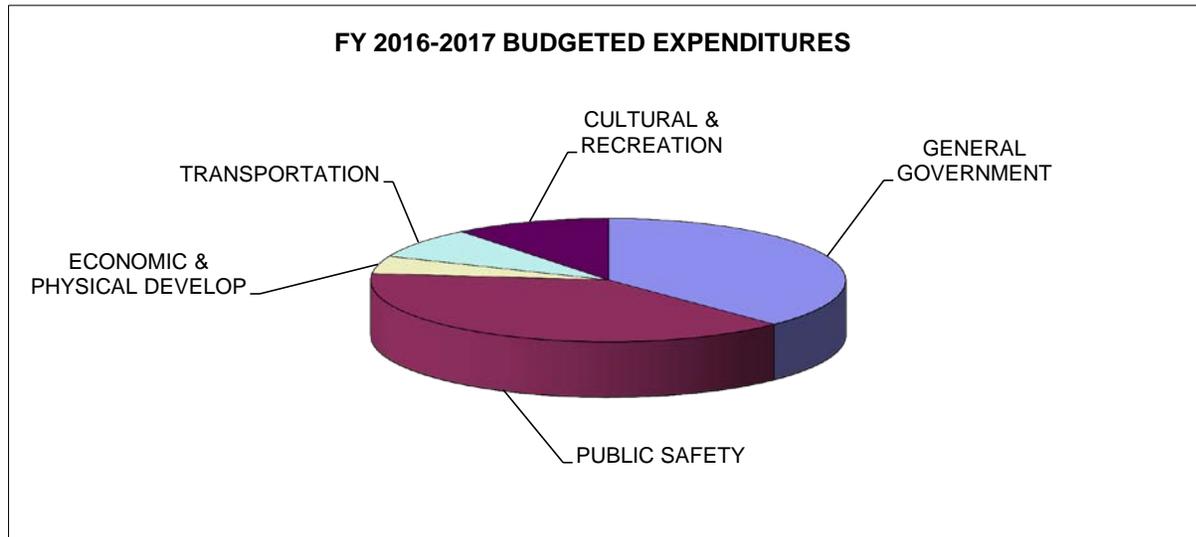
Southern Pines

Town of Southern Pines  
General Fund  
Schedule of Revenues  
2016-2017

|   | ACTUAL<br>2012-2013  | ACTUAL<br>2013-2014  | ACTUAL<br>2014-2015  | BUDGET<br>2015-2016<br>as of 07/01/15 | BUDGET<br>2015-2016<br>as of 03/31/16 | EXPECTED<br>REVENUES<br>2015-2016 | BUDGET<br>2016-2017  |
|---|----------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|-----------------------------------|----------------------|
| <b>SALES AND SERVICES:</b>  |                      |                      |                      |                                       |                                       |                                   |                      |
| Library   | 39,972               | 40,633               | 41,971               | 40,000                                | 40,000                                | 41,500                            | <b>41,000</b>        |
| Recreation Fees   | 185,031              | 199,375              | 211,742              | 195,000                               | 195,000                               | 196,100                           | <b>180,000</b>       |
| Police Extra Duty   | 0                    | 0                    | 0                    | 0                                     | 0                                     | 54,160                            | <b>54,500</b>        |
| Rents   | 266,850              | 284,735              | 286,867              | 272,000                               | 272,000                               | 272,000                           | <b>272,000</b>       |
| Facility Rental - Recreation                                      | 29,075               | 28,823               | 30,000               | 28,500                                | 28,500                                | 25,500                            | <b>27,000</b>        |
| Court Facilities Fee  | 3,723                | 2,990                | 1,402                | 1,000                                 | 1,000                                 | 1,800                             | <b>1,200</b>         |
| Reservoir Park  | 5,500                | 5,500                | 5,500                | 5,500                                 | 5,500                                 | 5,500                             | <b>5,500</b>         |
| Disposal Fee/Recycling Fee  | 559,805              | 477,680              | 513,471              | 535,200                               | 535,200                               | 541,000                           | <b>540,000</b>       |
| <b>TOTAL SALES AND SERVICES</b>                                   | <b>1,089,956</b>     | <b>1,039,736</b>     | <b>1,090,953</b>     | <b>1,077,200</b>                      | <b>1,077,200</b>                      | <b>1,137,560</b>                  | <b>1,121,200</b>     |
| <b>INVESTMENT EARNINGS:</b>                                       | <b>21,373</b>        | <b>16,445</b>        | <b>15,664</b>        | <b>16,500</b>                         | <b>16,500</b>                         | <b>17,200</b>                     | <b>17,000</b>        |
| <b>OTHER:</b>   |                      |                      |                      |                                       |                                       |                                   |                      |
| Surplus Property Sales  | 51,714               | 17,335               | 47,607               | 40,000                                | 54,209                                | 55,000                            | <b>30,000</b>        |
| Miscellaneous Revenue   | 39,867               | 43,470               | 36,878               | 25,000                                | 26,154                                | 32,100                            | <b>30,100</b>        |
| Demolition Liens  | 10,630               | 3,511                | 3,627                | 0                                     | 0                                     | 2,740                             | <b>0</b>             |
| Fire Donations  | 25                   | 45                   | 15,100               | 0                                     | 500                                   | 500                               | <b>0</b>             |
| Court Costs   | 7,338                | 3,876                | 1,466                | 1,000                                 | 1,000                                 | 2,000                             | <b>1,500</b>         |
| Cemetery  | 750                  | 1,125                | 1,250                | 0                                     | 0                                     | 2,125                             | <b>1,000</b>         |
| County Contribution - Fire/Rescue                                 | 47,000               | 47,000               | 47,000               | 47,000                                | 47,000                                | 47,000                            | <b>47,000</b>        |
| Fire District Revenue   | 470,923              | 475,392              | 475,277              | 475,000                               | 475,000                               | 479,640                           | <b>463,939</b>       |
| Donations   | 3,777                | 2,395                | 2,175                | 3,000                                 | 3,000                                 | 27,520                            | <b>3,000</b>         |
| <b>TOTAL OTHER REVENUE</b>  | <b>632,024</b>       | <b>594,149</b>       | <b>630,380</b>       | <b>591,000</b>                        | <b>606,863</b>                        | <b>648,625</b>                    | <b>576,539</b>       |
| <b>OTHER FINANCING SOURCES</b>                                    |                      |                      |                      |                                       |                                       |                                   |                      |
| Financing Proceeds  | 0                    | 0                    | 703,500              | 0                                     | 0                                     | 0                                 | <b>0</b>             |
| <b>TOTAL OTHER FINANCING SOURCES</b>                              | <b>0</b>             | <b>0</b>             | <b>703,500</b>       | <b>0</b>                              | <b>0</b>                              | <b>0</b>                          | <b>0</b>             |
| <b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>                 | <b>14,103,121</b>    | <b>14,196,060</b>    | <b>16,216,582</b>    | <b>14,581,310</b>                     | <b>14,597,173</b>                     | <b>15,489,671</b>                 | <b>14,896,839</b>    |
| <b>FUND BALANCE [(ADD TO)/USE OF]:</b>                            | <b>122,494</b>       | <b>211,713</b>       | <b>(403,153)</b>     | <b>1,374,933</b>                      | <b>1,412,848</b>                      | <b>245,597</b>                    | <b>2,136,517</b>     |
| <b>REVENUES AFTER ADDITIONS/<br/>REDUCTIONS FROM FUND BALANCE</b> | <b>\$ 14,225,615</b> | <b>\$ 14,407,773</b> | <b>\$ 15,813,429</b> | <b>\$ 15,956,243</b>                  | <b>\$ 16,010,021</b>                  | <b>\$ 15,735,268</b>              | <b>\$ 17,033,356</b> |

TOWN OF SOUTHERN PINES  
GENERAL FUND  
CONSOLIDATED EXPENDITURE SUMMARY  
2016-2017

|                              | ACTUAL<br>2012-2013  | ACTUAL<br>2013-2014  | ACTUAL<br>2014-2015  | BUDGET<br>2015-2016  | EXPECTED<br>EXPENDITURES<br>2015-2016 | BUDGET<br>2016-2017  |
|------------------------------|----------------------|----------------------|----------------------|----------------------|---------------------------------------|----------------------|
| GENERAL GOVERNMENT           | \$ 5,328,800         | \$ 5,358,349         | \$ 5,342,386         | \$ 6,107,526         | \$ 5,986,162                          | \$ 6,284,539         |
| PUBLIC SAFETY                | 5,104,501            | 5,413,142            | 6,256,950            | 6,266,828            | 6,163,419                             | 6,484,214            |
| ECONOMIC & PHYSICAL DEVELOP  | 692,954              | 695,612              | 663,143              | 705,111              | 703,039                               | 765,678              |
| TRANSPORTATION               | 1,244,614            | 979,092              | 1,403,694            | 1,187,860            | 1,146,072                             | 1,349,585            |
| CULTURAL & RECREATION        | 1,568,439            | 1,413,546            | 1,476,523            | 1,640,256            | 1,634,136                             | 1,769,281            |
| <b>SUB-TOTAL</b>             | <b>13,939,308</b>    | <b>13,859,741</b>    | <b>15,142,696</b>    | <b>15,907,581</b>    | <b>15,632,828</b>                     | <b>16,653,297</b>    |
| NON-DEPARTMENTAL & TRANSFERS | 286,307              | 548,032              | 670,733              | 102,440              | 102,440                               | 380,059              |
| <b>TOTAL</b>                 | <b>\$ 14,225,615</b> | <b>\$ 14,407,773</b> | <b>\$ 15,813,429</b> | <b>\$ 16,010,021</b> | <b>\$ 15,735,268</b>                  | <b>\$ 17,033,356</b> |



| Function                        | Departments   |
|---------------------------------|---|
| General Government              | Legislation, Administration, Information Technology, Financial Services, Public Works/Sanitation, Fleet Maintenance, Building & Grounds |
| Public Safety                   | Police-Patrol, Police-Communications, Police-Investigations, Fire   |
| Economic & Physical Development | Planning & Inspections  |
| Transportation                  | Street  |
| Cultural & Recreation           | Library, Recreation   |

TOWN OF SOUTHERN PINES  
GENERAL FUND  
EXPENDITURE BY FUNCTION AND TRANSFERS  
2016-2017

|                                     | ACTUAL<br>2012-2013 | ACTUAL<br>2013-2014 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016<br>as of 07/01/15 | BUDGET<br>2015-2016<br>as of 03/31/16 | EXPECTED<br>EXPENDITURES<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------|
| Legislative                         | \$ 147,540          | \$ 149,897          | \$ 151,481          | \$ 181,906                            | \$ 181,906                            | \$ 176,019                            | \$ 169,986          |
| General Administration              | 1,073,222           | 1,099,907           | 541,269             | 613,370                               | 613,370                               | 580,547                               | 617,655             |
| Information Technology              | 548,711             | 633,163             | 590,443             | 758,692                               | 758,692                               | 750,528                               | 851,108             |
| Financial Services                  | 0                   | 0                   | 559,284             | 606,697                               | 606,697                               | 594,246                               | 616,148             |
| Police Administration<br>and Patrol | 2,277,413           | 2,479,879           | 2,736,531           | 2,963,981                             | 2,985,533                             | 2,922,057                             | 3,108,480           |
| Police Communications               | 348,773             | 348,031             | 369,608             | 431,695                               | 431,695                               | 418,243                               | 448,935             |
| Investigations                      | 547,927             | 634,461             | 738,262             | 827,049                               | 827,049                               | 801,661                               | 829,331             |
| Fire/Rescue                         | 1,930,388           | 1,950,771           | 2,412,549           | 2,022,051                             | 2,022,551                             | 2,021,458                             | 2,097,468           |
| Planning and Inspections            | 692,954             | 695,612             | 663,143             | 678,911                               | 705,111                               | 703,039                               | 765,678             |
| Street Maintenance                  | 1,244,614           | 979,092             | 1,403,694           | 1,187,860                             | 1,187,860                             | 1,146,072                             | 1,349,585           |
| Public Works/Sanitation             | 1,985,869           | 1,696,781           | 1,761,370           | 1,912,890                             | 1,912,890                             | 1,914,258                             | 1,918,542           |
| Fleet Maintenance                   | 276,776             | 282,617             | 303,977             | 345,464                               | 345,464                               | 342,873                               | 313,864             |
| Recreation                          | 788,364             | 623,344             | 660,060             | 759,447                               | 762,973                               | 749,957                               | 863,731             |
| Library                             | 780,075             | 790,202             | 816,463             | 877,283                               | 877,283                               | 884,179                               | 905,550             |
| Building and Grounds                | 1,264,682           | 1,450,984           | 1,403,062           | 1,643,507                             | 1,643,507                             | 1,582,691                             | 1,759,236           |
| Special Appropriations:             |                     |                     |                     |                                       |                                       |                                       |                     |
| Sponsorships                        | 3,500               | 7,000               | 5,500               | 5,000                                 | 7,000                                 | 7,000                                 | 0                   |
| Economic Development-Dues           | 25,000              | 25,000              | 25,000              | 25,000                                | 25,000                                | 25,000                                | 25,000              |
| Economic Incentive                  | 0                   | 12,000              | 0                   | 12,000                                | 12,000                                | 12,000                                | 12,000              |
| Arts Council Sponsorship            | 2,500               | 0                   | 0                   | 0                                     | 0                                     | 0                                     | 0                   |
| Shaw House                          | 1,000               | 1,000               | 1,000               | 1,000                                 | 1,000                                 | 1,000                                 | 1,000               |
| Total Special Appropriations        | 32,000              | 45,000              | 31,500              | 43,000                                | 45,000                                | 45,000                                | 38,000              |
| Non-Departmental:                   |                     |                     |                     |                                       |                                       |                                       |                     |
| W/S Indirect Costs                  | (865,246)           | (974,858)           | (1,016,869)         | (903,277)                             | (903,277)                             | (903,277)                             | (981,995)           |
| Installment Purchase St. Sweeper    | 0                   | 0                   | 38,820              | 77,640                                | 77,640                                | 77,640                                | 77,640              |
| Installment Purchase Police Stat    | 615,170             | 599,007             | 582,844             | 566,681                               | 566,681                               | 566,681                               | 550,518             |
| Installment Purchase Fire Vehicle   | 153,883             | 153,883             | 157,638             | 161,396                               | 161,396                               | 161,396                               | 161,396             |
| Total Non-Departmental              | (96,193)            | (221,968)           | (237,567)           | (97,560)                              | (97,560)                              | (97,560)                              | (192,441)           |
| Total Expenditures                  | 13,843,115          | 13,637,773          | 14,905,129          | 15,756,243                            | 15,810,021                            | 15,535,268                            | 16,460,856          |
| Transfers:                          |                     |                     |                     |                                       |                                       |                                       |                     |
| Transfer to Cap Proj-Fire Sub-Stat  | 0                   | 0                   | 433,300             | 0                                     | 0                                     | 0                                     | 0                   |
| Transfer to Cap Proj-Unpaved St     | 0                   | 0                   | 150,000             | 0                                     | 0                                     | 0                                     | 92,500              |
| Transfer to Cap Proj-Storm Water    | 0                   | 0                   | 50,000              | 0                                     | 0                                     | 0                                     | 100,000             |
| Transfer to Cap Proj-Communications | 182,500             | 0                   | 0                   | 0                                     | 0                                     | 0                                     | 0                   |
| Transfer to Cap Proj-Pool Park      | 50,000              | 300,000             | 0                   | 0                                     | 0                                     | 0                                     | 0                   |
| Transfer to Cap-Bike Transportation | 0                   | 5,000               | 75,000              | 0                                     | 0                                     | 0                                     | 0                   |
| Transfer to Cap-Downtown Park       | 0                   | 315,000             | 50,000              | 50,000                                | 50,000                                | 50,000                                | 150,000             |
| Transfer to Cap-Recreation Improv   | 0                   | 0                   | 0                   | 0                                     | 0                                     | 0                                     | 80,000              |
| Transfer to Cap Proj-Sidewalk       | 150,000             | 150,000             | 150,000             | 150,000                               | 150,000                               | 150,000                               | 150,000             |
| Total Transfers                     | 382,500             | 770,000             | 908,300             | 200,000                               | 200,000                               | 200,000                               | 572,500             |
| Total Expenditures/Transfers        | \$ 14,225,615       | \$ 14,407,773       | \$ 15,813,429       | \$ 15,956,243                         | \$ 16,010,021                         | \$ 15,735,268                         | \$ 17,033,356       |

## EXPENDITURE SUMMARY

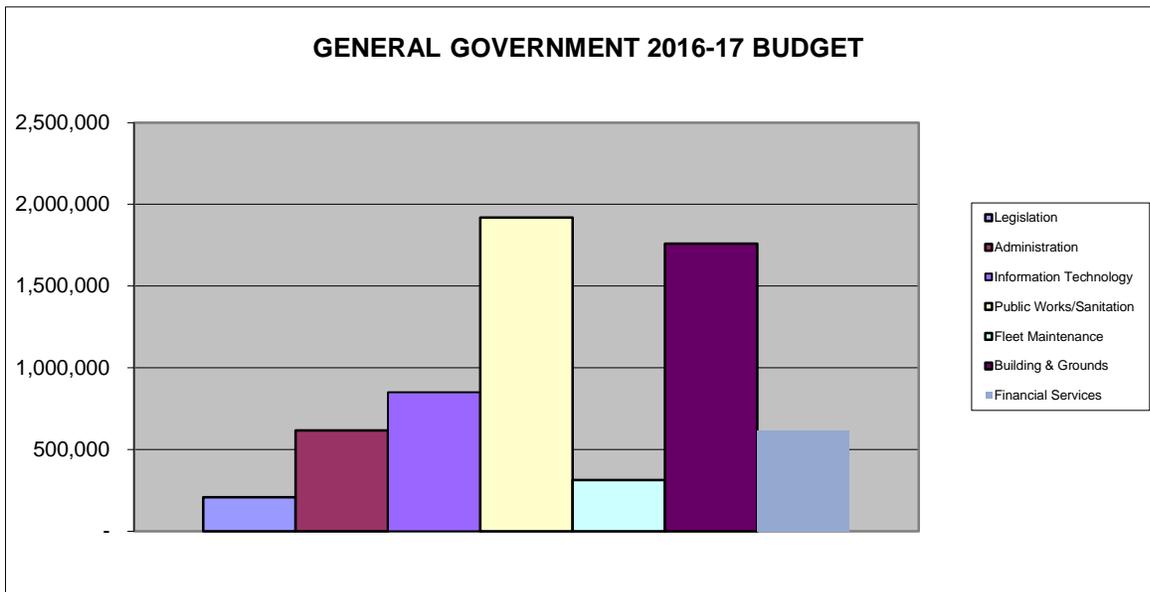
Fund: General

Function: General Government

General Fund Departments/Functions:

Legislation, Administration, Information Technology, Public Works/Sanitation, Fleet Maintenance, Building & Grounds

| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2015-16 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 2,479,689         | \$ 2,610,008         | \$ 2,564,197           | \$ 2,741,910            |
| Operating              | 2,820,952            | 3,299,018            | 3,223,126              | 3,350,663               |
| Capital Outlay         | 41,745               | 198,500              | 198,839                | 191,966                 |
| <b>Total</b>           | <b>\$ 5,342,386</b>  | <b>\$ 6,107,526</b>  | <b>\$ 5,986,162</b>    | <b>\$ 6,284,539</b>     |



**EXPENDITURE SUMMARY**

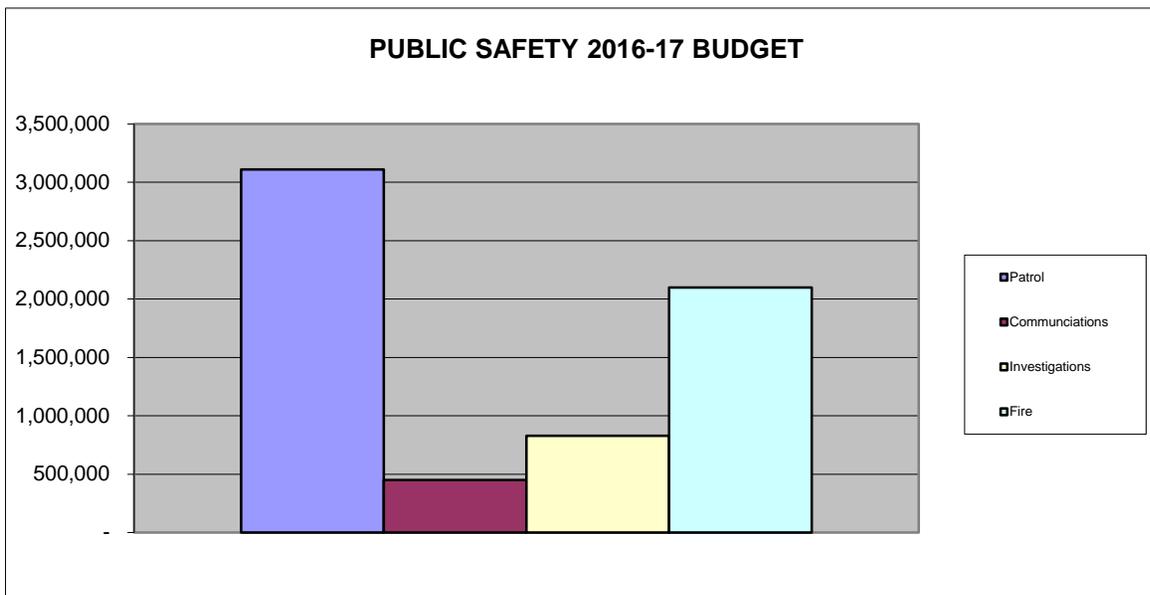
Fund: General

Function: Public Safety

General Fund Departments/Functions:

Police Patrol, Police Communications, Police Investigations, Fire

| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2015-16 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 4,571,175         | \$ 4,854,216         | \$ 4,848,467           | \$ 5,212,696            |
| Operating              | 891,315              | 1,175,422            | 1,069,365              | 1,083,418               |
| Capital Outlay         | 794,460              | 237,190              | 245,587                | 188,100                 |
| <b>Total</b>           | <b>\$ 6,256,950</b>  | <b>\$ 6,266,828</b>  | <b>\$ 6,163,419</b>    | <b>\$ 6,484,214</b>     |



**EXPENDITURE SUMMARY**

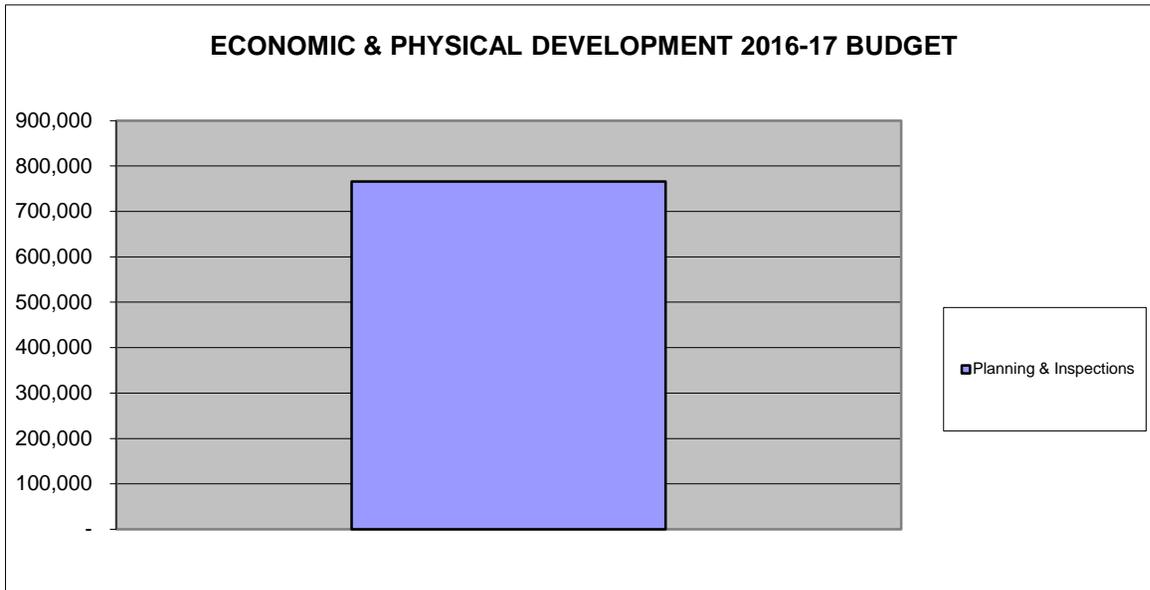
Fund: General

Function: Economic & Physical  
Development

General Fund Departments/Functions:

Planning & Inspections

| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2015-16 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 596,387           | \$ 608,824           | \$ 615,075             | \$ 637,677              |
| Operating              | 66,756               | 96,287               | 87,964                 | 98,001                  |
| Capital Outlay         | -                    | -                    | -                      | 30,000                  |
| <b>Total</b>           | <b>\$ 663,143</b>    | <b>\$ 705,111</b>    | <b>\$ 703,039</b>      | <b>\$ 765,678</b>       |



**EXPENDITURE SUMMARY**

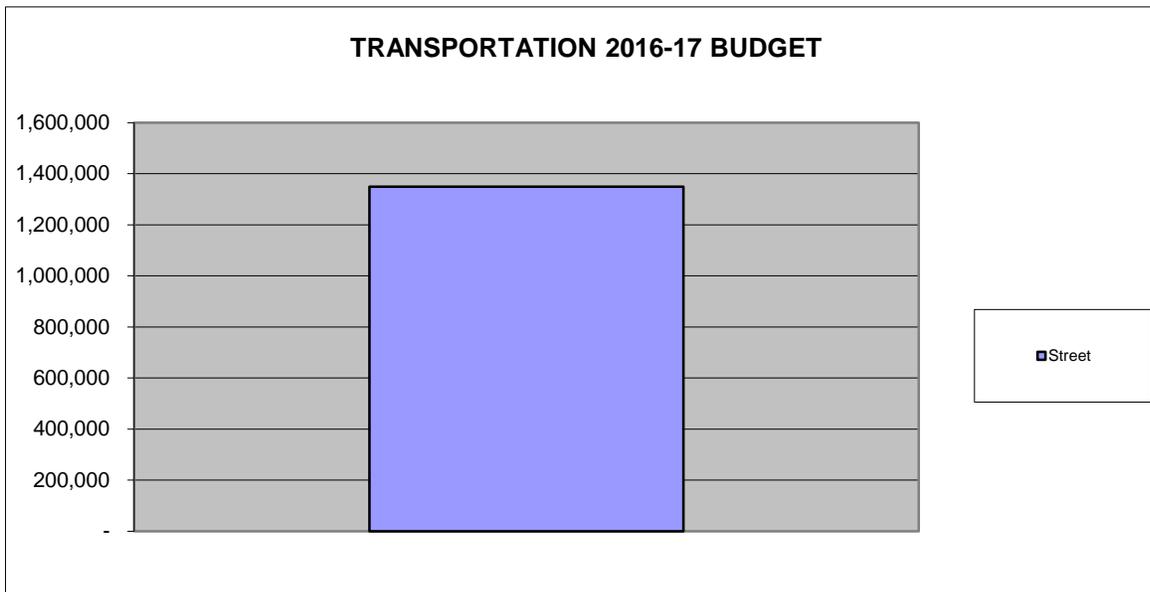
Fund: General

Function: Transportation

General Fund Departments/Functions:

Transportation

| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2015-16 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 441,794           | \$ 469,045           | \$ 467,693             | \$ 491,964              |
| Operating              | 672,210              | 453,815              | 418,379                | 427,621                 |
| Capital Outlay         | 289,690              | 265,000              | 260,000                | 430,000                 |
| <b>Total</b>           | <b>\$ 1,403,694</b>  | <b>\$ 1,187,860</b>  | <b>\$ 1,146,072</b>    | <b>\$ 1,349,585</b>     |



**EXPENDITURE SUMMARY**

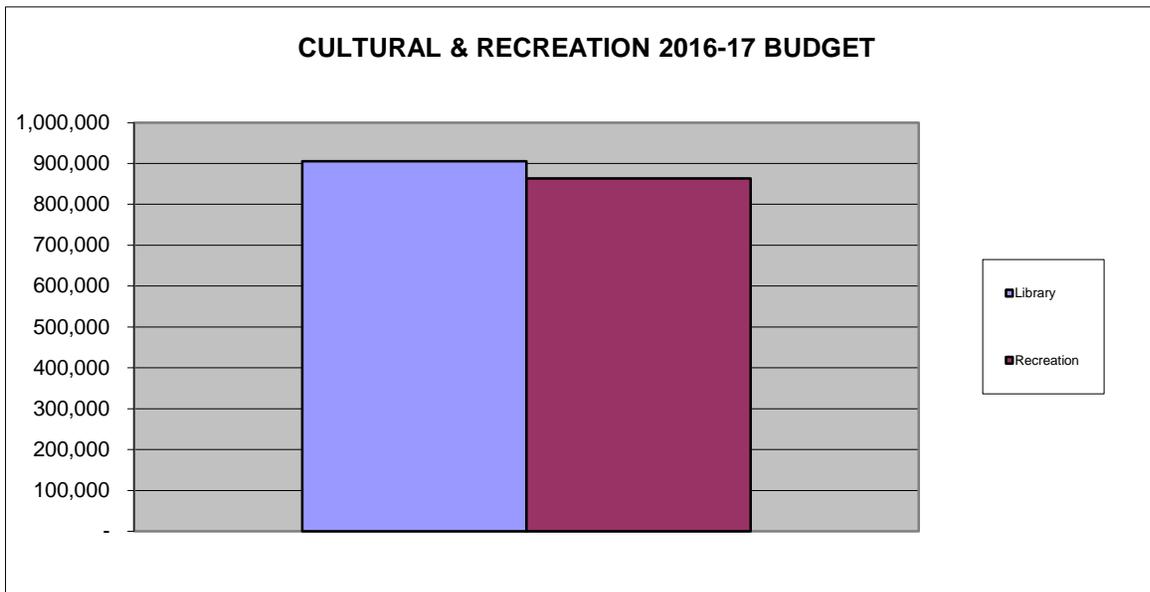
Fund: General

Function Cultural & Recreation

General Fund Departments/Functions:

Library, Recreation

| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2015-16 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 1,008,597         | \$ 1,085,150         | \$ 1,075,168           | \$ 1,122,651            |
| Operating              | 421,713              | 505,106              | 512,715                | 563,630                 |
| Capital Outlay         | 46,213               | 50,000               | 46,253                 | 83,000                  |
| <b>Total</b>           | <b>\$ 1,476,523</b>  | <b>\$ 1,640,256</b>  | <b>\$ 1,634,136</b>    | <b>\$ 1,769,281</b>     |



## LEGISLATIVE

**Narrative:** The Legislative Department is the policy making body of the Town. It is comprised of a Mayor and four Councilmembers. The Southern Pines Town Council considers and adopts ordinances to provide for the health, safety and overall quality of life for the citizens of Southern Pines and decides the service levels provided by the Town for its citizens.

The Legislative Department budget is in place to capture expenditures required for the support of the Town Council to include: wages, office supplies, equipment, travel, training and education, dues and subscriptions as well as expenditures required for the creation, filing and organization of the official records of all Town Council business and meetings.

Additional expenditures in this department include cost of the Town's legal counsel and any special appropriations made by Council in support of local activities and organizations.

---

Performance Measures:

|                          | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--------------------------|---------------------|------------------------|-----------------------|
| Agenda Items Considered: | 126                 | 121                    | 124                   |
| - Consent                | 51                  | 47                     | 49                    |
| - Miscellaneous          | 1                   | 3                      | 2                     |
| - Architectural Reviews  | 15                  | 12                     | 14                    |
| - Workshop Items         | 59                  | 59                     | 59                    |

LEGISLATIVE

Fund: General

Function: General Government

Goal: To provide overall guidance for municipal operations.

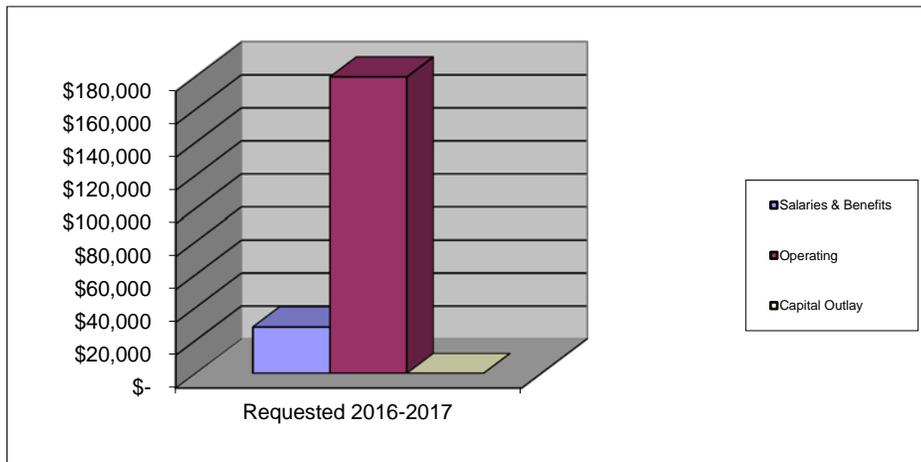
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 28,271            | \$ 28,271            | \$ 28,271              | \$ 28,271               |
| Operating              | 154,710              | 198,635              | 192,748                | 179,715                 |
| Capital Outlay         | -                    | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 182,981</b>    | <b>\$ 226,906</b>    | <b>\$ 221,019</b>      | <b>\$ 207,986</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 182,981           | \$ 226,906           | \$ 221,019             | \$ 207,986              |

|                    | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | -                    | -                    | -                      | -                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Legislative | Function:<br>General Government       |                       |                           | Fund:<br>10                         | Department:<br>410         |                             |
|--------------------------|----------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title               | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 104100200                | SALARIES & WAGES           | \$ 26,262                             | \$ 26,262             | \$ 26,262                 | \$ -                                | \$ 26,262                  | 0.0%                        |
| 104100500                | FICA EXPENSE               | 2,009                                 | 2,009                 | 2,009                     | -                                   | 2,009                      | 0.0%                        |
|                          | EMPLOYEE BENEFITS          | 28,271                                | 28,271                | 28,271                    | -                                   | 28,271                     |                             |
| 104101400                | TRAINING & TRAVEL          | 4,950                                 | 3,850                 | 4,950                     | -                                   | 4,950                      | 0.0%                        |
| 104103300                | DEPARTMENTAL SUPPLIES      | 33,000                                | 23,900                | 34,000                    | -                                   | 34,000                     | 3.0%                        |
| 104104500                | CONTRACTUAL SERVICES       | 23,650                                | 29,325                | 10,650                    | -                                   | 10,650                     | -55.0%                      |
| 104104510                | INS-PROPERTY & GENERAL     | 9,520                                 | 7,715                 | 8,105                     | -                                   | 8,105                      | -14.9%                      |
| 104104600                | PROFESSIONAL SERVICES      | 67,000                                | 66,000                | 67,000                    | -                                   | 67,000                     | 0.0%                        |
| 104105300                | DUES & SUBSCRIPTIONS       | 15,515                                | 16,958                | 17,010                    | -                                   | 17,010                     | 9.6%                        |
| 104106300                | SPECIAL APPROPRIATIONS     | 45,000                                | 45,000                | 38,000                    | -                                   | 38,000                     | -15.6%                      |
|                          | OPERATING EXPENDITURES     | 198,635                               | 192,748               | 179,715                   | -                                   | 179,715                    |                             |
| 104107400                | CAPITAL OUTLAY             | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY             | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES         | <u>\$ 226,906</u>                     | <u>\$ 221,019</u>     | <u>\$ 207,986</u>         | <u>\$ -</u>                         | <u>\$ 207,986</u>          |                             |

Town of

Chartered 1887

Southern Pines

## ADMINISTRATION

**Narrative:** The Administration Department provides funding for the offices of the Town Manager and the Director of Administrative Services.

The Town Manager serves as the chief administrative officer of the Town. The Town Manager is responsible and accountable to the Mayor and the Town Council for the general management of all Town operations. The Governing Board's policy guidelines are directed through this office to the various departments within the Town. The Town Manager is responsible for reporting and recommending to the Governing Body on all matters of interest in the Town. The Town Manager assumes responsibility for submission of a proposed annual operating budget.

Administrative Services is responsible for the divisions of Human Resources, Purchasing, Risk Management, Public Relations and management of the office of the Municipal Clerk. Within this purview lies responsibility for all employee performance management, compensation and benefit program strategies and policies, adherence to all federal and state laws for payroll calculation, compliance with and required reporting on mandated employee related laws, statutes and regulations, a safety and wellness program, a decentralized purchasing department including the generation, review and approval of all purchase orders as well as compliance with NC purchasing, bidding and procurement statutes, risk management for the Town to include liability, property, vehicle and workers' compensation insurance coverages, and all responsibilities of the office of a North Carolina Municipal Clerk to include preparation for all Town Council meetings and maintaining all legal documents and permanent records of the Town.

---

### Performance Measures:

|  | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--|---------------------|------------------------|-----------------------|
| Applications Received                  | 321                 | 360                    | 385                   |
| Full Time Employees Hired              | 30                  | 25                     | 28                    |
| Part Time Employees Hired              | 29                  | 25                     | 25                    |
| Recordable Employee Injuries/Illnesses | 8                   | 8                      | 7                     |
| Total GL/Property/Vehicle Claims Filed | 10                  | 13                     | 11                    |
| Purchase Orders Processed              | 1222                | 1500                   | 1600                  |
| Surplus Items Discarded or Auctioned   | 78                  | 100                    | 100                   |

ADMINISTRATION

Fund: General

Function: General Government

To provide top level support to the Town Council and Town Manager, and serve as a support and liaison to the eight departments of the Town.

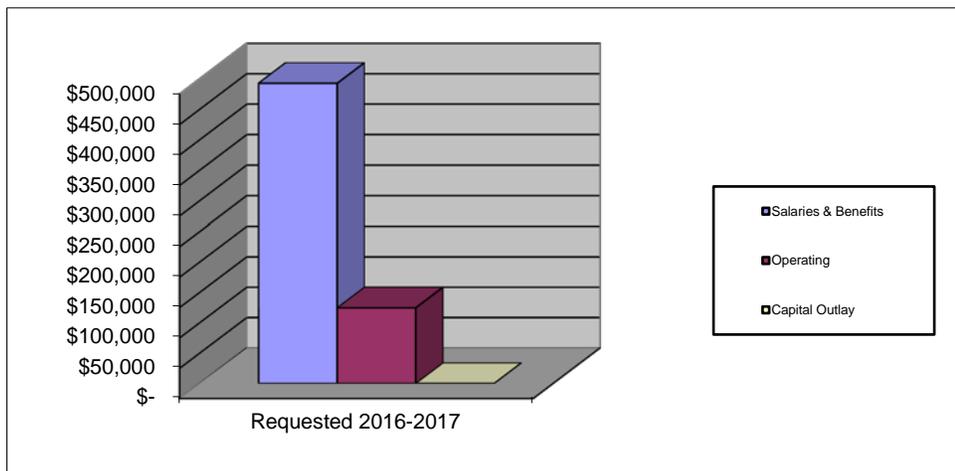
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 448,414           | \$ 483,397           | \$ 476,319             | \$ 492,847              |
| Operating              | 92,855               | 129,973              | 104,228                | 124,808                 |
| Capital Outlay         | -                    | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 541,269</b>    | <b>\$ 613,370</b>    | <b>\$ 580,547</b>      | <b>\$ 617,655</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 541,269           | \$ 613,370           | \$ 580,547             | \$ 617,655              |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees           | 11.0                 | 6.0                  | 6.0                    | 6.0                     |
| Budgeted Employees-Part Time | -                    | -                    | -                      | -                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Administration | Function:<br>General Government       | Fund:<br>10           | Department:<br>420        |                                     |                            |                             |
|--------------------------|-------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                  | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 104200200                | SALARIES & WAGES              | \$ 368,599                            | \$ 364,223            | \$ 372,388                | \$ -                                | \$ 372,388                 | 1.0%                        |
| 104200400                | UNEMPLOYMENT INSURANCE        | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 104200500                | FICA EXPENSE                  | 28,198                                | 27,863                | 28,488                    | -                                   | 28,488                     | 1.0%                        |
| 104200600                | GROUP INSURANCE EXPENSE       | 34,416                                | 32,619                | 36,748                    | -                                   | 36,748                     | 6.8%                        |
| 104200700                | RETIREMENT EXPENSE            | 24,586                                | 24,418                | 27,297                    | -                                   | 27,297                     | 11.0%                       |
| 104200800                | DEFERRED COMPENSATION         | 27,598                                | 27,196                | 27,926                    | -                                   | 27,926                     | 1.2%                        |
|                          | EMPLOYEE BENEFITS             | 483,397                               | 476,319               | 492,847                   | -                                   | 492,847                    |                             |
| 104201100                | POSTAGE                       | 450                                   | 300                   | 300                       | -                                   | 300                        | -33.3%                      |
| 104201200                | PRINTING                      | 1,125                                 | 675                   | 3,825                     | -                                   | 3,825                      | 240.0%                      |
| 104201300                | TELEPHONE                     | 2,238                                 | 2,250                 | 2,250                     | -                                   | 2,250                      | 0.5%                        |
| 104201400                | TRAINING & TRAVEL             | 22,975                                | 14,500                | 20,750                    | -                                   | 20,750                     | -9.7%                       |
| 104201401                | TUITION REIMBURSEMENT         | 7,000                                 | 7,000                 | 7,000                     | -                                   | 7,000                      | 0.0%                        |
| 104201800                | UTILITIES                     | 4,050                                 | 3,800                 | 3,900                     | -                                   | 3,900                      | -3.7%                       |
| 104202600                | ADVERTISING-HR                | 10,000                                | 7,000                 | 7,000                     | -                                   | 7,000                      | -30.0%                      |
| 104202610                | ADVERTISING-LEGAL             | 12,000                                | 13,500                | 12,000                    | -                                   | 12,000                     | 0.0%                        |
| 104203100                | AUTO OPERATING                | 6,000                                 | 6,000                 | 6,000                     | -                                   | 6,000                      | 0.0%                        |
| 104203300                | DEPARTMENTAL SUPPLIES         | 15,950                                | 13,900                | 14,950                    | -                                   | 14,950                     | -6.3%                       |
| 104204500                | CONTRACTUAL SERVICES          | 15,450                                | 12,680                | 13,895                    | -                                   | 13,895                     | -10.1%                      |
| 104204510                | INS-PROPERTY & GENERAL        | 4,280                                 | 3,590                 | 3,816                     | -                                   | 3,816                      | -10.8%                      |
| 104204600                | PROFESSIONAL SERVICES         | 2,000                                 | -                     | 2,000                     | -                                   | 2,000                      | 0.0%                        |
| 104204800                | COMMITTEE EXPENDITURES        | 3,940                                 | 2,800                 | 3,800                     | -                                   | 3,800                      | -3.6%                       |
| 104204900                | EAP EXPENDITURES              | 4,500                                 | 4,500                 | 4,500                     | -                                   | 4,500                      | 0.0%                        |
| 104205000                | WELLNESS INITIATIVES          | 12,000                                | 5,000                 | 12,000                    | -                                   | 12,000                     | 0.0%                        |
| 104205300                | DUES & SUBSCRIPTIONS          | 6,015                                 | 6,733                 | 6,822                     | -                                   | 6,822                      | 13.4%                       |
|                          | OPERATING EXPENDITURES        | 129,973                               | 104,228               | 124,808                   | -                                   | 124,808                    |                             |
| 104207401                | CAPITAL-SOFTWARE/COMP EQ      | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES            | <u>\$ 613,370</u>                     | <u>\$ 580,547</u>     | <u>\$ 617,655</u>         | <u>\$ -</u>                         | <u>\$ 617,655</u>          |                             |

Town of

Chartered 1887

Southern Pines

## INFORMATION TECHNOLOGY

**Narrative:** The Information Technology department provides information technology support as an internal service to Town departments and coordinates the delivery of Geographic Information Systems services for the Town.

Users have reliable hardware, software and network services and support; services and expectations are clearly identified for all departments and management; users in all departments have appropriate access to town-wide coordinated Geographic Information Systems (GIS) data and services; and citizens and other interested parties have web access to Town information and services.

---

Performance Measures:

|  | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--|---------------------|------------------------|-----------------------|
| Web visitors <a href="http://www.southernpines.net">www.southernpines.net</a> (town) | 417,667             | 395,690                | 400,000               |
| IT/GIS work orders submitted   | 1,509               | 1,710                  | 1,900                 |
| IT/GIS work orders completed   | 1,352               | 1,645                  | 1,900                 |

## INFORMATION TECHNOLOGY

Fund: General

Function: General Government

Information Technology Goal: To provide technology support to internal Town departments and the delivery of geographic Information Systems for the Town.

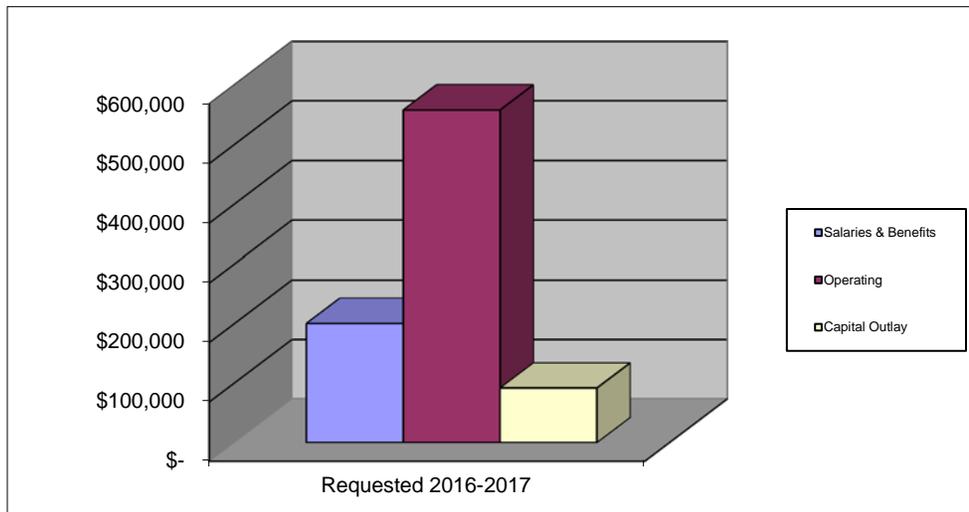
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 142,816           | \$ 143,952           | \$ 144,376             | \$ 200,827              |
| Operating              | 447,627              | 525,240              | 513,772                | 558,315                 |
| Capital Outlay         | -                    | 89,500               | 92,380                 | 91,966                  |
| <b>Total</b>           | <b>\$ 590,443</b>    | <b>\$ 758,692</b>    | <b>\$ 750,528</b>      | <b>\$ 851,108</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 590,443           | \$ 758,692           | \$ 750,528             | \$ 851,108              |
| <b>Total</b>     | <b>\$ 590,443</b>    | <b>\$ 758,692</b>    | <b>\$ 750,528</b>      | <b>\$ 851,108</b>       |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees-Full Time | 2                    | 2                    | 2                      | 3                       |

### 2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

|                                  |           |
|----------------------------------|-----------|
| IT Help Desk Technician Position | \$ 56,905 |
| Copier System Replacement        | 91,966    |



| 2016-2017 ANNUAL BUDGET<br>DETAILED ACTIVITY SPENDING REQUEST |                                       |                                       |                       |                           |                                     |                            |                             |
|---|---------------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Fiscal Year<br>2016-2017                                      | Department:<br>Information Technology | Function:<br>General Government       |                       |                           | Fund:<br>10                         | Department:<br>430         |                             |
| Object<br>Code  | Object Title                          | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 104300200   | SALARIES & WAGES                      | \$ 111,028                            | \$ 111,864            | \$ 114,470                | \$ 37,600                           | \$ 152,070                 | 37.0%                       |
| 104300400   | UNEMPLOYMENT INSURANCE                | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 104300500   | FICA EXPENSE                          | 8,494                                 | 8,400                 | 8,757                     | 2,875                               | 11,632                     | 36.9%                       |
| 104300600   | GROUP INSURANCE EXPENSE               | 11,472                                | 11,481                | 12,250                    | 6,125                               | 18,375                     | 60.2%                       |
| 104300700   | RETIREMENT EXPENSE                    | 7,406                                 | 7,348                 | 8,391                     | 2,755                               | 11,146                     | 50.5%                       |
| 104300800   | DEFERRED COMPENSATION                 | 5,552                                 | 5,283                 | 5,724                     | 1,880                               | 7,604                      | 37.0%                       |
|   | EMPLOYEE BENEFITS                     | 143,952                               | 144,376               | 149,592                   | 51,235                              | 200,827                    |                             |
| 104301100   | POSTAGE                               | 200                                   | 50                    | 100                       | -                                   | 100                        | -50.0%                      |
| 104301300   | TELEPHONE                             | 40,400                                | 37,100                | 29,400                    | 600                                 | 30,000                     | -25.7%                      |
| 104301400   | TRAINING & TRAVEL                     | 10,000                                | 9,000                 | 12,600                    | 2,310                               | 14,910                     | 49.1%                       |
| 104301600   | EQUIPMENT MAINTENANCE                 | 1,000                                 | 300                   | 11,800                    | -                                   | 11,800                     | 1080.0%                     |
| 104302200   | LEASED EQUIPMENT                      | 37,400                                | 36,000                | 18,400                    | -                                   | 18,400                     | 0.0%                        |
| 104303300   | DEPARTMENTAL SUPPLIES                 | 105,200                               | 104,220               | 110,000                   | 2,298                               | 112,298                    | 6.7%                        |
| 104304500   | CONTRACTUAL SERVICES                  | 329,540                               | 326,022               | 369,200                   | 462                                 | 369,662                    | 12.2%                       |
| 104304510   | INS-PROPERTY & GENERAL                | 1,300                                 | 980                   | 1,045                     | -                                   | 1,045                      | -19.6%                      |
| 104305300   | DUES & SUBSCRIPTIONS                  | 200                                   | 100                   | 100                       | -                                   | 100                        | -50.0%                      |
|   | OPERATING EXPENDITURES                | 525,240                               | 513,772               | 552,645                   | 5,670                               | 558,315                    |                             |
| 104307401   | CAPITAL-SOFTWARE/COMP EQ              | 41,000                                | 92,380                | 91,966                    | -                                   | 91,966                     | 0.0%                        |
| 104307403   | CAPITAL-OTHER EQUIPMENT               | 48,500                                | -                     | -                         | -                                   | -                          | 0.0%                        |
|   | CAPITAL OUTLAY                        | 89,500                                | 92,380                | 91,966                    | -                                   | 91,966                     |                             |
|   | TOTAL EXPENDITURES                    | \$ 758,692                            | \$ 750,528            | \$ 794,203                | \$ 56,905                           | \$ 851,108                 |                             |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                                  |           |                    |
|---------------|----------------------------------|-----------|--------------------|
| Department:   | Information Technology           | Function: | General Government |
| Project Title | IT Help Desk Technician Position | Fund:     | General            |

### Project Description:

This position will meet the increased demand for IT support services that have resulted from an increased number of town staff, devices, software applications, network complexity and security demands.

|                     |           |
|---------------------|-----------|
| Costs               | 2016-2017 |
| Salaries & Benefits | \$51,235  |
| Operating Cost      | 5,670     |
| Total               | \$56,905  |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                           |           |                    |
|---------------|---------------------------|-----------|--------------------|
| Department:   | Information Technology    | Function: | General Government |
| Project Title | Copier System Replacement | Fund:     | General            |

### Project Description:

This project replaces the Town Departmental Copier System.

|                           |           |
|---------------------------|-----------|
| Costs:                    | 2016-2017 |
| Capital – Other Equipment | \$91,966  |
| Total:                    | \$91,966  |

Town of

Chartered 1887

Southern Pines

## FINANCIAL SERVICES

**Narrative:** The Financial Services Department provides funding for the office of the Finance Division.

The Finance Division is responsible for managing all of the fiscal affairs of the Town and supports all Town departments through accounting and financial reporting and the budgetary process. The Finance Division includes such activities as accounting services, investments, grant management and reporting, financial analysis, budget preparation and preparation of amendments to the budget.

The division is also responsible for payment of all Town bills, processing of payroll, completion and filing of monthly, quarterly and yearly state and federal reports, maintenance of capital asset files and other related functions. Issuance and administration of long-term debt is a function of the division. Finance also administers the Town's cash management program and invests available funds accordingly. Preparation and distribution of the audited Comprehensive Annual Financial Report, which reflects the financial position of the Town at year-end, is the responsibility of the division.

---

Performance Measures:

|                             | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|-----------------------------|---------------------|------------------------|-----------------------|
| Direct Deposit Stubs Issued | 5,156               | 5,208                  | 5,286                 |
| Payroll Checks Issued       | 129                 | 140                    | 155                   |
| Vendor Checks Issued        | 3,372               | 3,541                  | 3,718                 |
| Invoices Processed          | 6,675               | 6,808                  | 6,945                 |
| Reconciliations Performed   | 4,456               | 4,493                  | 4,518                 |
| Financial Reports           | 1,031               | 1,045                  | 1,055                 |

## FINANCIAL SERVICES

Fund: General

Function: General Government

Finance Division Goal: To support Town Citizens, Council and departments through accurate and timely financial reports, administration of the annual budget, financial management, and cash management.

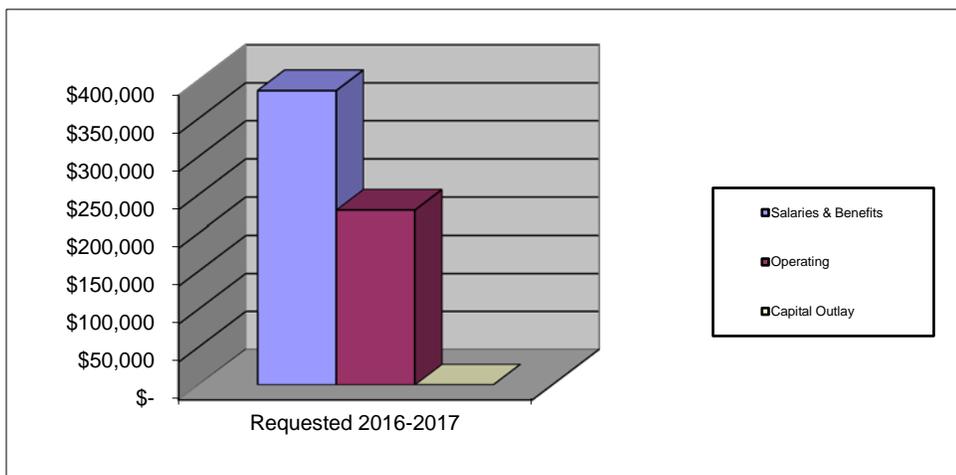
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 346,386           | \$ 372,472           | \$ 368,753             | \$ 386,558              |
| Operating              | 212,898              | 234,225              | 225,493                | 229,590                 |
| Capital Outlay         | -                    | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 559,284</b>    | <b>\$ 606,697</b>    | <b>\$ 594,246</b>      | <b>\$ 616,148</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 559,284           | \$ 606,697           | \$ 594,246             | \$ 616,148              |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees           | -                    | 5.0                  | 5.0                    | 5.0                     |
| Budgeted Employees-Part Time | -                    | -                    | -                      | -                       |

### 2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Financial Services | Function:<br>General Government       | Fund:<br>10           | Department:<br>440        |                                     |                            |                             |
|--------------------------|-----------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                      | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 104400200                | SALARIES & WAGES                  | \$ 288,125                            | \$ 286,702            | \$ 296,660                | \$ -                                | \$ 296,660                 | 3.0%                        |
| 104400400                | UNEMPLOYMENT INSURANCE            | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 104400500                | FICA EXPENSE                      | 22,042                                | 21,524                | 22,695                    | -                                   | 22,695                     | 3.0%                        |
| 104400600                | GROUP INSURANCE EXPENSE           | 28,680                                | 27,261                | 30,624                    | -                                   | 30,624                     | 6.8%                        |
| 104400700                | RETIREMENT EXPENSE                | 19,218                                | 19,196                | 21,746                    | -                                   | 21,746                     | 13.2%                       |
| 104400800                | DEFERRED COMPENSATION             | 14,407                                | 14,070                | 14,833                    | -                                   | 14,833                     | 3.0%                        |
|                          | EMPLOYEE BENEFITS                 | 372,472                               | 368,753               | 386,558                   | -                                   | 386,558                    |                             |
| 104401100                | POSTAGE                           | 5,625                                 | 3,650                 | 4,450                     | -                                   | 4,450                      | -20.9%                      |
| 104401200                | PRINTING                          | 7,250                                 | 2,775                 | 6,850                     | -                                   | 6,850                      | -5.5%                       |
| 104401300                | TELEPHONE                         | 1,720                                 | 1,680                 | 1,820                     | -                                   | 1,820                      | 5.8%                        |
| 104401400                | TRAINING & TRAVEL                 | 10,000                                | 6,000                 | 10,000                    | -                                   | 10,000                     | 0.0%                        |
| 104401600                | EQUIPMENT MAINTENANCE             | 3,350                                 | 2,965                 | 3,515                     | -                                   | 3,515                      | 4.9%                        |
| 104401800                | UTILITIES                         | 6,500                                 | 4,700                 | 6,600                     | -                                   | 6,600                      | 1.5%                        |
| 104402200                | LEASED EQUIPMENT                  | 3,900                                 | 3,600                 | 3,900                     | -                                   | 3,900                      | 0.0%                        |
| 104403300                | DEPARTMENTAL SUPPLIES             | 21,750                                | 14,100                | 13,000                    | -                                   | 13,000                     | -40.2%                      |
| 104404400                | BANK SERVICE CHARGE               | 7,000                                 | 8,400                 | 8,500                     | -                                   | 8,500                      | 21.4%                       |
| 104404500                | CONTRACTUAL SERVICES              | 6,500                                 | 10,415                | 6,500                     | -                                   | 6,500                      | 0.0%                        |
| 104404505                | COUNTY COLLECTION FEE             | 128,000                               | 129,000               | 132,000                   | -                                   | 132,000                    | 3.1%                        |
| 104404510                | INS-PROPERTY & GENERAL            | 3,880                                 | 3,301                 | 3,505                     | -                                   | 3,505                      | -9.7%                       |
| 104404600                | PROFESSIONAL SERVICES             | 25,350                                | 31,828                | 25,350                    | -                                   | 25,350                     | 0.0%                        |
| 104404920                | BAD DEBT EXPENSE                  | 2,250                                 | 2,000                 | 2,500                     | -                                   | 2,500                      | 11.1%                       |
| 104405300                | DUES & SUBSCRIPTIONS              | 1,150                                 | 1,079                 | 1,100                     | -                                   | 1,100                      | -4.3%                       |
|                          | OPERATING EXPENDITURES            | 234,225                               | 225,493               | 229,590                   | -                                   | 229,590                    |                             |
| 104407401                | CAPITAL-SOFTWARE/COMP EQ          | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                    | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                | <u>\$ 606,697</u>                     | <u>\$ 594,246</u>     | <u>\$ 616,148</u>         | <u>\$ -</u>                         | <u>\$ 616,148</u>          |                             |

Town of

Chartered 1887

Southern Pines

## POLICE - PATROL

**Narrative:** The Police Department is responsible for the protection of life and property of the citizens of Southern Pines and their guests. This is accomplished by patrolling the Town in marked and unmarked patrol cars, investigating violations, enforcing the law and working together with the citizens to minimize problems that lead to crime. The Patrol Division responds to police and non-police related calls for service at the request of citizens, or upon observation of the officer and directs follow-up investigations as circumstances require. Patrol officers also conduct some follow-up investigations on reported crimes and work with the community and other Town of Southern Pines departments to bring resolution to issues of concern. Patrol officers work with the community in a problem-solving mode to address public safety and quality of life issues. Working with other Town departments, officers are often the conduit for information or assistance.

The Patrol Division and its associated patrolling activity are considered to be a primary law enforcement function, but the activity of this division embraces much more than the act of patrolling. Officers may be engaged in a variety of activities which can range from traditional response to requests for service, to alternate strategies for the delivery of police services which is often the case keeping with trusted community policing philosophies embraced by the department.

The Division is comprised of twenty-six (26) full time sworn law enforcement officers assigned to four (4) Patrol Teams, two (2) sworn part time law enforcement officers, as well as one Community Services/Accreditation Manager along with department Administration.

---

### Performance Measures:

|  | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--|---------------------|------------------------|-----------------------|
| Calls for Service/Officer Initiated Activity | 30353               | 31000                  | 31500                 |
| Traffic Accident Investigations              | 978                 | 950                    | 980                   |
| Preliminary Reports Completed                | 1226                | 1100                   | 1050                  |
| Arrests                                      | 686                 | 700                    | 700                   |
| Victims Contacted through Contact Program    | 279                 | 280                    | 280                   |
| Traffic Stops                                | 1915                | 2000                   | 2000                  |
| Traffic Citations                            | 1468                | 1600                   | 1650                  |
| Traffic Warnings (Written)                   | 497                 | 500                    | 550                   |
| Warrants/Subpoenas/Other Criminal Process    | 908                 | 900                    | 900                   |
| Community Policing Activities/Presentations  | 336                 | 340                    | 350                   |

POLICE-ADMINISTRATION/PATROL

Fund: General

Function: Public Safety

Patrol Division Goal: To provide protection of life and property to the citizens of Southern Pines and their guests.

Administration Division Goal: To ensure the collection and flow of documentation relating to police activities.

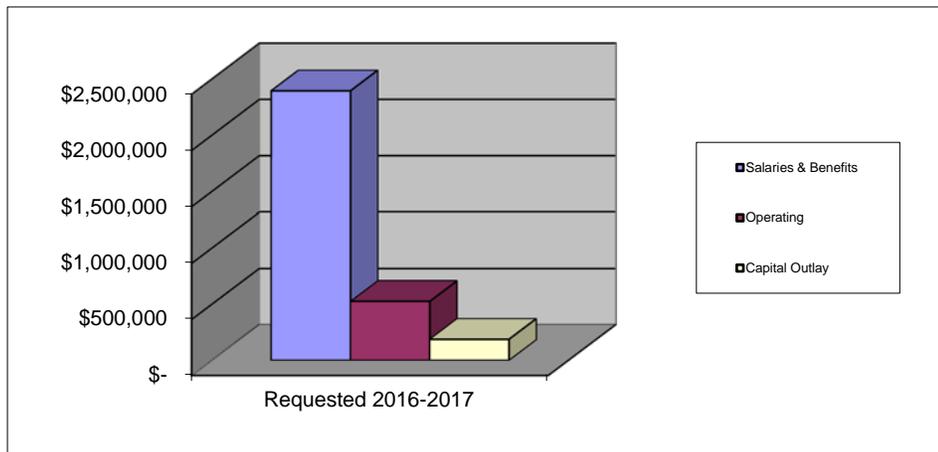
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 2,049,192         | \$ 2,191,196         | \$ 2,197,787           | \$ 2,395,320            |
| Operating              | 449,991              | 611,137              | 527,070                | 525,060                 |
| Capital Outlay         | 237,348              | 183,200              | 197,200                | 188,100                 |
| <b>Total</b>           | <b>\$ 2,736,531</b>  | <b>\$ 2,985,533</b>  | <b>\$ 2,922,057</b>    | <b>\$ 3,108,480</b>     |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| Fees             | \$ 20,655            | \$ 15,000            | \$ 19,000              | \$ 16,500               |
| Grants           | 3,156                | -                    | -                      | -                       |
| General Revenues | 2,712,720            | 2,970,533            | 2,903,057              | 3,091,980               |
| <b>Total</b>     | <b>\$ 2,736,531</b>  | <b>\$ 2,985,533</b>  | <b>\$ 2,922,057</b>    | <b>\$ 3,108,480</b>     |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees           | 31.0                 | 31.0                 | 31.0                   | 31.0                    |
| Budgeted Employees-Part Time | 2.0                  | 2.0                  | 2.0                    | 2.0                     |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Vehicle Replacements (4) \$ 188,100



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Police-Administration/Patrol | Function:<br>Public Safety            |                       |                           | Fund:<br>10                         | Department:<br>511         |                             |
|--------------------------|---|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                                | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105110200                | SALARIES & WAGES                            | \$ 1,542,021                          | \$ 1,539,746          | \$ 1,635,663              | \$ -                                | \$ 1,635,663               | 6.1%                        |
| 105110300                | OVERTIME                                    | 130,000                               | 100,000               | 130,000                   | -                                   | 130,000                    | 0.0%                        |
| 105110130                | SEPARATION ALLOWANCE                        | 15,542                                | 16,849                | 32,533                    | -                                   | 32,533                     | 109.3%                      |
| 105110150                | PD EXTRA DUTY FEE                           | -                                     | 39,673                | 40,000                    | -                                   | 40,000                     | 0.0%                        |
| 105110400                | UNEMPLOYMENT INSURANCE                      | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105110500                | FICA EXPENSE                                | 127,910                               | 128,476               | 138,134                   | -                                   | 138,134                    | 8.0%                        |
| 105110600                | GROUP INSURANCE EXPENSE                     | 177,816                               | 176,014               | 189,865                   | -                                   | 189,865                    | 6.8%                        |
| 105110700                | RETIREMENT EXPENSE                          | 116,464                               | 117,340               | 141,000                   | -                                   | 141,000                    | 21.1%                       |
| 105110800                | 401K EMPLOYER SHARE                         | 81,443                                | 79,689                | 88,125                    | -                                   | 88,125                     | 8.2%                        |
|                          | EMPLOYEE BENEFITS                           | 2,191,196                             | 2,197,787             | 2,395,320                 | -                                   | 2,395,320                  |                             |
| 105111100                | POSTAGE                                     | 2,000                                 | 1,200                 | 2,000                     | -                                   | 2,000                      | 0.0%                        |
| 105111400                | TRAINING & TRAVEL                           | 22,000                                | 20,000                | 22,000                    | -                                   | 22,000                     | 0.0%                        |
| 105111600                | EQUIPMENT MAINTENANCE                       | 7,000                                 | 5,000                 | 5,000                     | -                                   | 5,000                      | -28.6%                      |
| 105111700                | AUTO REPAIR                                 | 27,000                                | 15,000                | 25,000                    | -                                   | 25,000                     | -7.4%                       |
| 105111800                | UTILITIES                                   | 65,000                                | 65,000                | 67,000                    | -                                   | 67,000                     | 3.1%                        |
| 105113100                | AUTO OPERATING                              | 90,000                                | 58,000                | 70,000                    | -                                   | 70,000                     | -22.2%                      |
| 105113300                | DEPARTMENTAL SUPPLIES                       | 135,427                               | 120,000               | 121,150                   | -                                   | 121,150                    | -10.5%                      |
| 105113500                | LAUNDRY & CLEANING                          | 11,800                                | 11,000                | 11,800                    | -                                   | 11,800                     | 0.0%                        |
| 105113600                | UNIFORMS                                    | 70,000                                | 70,000                | 31,000                    | -                                   | 31,000                     | -55.7%                      |
| 105114500                | CONTRACTUAL SERVICES                        | 73,000                                | 62,000                | 65,000                    | -                                   | 65,000                     | -11.0%                      |
| 105114510                | INS-PROPERTY & GENERAL                      | 89,920                                | 80,770                | 86,120                    | -                                   | 86,120                     | -4.2%                       |
| 105114600                | PROFESSIONAL SERVICES                       | 11,500                                | 11,000                | 12,500                    | -                                   | 12,500                     | 8.7%                        |
| 105114800                | GRANT EXPENDITURES                          | 3,290                                 | 6,000                 | 3,290                     | -                                   | 3,290                      | 0.0%                        |
| 105115300                | DUES & SUBSCRIPTIONS                        | 3,200                                 | 2,100                 | 3,200                     | -                                   | 3,200                      | 0.0%                        |
|                          | OPERATING EXPENDITURES                      | 611,137                               | 527,070               | 525,060                   | -                                   | 525,060                    |                             |
| 105117402                | CAPITAL MOTOR VEHICLE                       | 183,200                               | 183,200               | 188,100                   | -                                   | 188,100                    | 2.7%                        |
| 105117403                | CAPITAL OTHER EQUIPMENT                     | -                                     | 14,000                | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                              | 183,200                               | 197,200               | 188,100                   | -                                   | 188,100                    |                             |
|                          | TOTAL EXPENDITURES                          | <u>\$ 2,985,533</u>                   | <u>\$ 2,922,057</u>   | <u>\$ 3,108,480</u>       | <u>\$ -</u>                         | <u>\$ 3,108,480</u>        |                             |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                              |           |               |
|---------------|------------------------------|-----------|---------------|
| Department:   | Police-Administration/Patrol | Function: | Public Safety |
| Project Title | Vehicle Replacements (4)     | Fund:     | General       |

### Project Description:

Funding is requested to replace four (4) aging patrol vehicles in accordance with the Town of Southern Pines Vehicle Replacement Schedule. This request will also provide resources to equip these vehicles for immediate patrol service. The result will be increased safety for the officers and public, as well as reduced vehicle maintenance costs and down-time. In addition, these new vehicles we allow for the installation and carrying of needed equipment to effectively perform the required duties.

Costs associated with the replacement of these vehicles include new mounted equipment including but not limited to: K-9 kennels, camera systems, striping and mounted equipment.

|                          |           |
|--------------------------|-----------|
| Costs:                   | 2016-2017 |
| Capital – Motor Vehicles | \$188,100 |
| Total:                   | \$188,100 |

## POLICE - COMMUNICATIONS

**Narrative:** The mission of the Communications Division is to monitor, receive and dispatch emergency and routine police calls for service as quickly and efficiently as possible to all areas with the Town of Southern Pines. In addition, the Communications Division processes misdirected telephone calls intended for law enforcement or public service agencies/departments and promptly relays this information to the agency/department having jurisdiction. The speed and accuracy information flows through the Communications Division are measures of the agency's capability to respond to the needs of the community. The Communications Division also interfaces with state and national law enforcement agencies and communications systems as well as the Moore County 911 system and the Southern Pines Fire Department. These services assure our citizens of quality emergency attention and guarantees that units in the field receive needed information and assistance necessary to respond to those requests. The Communications Center also serves as crucial support to the police officer in the field, providing timely, accurate information necessary to help the officer do a thorough, safe professional job. In addition, the Communications Center documents all activities and works closely with Administration Division to guarantee that proper documentation is collected and entered into the computerized records management system.

The Division is comprised of five (5) Telecommunicators (full-time), two (2) Telecommunicators (part-time) and one (1) Communications Supervisor. All employees assigned to the Communications Division receive extensive training and certifications in all aspects of their duties and responsibilities.

---

### Performance Measures:

|  | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--|---------------------|------------------------|-----------------------|
| Calls for Service/Officer Initiated Activities | 30353               | 30500                  | 30700                 |
| Phone Calls Taken by Telecommunicators         | 49489               | 49600                  | 49800                 |
| Walk-in/Other Requests                         | 3237                | 3500                   | 3700                  |

POLICE-COMMUNICATIONS

Fund: General

Function: Public Safety

Communications Division Goal: To monitor, receive and dispatch emergency and routine police calls for service.

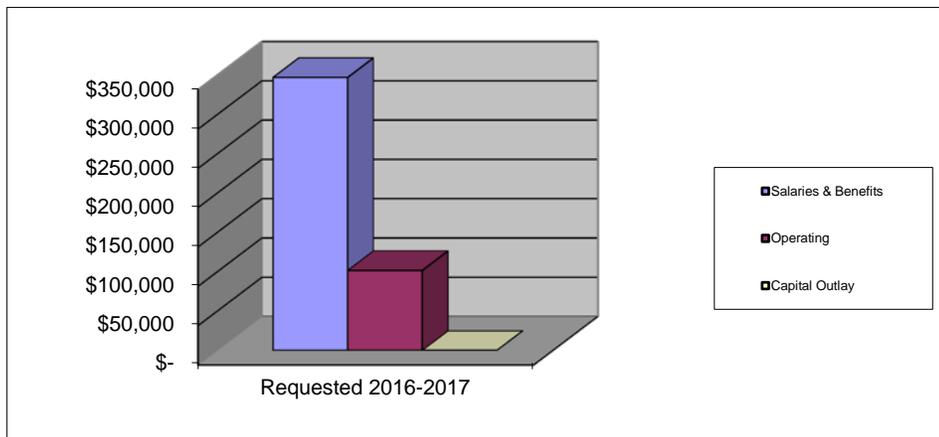
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 300,068           | \$ 331,268           | \$ 321,741             | \$ 347,244              |
| Operating              | 69,540               | 100,427              | 96,502                 | 101,691                 |
| Capital Outlay         | -                    | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 369,608</b>    | <b>\$ 431,695</b>    | <b>\$ 418,243</b>      | <b>\$ 448,935</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 369,608           | \$ 431,695           | \$ 418,243             | \$ 448,935              |

|                                | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|--------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees - Full Time | 6                    | 6                    | 6                      | 6                       |
| Budgeted Employees - Part Time | 2                    | 2                    | 2                      | 2                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Police-Communications | Function:<br>Public Safety            | Fund:<br>10           | Department:<br>514        |                                     |                            |                             |
|--------------------------|--------------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                         | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105140200                | SALARIES & WAGES                     | \$ 233,057                            | \$ 226,663            | \$ 241,124                | \$ -                                | \$ 241,124                 | 3.5%                        |
| 105140300                | OVERTIME                             | 17,000                                | 17,000                | 19,000                    | -                                   | 19,000                     | 11.8%                       |
| 105140400                | UNEMPLOYMENT INSURANCE               | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105140500                | FICA EXPENSE                         | 19,130                                | 18,641                | 19,900                    | -                                   | 19,900                     | 4.0%                        |
| 105140600                | GROUP INSURANCE EXPENSE              | 34,416                                | 34,393                | 36,748                    | -                                   | 36,748                     | 6.8%                        |
| 105140700                | RETIREMENT EXPENSE                   | 15,812                                | 14,574                | 18,115                    | -                                   | 18,115                     | 14.6%                       |
| 105140800                | DEFERRED COMPENSATION                | 11,853                                | 10,470                | 12,357                    | -                                   | 12,357                     | 4.3%                        |
|                          | EMPLOYEE BENEFITS                    | 331,268                               | 321,741               | 347,244                   | -                                   | 347,244                    |                             |
| 105141300                | TELEPHONE                            | 25,000                                | 25,000                | 26,000                    | -                                   | 26,000                     | 4.0%                        |
| 105141400                | TRAINING & TRAVEL                    | 3,000                                 | 2,500                 | 3,000                     | -                                   | 3,000                      | 0.0%                        |
| 105141600                | EQUIPMENT MAINTENANCE                | 36,000                                | 35,000                | 36,000                    | -                                   | 36,000                     | 0.0%                        |
| 105142100                | RENT                                 | 7,000                                 | 6,300                 | 7,000                     | -                                   | 7,000                      | 0.0%                        |
| 105143300                | DEPARTMENTAL SUPPLIES                | 10,622                                | 9,600                 | 10,600                    | -                                   | 10,600                     | -0.2%                       |
| 105143600                | UNIFORMS                             | 2,750                                 | 3,000                 | 3,750                     | -                                   | 3,750                      | 36.4%                       |
| 105144500                | CONTRACTUAL SERVICES                 | 11,000                                | 11,000                | 11,000                    | -                                   | 11,000                     | 0.0%                        |
| 105144510                | INS-PROPERTY & GENERAL               | 4,455                                 | 3,502                 | 3,741                     | -                                   | 3,741                      | -16.0%                      |
| 105145300                | DUES & SUBSCRIPTIONS                 | 600                                   | 600                   | 600                       | -                                   | 600                        | 0.0%                        |
|                          | OPERATING EXPENDITURES               | 100,427                               | 96,502                | 101,691                   | -                                   | 101,691                    |                             |
| 105147403                | CAPITAL-OTHER EQUIPMENT              | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                       | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                   | <u>\$ 431,695</u>                     | <u>\$ 418,243</u>     | <u>\$ 448,935</u>         | <u>\$ -</u>                         | <u>\$ 448,935</u>          |                             |

Town of

Chartered 1887

Southern Pines

## POLICE - INVESTIGATIONS

**Narrative:** The Investigation Division of the Southern Pines Police Department is responsible for the in depth investigation of criminal activity occurring in the community. These investigations include the interviewing of complainants, witnesses and suspects. The Division also has responsibility for the gathering and documenting of physical crime scene evidence and processing of all evidence and property collected. This documentation is then compiled into a criminal case file for proper disposition. The Investigation Division is also responsible for maintaining the property and evidence facility and submitting all evidence for analysis.

Additional responsibilities of the Investigation Division includes conducting follow-up investigations of cases involving juvenile offenders, processing youth arrests, preparing and presenting court cases in which a juvenile is involved and diverting juvenile offenders from the juvenile justice system when appropriate.

The Investigation Division collaborates closely with federal, state and local law enforcement agencies to address illegal drug activity in Southern Pines and surrounding communities with one officer assigned full time to a Moore County Drug Task Force. In addition, specialty assignments and training include participating in the North Carolina Internet Crimes Against Children (ICAC) Task Force and administering Voice Stress Analysis (VSA) examinations.

Through organized investigative case management, the Division strives to ensure all criminal investigations are given appropriate follow-up. Investigators in this division remain proactive using proven community based policing philosophies and practices to prevent, minimize or eliminate crime.

The Division is comprised of six (6) Investigators, one (1) Investigator-Sergeant, one (1) Investigator-Lieutenant, one (1) Property/Crime Scene Technician and one (1) part time Crime Scene Technician.

---

### Performance Measures:

|                                   | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|-----------------------------------|---------------------|------------------------|-----------------------|
| Crimes Reported                   | 1226                | 1100                   | 1050                  |
| Crimes Reviewed by Investigations | 1226                | 1100                   | 1050                  |
| Cases Assigned*                   | 349                 | 300                    | 285                   |
| Property/Evidence Processed       | 863                 | 900                    | 875                   |

\* NOTE: Case number reflects multiple crimes being investigated simultaneously and does not include cases assigned to the county narcotics task force.

POLICE-INVESTIGATIONS

Fund: General

Function: Public Safety

Investigations Division Goal: To investigate reported and non-reported criminal activity in the community.

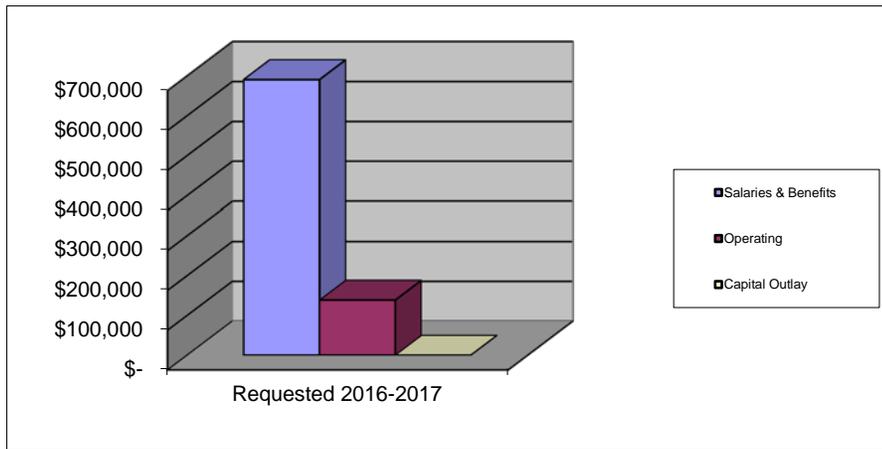
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 575,457           | \$ 646,904           | \$ 644,354             | \$ 690,741              |
| Operating              | 95,693               | 126,155              | 108,920                | 138,590                 |
| Capital Outlay         | 67,112               | 53,990               | 48,387                 | -                       |
| <b>Total</b>           | <b>\$ 738,262</b>    | <b>\$ 827,049</b>    | <b>\$ 801,661</b>      | <b>\$ 829,331</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 738,262           | \$ 827,049           | \$ 801,661             | \$ 829,331              |

|                                | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|--------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees             | 9                    | 9                    | 9                      | 9                       |
| Budgeted Employees - Part Time | 1                    | 1                    | 1                      | 1                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Police-Investigations | Function:<br>Public Safety            |                       |                           | Fund:<br>10                         | Department:<br>515         |                             |
|--------------------------|--------------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                         | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105150200                | SALARIES & WAGES                     | \$ 456,363                            | \$ 447,590            | \$ 475,561                | \$ -                                | \$ 475,561                 | 4.2%                        |
| 105150300                | OVERTIME                             | 30,000                                | 30,000                | 35,000                    | -                                   | 35,000                     | 16.7%                       |
| 105150130                | SEPARATION ALLOWANCE                 | 14,343                                | 14,343                | 14,343                    | -                                   | 14,343                     | 0.0%                        |
| 105150150                | PD EXTRA DUTY FEE                    | -                                     | 6,000                 | 6,000                     | -                                   | 6,000                      | 0.0%                        |
| 105150400                | UNEMPLOYMENT INSURANCE               | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105150500                | FICA EXPENSE                         | 37,207                                | 36,995                | 39,517                    | -                                   | 39,517                     | 6.2%                        |
| 105150600                | GROUP INSURANCE EXPENSE              | 51,624                                | 51,664                | 55,122                    | -                                   | 55,122                     | 6.8%                        |
| 105150700                | RETIREMENT EXPENSE                   | 33,724                                | 33,937                | 40,046                    | -                                   | 40,046                     | 18.7%                       |
| 105150800                | 401K EMPLOYER SHARE                  | 23,643                                | 23,825                | 25,152                    | -                                   | 25,152                     | 6.4%                        |
|                          | EMPLOYEE BENEFITS                    | 646,904                               | 644,354               | 690,741                   | -                                   | 690,741                    |                             |
| 105151100                | POSTAGE                              | 750                                   | 250                   | 750                       | -                                   | 750                        | 0.0%                        |
| 105151400                | TRAINING & TRAVEL                    | 13,800                                | 13,000                | 18,000                    | -                                   | 18,000                     | 30.4%                       |
| 105151700                | AUTO REPAIR                          | 5,000                                 | 3,500                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 105152200                | LEASED EQUIPMENT                     | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105153100                | AUTO OPERATING                       | 20,000                                | 13,000                | 19,000                    | -                                   | 19,000                     | -5.0%                       |
| 105153300                | DEPARTMENTAL SUPPLIES                | 26,800                                | 22,800                | 19,000                    | -                                   | 19,000                     | -29.1%                      |
| 105153600                | UNIFORMS                             | 15,000                                | 13,000                | 15,000                    | -                                   | 15,000                     | 0.0%                        |
| 105153900                | SPECIAL OPERATIONS                   | 10,000                                | 7,000                 | 10,000                    | -                                   | 10,000                     | 0.0%                        |
| 105154500                | CONTRACTUAL SERVICES                 | 15,600                                | 17,200                | 30,500                    | -                                   | 30,500                     | 95.5%                       |
| 105154510                | INS-PROPERTY & GENERAL               | 18,205                                | 18,970                | 20,340                    | -                                   | 20,340                     | 11.7%                       |
| 105155300                | DUES & SUBSCRIPTIONS                 | 1,000                                 | 200                   | 1,000                     | -                                   | 1,000                      | 0.0%                        |
|                          | OPERATING EXPENDITURES               | 126,155                               | 108,920               | 138,590                   | -                                   | 138,590                    |                             |
| 105157402                | CAPITAL-MOTOR VEHICLE                | 38,000                                | 33,000                | -                         | -                                   | -                          | 0.0%                        |
| 105157403                | CAPITAL-OTHER EQUIPMENT              | 15,990                                | 15,387                | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                       | 53,990                                | 48,387                | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                   | <u>\$ 827,049</u>                     | <u>\$ 801,661</u>     | <u>\$ 829,331</u>         | <u>\$ -</u>                         | <u>\$ 829,331</u>          |                             |

Town of

Chartered 1887

Southern Pines

## FIRE

**Narrative:** Since our beginning in 1898, Southern Pines Fire & Rescue has continuously adapted and changed to meet the current needs of our community and the environment. We have been given the responsibility of providing quality protection of life, property, and the environment of our community through effective fire suppression, environmental mitigation, fire prevention, and the demand for medical response and quality patient care, while maintaining a high level of employee safety and professionalism. Our services are provided by a staff *Committed to Excellence and Delivered with Pride*. Southern Pines Fire & Rescue will continue to do its best at providing service and solutions to ever changing community needs.

Daily responsibilities consist of a focus on fire prevention and suppression, fire & life safety inspections related to code enforcement, public fire education, smoke detector installation, fire/arson investigation, disaster preparedness and response, emergency medical services / ambulance assistance to Moore County EMS, car seat inspections, and assisting other Town agencies in their on-going programs (CPR & first aid classes, fire extinguisher training, confined space entry / air monitoring, and assisting the Police department with traffic control & scene lighting, etc.) as needed.

In addition, we maintain over 1,200 fire hydrants annually, maintain pre-plan files of our Town's businesses, maintain and update computer records, training for fire personnel both career and volunteer, maintaining equipment, the station facility, and fire apparatus.

---

Performance Measures:

|  | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--|---------------------|------------------------|-----------------------|
| Structure Fires (SP response area)               | 29                  | 35                     | 30                    |
| Structure Fires (Mutual aid districts)           | 24                  | 25                     | 28                    |
| Vehicle Fires                                    | 9                   | 10                     | 12                    |
| Woods / Brush Fires / Control Burns              | 61                  | 60                     | 65                    |
| Smoke Investigations                             | 38                  | 32                     | 35                    |
| Mutual Aid - Other Districts                     | 169                 | 175                    | 125                   |
| False Alarms / Alarm Malfunctions / Other Alarms | 270                 | 280                    | 300                   |
| Auto Accidents / Public Service Calls            | 503                 | 515                    | 510                   |
| Emergency Medical / Ambulance Assist             | <u>543</u>          | <u>560</u>             | <u>575</u>            |
| Total Incident Responses                         | 1572                | 1660                   | 1700                  |
| <br>   |                     |                        |                       |
| Fire Inspections                                 | 2030                | 2100                   | 2150                  |
| Fire Investigations                              | 51                  | 60                     | 65                    |
| Fire & Life Safety Public Education Classes      | 73                  | 80                     | 85                    |

FIRE

Fund: General

Function: Public Safety

Fire Division Goal: To provide quality protection of life, property, and the environment of our community.

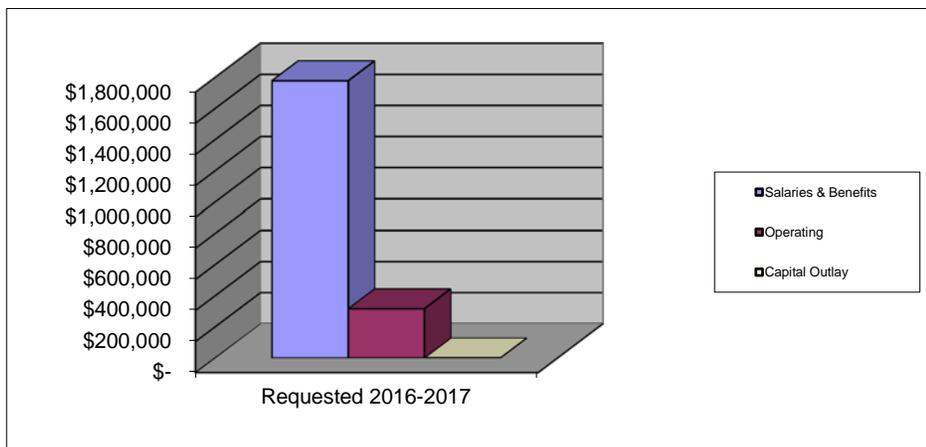
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 1,646,458         | \$ 1,684,848         | \$ 1,684,585           | \$ 1,779,391            |
| Operating              | 276,091              | 337,703              | 336,873                | 318,077                 |
| Capital Outlay         | 490,000              | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 2,412,549</b>  | <b>\$ 2,022,551</b>  | <b>\$ 2,021,458</b>    | <b>\$ 2,097,468</b>     |

| Revenues by Type    | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|---------------------|----------------------|----------------------|------------------------|-------------------------|
| Fire District       | \$ 475,277           | \$ 475,000           | \$ 479,640             | \$ 463,939              |
| County Contribution | 47,000               | 47,000               | 47,000                 | 47,000                  |
| Fire Grants         | -                    | -                    | -                      | -                       |
| On-Behalf Of        | -                    | -                    | -                      | -                       |
| Donations           | 15,100               | 500                  | 500                    | -                       |
| General Revenues    | 1,875,172            | 1,500,051            | 1,494,318              | 1,586,529               |
| <b>Total</b>        | <b>\$ 2,412,549</b>  | <b>\$ 2,022,551</b>  | <b>\$ 2,021,458</b>    | <b>\$ 2,097,468</b>     |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees-Full Time | 27.0                 | 27.0                 | 27.0                   | 27.0                    |
| Budgeted Employees-Part Time | 17.0                 | 17.0                 | 17.0                   | 17.0                    |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Fire       | Function:<br>Public Safety            |                       | Fund:<br>10               | Department:<br>530                  |                            |                             |
|--------------------------|---------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title              | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105300200                | SALARIES & WAGES          | \$ 1,280,559                          | \$ 1,288,150          | \$ 1,344,700              | \$ -                                | \$ 1,344,700               | 5.0%                        |
| 105300300                | OVERTIME                  | 10,000                                | 5,000                 | 10,000                    | -                                   | 10,000                     | 0.0%                        |
| 105300400                | UNEMPLOYMENT INSURANCE    | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105300500                | FICA EXPENSE              | 98,728                                | 98,926                | 103,635                   | -                                   | 103,635                    | 5.0%                        |
| 105300600                | GROUP INSURANCE EXPENSE   | 154,872                               | 153,363               | 165,366                   | -                                   | 165,366                    | 6.8%                        |
| 105300700                | RETIREMENT EXPENSE        | 80,411                                | 81,560                | 92,555                    | -                                   | 92,555                     | 15.1%                       |
| 105300800                | DEFERRED COMPENSATION     | 60,278                                | 57,586                | 63,135                    | -                                   | 63,135                     | 4.7%                        |
|                          | EMPLOYEE BENEFITS         | 1,684,848                             | 1,684,585             | 1,779,391                 | -                                   | 1,779,391                  |                             |
| 105301100                | POSTAGE                   | 650                                   | 550                   | 550                       | -                                   | 550                        | -15.4%                      |
| 105301200                | PRINTING                  | 250                                   | 250                   | 250                       | -                                   | 250                        | 0.0%                        |
| 105301300                | TELEPHONE                 | 11,500                                | 10,500                | 10,500                    | -                                   | 10,500                     | -8.7%                       |
| 105301400                | TRAINING & TRAVEL-OPERATE | 25,000                                | 24,500                | 25,000                    | -                                   | 25,000                     | 0.0%                        |
| 105301401                | TRAINING & TRAVEL-INSPECT | 5,000                                 | 4,750                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 105301600                | EQUIPMENT MAINTENANCE     | 15,000                                | 18,000                | 18,000                    | -                                   | 18,000                     | 20.0%                       |
| 105301700                | AUTO REPAIR               | 20,000                                | 24,000                | 24,000                    | -                                   | 24,000                     | 20.0%                       |
| 105301800                | UTILITIES                 | 17,000                                | 15,000                | 15,000                    | -                                   | 15,000                     | -11.8%                      |
| 105303100                | AUTO OPERATING            | 35,000                                | 30,000                | 31,000                    | -                                   | 31,000                     | -11.4%                      |
| 105303300                | DEPARTMENTAL SUPPLIES     | 87,928                                | 97,928                | 70,642                    | -                                   | 70,642                     | -19.7%                      |
| 105303500                | LAUNDRY & CLEANING        | 750                                   | 600                   | 600                       | -                                   | 600                        | -20.0%                      |
| 105303600                | UNIFORMS                  | 20,000                                | 19,000                | 20,000                    | -                                   | 20,000                     | 0.0%                        |
| 105304500                | CONTRACTUAL SERVICES      | 29,000                                | 28,170                | 30,050                    | -                                   | 30,050                     | 3.6%                        |
| 105304510                | INS-PROPERTY & GENERAL    | 59,125                                | 52,125                | 55,985                    | -                                   | 55,985                     | -5.3%                       |
| 105305300                | DUES & SUBSCRIPTIONS      | 5,500                                 | 5,500                 | 5,500                     | -                                   | 5,500                      | 0.0%                        |
| 105305400                | INSURANCE & BONDS         | 6,000                                 | 6,000                 | 6,000                     | -                                   | 6,000                      | 0.0%                        |
|                          | OPERATING EXPENDITURES    | 337,703                               | 336,873               | 318,077                   | -                                   | 318,077                    |                             |
| 105307402                | CAPITAL-MOTOR VEHICLE     | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105307403                | CAPITAL-OTHER EQUIPMENT   | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY            | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES        | <u>\$ 2,022,551</u>                   | <u>\$ 2,021,458</u>   | <u>\$ 2,097,468</u>       | <u>\$ -</u>                         | <u>\$ 2,097,468</u>        |                             |

Town of

Chartered 1887

Southern Pines

## PLANNING

**Narrative:** The Planning Division provides overall coordination of the Town’s physical and community development activities. Functions are processing zoning cases, subdivision review, staff support to Planning Board, Board of Adjustment, Historic District Committee, preparation of special studies, liaison with developers and contact with the state and federal funding agencies. The Planning Division is the lead division regarding the preparation of land use and other plans. All zoning and subdivision cases are processed and presented to the Planning Board and Town Council by Planning. The division processes all board of Adjustment cases, assists with annexations, reviews landscape plans, ensure public compliance with the Unified Development Ordinance, and serves as an information center for development activities.

The Inspections Division provides enforcement of the North Carolina Building Code, Minimum Housing Code and various other code enforcements in the Town’s Code of Ordinances.

---

Performance Measures:

|   | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|---|---------------------|------------------------|-----------------------|
| Zoning-Conditional Use / Rezoning /BOA /<br>HDC / Ordinance Amendment | 38                  | 33                     | 34                    |
| Subdivision (Final Plst and Minor)                                    | 20                  | 25                     | 25                    |
| Architectural Review  | 17                  | 15                     | 15                    |
| Building Inspections Performed  | 2048                | 2109                   | 2172                  |
| Electrical Inspections Performed                                      | 1775                | 1828                   | 1882                  |
| Mechanical Inspections Performed                                      | 1375                | 1416                   | 1458                  |
| Other Inspections Performed   | 210                 | 216                    | 222                   |
| Plumbing Inspections Performed  | 1413                | 1455                   | 1498                  |
| Insulation Inspections Performed                                      | 742                 | 764                    | 786                   |
| Sign Permits Issued   | 61                  | 70                     | 70                    |
| All Nuisance & Zoning   | 306                 | 350                    | 350                   |
| Building Permits Issued (Commercial/Residential)                      | 393                 | 405                    | 417                   |
| Electrical Permits Issued   | 90                  | 93                     | 96                    |
| Plumbing Permits Issued   | 148                 | 152                    | 157                   |
| Mechanical Permits Issued   | 460                 | 474                    | 488                   |
| Other Permits Issued  | 148                 | 152                    | 157                   |

PLANNING/INSPECTIONS

Fund: General

Function: Economic & Physical Development

Planning Division Goal: To provide overall coordination of the Town's physical and community development activities.

Inspections Division Goal: To provide enforcement of applicable codes.

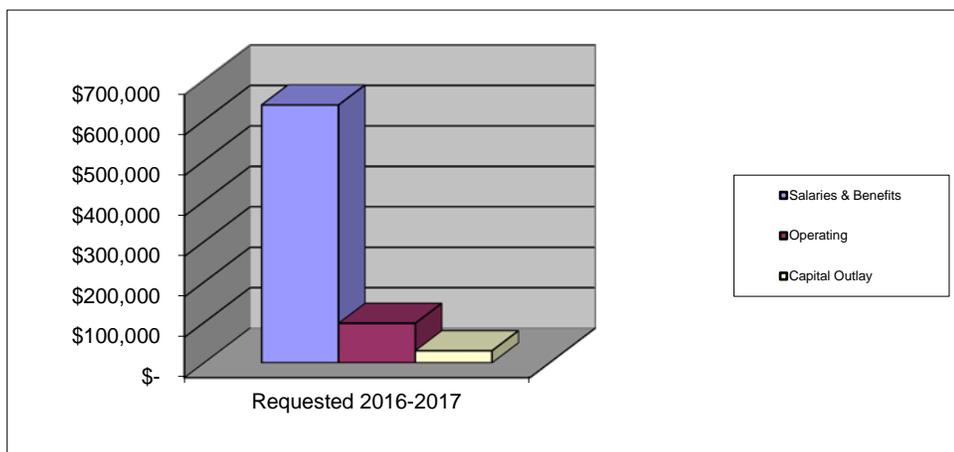
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 596,387           | \$ 608,824           | \$ 615,075             | \$ 637,677              |
| Operating              | 66,756               | 96,287               | 87,964                 | 98,001                  |
| Capital Outlay         | -                    | -                    | -                      | 30,000                  |
| <b>Total</b>           | <b>\$ 663,143</b>    | <b>\$ 705,111</b>    | <b>\$ 703,039</b>      | <b>\$ 765,678</b>       |

| Revenues by Type   | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Fees               | \$ 390,247           | \$ 264,000           | \$ 291,000             | \$ 265,000              |
| Homeowner Recovery | 1,960                | 1,000                | 1,800                  | 1,000                   |
| General Revenues   | 270,936              | 440,111              | 410,239                | 499,678                 |
| <b>Total</b>       | <b>\$ 663,143</b>    | <b>\$ 705,111</b>    | <b>\$ 703,039</b>      | <b>\$ 765,678</b>       |

|                    | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | 8                    | 8                    | 8                      | 8                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

SUV Replacement \$ 30,000



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Planning | Function:<br>Economic & Physical Development |                       |                           | Fund:<br>10                         | Department:<br>540         |                             |
|--------------------------|-------------------------|--|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title            | 2015-2016<br>Budget<br>as of 03/31/16        | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105400200                | SALARIES & WAGES        | \$ 471,785                                   | \$ 477,125            | \$ 490,646                | \$ -                                | \$ 490,646                 | 4.0%                        |
| 105400400                | UNEMPLOYMENT INSURANCE  | -  | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105400500                | FICA EXPENSE            | 36,092                                       | 36,500                | 37,535                    | -                                   | 37,535                     | 4.0%                        |
| 105400600                | GROUP INSURANCE EXPENSE | 45,888                                       | 45,864                | 48,998                    | -                                   | 48,998                     | 6.8%                        |
| 105400700                | RETIREMENT EXPENSE      | 31,469                                       | 31,932                | 35,965                    | -                                   | 35,965                     | 14.3%                       |
| 105400800                | DEFERRED COMPENSATION   | 23,590                                       | 23,654                | 24,533                    | -                                   | 24,533                     | 4.0%                        |
|                          | EMPLOYEE BENEFITS       | 608,824                                      | 615,075               | 637,677                   | -                                   | 637,677                    |                             |
| 105401100                | POSTAGE                 | 750  | 300                   | 500                       | -                                   | 500                        | -33.3%                      |
| 105401200                | PRINTING                | 500  | -                     | 500                       | -                                   | 500                        | 0.0%                        |
| 105401300                | TELEPHONE               | 4,500  | 4,500                 | 4,500                     | -                                   | 4,500                      | 0.0%                        |
| 105401400                | TRAINING & TRAVEL       | 3,500  | 2,000                 | 3,500                     | -                                   | 3,500                      | 0.0%                        |
| 105401600                | EQUIPMENT MAINTENANCE   | 150  | -                     | 150                       | -                                   | 150                        | 0.0%                        |
| 105401700                | AUTO REPAIR             | 2,500  | 500                   | 2,500                     | -                                   | 2,500                      | 0.0%                        |
| 105401800                | UTILITIES               | 5,000  | 4,700                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 105403100                | AUTO OPERATING          | 5,800  | 3,800                 | 5,300                     | -                                   | 5,300                      | -8.6%                       |
| 105403300                | DEPARTMENTAL SUPPLIES   | 5,800  | 5,600                 | 9,115                     | -                                   | 9,115                      | 57.2%                       |
| 105404500                | CONTRACTUAL SERVICES    | 30,622                                       | 30,622                | 30,622                    | -                                   | 30,622                     | 0.0%                        |
| 105404510                | INS-PROPERTY & GENERAL  | 6,415  | 7,758                 | 8,241                     | -                                   | 8,241                      | 28.5%                       |
| 105404600                | PROFESSIONAL SERVICES   | 25,350                                       | 23,284                | 22,923                    | -                                   | 22,923                     | -9.6%                       |
| 105404700                | CARD PROCESSING FEE     | 1,500  | 1,500                 | 1,500                     | -                                   | 1,500                      | 0.0%                        |
| 105405300                | DUES & SUBSCRIPTIONS    | 2,000  | 1,500                 | 1,750                     | -                                   | 1,750                      | -12.5%                      |
| 105406000                | HOMEOWNER RECOVERY FD   | 1,900  | 1,900                 | 1,900                     | -                                   | 1,900                      | 0.0%                        |
|                          | OPERATING EXPENDITURES  | 96,287                                       | 87,964                | 98,001                    | -                                   | 98,001                     |                             |
| 105407402                | CAPITAL-MOTOR VEHICLE   | -  | -                     | 30,000                    | -                                   | 30,000                     | 0.0%                        |
|                          | CAPITAL OUTLAY          | -  | -                     | 30,000                    | -                                   | 30,000                     |                             |
|                          | TOTAL EXPENDITURES      | <u>\$ 705,111</u>                            | <u>\$ 703,039</u>     | <u>\$ 765,678</u>         | <u>\$ -</u>                         | <u>\$ 765,678</u>          |                             |

**DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL**

|                |                          |           |                                 |
|----------------|--------------------------|-----------|---------------------------------|
| Department:    | Planning and Inspections | Function: | Economic & Physical Development |
| Project Title: | SUV Replacement          | Fund:     | General                         |

Project Description:

Replacement of 4-door SUV for Code Enforcement and Planning.

This vehicle will replace two existing Ford Explorers that are currently 17+ years old.

|                         |          |           |
|-------------------------|----------|-----------|
| Costs                   | \$30,000 | 2016-2017 |
| Capital – Motor Vehicle |          | \$30,000  |
| Total                   |          | \$30,000  |

## STREETS

**Narrative:** The objective of the Street Division is to keep all public transportation routes open and in a safe traveling condition. The Street Division maintains 165.19 Lane Miles of paved streets and 1.24 miles of dirt roads. Maintenance of street and certain off-street drainage facilities is also an important activity. Tasks include the following: pothole and utility cut patching; installation of storm drainage pipe and other improvements; making, installing and repairing traffic and street name signs; concrete sidewalk repair and installation; street sweeping; snow and ice removal; cracksealing; resurfacing; and repairing streets.

---

Performance Measures:

|   | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|---|---------------------|------------------------|-----------------------|
| Tons of Asphalt Placed (Town Forces)        | 625                 | 540                    | 500                   |
| Sq. Yards of Sidewalk Placed (Town Forces)  | 308                 | 500                    | 200                   |
| Sq. Yards of Sidewalk Placed (Contractor)   | 915                 | 756                    | 989                   |
| Linear Feet – Storm Drainage Pipe Installed | 204                 | 150                    | 100                   |
| Traffic Signs Installed                     | 223                 | 190                    | 200                   |
| Miles of Paved Streets Maintained           | 165.19              | 165.19                 | 166.91                |
| Miles of Streets Resurfaced                 | 1.71                | 1.67                   | 1.58                  |
| Miles of Streets Swept                      | 3,324               | 4,500                  | 4,500                 |

FY 15-16 Accomplishments:

Streets replaced a pickup truck for the Supervisor. Progress towards phasing out dirt roads by paving one each year was continued with the completion of Ridgeview Rd. We also completed the tie in of Eastman Rd to Sundew Ct in the Arboretum. We completed phase three of the five year decorative street sign plan. We implemented a new work order system for tracking work with mobile 311. We completed a new concrete pad for the garage at the Public Works compound, to improve the safety with their new lifts. We also replaced 350’ of the O’Neal greenway trail with a sidewalk trail to alleviate ongoing erosion issues at that location.

FY 16-17 Projects:

In the upcoming year we want to purchase a new backhoe. We want to obtain funding to complete the village in the woods pipe rehab project. We propose the purchase of a new asphalt recycler to eliminate disposal of old asphalt via its reuse. We hope to phase out another dirt road with pavement at Riding Ln. We also believe that if funding is given as requested, we may be able to combine the final two phases of the decorative street sign project and complete next year, due to Streets saving by installing in-house last year and moving forward netting the Town a savings of almost \$10,000.

STREET

Fund: General

Function: Transportation

Street Division Goal: To keep all public transportation routes open and in a safe traveling condition.

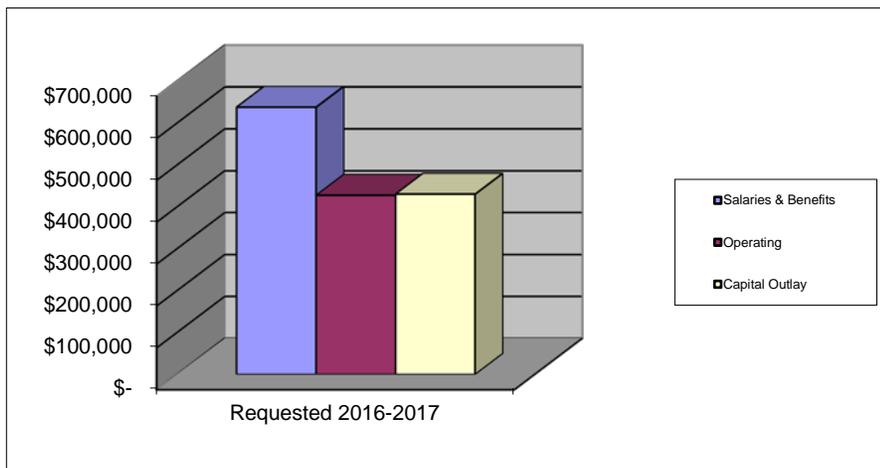
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 441,794           | \$ 469,045           | \$ 467,693             | \$ 491,964              |
| Operating              | 672,210              | 453,815              | 418,379                | 427,621                 |
| Capital Outlay         | 289,690              | 265,000              | 260,000                | 430,000                 |
| <b>Total</b>           | <b>\$ 1,403,694</b>  | <b>\$ 1,187,860</b>  | <b>\$ 1,146,072</b>    | <b>\$ 1,349,585</b>     |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| Powell Bill      | \$ 400,905           | \$ 395,000           | \$ 404,887             | \$ 400,000              |
| Street Revenue   | 36,146               | 25,000               | 33,000                 | 28,000                  |
| General Revenues | 966,643              | 767,860              | 708,185                | 921,585                 |
| <b>Total</b>     | <b>\$ 1,403,694</b>  | <b>\$ 1,187,860</b>  | <b>\$ 1,146,072</b>    | <b>\$ 1,349,585</b>     |

|                    | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | 10                   | 10                   | 10                     | 10                      |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

|                     |           |
|---------------------|-----------|
| Asphalt Recycler    | \$ 85,000 |
| Backhoe Replacement | 95,000    |
| Paving              | 250,000   |



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Street     | Function:<br>Transportation           | Fund:<br>10           | Department:<br>560        |                                     |                            |                             |
|--------------------------|---------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title              | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105600200                | SALARIES & WAGES          | \$ 336,524                            | \$ 342,204            | \$ 350,490                | \$ -                                | \$ 350,490                 | 4.2%                        |
| 105600300                | OVERTIME                  | 8,500                                 | 4,500                 | 8,500                     | -                                   | 8,500                      | 0.0%                        |
| 105600400                | UNEMPLOYMENT INSURANCE    | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105600500                | FICA EXPENSE              | 26,395                                | 26,523                | 27,463                    | -                                   | 27,463                     | 4.0%                        |
| 105600600                | GROUP INSURANCE EXPENSE   | 57,360                                | 54,535                | 61,247                    | -                                   | 61,247                     | 6.8%                        |
| 105600700                | RETIREMENT EXPENSE        | 23,014                                | 23,506                | 26,314                    | -                                   | 26,314                     | 14.3%                       |
| 105600800                | DEFERRED COMPENSATION     | 17,252                                | 16,425                | 17,950                    | -                                   | 17,950                     | 4.0%                        |
|                          | EMPLOYEE BENEFITS         | 469,045                               | 467,693               | 491,964                   | -                                   | 491,964                    |                             |
| 105601300                | TELEPHONE                 | 3,300                                 | 3,200                 | 5,400                     | -                                   | 5,400                      | 63.6%                       |
| 105601400                | TRAINING & TRAVEL         | 3,000                                 | 3,000                 | 3,000                     | -                                   | 3,000                      | 0.0%                        |
| 105601600                | EQUIPMENT MAINTENANCE     | 26,000                                | 10,000                | 26,000                    | -                                   | 26,000                     | 0.0%                        |
| 105601700                | AUTO REPAIR               | 8,000                                 | 12,500                | 10,000                    | -                                   | 10,000                     | 25.0%                       |
| 105601800                | UTILITIES                 | 150,000                               | 146,606               | 150,000                   | -                                   | 150,000                    | 0.0%                        |
| 105603100                | AUTO OPERATING            | 30,000                                | 22,000                | 30,000                    | -                                   | 30,000                     | 0.0%                        |
| 105603300                | DEPARTMENTAL SUPPLIES     | 151,000                               | 150,500               | 141,000                   | -                                   | 141,000                    | -6.6%                       |
| 105604500                | CONTRACTUAL SERVICES      | 31,850                                | 26,198                | 31,476                    | -                                   | 31,476                     | -1.2%                       |
| 105604510                | INS-PROPERTY & GENERAL    | 33,345                                | 26,545                | 28,415                    | -                                   | 28,415                     | -14.8%                      |
| 105604550                | DOWNTOWN STREET LIGHTING  | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105604600                | PROFESSIONAL SERVICES     | 17,000                                | 17,500                | 2,000                     | -                                   | 2,000                      | -88.2%                      |
| 105605300                | DUES & SUBSCRIPTIONS      | 320                                   | 330                   | 330                       | -                                   | 330                        | 3.1%                        |
|                          | OPERATING EXPENDITURES    | 453,815                               | 418,379               | 427,621                   | -                                   | 427,621                    |                             |
| 105607300                | PAVING                    | 225,000                               | 225,000               | 250,000                   | -                                   | 250,000                    | 11.1%                       |
| 105607402                | CAPITAL-MOTOR VEHICLE     | 40,000                                | 35,000                | -                         | -                                   | -                          | 0.0%                        |
| 105607403                | CAPITAL-OTHER EQUIPMENT   | -                                     | -                     | 95,000                    | 85,000                              | 180,000                    | 0.0%                        |
| 105607405                | CAPITAL-BLDGS & STRUCTURE | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105607500                | CONSTRUCTION              | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY            | 265,000                               | 260,000               | 345,000                   | 85,000                              | 430,000                    |                             |
|                          | TOTAL EXPENDITURES        | <u>\$ 1,187,860</u>                   | <u>\$ 1,146,072</u>   | <u>\$ 1,264,585</u>       | <u>\$ 85,000</u>                    | <u>\$ 1,349,585</u>        |                             |

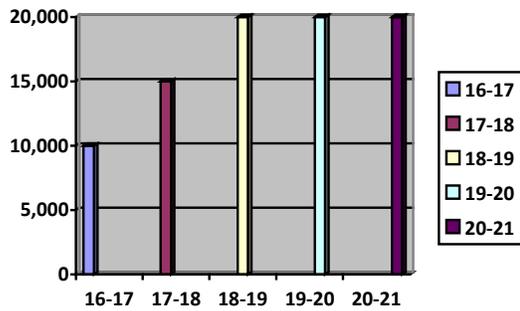
## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                          |           |                    |
|---------------|--------------------------|-----------|--------------------|
| Department:   | Street                   | Function: | General Government |
| Project Title | KMT – 2 Asphalt Recycler | Fund:     | General            |

**Project Description:**

A new Asphalt Recycler can produce around 2.5 tons of asphalt from recycled pulverized asphalt, millings, or saw-cut materials patching per hour. This tool will reuse asphalt that we dig out from a utility cuts or patches for repairs to alligator cracked sections of street. We currently haul away and simply purchase new material to take its place. The process reheats the recyclable asphalt material on location without the downtime and cost to purchase new material and extend the useful life of our already paid for infrastructure. In 2015, we repaired 10,600 square feet of asphalt in utility cuts alone which estimates to between 300-350 tons of asphalt. This new process should cut our annual asphalt repair costs in half and pay for itself in five years. We also anticipate lower costs associated with collecting, hauling, and disposal of old asphalt debris. This will also be a significant enhancement to our ability to more quickly restore Town roadway surfaces from utility cuts on major thoroughfares, in that we can use the material removed from the cut and patch back immediately and not have to wait until a later date, sometimes due to the asphalt plant not being open for business. Currently, cold patch asphalt costs roughly \$110 per ton while hot mix asphalt is roughly \$85 per ton. The asphalt recycler can produce reclaimed asphalt roughly at \$18 per ton. Based on the conservative figures above, this equipment would have saved us more than \$20,000 in 2015.

This chart shows how we will reduce our department expenditure supply line item where our funds for asphalt repairs come from over the next five years. We suggest these future budget reductions as the means and justification to purchase the asphalt recycler.



|                           |                 |
|---------------------------|-----------------|
| Costs                     | 2016-2017       |
| Capital – Other Equipment | \$85,000        |
| <b>Total</b>              | <b>\$85,000</b> |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                         |           |                |
|---------------|-------------------------|-----------|----------------|
| Department:   | Street                  | Function: | Transportation |
| Project Title | JCB Backhoe Replacement | Fund:     | General        |

### Project Description:

Replace 2006 JCB Backhoe to continue efficient operations within the Street Department. This is following the replacement schedule for equipment advocated by the garage. This equipment has had several ongoing electrical issues. This machine is manufactured in England and some parts are hard to get or take an extended period of time to have shipped in. Having a properly operating machine with accessible parts is vital to our daily operations within the town. This machine is used continuously for projects on daily and weekly basis with the Street department and in joint efforts with the other Public Works divisions. We anticipate that the new backhoe will be NC manufactured, thus making it easier to maintain in the coming years.

|                           |           |
|---------------------------|-----------|
| Costs:                    | 2016-2017 |
| Capital – Other Equipment | \$95,000  |
| Total:                    | \$95,000  |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                                |           |                    |
|---------------|--------------------------------|-----------|--------------------|
| Department:   | Street                         | Function: | General Government |
| Project Title | Pavement Condition Improvement | Fund:     | General            |

### Project Description:

Resurface Town of Southern Pines streets & roadways to remain on schedule with pavement condition survey.

|                  |           |
|------------------|-----------|
| Costs:           | 2016-2017 |
| Capital - Paving | \$250,000 |
| Total:           | \$250,000 |

## PUBLIC WORKS/SANITATION

**Narrative:** The objectives of the Administrative and Solid waste Department is to provide administrative and technical functions for the Public Services Division which may include establishing priorities, training, supervision, developing plans and specifications for water, sewer and streets, overseeing contractors and developers, dealing with state and federal agencies, responding to citizens' complaints, administering the solid waste collection contract and the water treatment contract and enforcement of the town's erosion and sedimentation control ordinance.

In FY 16-17 the solid waste contract will be in year four (4) of a five (5) year contract.

Public Works continues to evolve with greater emphasis being placed on performance accountability and teamwork strategies.

---

### Performance Measures:

|   | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|---|---------------------|------------------------|-----------------------|
| Miles of Water Line Inspected           | 4.25                | 4.5                    | 5                     |
| Miles of Sewer Line Inspected           | 3.5                 | 3                      | 3                     |
| Miles of Street Construction Inspected  | .5                  | .5                     | .25                   |
| Erosion Control Permits Issued          | 8                   | 10                     | 10                    |
| Erosion Control Inspections Site Visits | 540                 | 650                    | 600                   |
| Recycling Tons Collected                | 1144                | 1150                   | 1150                  |
| Grease Trap Inspections                 | 230                 | 230                    | 230                   |

### FY 15-16 Accomplishments:

Completed water needs study. Completed lift station study. Design of water line expansion on W. Connecticut. Design of Ridge St. upgrade. Design of New York Ave. ditch repair. TRC improvement team and project. CIP for Water, Sewer, Stormwater and Water Treatment Plant. Aerial Sewer line rehabilitation.

### FY 16-17 Projects:

Morganton Park Development both north and south will continue. Caropines development to continue. Arboretum final phase sidewalks to be installed. Mid-south development to start, May St development phase 2. Athletic Park construction to begin. Warrior woods lift station and joint force main study. Lift station upgrade.

PUBLIC WORKS/SANITATION

Fund: General

Function: General Government

Public Works Division Goal: To provide administration and technical functions for the Public Services Division.

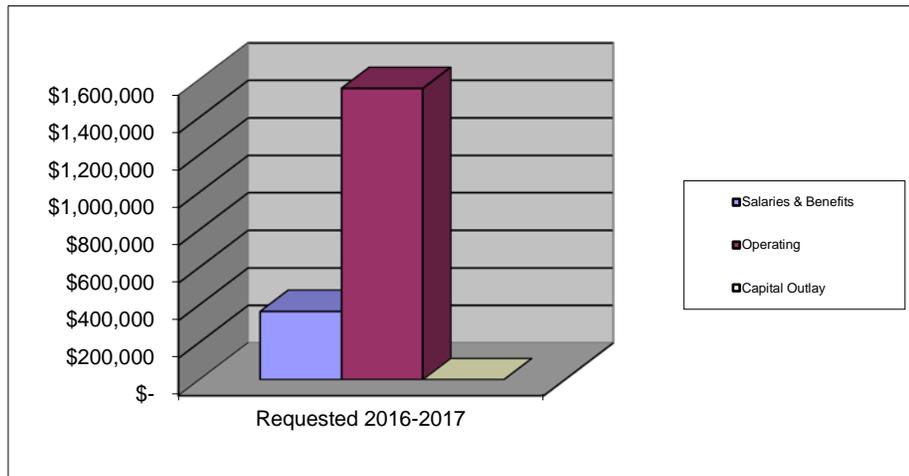
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 347,709           | \$ 351,480           | \$ 354,004             | \$ 364,391              |
| Operating              | 1,413,661            | 1,561,410            | 1,560,254              | 1,554,151               |
| Capital Outlay         | -                    | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 1,761,370</b>  | <b>\$ 1,912,890</b>  | <b>\$ 1,914,258</b>    | <b>\$ 1,918,542</b>     |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| Fees             | \$ 21,657            | \$ 6,000             | \$ 31,600              | \$ 15,000               |
| Disposal Fees    | 513,471              | 535,200              | 541,000                | 540,000                 |
| General Revenues | 1,226,242            | 1,371,690            | 1,341,658              | 1,363,542               |
| <b>Total</b>     | <b>\$ 1,761,370</b>  | <b>\$ 1,912,890</b>  | <b>\$ 1,914,258</b>    | <b>\$ 1,918,542</b>     |

|                    | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | 4.0                  | 4.0                  | 4.0                    | 4.0                     |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Public Works/Sanitation | Function:<br>General Government       | Fund:<br>10           | Department:<br>565        |                                     |                            |                             |
|--------------------------|--|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                           | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105650200                | SALARIES & WAGES                       | \$ 275,340                            | \$ 277,428            | \$ 283,290                |                                     | \$ 283,290                 | 2.9%                        |
| 105650400                | UNEMPLOYMENT INSURANCE                 | -                                     | -                     | -                         |                                     | -                          | 0.0%                        |
| 105650500                | FICA EXPENSE                           | 21,064                                | 21,224                | 21,672                    |                                     | 21,672                     | 2.9%                        |
| 105650600                | GROUP INSURANCE EXPENSE                | 22,944                                | 23,016                | 24,499                    |                                     | 24,499                     | 6.8%                        |
| 105650700                | RETIREMENT EXPENSE                     | 18,365                                | 18,576                | 20,765                    |                                     | 20,765                     | 13.1%                       |
| 105650800                | DEFERRED COMPENSATION                  | 13,767                                | 13,760                | 14,165                    |                                     | 14,165                     | 2.9%                        |
|                          | EMPLOYEE BENEFITS                      | 351,480                               | 354,004               | 364,391                   | -                                   | 364,391                    |                             |
| 105651100                | POSTAGE                                | 550                                   | 552                   | 225                       | -                                   | 225                        | -59.1%                      |
| 105651200                | PRINTING                               | 50                                    | -                     | 50                        | -                                   | 50                         | 0.0%                        |
| 105651300                | TELEPHONE                              | 4,450                                 | 3,740                 | 4,100                     | -                                   | 4,100                      | -7.9%                       |
| 105651400                | TRAINING & TRAVEL                      | 6,500                                 | 6,500                 | 8,250                     | -                                   | 8,250                      | 26.9%                       |
| 105651700                | AUTO REPAIR                            | 1,000                                 | 1,000                 | 1,000                     | -                                   | 1,000                      | 0.0%                        |
| 105651800                | UTILITIES                              | -                                     | 5,500                 | 5,500                     | -                                   | 5,500                      | 0.0%                        |
| 105653100                | AUTO OPERATING                         | 10,000                                | 9,000                 | 10,000                    | -                                   | 10,000                     | 0.0%                        |
| 105653300                | DEPARTMENTAL SUPPLIES                  | -                                     | 4,500                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 105654500                | CONTRACTUAL SERVICES                   | 1,497,000                             | 1,503,162             | 1,505,000                 | -                                   | 1,505,000                  | 0.5%                        |
| 105654510                | INS-PROPERTY & GENERAL                 | 3,360                                 | 2,800                 | 2,976                     | -                                   | 2,976                      | -11.4%                      |
| 105654600                | PROFESSIONAL SERVICES                  | 36,500                                | 21,500                | 10,000                    | -                                   | 10,000                     | -72.6%                      |
| 105655300                | DUES & SUBSCRIPTIONS                   | 2,000                                 | 2,000                 | 2,050                     | -                                   | 2,050                      | 2.5%                        |
|                          | OPERATING EXPENDITURES                 | 1,561,410                             | 1,560,254             | 1,554,151                 | -                                   | 1,554,151                  |                             |
| 105657401                | CAPITAL-SOFTWARE/COMP EQ               | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105657402                | CAPITAL-MOTOR VEHICLE                  | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105657403                | CAPITAL-OTHER EQUIPMENT                | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                         | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                     | <u>\$ 1,912,890</u>                   | <u>\$ 1,914,258</u>   | <u>\$ 1,918,542</u>       | <u>\$ -</u>                         | <u>\$ 1,918,542</u>        |                             |

Town of

Chartered 1887

Southern Pines

## FLEET MAINTENANCE

### Narrative:

The objective of the Fleet Maintenance Division is to provide regular and preventive maintenance services for all vehicles and equipment operated by the Town. Additionally, the department provides detailed records of maintenance and repairs, manages the town fuel system, including inventory and compliance. Fleet Maintenance provides skilled fabrication and welding services and ensures all vehicles meet state inspection criteria. The garage provides specifications for new vehicle purchases and manages disposal of old units.

---

### Performance Measures:

|                          | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--------------------------|---------------------|------------------------|-----------------------|
| Preventative Maintenance | 165                 | 145                    | 150                   |
| State Inspections        | 115                 | 99                     | 100                   |
| Tire Changes/Repaired    | 199                 | 140                    | 120                   |
| Brake Repairs            | 43                  | 50                     | 45                    |
| Misc. Repairs            | 31                  | 466                    | 500                   |
| Total Work Orders        | 553                 | 900                    | 915                   |

### FY 15-16 Accomplishments:

- Obtained new Heavy Truck Lift and replaced concrete in front of garage for safe lift usage.
- Replaced Public Works entrance gate.
- Replaced Town Fuel System hardware and setup new software.
- Completed all State Inspections on Town Vehicles on time.
- Garage set up several Performance Measurement Goals and has met all goals to date.

### FY 16-17 Projects:

- New Fleet Management software

FLEET MAINTENANCE

Fund: General

Function: General Government

Fleet Maintenance Division Goal: To provide regular an preventive maintenance services for all Town vehicles and equipment.

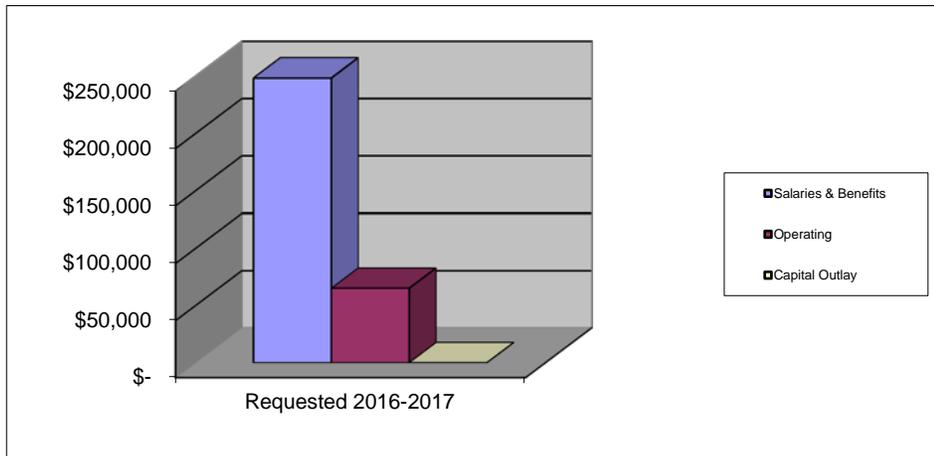
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 235,887           | \$ 238,609           | \$ 240,709             | \$ 248,609              |
| Operating              | 54,294               | 65,855               | 62,581                 | 65,255                  |
| Capital Outlay         | 13,796               | 41,000               | 39,583                 | -                       |
| <b>Total</b>           | <b>\$ 303,977</b>    | <b>\$ 345,464</b>    | <b>\$ 342,873</b>      | <b>\$ 313,864</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 303,977           | \$ 345,464           | \$ 342,873             | \$ 313,864              |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees-Full Time | 4                    | 4                    | 4                      | 4                       |
| Budgeted Employees-Part Time | -                    | -                    | -                      | -                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Fleet Maintenance | Function:<br>General Government       | Fund:<br>10           | Department:<br>580        |                                     |                            |                             |
|--------------------------|----------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                     | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 105800200                | SALARIES & WAGES                 | \$ 179,994                            | \$ 182,113            | \$ 186,038                | \$ -                                | \$ 186,038                 | 3.4%                        |
| 105800300                | OVERTIME                         | 750                                   | 750                   | 750                       | -                                   | 750                        | 0.0%                        |
| 105800400                | UNEMPLOYMENT INSURANCE           | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105800500                | FICA EXPENSE                     | 13,827                                | 13,679                | 14,290                    | -                                   | 14,290                     | 3.3%                        |
| 105800600                | GROUP INSURANCE EXPENSE          | 22,944                                | 22,962                | 24,499                    | -                                   | 24,499                     | 6.8%                        |
| 105800700                | RETIREMENT EXPENSE               | 12,056                                | 12,182                | 13,692                    | -                                   | 13,692                     | 13.6%                       |
| 105800800                | DEFERRED COMPENSATION            | 9,038                                 | 9,023                 | 9,340                     | -                                   | 9,340                      | 3.3%                        |
|                          | EMPLOYEE BENEFITS                | 238,609                               | 240,709               | 248,609                   | -                                   | 248,609                    |                             |
| 105801300                | TELEPHONE                        | 1,600                                 | 1,400                 | 1,400                     | -                                   | 1,400                      | -12.5%                      |
| 105801400                | TRAINING & TRAVEL                | 3,000                                 | 3,000                 | 4,000                     | -                                   | 4,000                      | 33.3%                       |
| 105801600                | EQUIPMENT MAINTENANCE            | 3,000                                 | 3,000                 | 3,000                     | -                                   | 3,000                      | 0.0%                        |
| 105801700                | AUTO REPAIR                      | 2,250                                 | 2,250                 | 2,250                     | -                                   | 2,250                      | 0.0%                        |
| 105801800                | UTILITIES                        | 5,000                                 | 5,000                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 105803100                | AUTO OPERATING                   | 3,000                                 | 3,000                 | 3,000                     | -                                   | 3,000                      | 0.0%                        |
| 105803300                | DEPARTMENTAL SUPPLIES            | 25,000                                | 25,000                | 25,000                    | -                                   | 25,000                     | 0.0%                        |
| 105804500                | CONTRACTUAL SERVICES             | 14,000                                | 12,040                | 13,200                    | -                                   | 13,200                     | -5.7%                       |
| 105804510                | INS-PROPERTY & GENERAL           | 8,455                                 | 7,341                 | 7,855                     | -                                   | 7,855                      | -7.1%                       |
| 105805300                | DUES & SUBSCRIPTIONS             | 550                                   | 550                   | 550                       | -                                   | 550                        | 0.0%                        |
|                          | OPERATING EXPENDITURES           | 65,855                                | 62,581                | 65,255                    | -                                   | 65,255                     |                             |
| 105807401                | CAPITAL-SOFTWARE/COMP EQ         | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105807402                | CAPITAL-MOTOR VEHICLE            | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 105807403                | CAPITAL-OTHER EQUIPMENT          | 41,000                                | 39,583                | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                   | 41,000                                | 39,583                | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES               | <u>\$ 345,464</u>                     | <u>\$ 342,873</u>     | <u>\$ 313,864</u>         | <u>\$ -</u>                         | <u>\$ 313,864</u>          |                             |

Town of

Chartered 1887

Southern Pines

## RECREATION & PARKS

**Narrative:** It is the mission of the Southern Pines Recreation and Parks Department to serve, educate and enhance life for the citizens of Southern Pines. The Southern Pines Recreation and Parks Department maintains quality park & recreation facilities and provides leisure opportunities so that all citizens will receive: PERSONAL BENEFITS in the form of physical fitness, relaxation and revitalization; SOCIAL BENEFITS in the form of stronger and healthier families, ethnic and cultural harmony reduced anti-social behavior, and enriched lives for area citizens; ENVIRONMENTAL BENEFITS in the form of open green space, habitat for native plants and animals; ECONOMIC BENEFITS in the form of more productive and healthier citizens, increased tourism and contributions to the overall quality of life sought by business and industry.

Highlights of this year’s budget are to replace one (1) 7 passenger staff van (\$30,000) and one 15 passenger side entry van (\$53,000). Additional funding for Phase 2 of the Downtown Park redevelopment plan – replace the 5-12 age playground (\$150,000) is also being requested as well as the creation of a Recreational Improvements Capital Project Fund (\$80,000).

In operations, the recreation & parks department strives to offer quality leisure opportunities in youth and adult programming and special events, athletic leagues and classes, senior programming, and through its parks and greenways.

Performance Measures:

|                                      | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--------------------------------------|---------------------|------------------------|-----------------------|
| Recreation Program Hours Conducted   | 8,834               | 8,100                  | 8,200                 |
| Enrolled Participants                | 23,863              | 23,000                 | 23,000                |
| Outdoor special Event Permits Issued | 35                  | 40                     | 40                    |
| Rental of Facilities                 | 636                 | 525                    | 575                   |
| Trail Miles Maintained               | 323                 | 300                    | 300                   |
| Reservoir Park – Estimated Visitors  | 242,110             | 200,000                | 215,000               |

## RECREATION

Fund: General

Function: Cultural & Recreation

Recreation Division Goal: To serve, educate and enhance life for the citizens of Southern Pines.

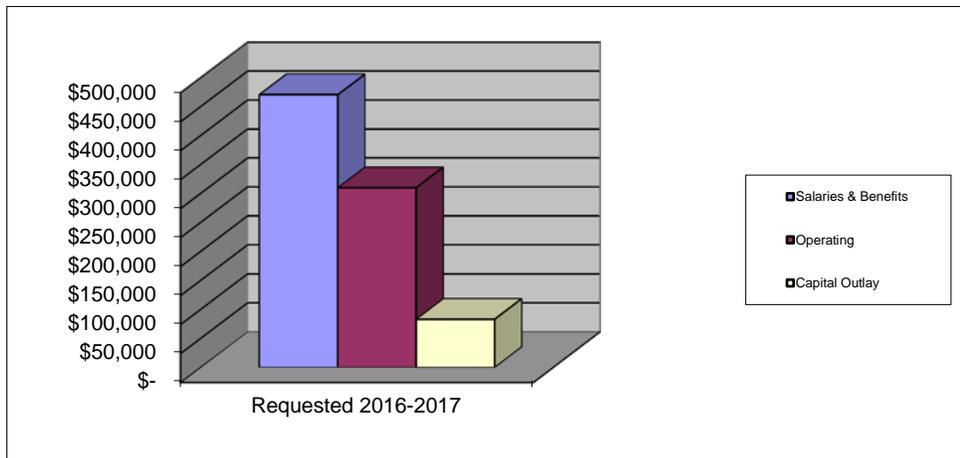
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 421,600           | \$ 458,942           | \$ 457,996             | \$ 470,616              |
| Operating              | 192,247              | 254,031              | 245,708                | 310,115                 |
| Capital Outlay         | 46,213               | 50,000               | 46,253                 | 83,000                  |
| <b>Total</b>           | <b>\$ 660,060</b>    | <b>\$ 762,973</b>    | <b>\$ 749,957</b>      | <b>\$ 863,731</b>       |

| Revenues by Type     | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|----------------------|----------------------|----------------------|------------------------|-------------------------|
| Fees                 | \$ 211,742           | \$ 195,000           | \$ 195,000             | \$ 180,000              |
| Facility Rental Fees | 30,000               | 28,500               | 25,500                 | 27,000                  |
| Grants               | 715                  | 1,000                | 921                    | 1,000                   |
| General Revenues     | 417,603              | 538,473              | 528,536                | 655,731                 |
| <b>Total</b>         | <b>\$ 660,060</b>    | <b>\$ 762,973</b>    | <b>\$ 749,957</b>      | <b>\$ 863,731</b>       |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees-Full Time | 5.0                  | 5.0                  | 5.0                    | 5.0                     |
| Budgeted Employees-Part Time | 27                   | 27                   | 27                     | 27                      |

### 2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

|                              |           |
|------------------------------|-----------|
| 15 Passenger Van Replacement | \$ 53,000 |
| 7 Passenger Van Replacement  | 30,000    |



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Recreation | Function:<br>Cultural & Recreation    | Fund:<br>10           | Department:<br>620        |                                     |                            |                             |
|--------------------------|---------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title              | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 106200200                | SALARIES & WAGES          | \$ 372,820                            | \$ 369,545            | \$ 379,206                | \$ -                                | \$ 379,206                 | 1.7%                        |
| 106200400                | UNEMPLOYMENT INSURANCE    | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 106200500                | FICA EXPENSE              | 28,521                                | 28,702                | 29,010                    | -                                   | 29,010                     | 1.7%                        |
| 106200600                | GROUP INSURANCE EXPENSE   | 28,680                                | 28,702                | 30,624                    | -                                   | 30,624                     | 6.8%                        |
| 106200700                | RETIREMENT EXPENSE        | 16,530                                | 16,838                | 18,890                    | -                                   | 18,890                     | 14.3%                       |
| 106200800                | DEFERRED COMPENSATION     | 12,391                                | 14,209                | 12,886                    | -                                   | 12,886                     | 4.0%                        |
|                          | EMPLOYEE BENEFITS         | 458,942                               | 457,996               | 470,616                   | -                                   | 470,616                    |                             |
| 106201100                | POSTAGE                   | 650                                   | 450                   | 650                       | -                                   | 650                        | 0.0%                        |
| 106201200                | PRINTING                  | 11,000                                | 10,500                | 11,000                    | -                                   | 11,000                     | 0.0%                        |
| 106201300                | TELEPHONE                 | 4,950                                 | 4,500                 | 4,950                     | -                                   | 4,950                      | 0.0%                        |
| 106201400                | TRAINING & TRAVEL         | 7,000                                 | 7,000                 | 7,000                     | -                                   | 7,000                      | 0.0%                        |
| 106201500                | BUILDING & GROUNDS        | 28,650                                | 37,300                | 39,450                    | -                                   | 39,450                     | 37.7%                       |
| 106201600                | EQUIPMENT MAINTENANCE     | 800                                   | 500                   | 800                       | -                                   | 800                        | 0.0%                        |
| 106201700                | AUTO REPAIR               | 2,500                                 | 2,500                 | 2,500                     | -                                   | 2,500                      | 0.0%                        |
| 106201800                | UTILITIES                 | 40,000                                | 38,000                | 40,000                    | -                                   | 40,000                     | 0.0%                        |
| 106202100                | RENT                      | 3,900                                 | 2,800                 | 3,500                     | -                                   | 3,500                      | -10.3%                      |
| 106203100                | AUTO OPERATING            | 5,500                                 | 5,200                 | 5,500                     | -                                   | 5,500                      | 0.0%                        |
| 106203300                | DEPARTMENTAL SUPPLIES     | 46,210                                | 40,000                | 43,700                    | -                                   | 43,700                     | -5.4%                       |
| 106203500                | LAUNDRY & CLEANING        | 700                                   | 400                   | 500                       | -                                   | 500                        | -28.6%                      |
| 106204500                | CONTRACTUAL SERVICES      | 67,626                                | 64,458                | 66,000                    | -                                   | 66,000                     | -2.4%                       |
| 106204501                | CONTRACTUAL SERV-GRANT    | 2,500                                 | 1,000                 | 2,500                     | -                                   | 2,500                      | 0.0%                        |
| 106204510                | INS-PROPERTY & GENERAL    | 18,545                                | 17,700                | 19,065                    | -                                   | 19,065                     | 2.8%                        |
| 106204600                | PROFESSIONAL SERVICES     | 5,000                                 | 5,000                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 106204700                | CARD PROCESSING FEE       | 900                                   | 900                   | 900                       | -                                   | 900                        | 0.0%                        |
| 106205300                | DUES & SUBSCRIPTIONS      | 2,100                                 | 2,000                 | 2,100                     | -                                   | 2,100                      | 0.0%                        |
| 106207300                | RESERVOIR PARK EXPENSE    | 5,500                                 | 5,500                 | 55,000                    | -                                   | 55,000                     | 900.0%                      |
|                          | OPERATING EXPENDITURES    | 254,031                               | 245,708               | 310,115                   | -                                   | 310,115                    |                             |
| 106207402                | CAPITAL-MOTOR VEHICLE     | 50,000                                | 46,253                | 83,000                    | -                                   | 83,000                     | 0.0%                        |
| 106207403                | CAPITAL-EQUIPMENT         | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 106207405                | CAPITAL-BLD/STRUCTURES    | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY            | 50,000                                | 46,253                | 83,000                    | -                                   | 83,000                     |                             |
|                          | TOTAL EXPENDITURES        | \$ 762,973                            | \$ 749,957            | \$ 863,731                | \$ -                                | \$ 863,731                 |                             |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                             |           |                         |
|---------------|-----------------------------|-----------|-------------------------|
| Department:   | Recreation                  | Function: | Cultural and Recreation |
| Project Title | 7 Passenger Van Replacement | Fund:     | General                 |

### Project Description:

A new 7 passenger van to replace an existing 7 passenger van that is more than 10 years old. Van is used as staff vehicle and will be used for transporting youth/adults for recreation programs.

|                         |           |
|-------------------------|-----------|
| Costs                   | 2016-2017 |
| Capital – Motor Vehicle | \$30,000  |
| Total                   | \$30,000  |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                              |           |                         |
|---------------|------------------------------|-----------|-------------------------|
| Department:   | Recreation                   | Function: | Cultural and Recreation |
| Project Title | 15 Passenger Van Replacement | Fund:     | General                 |

### Project Description:

New 15 Passenger bus with side entry door to replace existing 15 passenger van (#43) as per request from insurance carrier to replace 15 passenger vans. Bus will be used for transporting youth/adults for recreation programs.

|                         |           |
|-------------------------|-----------|
| Costs                   | 2016-2017 |
| Capital – Motor Vehicle | \$53,000  |
| Total                   | \$53,000  |

Town of

Chartered 1887

Southern Pines

## LIBRARY

**Narrative:** The Southern Pines Public Library helps to ensure the continued economic vitality of the Town by providing citizens of Southern Pines with current materials of interest; educational support; reference services; access to information on business and finance; and opportunities for cultural awareness, thereby nurturing a love of reading and a quest for knowledge and life-long learning.

Library programs and services support the vision of the Town's Comprehensive Long Range Plan in the following ways:

**Public Facilities and Services:** Library customers find materials and information they need and have access to the library building and services when needed.

**Education:** The Library provides a unique bridge between the Town and local educational services and providers. The Library supports and encourages readers of all ages to help them learn to read and read to learn.

**Jobs and Economic Development:** The Library collaborates with customers, local businesses, and economic development agencies to promote and support the economic vitality of the Town and its citizens.

**Downtown and Shopping:** The library is a key civic institution that anchors the northwest end of downtown. The library offers programs and services that draw residents and visitors downtown.

**Public Involvement:** The Library provides programs and information to help residents be involved and informed citizens and promotes cultural diversity awareness in the community.

---

### Performance Measures:

|   | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|---|---------------------|------------------------|-----------------------|
| Total Circulation – All Materials             | 120,196             | 128,000                | 129,000               |
| Library Attendance                            | 85,830              | 87,000                 | 87,000                |
| Total In-House Use (estimate)                 | 24,260              | 25,000                 | 25,000                |
| Volumes added                                 | 4,605               | 4,500                  | 4,500                 |
| Volumes withdrawn                             | 5,349               | 5,000                  | 6,000                 |
| Total Programs Held                           | 590                 | 540                    | 550                   |
| Total Attendance at Programs (estimate)       | 14,675              | 14,500                 | 15,000                |
| Reference/Directional Transactions (estimate) | 16,729              | 14,500                 | 14,500                |
| Interlibrary Loan Transactions                | 467                 | 460                    | 460                   |
| Library Users Registered (total)              | 6,217               | 6,250                  | 6,300                 |
| Web visitors www.sppl.net (library)           | 52,667              | 50,000                 | 50,000                |

LIBRARY

Fund: General

Function: Cultural & Recreation

Library Division Goal: To provide citizens with materials of interest, educational support, reference services, access to information, and opportunities for cultural awareness.

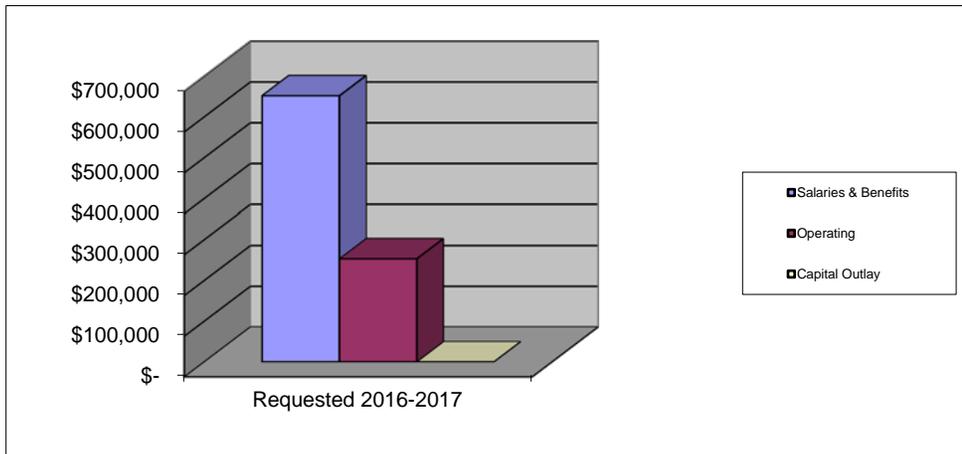
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 586,997           | \$ 626,208           | \$ 617,172             | \$ 652,035              |
| Operating              | 229,466              | 251,075              | 267,007                | 253,515                 |
| Capital Outlay         | -                    | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 816,463</b>    | <b>\$ 877,283</b>    | <b>\$ 884,179</b>      | <b>\$ 905,550</b>       |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| State Aid        | \$ 6,395             | \$ 7,000             | \$ 6,382               | \$ 6,200                |
| Fees             | 41,971               | 40,000               | 41,500                 | 41,000                  |
| General Revenues | 768,097              | 830,283              | 836,297                | 858,350                 |
| <b>Total</b>     | <b>\$ 816,463</b>    | <b>\$ 877,283</b>    | <b>\$ 884,179</b>      | <b>\$ 905,550</b>       |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees-Full Time | 9                    | 9                    | 9                      | 9                       |
| Budgeted Employees-Part Time | 4                    | 4                    | 4                      | 4                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Library    | Function:<br>Cultural & Recreation    | Fund:<br>10           | Department:<br>630        |                                     |                            |                             |
|--------------------------|---------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title              | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 106300200                | SALARIES & WAGES          | \$ 486,348                            | \$ 482,778            | \$ 502,583                | \$ -                                | \$ 502,583                 | 3.3%                        |
| 106300400                | UNEMPLOYMENT INSURANCE    | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 106300500                | FICA EXPENSE              | 37,206                                | 36,933                | 38,448                    | -                                   | 38,448                     | 3.3%                        |
| 106300600                | GROUP INSURANCE EXPENSE   | 51,624                                | 49,237                | 55,122                    | -                                   | 55,122                     | 6.8%                        |
| 106300700                | RETIREMENT EXPENSE        | 29,166                                | 28,918                | 33,221                    | -                                   | 33,221                     | 13.9%                       |
| 106300800                | DEFERRED COMPENSATION     | 21,864                                | 19,306                | 22,661                    | -                                   | 22,661                     | 3.6%                        |
|                          | EMPLOYEE BENEFITS         | 626,208                               | 617,172               | 652,035                   | -                                   | 652,035                    |                             |
| 106301100                | POSTAGE                   | 2,500                                 | 2,200                 | 2,500                     | -                                   | 2,500                      | 0.0%                        |
| 106301200                | PRINTING                  | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 106301300                | TELEPHONE                 | 750                                   | 800                   | 800                       | -                                   | 800                        | 6.7%                        |
| 106301400                | TRAINING & TRAVEL         | 11,700                                | 10,500                | 11,500                    | -                                   | 11,500                     | -1.7%                       |
| 106301600                | EQUIPMENT MAINTENANCE     | 1,000                                 | 200                   | 500                       | -                                   | 500                        | -50.0%                      |
| 106301800                | UTILITIES                 | 34,000                                | 28,000                | 30,000                    | -                                   | 30,000                     | -11.8%                      |
| 106303300                | DEPARTMENTAL SUPPLIES     | 22,250                                | 22,250                | 29,750                    | -                                   | 29,750                     | 33.7%                       |
| 106303400                | MATERIALS & LIBRARY BOOKS | 100,000                               | 100,000               | 105,000                   | -                                   | 105,000                    | 5.0%                        |
| 106303401                | STATE AID MATERIALS       | 7,000                                 | 7,234                 | 6,200                     | -                                   | 6,200                      | -11.4%                      |
| 106303403                | DONATION EXPENSES         | 3,000                                 | 27,000                | 3,000                     | -                                   | 3,000                      | 0.0%                        |
| 106303500                | PERIODICALS               | 8,500                                 | 8,550                 | 9,000                     | -                                   | 9,000                      | 5.9%                        |
| 106303600                | AUDIO-VISUAL              | 5,000                                 | 5,000                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 106304500                | CONTRACTUAL SERVICES      | 46,775                                | 46,000                | 40,700                    | -                                   | 40,700                     | -13.0%                      |
| 106304510                | INS-PROPERTY & GENERAL    | 3,600                                 | 4,273                 | 4,565                     | -                                   | 4,565                      | 26.8%                       |
| 106305300                | DUES & SUBSCRIPTIONS      | 5,000                                 | 5,000                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
|                          | OPERATING EXPENDITURES    | 251,075                               | 267,007               | 253,515                   | -                                   | 253,515                    |                             |
| 106307401                | CAPITAL-SOFTWARE/COMP EQ  | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 106307403                | CAPITAL-OTHER EQUIPMENT   | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY            | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES        | <u>\$ 877,283</u>                     | <u>\$ 884,179</u>     | <u>\$ 905,550</u>         | <u>\$ -</u>                         | <u>\$ 905,550</u>          |                             |

Town of

Chartered 1887

Southern Pines

## BUILDING & GROUNDS

**Narrative:** B&G Division provides expertise, manpower, supplies, equipment, and management for the maintenance of all town owned buildings and properties. Included are janitorial and general repair services to town facilities, as well as horticultural, playground, park, and greenway maintenance to various properties. All meeting set-ups and surplus deliveries are handled within this division. The division has 21 FTES and 1 contract arborists. Operations are handled by 2 horticulture crews, 1 parks maintenance crew, 1 janitorial crew, 1 street side maintenance crew, 1 maintenance mechanic, and the Buildings and Grounds Superintendent.

B&G oversees Street Side Maintenance along Town and DOT owned streets that enhances the look of our Town by routinely mowing and picking up trash along our main corridors. B&G maintains the trees of our community through routine trimming, hazardous tree takedowns, and a proactive replanting program.

Performance Measures:

|  | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--|---------------------|------------------------|-----------------------|
| <b>Grounds Maintenance:</b>                  |                     |                        |                       |
| Class A (acres)                              | 87.10               | 87.10                  | 87.10                 |
| Class B (acres)                              | 37.05               | 37.05                  | 37.05                 |
| Class C (acres)                              | 11.75               | 11.75                  | 11.75                 |
| Class D (acres)                              | 57.77               | 57.75                  | 60                    |
| Horticulture Services (acres)                |                     | 41                     | 42                    |
| Greenways Maintenance (miles)                | 11.2                | 11.2                   | 11.2                  |
| Street side Maintenance (miles)              | 22.7                | 22.7                   | 23.2                  |
| <b>Building Maintenance and Janitorial :</b> |                     |                        |                       |
| Total Square Footage                         | 139,192             | 139,192                | 139,192               |
| Work Order Requests                          | 800                 | 900                    | 900                   |

FY 15-16 Accomplishments:

Reorganized to create a horticulture service crew to give extra attention to landscaped areas and athletic fields and allows us to better support building maintenance. We are implementing a new work order system. We will begin to maintain the new landscape along Morganton Rd/Hwy US 1 bridge and corridor interchange, adding more than ½ mile of turn, trees, and shrubs to a gateway into the community. Replaced HVAC at the Library and supported their building’s 20 year anniversary celebration. Renovated Douglass Center kitchen. Began downtown trash can replacements. Tree City USA designation for the 35<sup>th</sup> consecutive year.

FY 16-17 Projects:

Building maintenance will be a focus next year with several repair projects including for the Administration building, Campbell House, Fire Department, and Finance building.

BUILDING & GROUNDS

Fund: General

Function: General Government

Building & Grounds Division Goal: To provide manpower, supplies, expertise, equipment, and management for the maintenance of Town owned buildings and properties.

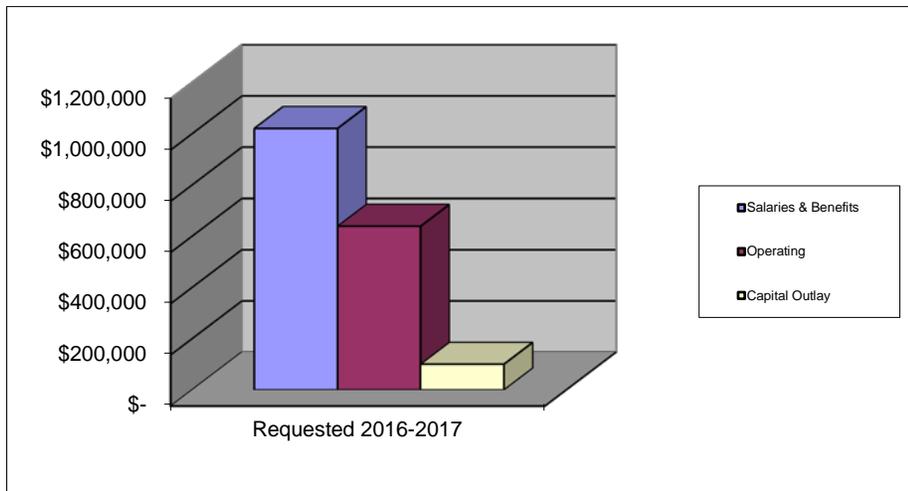
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 930,206           | \$ 991,827           | \$ 951,765             | \$ 1,020,407            |
| Operating              | 444,907              | 583,680              | 564,050                | 638,829                 |
| Capital Outlay         | 27,949               | 68,000               | 66,876                 | 100,000                 |
| <b>Total</b>           | <b>\$ 1,403,062</b>  | <b>\$ 1,643,507</b>  | <b>\$ 1,582,691</b>    | <b>\$ 1,759,236</b>     |

| Revenues by Type | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| General Revenues | \$ 1,403,062         | \$ 1,643,507         | \$ 1,582,691           | \$ 1,759,236            |

|                              | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees-Full Time | 22                   | 22                   | 22                     | 22                      |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Right of Way Mower Attachments \$ 44,000  
 Right of Way Tractor Replacement 56,000



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2015-2016 | Department:<br>Building & Grounds | Function:<br>General Government       | Fund:<br>10           | Department:<br>640        |                                     |                            |                             |
|--------------------------|-----------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                      | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 106400200                | SALARIES & WAGES                  | \$ 723,473                            | \$ 694,360            | \$ 736,175                |                                     | \$ 736,175                 | 1.8%                        |
| 106400300                | OVERTIME                          | 2,000                                 | 1,400                 | 2,000                     |                                     | 2,000                      | 0.0%                        |
| 106400400                | UNEMPLOYMENT INSURANCE            | -                                     | -                     | -                         |                                     | -                          | 0.0%                        |
| 106400500                | FICA EXPENSE                      | 55,499                                | 53,226                | 56,471                    |                                     | 56,471                     | 1.8%                        |
| 106400600                | GROUP INSURANCE EXPENSE           | 126,192                               | 124,369               | 134,743                   |                                     | 134,743                    | 6.8%                        |
| 106400700                | RETIREMENT EXPENSE                | 48,389                                | 46,547                | 54,109                    |                                     | 54,109                     | 11.8%                       |
| 106400800                | DEFERRED COMPENSATION             | 36,274                                | 31,863                | 36,909                    |                                     | 36,909                     | 1.8%                        |
|                          | EMPLOYEE BENEFITS                 | 991,827                               | 951,765               | 1,020,407                 | -                                   | 1,020,407                  |                             |
| 106401300                | TELEPHONE                         | 7,000                                 | 7,000                 | 11,280                    | -                                   | 11,280                     | 61.1%                       |
| 106401400                | TRAINING & TRAVEL                 | 5,000                                 | 5,000                 | 5,000                     | -                                   | 5,000                      | 0.0%                        |
| 106401500                | BUILDING & GROUNDS                | 130,750                               | 130,750               | 94,650                    | -                                   | 94,650                     | -27.6%                      |
| 106401600                | EQUIPMENT MAINTENANCE             | 15,000                                | 15,000                | 16,500                    | -                                   | 16,500                     | 10.0%                       |
| 106401700                | AUTO REPAIR                       | 13,500                                | 13,500                | 13,500                    | -                                   | 13,500                     | 0.0%                        |
| 106401800                | UTILITIES                         | 75,000                                | 75,000                | 75,000                    | -                                   | 75,000                     | 0.0%                        |
| 106402100                | RENT                              | 500                                   | 150                   | 500                       | -                                   | 500                        | 0.0%                        |
| 106403100                | AUTO OPERATING                    | 40,000                                | 40,000                | 40,000                    | -                                   | 40,000                     | 0.0%                        |
| 106403300                | DEPARTMENTAL SUPPLIES             | 82,400                                | 83,000                | 100,454                   | -                                   | 100,454                    | 21.9%                       |
| 106404500                | CONTRACTUAL SERVICES              | 134,200                               | 119,600               | 98,295                    | -                                   | 98,295                     | -26.8%                      |
| 106404510                | INS-PROPERTY & GENERAL            | 31,430                                | 26,150                | 27,850                    | -                                   | 27,850                     | -11.4%                      |
| 106404600                | PROFESSIONAL SERVICES             | 2,000                                 | 2,000                 | 87,800                    | -                                   | 87,800                     | 4290.0%                     |
| 106405200                | CHEMICALS                         | 21,500                                | 21,500                | 32,500                    | -                                   | 32,500                     | 51.2%                       |
| 106405300                | DUES & SUBSCRIPTIONS              | 1,200                                 | 1,200                 | 1,200                     | -                                   | 1,200                      | 0.0%                        |
| 106405700                | APPEARANCE COMMISSION             | 24,200                                | 24,200                | 34,300                    | -                                   | 34,300                     | 41.7%                       |
|                          | OPERATING EXPENDITURES            | 583,680                               | 564,050               | 638,829                   | -                                   | 638,829                    |                             |
| 106407402                | CAPITAL-MOTOR VEHICLE             | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 106407403                | CAPITAL-OTHER EQUIPMENT           | 23,000                                | 21,876                | 100,000                   | -                                   | 100,000                    | 0.0%                        |
| 106407405                | CAPITAL-BLDGS/STRUCTURES          | 45,000                                | 45,000                | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                    | 68,000                                | 66,876                | 100,000                   | -                                   | 100,000                    |                             |
|                          | TOTAL EXPENDITURES                | <u>\$ 1,643,507</u>                   | <u>\$ 1,582,691</u>   | <u>\$ 1,759,236</u>       | <u>\$ -</u>                         | <u>\$ 1,759,236</u>        |                             |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|               |                             |           |                    |
|---------------|-----------------------------|-----------|--------------------|
| Department:   | Building and Grounds        | Function: | General Government |
| Project Title | ROW Flail Mower Attachments | Fund:     | General            |

### Project Description:

A one side arm flail and one PTO driven rear flail mounted on our existing 10 year old tractor or on a replacement tractor. This would allow the ROW crew to complete their areas much quicker and safer. The flail units are superior to rotary units for ROW use. Our operator would be easily seen and able to move more safely in traffic. We presently mow with a riding rotary unit that we trailer from site to site. It is low to the ground and the operator cannot be easily seen. The flail mowers are mounted on a tractor that can move with traffic. They do not throw and scatter debris and trash the way a rotary unit does. Our mowing rate would vastly improve with less mechanical failures and the anticipated ROW expansion could be easily handled. We are also requesting a new tractor to mount the units on as an option to using our old tractor.

|                           |           |
|---------------------------|-----------|
| Costs                     | 2016-2017 |
| Capital – Other Equipment | \$44,000  |
| Total                     | \$44,000  |

## DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

|                |                      |           |                    |
|----------------|----------------------|-----------|--------------------|
| Department:    | Building and Grounds | Function: | General Government |
| Project Title: | ROW Tractor          | Fund:     | General            |

### Project Description:

New Holland 4WD Tractor. This tractor is requested only if the flail mower attachments are approved. It will replace the existing 10 year old reach mower tractor that has had starting problems that elude repair. This unit coupled with the flail mowers we have requested would increase the productivity of our ROW mowing greatly. This unit would be much safer and more adaptable to moving within the flow of traffic than our present rotary units. Additionally, the cost for windshield replacements due to our current mower throwing debris from its undercarriage would be greatly reduced.

|                           |           |
|---------------------------|-----------|
| Costs                     | 2016-2017 |
| Capital – Other Equipment | \$56,000  |
| Total                     | \$56,000  |

TOWN OF SOUTHERN PINES  
2016-2017 GENERAL FUND BUDGET  
DEPARTMENTAL NEW AND CAPITAL REQUESTS

| DEPARTMENT             | REQUEST                                 | CONTINUATION<br>CAPITAL OR<br>NEW REQUEST | AMOUNT            | Line Item                                  |
|------------------------|---|---|-------------------|--|
| Information Technology | IT Help Desk Technician Position        | N   | \$ 56,905         | 10-430-0200,0500, 0600,0700,0800,1400,3300 |
|                        | Copier System Replacement               | C   | 91,966            | 10-430-7403                                |
|                        | Information Technology Department Total |   | 148,871           |  |
| Police - Patrol        | Vehicle Replacements (4)                | C   | 188,100           | 10-511-7402                                |
|                        | Police - Patrol Department Total        |   | 188,100           |  |
| Planning               | SUV Replacement                         | C   | 30,000            | 10-540-7402                                |
|                        | Planning Department Total               |   | 30,000            |  |
| Street                 | Asphalt Recycler                        | N   | 85,000            | 10-560-7403                                |
|                        | Backhoe Replacement                     | C   | 95,000            | 10-560-7403                                |
|                        | Paving                                  | C   | 250,000           | 10-560-7300                                |
|                        | Street Department Total                 |   | 430,000           |  |
| Recreation & Parks     | 15 Passenger Van Replacement            | C   | 53,000            | 10-620-7402                                |
|                        | 7 Passenger Van Replacement             | C   | 30,000            | 10-620-7402                                |
|                        | Recreation & Parks Total                |   | 83,000            |  |
| Building & Grounds     | Right of Way Mower Attachments          | C   | 44,000            | 10-640-7403                                |
|                        | Right of Way Tractor Replacement        | C   | 56,000            | 10-640-7403                                |
|                        | Building & Grounds Department Total     |   | 100,000           |  |
|                        | GRAND TOTAL                             |   | <u>\$ 979,971</u> |  |

## **UTILITY FUND SUMMARY**

Enterprise Funds account for the operations that are financed and operated in a manner similar to private business enterprises. The intent of the Governing Body is that the costs of providing goods and services to the Citizens of Southern Pines on a continuing basis be financed or recovered through user charges, or where the Governing Body has decided that periodic determination of net income is appropriate for accountability purposes.

The Utility Fund is the only Enterprise Fund operated by the Town. The Utility Fund accounts for the Town's water and sewer operations.

## **RETAINED EARNINGS**

Retained Earnings are an equity account that reflects the accumulated earnings of an Enterprise Fund.

## TOWN OF SOUTHERN PINES WATER RATE SCHEDULE

---

MINIMUM:

| <u>Meter Size</u> | <u>Inside Town</u> | <u>Outside Town</u> |
|-------------------|--------------------|---------------------|
| ¾"                | \$10.93            | \$21.86             |
| 1"                | 17.94              | 35.88               |
| 1 ½"              | 37.92              | 75.84               |
| 2"                | 65.91              | 131.82              |
| 3"                | 145.95             | 291.90              |
| 4"                | 257.92             | 515.84              |
| 6"                | 578.01             | 1,156.02            |
| 8"                | 1,026.10           | 2,052.20            |

VOLUME CHARGE PER 1,000 GALLONS:

|                    |                     |
|--------------------|---------------------|
| <u>Inside Town</u> | <u>Outside Town</u> |
| \$3.18             | \$6.36              |

# TOWN OF SOUTHERN PINES SEWER RATE SCHEDULE

---

MINIMUM:

| <u>Meter Size</u> | <u>Inside Town</u> | <u>Outside Town</u> |
|-------------------|--------------------|---------------------|
| ¾"                | \$4.48             | \$8.96              |
| 1"                | 5.84               | 11.68               |
| 1 ½"              | 9.64               | 19.28               |
| 2"                | 15.00              | 30.00               |
| 3"                | 30.26              | 60.52               |
| 4"                | 51.60              | 103.20              |
| 6"                | 112.68             | 225.36              |
| 8"                | 198.16             | 396.32              |

## VOLUME CHARGE PER 1,000 GALLONS

|                    |                     |
|--------------------|---------------------|
| <u>Inside Town</u> | <u>Outside Town</u> |
| \$5.24             | \$10.48             |

Town of

Chartered 1887

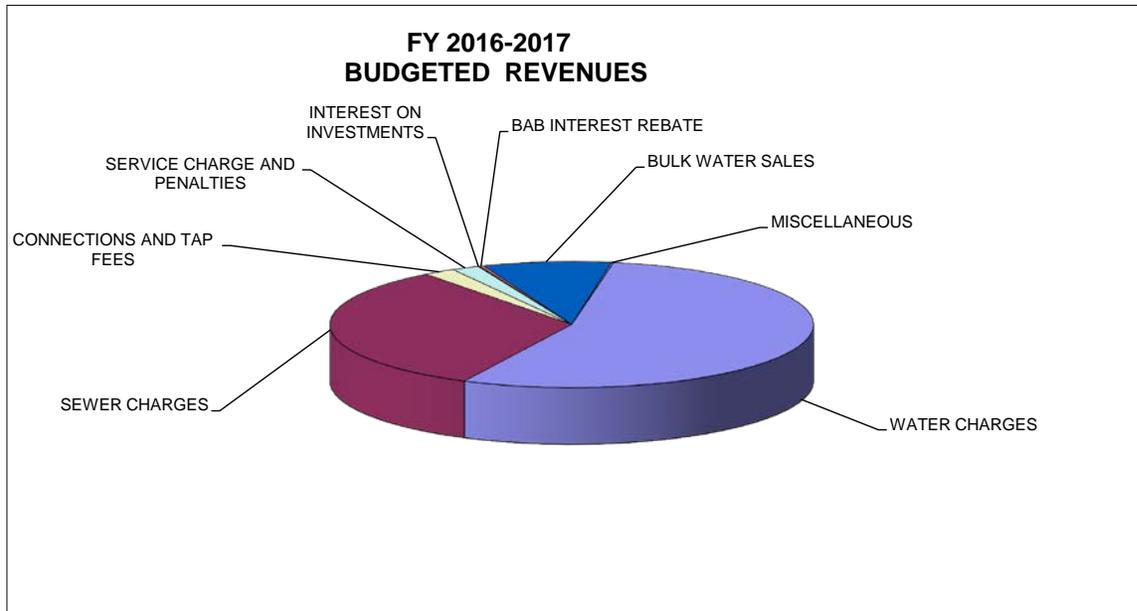
Southern Pines

TOWN OF SOUTHERN PINES  
 UTILITY FUND  
 RETAINED EARNINGS SUMMARY  
 2016-2017

|   | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016<br>as of 03/31/16 | EXPECTED<br>REVENUES<br>EXPENDITURES<br>2015-2016 | BUDGET<br>2016-2017 |
|---|---------------------|---------------------------------------|---|---------------------|
| Available Retained Earnings - Beginning | \$ 4,230,956        | \$ 5,250,738                          | \$ 5,250,738                                      | \$ 5,542,173        |
| Total Revenues                          | <u>7,160,945</u>    | <u>6,654,604</u>                      | <u>7,331,534</u>                                  | <u>7,052,723</u>    |
| Total Funds Available                   | 11,391,901          | 11,905,342                            | 12,582,272  | 12,594,896          |
| Total Expenditures                      | 6,141,163           | 6,546,261                             | 6,440,099   | 6,649,086           |
| Transfers Out                           | <u>-</u>            | <u>600,000</u>                        | <u>600,000</u>                                    | <u>900,000</u>      |
| Available Retained Earnings - Ending    | <u>\$ 5,250,738</u> | <u>\$ 4,759,081</u>                   | <u>\$ 5,542,173</u>                               | <u>\$ 5,045,810</u> |

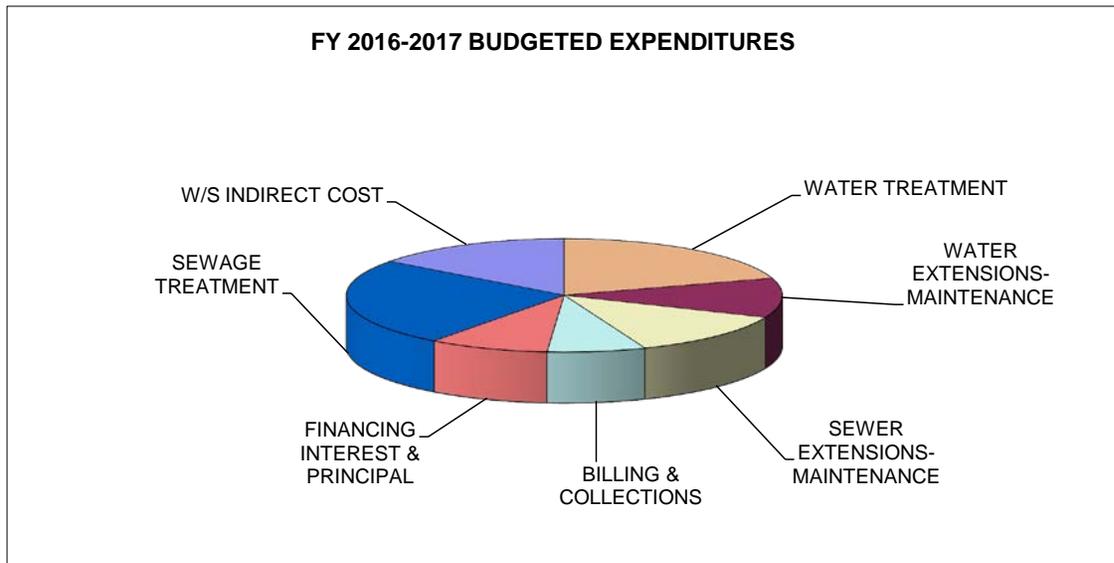
TOWN OF SOUTHERN PINES  
UTILITY FUND  
SCHEDULE OF REVENUES  
2016-2017

|                                | ACTUAL<br>2012-2013 | ACTUAL<br>2013-2014 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016<br>as of 07/01/15 | BUDGET<br>2015-2016<br>as of 03/31/16 | EXPECTED<br>REVENUES<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------------|---------------------|---------------------|---------------------|---------------------------------------|---------------------------------------|-----------------------------------|---------------------|
| WATER CHARGES                  | \$ 3,299,632        | \$ 3,696,725        | \$ 3,872,684        | \$ 3,615,000                          | \$ 3,615,000                          | \$ 3,989,000                      | \$ 3,845,000        |
| SEWER CHARGES                  | 1,976,842           | 2,201,173           | 2,263,372           | 2,152,200                             | 2,152,200                             | 2,308,000                         | 2,284,800           |
| CONNECTIONS AND TAP FEES       | 194,104             | 155,874             | 210,866             | 150,000                               | 150,000                               | 170,000                           | 150,000             |
| SERVICE CHARGE AND PENALTIES   | 140,025             | 104,988             | 134,228             | 125,000                               | 125,000                               | 133,000                           | 130,000             |
| INTEREST ON INVESTMENTS        | 8,002               | 7,373               | 7,367               | 6,800                                 | 6,800                                 | 7,400                             | 7,500               |
| BAB INTEREST REBATE            | 33,836              | 29,282              | 13,274              | 23,604                                | 23,604                                | 23,604                            | 19,423              |
| BULK WATER SALES               | 513,609             | 656,363             | 606,718             | 572,000                               | 572,000                               | 685,530                           | 606,000             |
| MISCELLANEOUS                  | 53,311              | 66,262              | 52,436              | 10,000                                | 10,000                                | 15,000                            | 10,000              |
| TRANSFER IN-RETAINED EARNINGS  | -                   | -                   | -                   | 491,657                               | 491,657                               |                                   | 496,363             |
| TRANSFER OUT-RETAINED EARNINGS | (46,035)            | (737,356)           | (1,019,782)         |                                       |                                       | (291,435)                         |                     |
| <b>TOTAL</b>                   | <b>\$ 6,173,326</b> | <b>\$ 6,180,684</b> | <b>\$ 6,141,163</b> | <b>\$ 7,146,261</b>                   | <b>\$ 7,146,261</b>                   | <b>\$ 7,040,099</b>               | <b>\$ 7,549,086</b> |



TOWN OF SOUTHERN PINES  
UTILITY FUND  
CONSOLIDATED EXPENDITURE SUMMARY  
2016-2017

|                                | ACTUAL<br>2012-2013 | ACTUAL<br>2013-2014 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 | EXPECTED<br>EXPENDITURES<br>2015-2016 | BUDGET<br>2015-2016 |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------------|---------------------|
| WATER TREATMENT                | \$ 1,249,091        | \$ 1,334,469        | \$ 1,307,499        | \$ 1,319,958        | \$ 1,297,642                          | \$ 1,339,275        |
| WATER EXTENSIONS-MAINTENANCE   | 664,353             | 558,293             | 618,989             | 710,021             | 703,616                               | 747,370             |
| SEWER EXTENSIONS-MAINTENANCE   | 678,219             | 855,766             | 646,664             | 961,868             | 885,618                               | 837,570             |
| BILLING & COLLECTIONS          | 370,984             | 413,270             | 424,084             | 459,340             | 458,149                               | 483,379             |
| BOND INTEREST & PRINCIPAL      | -                   | -                   | -                   | -                   | -                                     | -                   |
| FINANCING INTEREST & PRINCIPAL | 415,804             | 591,797             | 597,837             | 591,797             | 591,797                               | 591,797             |
| SEWAGE TREATMENT               | 1,429,629           | 1,452,231           | 1,529,221           | 1,600,000           | 1,600,000                             | 1,667,700           |
| W/S INDIRECT COST              | 865,246             | 974,858             | 1,016,869           | 903,277             | 903,277                               | 981,995             |
| OTHER                          | -                   | -                   | -                   | -                   | -                                     | -                   |
| <b>SUB-TOTAL</b>               | <b>5,673,326</b>    | <b>6,180,684</b>    | <b>6,141,163</b>    | <b>6,546,261</b>    | <b>6,440,099</b>                      | <b>6,649,086</b>    |
| TRANSFERS                      | 500,000             | -                   | -                   | 600,000             | 600,000                               | 900,000             |
| <b>TOTAL</b>                   | <b>\$ 6,173,326</b> | <b>\$ 6,180,684</b> | <b>\$ 6,141,163</b> | <b>\$ 7,146,261</b> | <b>\$ 7,040,099</b>                   | <b>\$ 7,549,086</b> |



TOWN OF SOUTHERN PINES  
UTILITY FUND  
EXPENDITURE BY FUNCTION AND TRANSFERS  
2015-2016

|                                       | ACTUAL<br>2012-2013 | ACTUAL<br>2013-2014 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016<br>as of 07/01/15 | BUDGET<br>2015-2016<br>as of 03/31/16 | EXPECTED<br>EXPENDITURES<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------|
| Water Treatment                       | \$ 1,249,091        | \$ 1,334,469        | \$ 1,307,499        | \$ 1,319,958                          | \$ 1,319,958                          | \$ 1,297,642                          | \$ 1,339,275        |
| Water Extensions - Maintenance        | 664,353             | 558,293             | 618,989             | 710,021                               | 710,021                               | 703,616                               | 747,370             |
| Sewer Extensions - Maintenance        | 678,219             | 855,766             | 646,664             | 961,868                               | 961,868                               | 885,618                               | 837,570             |
| Billing & Collections                 | 370,984             | 413,270             | 424,084             | 459,340                               | 459,340                               | 458,149                               | 483,379             |
| Loss on Disposal of Fixed Assets      | -                   | -                   | -                   | -                                     | -                                     | -                                     | -                   |
| Interest Expense, Bond Principal      | -                   | -                   | -                   | -                                     | -                                     | -                                     | -                   |
| Interest Expense, Financing Principal | 415,804             | 591,797             | 597,837             | 591,797                               | 591,797                               | 591,797                               | 591,797             |
| Sewage Treatment                      | 1,429,629           | 1,452,231           | 1,529,221           | 1,600,000                             | 1,600,000                             | 1,600,000                             | 1,667,700           |
| W/S Indirect Cost                     | 865,246             | 974,858             | 1,016,869           | 903,277                               | 903,277                               | 903,277                               | 981,995             |
| Total Expenditures                    | 5,673,326           | 6,180,684           | 6,141,163           | 6,546,261                             | 6,546,261                             | 6,440,099                             | 6,649,086           |
| Transfers:                            |                     |                     |                     |                                       |                                       |                                       |                     |
| Transfer to W&S Improvements          | 300,000             | -                   | -                   | 600,000                               | 600,000                               | 600,000                               | 900,000             |
| Transfer to EDMIS                     | -                   | -                   | -                   | -                                     | -                                     | -                                     | -                   |
| Transfer to Bridge Project            | 200,000             | -                   | -                   | -                                     | -                                     | -                                     | -                   |
| Transfer to Raw Water Reservoir       | -                   | -                   | -                   | -                                     | -                                     | -                                     | -                   |
| Total Transfers                       | 500,000             | -                   | -                   | 600,000                               | 600,000                               | 600,000                               | 900,000             |
| Total Expenditures/Transfers          | <u>\$ 6,173,326</u> | <u>\$ 6,180,684</u> | <u>\$ 6,141,163</u> | <u>\$ 7,146,261</u>                   | <u>\$ 7,146,261</u>                   | <u>\$ 7,040,099</u>                   | <u>\$ 7,549,086</u> |

## WATER TREATMENT PLANT

**Narrative:** The objective of the Water Treatment Division is to produce potable water that meets or exceeds all state and EPA standards in quantities equal to or higher than the demands of our customers. The Town owns a NC permitted 8MGD potable water production plant that is operated and maintained by a third party. Operators also maintain elevated and ground storage tanks. Operators monitor and control distribution pumping and water quality testing and analysis on a daily basis.

This year will be the first (1st) year of a new five (5) year contract.

---

### Performance Measures:

|                               | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|-------------------------------|---------------------|------------------------|-----------------------|
| Total Gallons Treated, MG     | 1,336.15            | 1,417.60               | 1,419.71              |
| Average Daily Production, MGD | 3.70                | 3.88                   | 4.09                  |
| Maximum Day Production, MG    | 5.43                | 5.75                   | 6.03                  |
| Minimum Day Production, MG    | 1.89                | 2.00                   | 2.05                  |

### 2015-16 Accomplishment:

United Water prepared and presented a capital improvement needs assessment that we are incorporating into a multi-year capital improvement plan. United Water staff continue to provide great customer service and quality production.

### 2016-17 Projects

We are currently exploring whether or not to renew the contract with United Water for an additional five years or to select a new vendor. Staff has spent time meeting with and reviewing proposals and is currently asking for cost quotes from the current vendor and one other competitor. Several capital projects identified will be scheduled for completion but whether or not we change vendors may dictate the pace and prioritization of them.

WATER TREATMENT PLANT

Fund: Utility

Function:

Utility

Water Treatment Plant Division Goal: To provide potable water that meets or exceeds all state and EPA standards.

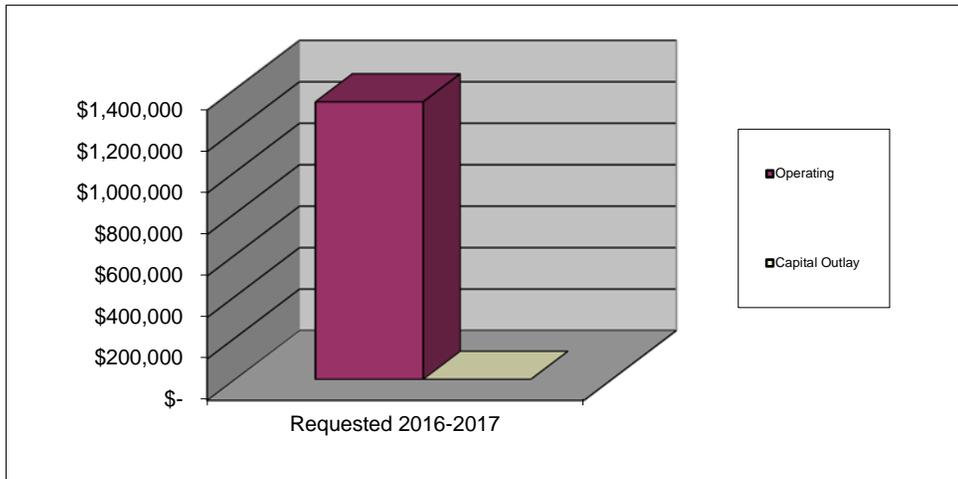
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Operating              | \$ 1,295,405         | \$ 1,307,958         | \$ 1,285,642           | \$ 1,339,275            |
| Capital Outlay         | 12,094               | 12,000               | 12,000                 | -                       |
| <b>Total</b>           | <b>\$ 1,307,499</b>  | <b>\$ 1,319,958</b>  | <b>\$ 1,297,642</b>    | <b>\$ 1,339,275</b>     |

| Revenues by Type | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| Utility Revenues | \$ 1,307,499         | \$ 1,319,958         | \$ 1,297,642           | \$ 1,339,275            |

|                    | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | -                    | -                    | -                      | -                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital items requested in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Water Treatment Plant | Function:<br>Utility Fund             | Fund:<br>60           | Department:<br>710        |                                     |                            |                             |
|--------------------------|--------------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                         | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 607101200                | PRINTING                             | \$ 1,000                              | \$ 100                | \$ 1,000                  | -                                   | \$ 1,000                   | 0.0%                        |
| 607101500                | BUILDING & GROUNDS                   | 1,000                                 | 2,500                 | 7,500                     | -                                   | 7,500                      | 650.0%                      |
| 607101600                | EQUIPMENT MAINTENANCE                | 53,000                                | 34,703                | 57,250                    | -                                   | 57,250                     | 8.0%                        |
| 607101800                | UTILITIES                            | 350,000                               | 370,000               | 370,000                   | -                                   | 370,000                    | 5.7%                        |
| 607104500                | CONTRACTUAL SERVICES                 | 893,003                               | 868,506               | 893,500                   | -                                   | 893,500                    | 0.1%                        |
| 607104510                | INS-PROPERTY & GENERAL               | 9,955                                 | 9,833                 | 10,025                    | -                                   | 10,025                     | 0.7%                        |
|                          | OPERATING EXPENDITURES               | 1,307,958                             | 1,285,642             | 1,339,275                 | -                                   | 1,339,275                  |                             |
| 607107402                | CAPITAL-OTHER EQUIPMENT              | 12,000                                | 12,000                | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                       | 12,000                                | 12,000                | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                   | <u>\$ 1,319,958</u>                   | <u>\$ 1,297,642</u>   | <u>\$ 1,339,275</u>       | <u>\$ -</u>                         | <u>\$ 1,339,275</u>        |                             |

Town of

Chartered 1887

Southern Pines

## WATER EXTENSIONS/MAINTENANCE

**Narrative:** The Water Division is responsible for the daily maintenance of the water distribution system which includes over 253 miles of water mains ranging from 2” to 18” in size and approximately 8,900 water services. Maintenance and repair of water mains, isolation valves, fire hydrants, service meters, service lines, and underground utility locating are some of the tasks undertaken. Providing the best potable water service to the customers and responding to problems quickly and professionally are major goals of this division.

### Performance Measures:

|                                     | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|-------------------------------------|---------------------|------------------------|-----------------------|
| New Services Installed              | 213                 | 208                    | 200                   |
| Water Mains Installed (linear feet) | 0                   | 240                    | 250                   |
| Hydrants Installed                  | 7                   | 6                      | 5                     |
| Valves Installed                    | 6                   | 2                      | 2                     |
| Water Main Leaks Repaired           | 14                  | 12                     | 12                    |
| Service Leaks Repaired              | 36                  | 58                     | 60                    |
| Water Quality Complaints            | 24                  | 30                     | 30                    |

### FY 15-16 Accomplishments:

- Installed 213 taps; 18% increase as of January 2016 over the actual FY14-15 total.
- Completed water needs study and created multi-year CIP needs.
- Implemented Mobile 311 work management program tying work to assets with labor and material costs.
- Passed backflow ordinance; implemented online database for tracking customer compliance (BSI Online).
- Created OJT skill level based program for all levels with new job titles and descriptions. Provided distinction between Tech I and Tech II requirements for promotion.
- West Connecticut water extension: 230 lf main, hydrant, and two valves installed.
- Implemented hydrant replacement program; coordinate with FD for identification of repair or replacement requirements.

### FY 16-17 Projects:

- Fund and implement water CIP projects:
  - o Weymouth Woods zone
  - o E Morganton main replacement
- Improve work management program; better capture labor and material costs, improving budget accuracy.
- Identify and map water easements, and improve PM schedule.

**WATER EXTENSION/MAINTENANCE**

Fund: Utility

Function:

Utility

Water Extension/Maintenance Division Goal: Responsible for the daily maintenance of the water distribution system.

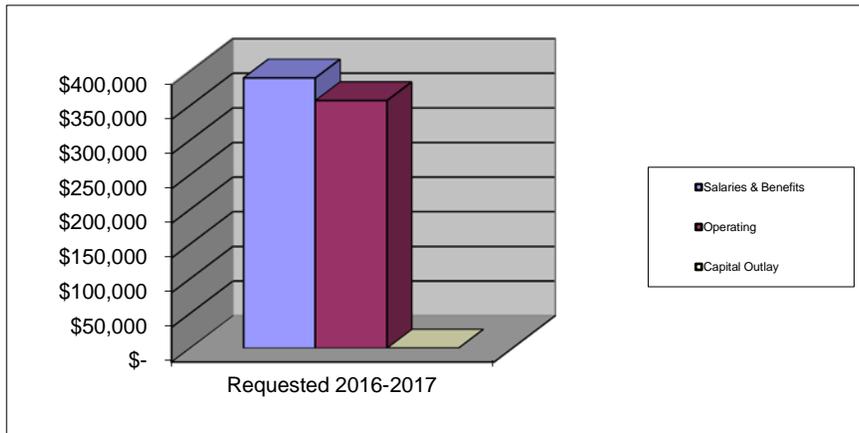
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 328,142           | \$ 382,536           | \$ 357,926             | \$ 389,993              |
| Operating              | 233,602              | 327,485              | 345,690                | 357,377                 |
| Capital Outlay         | 57,247               | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 618,991</b>    | <b>\$ 710,021</b>    | <b>\$ 703,616</b>      | <b>\$ 747,370</b>       |

| Revenues by Type | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| Utility Revenues | \$ 618,991           | \$ 710,021           | \$ 703,616             | \$ 747,370              |

|                    | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | 8                    | 8                    | 8                      | 8                       |

**2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS**

There are no new or capital items requested in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Water Extension/Maintenance | Function:<br>Utility Fund             |                       | Fund:<br>60               | Department:<br>730                  |                            |                             |
|--------------------------|--|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                               | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 607300200                | SALARIES & WAGES                           | \$ 272,616                            | \$ 260,239            | \$ 273,709                | \$ -                                | \$ 273,709                 | 0.4%                        |
| 607300300                | OVERTIME                                   | 10,500                                | 6,000                 | 10,500                    | -                                   | 10,500                     | 0.0%                        |
| 607300400                | UNEMPLOYMENT INSURANCE                     | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 607300500                | FICA EXPENSE                               | 21,660                                | 20,003                | 21,742                    | -                                   | 21,742                     | 0.4%                        |
| 607300600                | GROUP INSURANCE EXPENSE                    | 45,888                                | 40,521                | 48,998                    | -                                   | 48,998                     | 6.8%                        |
| 607300700                | RETIREMENT EXPENSE                         | 18,217                                | 17,843                | 20,833                    | -                                   | 20,833                     | 14.4%                       |
| 607300800                | DEFERRED COMPENSATION                      | 13,655                                | 13,320                | 14,211                    | -                                   | 14,211                     | 4.1%                        |
|                          | EMPLOYEE BENEFITS                          | 382,536                               | 357,926               | 389,993                   | -                                   | 389,993                    |                             |
| 607301300                | TELEPHONE                                  | 4,000                                 | 4,000                 | 6,250                     | -                                   | 6,250                      | 56.3%                       |
| 607301400                | TRAINING & TRAVEL                          | 3,500                                 | 4,000                 | 4,500                     | -                                   | 4,500                      | 28.6%                       |
| 607301600                | EQUIPMENT MAINTENANCE                      | 8,500                                 | 3,000                 | 8,500                     | -                                   | 8,500                      | 0.0%                        |
| 607301700                | AUTO REPAIR                                | 9,500                                 | 9,500                 | 9,500                     | -                                   | 9,500                      | 0.0%                        |
| 607301800                | UTILITIES                                  | 3,500                                 | 3,500                 | 4,000                     | -                                   | 4,000                      | 14.3%                       |
| 607303100                | AUTO OPERATING                             | 21,000                                | 13,000                | 18,000                    | -                                   | 18,000                     | -14.3%                      |
| 607303300                | DEPARTMENTAL SUPPLIES                      | 200,000                               | 228,000               | 220,000                   | -                                   | 220,000                    | 10.0%                       |
| 607304500                | CONTRACTUAL SERVICES                       | 25,800                                | 25,800                | 25,300                    | -                                   | 25,300                     | -1.9%                       |
| 607304510                | INS-PROPERTY & GENERAL                     | 14,685                                | 15,390                | 16,327                    | -                                   | 16,327                     | 11.2%                       |
| 607304600                | PROFESSIONAL SERVICES                      | 21,500                                | 20,500                | 26,000                    | -                                   | 26,000                     | 20.9%                       |
| 607304700                | UTILITY CUT REPAIR                         | 12,000                                | 15,000                | 15,000                    | -                                   | 15,000                     | 25.0%                       |
| 607305300                | DUES & SUBSCRIPTIONS                       | 3,500                                 | 4,000                 | 4,000                     | -                                   | 4,000                      | 14.3%                       |
|                          | OPERATING EXPENDITURES                     | 327,485                               | 345,690               | 357,377                   | -                                   | 357,377                    |                             |
| 607307402                | CAPITAL-MOTOR VEHICLE                      | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 607307403                | CAPITAL-OTHER EQUIPMENT                    | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                             | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                         | <u>\$ 710,021</u>                     | <u>\$ 703,616</u>     | <u>\$ 747,370</u>         | <u>\$ -</u>                         | <u>\$ 747,370</u>          |                             |

Town of

Chartered 1887

Southern Pines

## SEWER EXTENSIONS/MAINTENANCE

**Narrative:** The purpose of the Sewer Maintenance Division is to maintain and improve the sanitary sewer infrastructure which includes the operation of 17 sewer lift station and 150+ miles of collection system, to provide trouble free sewer service to our customers through routine maintenance and cleaning of the sewer lines and to satisfy all of the requirements of the Town’s collection system permit issued by the State of North Carolina.

Performance Measures:

|                                      | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|--------------------------------------|---------------------|------------------------|-----------------------|
| Sewer Taps Installed                 | 30                  | 35                     | 35                    |
| Sewer Taps Renewed                   | 15                  | 20                     | 20                    |
| Sewer Stoppages – Mains              | 35                  | 30                     | 30                    |
| Sewer Stoppages – Laterals, Town     | 42                  | 10                     | 10                    |
| Sewer Stoppages – Laterals, Customer | 47                  | 34                     | 30                    |
| Miles Sewer Lines Cleaned            | 23                  | 40                     | 50                    |
| Sewer Lift Stations Maintained       | 17                  | 17                     | 18                    |

FY 15-16 Accomplishments:

- Completed lift station study and identified multi-year CIP.
- Continue to improve sewer main flushing program; will jet 100% of mains every three years (1/3 per year)...mitigate blockage service calls & surpass state requirement (10%/yr).
- Implemented Mobile 311 work management program tying work to assets with labor and material costs.
- Created OJT skill level based program for all levels with new job titles and descriptions. Provided distinction between Tech I and Tech II requirements for promotion.

FY 16-17 Projects:

- Fund and implement sewer main relining and manhole rehabilitation; proactive ID and assessments for antiquated system components. This will be a recurring need.
- Improve work management program; better capture labor and material costs...increase budgeting, labor, and material needs accuracy.
- Identify and map sewer easements, ID and execute tree removal needs and create PM schedule.
- Construct Pee Dee lift station.
- Implement Warrior Woods lift station and Joint force main improvement projects.
- Design Belle Meade lift station improvements.
- Assess lift station control panels and fund needed upgrades.

SEWER EXTENSION/MAINTENANCE

Fund: Utility

Function:

Utility

Sewer Extension/Maintenance Division Goal: To maintain and improve the sanitary sewer system infrastructure.

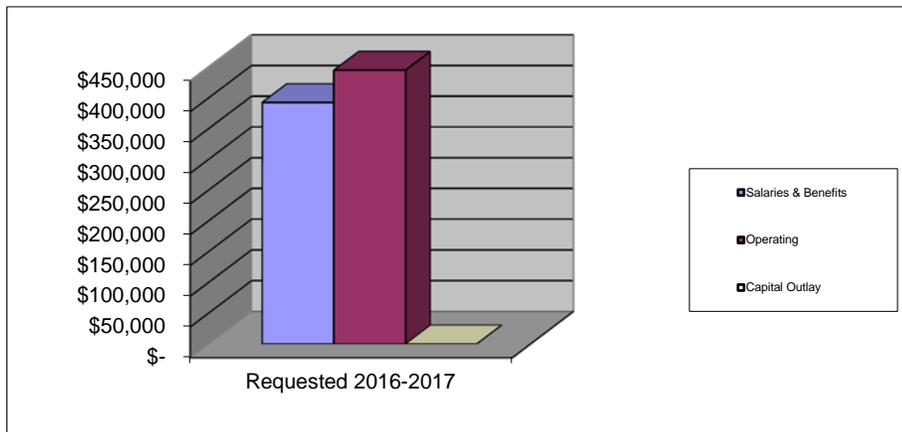
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 316,880           | \$ 445,813           | \$ 376,658             | \$ 392,590              |
| Operating              | 329,784              | 430,055              | 431,890                | 444,980                 |
| Capital Outlay         | -                    | 86,000               | 77,070                 | -                       |
| <b>Total</b>           | <b>\$ 646,664</b>    | <b>\$ 961,868</b>    | <b>\$ 885,618</b>      | <b>\$ 837,570</b>       |

| Revenues by Type | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| Utility Revenues | \$ 646,664           | \$ 961,868           | \$ 885,618             | \$ 837,570              |

|                    | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | 9                    | 9                    | 9                      | 8                       |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital items requested in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Sewer Extension/Maintenance | Function:<br>Utility Fund             |                       |                           | Fund:<br>60                         | Department:<br>740         |                             |
|--------------------------|--|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                               | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 607400200                | SALARIES & WAGES                           | \$ 319,862                            | \$ 269,977            | \$ 275,872                | \$ -                                | \$ 275,872                 | -13.8%                      |
| 607400300                | OVERTIME                                   | 10,500                                | 10,000                | 10,500                    | -                                   | 10,500                     | 0.0%                        |
| 607400400                | UNEMPLOYMENT INSURANCE                     | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 607400500                | FICA EXPENSE                               | 25,273                                | 20,989                | 21,908                    | -                                   | 21,908                     | -13.3%                      |
| 607400600                | GROUP INSURANCE EXPENSE                    | 51,624                                | 44,705                | 48,998                    | -                                   | 48,998                     | -5.1%                       |
| 607400700                | RETIREMENT EXPENSE                         | 22,035                                | 18,705                | 20,992                    | -                                   | 20,992                     | -4.7%                       |
| 607400800                | DEFERRED COMPENSATION                      | 16,519                                | 12,282                | 14,320                    | -                                   | 14,320                     | -13.3%                      |
|                          | EMPLOYEE BENEFITS                          | 445,813                               | 376,658               | 392,590                   | -                                   | 392,590                    |                             |
| 607401300                | TELEPHONE                                  | 4,500                                 | 4,500                 | 6,250                     | -                                   | 6,250                      | 38.9%                       |
| 607401400                | TRAINING & TRAVEL                          | 2,500                                 | 3,500                 | 3,500                     | -                                   | 3,500                      | 40.0%                       |
| 607401600                | EQUIPMENT MAINTENANCE                      | 55,000                                | 55,000                | 55,000                    | -                                   | 55,000                     | 0.0%                        |
| 607401700                | AUTO REPAIR                                | 10,000                                | 10,000                | 10,000                    | -                                   | 10,000                     | 0.0%                        |
| 607401800                | UTILITIES                                  | 48,000                                | 48,000                | 48,000                    | -                                   | 48,000                     | 0.0%                        |
| 607403100                | AUTO OPERATING                             | 33,000                                | 33,000                | 33,000                    | -                                   | 33,000                     | 0.0%                        |
| 607403300                | DEPARTMENTAL SUPPLIES                      | 120,000                               | 120,000               | 120,550                   | -                                   | 120,550                    | 0.5%                        |
| 607404500                | CONTRACTUAL SERVICES                       | 103,500                               | 103,500               | 103,000                   | -                                   | 103,000                    | -0.5%                       |
| 607404510                | INS-PROPERTY & GENERAL                     | 20,555                                | 20,890                | 22,180                    | -                                   | 22,180                     | 7.9%                        |
| 607404600                | PROFESSIONAL SERVICES                      | 15,000                                | 15,000                | 25,000                    | -                                   | 25,000                     | 0.0%                        |
| 607404700                | UTILITY CUT REPAIR                         | 15,000                                | 15,000                | 15,000                    | -                                   | 15,000                     | 0.0%                        |
| 607405300                | DUES & SUBSCRIPTIONS                       | 3,000                                 | 3,500                 | 3,500                     | -                                   | 3,500                      | 16.7%                       |
|                          | OPERATING EXPENDITURES                     | 430,055                               | 431,890               | 444,980                   | -                                   | 444,980                    |                             |
| 607407402                | CAPITAL-MOTOR VEHICLE                      | 86,000                                | 77,070                | -                         | -                                   | -                          | 0.0%                        |
| 607407403                | CAPITAL-OTHER EQUIPMENT                    | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                             | 86,000                                | 77,070                | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                         | <u>\$ 961,868</u>                     | <u>\$ 885,618</u>     | <u>\$ 837,570</u>         | <u>\$ -</u>                         | <u>\$ 837,570</u>          |                             |

Town of

Chartered 1887

Southern Pines

## BILLING & COLLECTIONS

**Narrative:** The Billing and Collections Division provides utility customers with efficient service regarding water consumption, new service, account drafting, and various other situations with which the customer may need assistance. The Division is also responsible for the accurate monthly billing and collection of water, sewer and solid waste disposal as well as any other fees generated in the utility function.

Other areas handled by this division include the billing and collection of beer and wine license, the sale of cemetery lots, and yard sale permits.

---

Performance Measures:

|                                  | 2014-2015<br>Actual | 2015-2016<br>Projected | 2016-2017<br>Proposed |
|----------------------------------|---------------------|------------------------|-----------------------|
| Water & Sewer Meters Read        | 104,911             | 107,160                | 109,000               |
| Water & Sewer Bills Mailed       | 90,299              | 92,235                 | 94,000                |
| Meter Readings (average monthly) | 8,742               | 8,930                  | 9,080                 |
| Customer Service Work Orders     | 5,865               | 6,040                  | 6,250                 |
| Customer Bills Drafted           | 26,026              | 27,315                 | 28,000                |

BILLING & COLLECTIONS

Fund: Utility

Function:

Finance

Billing & Collections Division Goal: To provide utility customers with efficient service regarding billings and other situations the customer may need assistance.

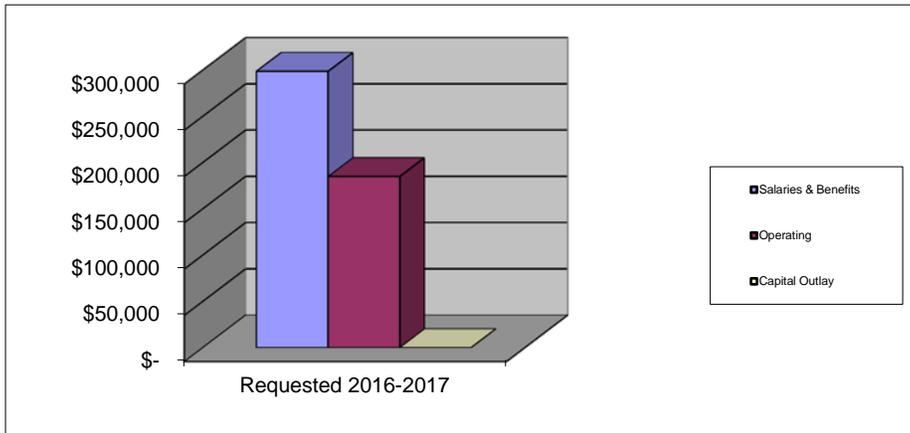
| Object of Expenditures | Actual<br>FY 2014-15 | Budget<br>FY 2015-16 | Expected<br>FY 2015-16 | Requested<br>FY 2016-17 |
|------------------------|----------------------|----------------------|------------------------|-------------------------|
| Salaries & Benefits    | \$ 278,397           | \$ 284,519           | \$ 287,693             | \$ 298,574              |
| Operating              | 145,687              | 174,821              | 170,456                | 184,805                 |
| Capital Outlay         | -                    | -                    | -                      | -                       |
| <b>Total</b>           | <b>\$ 424,084</b>    | <b>\$ 459,340</b>    | <b>\$ 458,149</b>      | <b>\$ 483,379</b>       |

| Revenues by Type | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|------------------|----------------------|----------------------|------------------------|-------------------------|
| Utility Revenues | \$ 424,084           | \$ 459,340           | \$ 458,149             | \$ 483,379              |

|                    | Actual<br>FY 2013-14 | Budget<br>FY 2014-15 | Expected<br>FY 2014-15 | Requested<br>FY 2015-16 |
|--------------------|----------------------|----------------------|------------------------|-------------------------|
| Budgeted Employees | 4.5                  | 4.5                  | 5.0                    | 5.0                     |

2016-2017 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital items requested in this budget.



2016-2017 ANNUAL BUDGET  
DETAILED ACTIVITY SPENDING REQUEST

| Fiscal Year<br>2016-2017 | Department:<br>Billing & Collections | Function:<br>Finance                  |                       | Fund:<br>60               | Department:<br>750                  |                            |                             |
|--------------------------|--------------------------------------|---------------------------------------|-----------------------|---------------------------|-------------------------------------|----------------------------|-----------------------------|
| Object<br>Code           | Object Title                         | 2015-2016<br>Budget<br>as of 03/31/16 | 2015-2016<br>Expected | 2016-2017<br>Continuation | 2016-2017<br>New Budget<br>Requests | 2016-2017<br>Total Request | %<br>Increase<br>(Decrease) |
| 607500200                | SALARIES & WAGES                     | \$ 214,411                            | \$ 217,486            | \$ 223,328                | \$ -                                | \$ 223,328                 | 4.2%                        |
| 607500400                | UNEMPLOYMENT INSURANCE               | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
| 607500500                | FICA EXPENSE                         | 16,405                                | 16,335                | 17,085                    | -                                   | 17,085                     | 4.1%                        |
| 607500600                | GROUP INSURANCE EXPENSE              | 28,680                                | 28,702                | 30,624                    | -                                   | 30,624                     | 6.8%                        |
| 607500700                | RETIREMENT EXPENSE                   | 14,302                                | 14,978                | 16,370                    | -                                   | 16,370                     | 14.5%                       |
| 607500800                | DEFERRED COMPENSATION                | 10,721                                | 10,192                | 11,167                    | -                                   | 11,167                     | 4.2%                        |
|                          | EMPLOYEE BENEFITS                    | 284,519                               | 287,693               | 298,574                   | -                                   | 298,574                    |                             |
| 607501100                | POSTAGE                              | 40,155                                | 39,180                | 41,300                    | -                                   | 41,300                     | 2.9%                        |
| 607501200                | PRINTING                             | 500                                   | 300                   | 500                       | -                                   | 500                        | 0.0%                        |
| 607501300                | TELEPHONE                            | 396                                   | 346                   | 420                       | -                                   | 420                        | 6.1%                        |
| 607501400                | TRAINING & TRAVEL                    | 4,500                                 | 3,000                 | 4,500                     | -                                   | 4,500                      | 0.0%                        |
| 607501600                | EQUIPMENT MAINTENANCE                | 2,325                                 | 1,825                 | 2,350                     | -                                   | 2,350                      | 1.1%                        |
| 607501800                | UTILITIES                            | 7,300                                 | 5,300                 | 7,300                     | -                                   | 7,300                      | 0.0%                        |
| 607503300                | DEPARTMENTAL SUPPLIES                | 19,300                                | 15,000                | 25,550                    | -                                   | 25,550                     | 32.4%                       |
| 607504500                | CONTRACTUAL SERVICES                 | 26,050                                | 36,150                | 26,150                    | -                                   | 26,150                     | 0.4%                        |
| 607504510                | INS-PROPERTY & GENERAL               | 3,995                                 | 2,755                 | 2,935                     | -                                   | 2,935                      | -26.5%                      |
| 607504600                | PROFESSIONAL SERVICES                | 28,000                                | 25,000                | 29,000                    | -                                   | 29,000                     | 3.6%                        |
| 607504700                | CARD PROCESSING FEE                  | 12,000                                | 11,500                | 13,000                    | -                                   | 13,000                     | 8.3%                        |
| 607504920                | BAD DEBT EXPENSE                     | 30,000                                | 30,000                | 31,500                    | -                                   | 31,500                     | 5.0%                        |
| 607505300                | DUES & SUBSCRIPTIONS                 | 300                                   | 100                   | 300                       | -                                   | 300                        | 0.0%                        |
|                          | OPERATING EXPENDITURES               | 174,821                               | 170,456               | 184,805                   | -                                   | 184,805                    |                             |
| 607507401                | CAPITAL-SOFTWARE/COMP                | -                                     | -                     | -                         | -                                   | -                          | 0.0%                        |
|                          | CAPITAL OUTLAY                       | -                                     | -                     | -                         | -                                   | -                          |                             |
|                          | TOTAL EXPENDITURES                   | <u>\$ 459,340</u>                     | <u>\$ 458,149</u>     | <u>\$ 483,379</u>         | <u>\$ -</u>                         | <u>\$ 483,379</u>          |                             |

Town of

Chartered 1887

Southern Pines

## **CAPITAL PROJECT FUNDS SUMMARY**

Capital Project Funds are used to account for the acquisition and construction major capital facilities and infrastructure. A project budget that is valid for the duration of the project is adopted for each fund.

**OPEN SPACE  
Fund 41**

This fund was established to account solely for the purchase of open space and greenways. Funds from the Recreation - Construction - Open Space capital project were transferred into this fund in fiscal year 2007-2008.

| Expenditures by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|---------------------------|--|---------------------------------------|-------------------------|--|
| Land                      | \$ 135,700                               | \$ 84,256                             | \$ 51,444               | \$ 135,700                               |
| <b>Total Expenditures</b> | <b>\$ 135,700</b>                        | <b>\$ 84,256</b>                      | <b>\$ 51,444</b>        | <b>\$ 135,700</b>                        |

| Revenues by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-----------------------|--|---------------------------------------|-------------------------|--|
| Interest              | \$ 9,700                                 | \$ 9,468                              | \$ 232                  | \$ 9,700                                 |
| Transfer In-Fund 47   | 126,000                                  | 126,000                               | -                       | 126,000                                  |
| <b>Total Revenues</b> | <b>\$ 135,700</b>                        | <b>\$ 135,468</b>                     | <b>\$ 232</b>           | <b>\$ 135,700</b>                        |

**NICKS CREEK PARKWAY  
Fund 42**

The Nicks Creek Capital Project Fund was established for the purpose of future construction of a road extending Nicks Creek from NC 22 to US 15-501. The project budget was adopted in fiscal year 2001-2002.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 71,750                                | \$ -                                  | \$ 71,750               | \$ 72,000                                |
| Total Expenditures   | \$ 71,750                                | \$ -                                  | \$ 71,750               | \$ 72,000                                |

| Revenues by Type                  | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-----------------------------------|--|---------------------------------------|-------------------------|--|
| Interest                          | \$ 14,750                                | \$ 14,703                             | \$ 47                   | \$ 15,000                                |
| Land Exchange/Transfer In-Fund 60 | 57,000                                   | 57,000                                | -                       | 57,000                                   |
| Total Revenues                    | \$ 71,750                                | \$ 71,703                             | \$ 47                   | \$ 72,000                                |

**ENTERPRISE INFORMATION AND DOCUMENT MANAGEMENT SYSTEM  
Fund 43**

The Enterprise Information and Document Management System Capital Project Fund was established in fiscal year 2009-2010 for the purpose of obtaining an intergrated electronic solution for all Town departments and systems.

| Expenditures by Type         | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|------------------------------|--|---------------------------------------|-------------------------|--|
| ERP Expenditures             | \$ 686,200                               | \$ 374,339                            | \$ 311,861              | \$ 686,200                               |
| Transfer Out-CP Library HVAC | 225,000                                  | 225,000                               | -                       | 225,000                                  |
| <b>Total Expenditures</b>    | <b>\$ 911,200</b>                        | <b>\$ 599,339</b>                     | <b>\$ 311,861</b>       | <b>\$ 911,200</b>                        |

| Revenues by Type              | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-------------------------------|--|---------------------------------------|-------------------------|--|
| Interest                      | \$ 14,200                                | \$ 15,128                             | \$ (928)                | \$ 14,200                                |
| Transfer In-CP Police Station | 240,500                                  | 240,500                               | -                       | 240,500                                  |
| Transfer In-Utility Fund      | 256,500                                  | 256,500                               | -                       | 256,500                                  |
| Transfer In-General Fund      | 400,000                                  | 400,000                               | -                       | 400,000                                  |
| <b>Total Revenues</b>         | <b>\$ 911,200</b>                        | <b>\$ 912,128</b>                     | <b>\$ (928)</b>         | <b>\$ 911,200</b>                        |

**SIDEWALKS**  
**Fund 44**

The Sidewalk Capital Project Fund was established for the purpose of constructing additional and repairing and modifying existing sidewalks. This project is funded with transfers from the General Fund which began in fiscal year 2008-2009.

| Expenditures by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|---------------------------|--|---------------------------------------|-------------------------|--|
| Construction              | \$ 1,273,837                             | \$ 1,094,285                          | \$ 179,552              | \$ 1,273,837                             |
| <b>Total Expenditures</b> | <b>\$ 1,273,837</b>                      | <b>\$ 1,094,285</b>                   | <b>\$ 179,552</b>       | <b>\$ 1,273,837</b>                      |

| Revenues by Type         | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|--------------------------|--|---------------------------------------|-------------------------|--|
| Interest                 | \$ 7,325                                 | \$ 8,062                              | \$ (737)                | \$ 7,325                                 |
| Transfer In-General Fund | 1,266,512                                | 1,266,512                             | -                       | 1,266,512                                |
| <b>Total Revenues</b>    | <b>\$ 1,273,837</b>                      | <b>\$ 1,274,574</b>                   | <b>\$ (737)</b>         | <b>\$ 1,273,837</b>                      |

**FIBER OPTICS INFRASTRUCTURE-PHASE I  
Fund 45**

The Fiber Optics Infrastructure - Phase I Capital Project Fund is established for the purpose of building fiber connections between Town buildings. Funding for this projected was transferred from the Police Station Capital Project Fund in fiscal year 2007-08.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 543,523                               | \$ 462,838                            | \$ 80,685               | \$ 543,523                               |
| Total Expenditures   | \$ 543,523                               | \$ 462,838                            | \$ 80,685               | \$ 543,523                               |

| Revenues by Type              | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-------------------------------|--|---------------------------------------|-------------------------|--|
| Interest                      | \$ 17,700                                | \$ 18,280                             | \$ (580)                | \$ 17,700                                |
| Transfer In-CP Police Station | 373,000                                  | 373,000                               | -                       | 373,000                                  |
| Transfer In-General Fund      | 152,823                                  | 152,823                               | -                       | 152,823                                  |
| Total Revenues                | \$ 543,523                               | \$ 544,103                            | \$ (580)                | \$ 543,523                               |

**STORM WATER IMPROVEMENTS**  
**Fund 46**

The Storm Water Improvements Capital Project Fund is established for the purpose of designing and installing storm water infrastructure. Funding for this project was transferred from the General Fund in fiscal year 2007-08.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 321,500                               | \$ -                                  | \$ 321,500              | \$ 421,500                               |
| Total Expenditures   | \$ 321,500                               | \$ -                                  | \$ 321,500              | \$ 421,500                               |

| Revenues by Type         | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|--------------------------|--|---------------------------------------|-------------------------|--|
| Interest                 | \$ 22,500                                | \$ 23,577                             | \$ (1,077)              | \$ 22,500                                |
| Transfer In-General Fund | 299,000                                  | 299,000                               | -                       | 399,000                                  |
| Total Revenues           | \$ 321,500                               | \$ 322,577                            | \$ (1,077)              | \$ 421,500                               |

**PUBLIC ROAD-ECONOMIC DEVELOPMENT  
Fund 47**

The Public Road-Economic Development - Capital Project Fund is established for the purpose of construction of a public road at the Southern Pines Corporate Park. Funding for this project was transferred from the Road Construction Special Revenue Fund in fiscal year 2009-10.

| Expenditures by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|---------------------------|--|---------------------------------------|-------------------------|--|
| Road Construction         | \$ 25,874                                | \$ -                                  | \$ 25,874               | \$ 25,874                                |
| <b>Total Expenditures</b> | <b>\$ 25,874</b>                         | <b>\$ -</b>                           | <b>\$ 25,874</b>        | <b>\$ 25,874</b>                         |

| Revenues by Type                    | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-------------------------------------|--|---------------------------------------|-------------------------|--|
| Interest                            | \$ -                                     | \$ 450                                | \$ (450)                | \$ -                                     |
| Transfer In-Fund 24 Special Revenue | 25,874                                   | 25,874                                | -                       | 25,874                                   |
| <b>Total Revenues</b>               | <b>\$ 25,874</b>                         | <b>\$ 26,324</b>                      | <b>\$ (450)</b>         | <b>\$ 25,874</b>                         |

**PATRICK ROAD  
Fund 48**

The Patrick Road Capital Project Fund is established for the purpose of construction and improvements of Patrick Road. Funding for this project was transferred from the Road Construction Capital Project Fund in fiscal year 2007-08.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 494,841                               | \$ 35,000                             | \$ 459,841              | \$ 494,841                               |
| Total Expenditures   | \$ 494,841                               | \$ 35,000                             | \$ 459,841              | \$ 494,841                               |

| Revenues by Type                           | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|--|--|---------------------------------------|-------------------------|--|
| Interest                                   | \$ 38,850                                | \$ 39,967                             | \$ (1,117)              | \$ 38,850                                |
| Transfer In-Road Construction Capital Proj | 455,991                                  | 455,991                               | -                       | 455,991                                  |
| Total Revenues                             | \$ 494,841                               | \$ 495,958                            | \$ (1,117)              | \$ 494,841                               |

**BIKE TRANSPORTATION PROJECT  
Fund 49**

The Bike Transportation Plan Capital Project Fund was established for the purpose of developing bike routes, bike signage and policies and procedures as identified in the approved bike plan. Funding for the project was transferred from the General Fund in fiscal year 2011-12.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 140,000                               | \$ 15,161                             | \$ 124,839              | \$ 140,000                               |
| Total Expenditures   | \$ 140,000                               | \$ 15,161                             | \$ 124,839              | \$ 140,000                               |

| Revenues by Type           | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In - General Fund | \$ 140,000                               | \$ 140,000                            | \$ -                    | \$ 140,000                               |
| Interest                   | -  | 923                                   | (923)                   | -  |
| Total Revenues             | \$ 140,000                               | \$ 140,923                            | \$ (923)                | \$ 140,000                               |

**LIBRARY HVAC PROJECT  
Fund 50**

The Library HVAC Capital Project Fund was established for the purpose of designing and replacing the current HVAC system at the Library. Funding for the project was transferred from the Enterprise Information and Document Management System Capital Project Fund in fiscal year 2014-2015.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 225,000                               | \$ 218,531                            | \$ 6,469                | \$ 225,000                               |
| Total Expenditures   | \$ 225,000                               | \$ 218,531                            | \$ 6,469                | \$ 225,000                               |

| Revenues by Type       | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In - CP EIDMS | \$ 225,000                               | \$ 225,000                            | \$ -                    | \$ 225,000                               |
| Total Revenues         | \$ 225,000                               | \$ 225,000                            | \$ -                    | \$ 225,000                               |

**FIRE SUB-STATION  
Fund 51**

The Fire Sub-Station Capital Project Fund was established for the purpose of construction of a Fire Sub-Station in the northern area of Southern Pines. Funding for the project was transferred from the closing of the Police Station Capital Project Fund in fiscal year 2010-11.

| Expenditures by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|---------------------------|--|---------------------------------------|-------------------------|--|
| Construction              | \$ 796,300                               | \$ 441,421                            | \$ 354,879              | \$ 796,300                               |
| <b>Total Expenditures</b> | <b>\$ 796,300</b>                        | <b>\$ 441,421</b>                     | <b>\$ 354,879</b>       | <b>\$ 796,300</b>                        |

| Revenues by Type              | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-------------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In-CP Police Station | \$ 360,114                               | \$ 360,114                            | \$ -                    | \$ 360,114                               |
| Transfer In-General Fund      | 433,300                                  | 433,300                               | -                       | 433,300                                  |
| Interest                      | 2,886                                    | 4,296                                 | (1,410)                 | 2,886                                    |
| <b>Total Revenues</b>         | <b>\$ 796,300</b>                        | <b>\$ 797,710</b>                     | <b>\$ (1,410)</b>       | <b>\$ 796,300</b>                        |

**POOL PARK PLAN  
Fund 53**

The Pool Park Plan Capital Project Fund was established for the purpose of renovating the existing Pool Park. Funding for the project was transferred from the General Fund in fiscal year 2012-2013.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 350,000                               | \$ 75,454                             | \$ 274,546              | \$ 350,000                               |
| Total Expenditures   | \$ 350,000                               | \$ 75,454                             | \$ 274,546              | \$ 350,000                               |

| Revenues by Type           | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In - General Fund | \$ 350,000                               | \$ 350,000                            | \$ -                    | \$ 350,000                               |
| Interest                   | -  | 1,876                                 | (1,876)                 | -  |
| Total Revenues             | \$ 350,000                               | \$ 351,876                            | \$ (1,876)              | \$ 350,000                               |

**DOWNTOWN PARK  
Fund 54**

The Downtown Park Capital Project Fund will be established for the purpose of renovating the Downtown Park. Funding for the project was transferred from the General Fund in fiscal year 2013-2014.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 415,000                               | \$ 415,000                            | \$ -                    | \$ 565,000                               |
| Total Expenditures   | \$ 415,000                               | \$ 415,000                            | \$ -                    | \$ 565,000                               |

| Revenues by Type           | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In - General Fund | \$ 415,000                               | \$ 415,000                            | \$ -                    | \$ 565,000                               |
| Interest                   | -  | 964                                   | (964)                   | -  |
| Total Revenues             | \$ 415,000                               | \$ 415,964                            | \$ (964)                | \$ 565,000                               |

**UNPAVED STREET PROJECT**  
**Fund 55**

The Unpaved Street Capital Project Fund will be established for the purpose of paving existing Town streets that are currently unimproved. Funding for the project was transferred from the General Fund in fiscal year 2014-2015.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ 150,000                               | \$ 103,127                            | \$ 46,873               | \$ 242,500                               |
| Total Expenditures   | \$ 150,000                               | \$ 103,127                            | \$ 46,873               | \$ 242,500                               |

| Revenues by Type           | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In - General Fund | \$ 150,000                               | \$ 150,000                            | \$ -                    | \$ 242,500                               |
| Total Revenues             | \$ 150,000                               | \$ 150,000                            | \$ -                    | \$ 242,500                               |

**CDBG TYR TACTICAL  
Fund 56**

The CDBG TYR Tactical Fund was established for the purpose of public roadway improvements to serve the new TYR Tactical facility in Southern Pines. The project is financed with grant funds from the NC Department of Commerce (CDBG Economic Development) and local funds by the Developer. The fund was established in FY 14-15.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Grant Administration | \$ 15,000                                | \$ 7,500                              | \$ 7,500                | \$ 15,000                                |
| Roadway              | 345,000                                  | 27,700                                | 317,300                 | 345,000                                  |
| Total Expenditures   | \$ 360,000                               | \$ 35,200                             | \$ 324,800              | \$ 360,000                               |

| Revenues by Type          | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|---------------------------|--|---------------------------------------|-------------------------|--|
| Developer's Contributions | \$ 90,000                                | \$ 90,000                             | \$ -                    | \$ 90,000                                |
| Grant Proceeds            | 270,000                                  | -                                     | 270,000                 | 270,000                                  |
| Total Revenues            | \$ 360,000                               | \$ 90,000                             | \$ 270,000              | \$ 360,000                               |

**SIDEWALKS - PHASE II  
Fund 57**

The Sidewalks-Phase II Capital Project Fund will be established for the purpose of paving existing Town streets that are currently unimproved. Funding for the project will be transferred from the General Fund in fiscal year 2016-2017.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ -                                     | \$ -                                  | \$ -                    | \$ 150,000                               |
| Total Expenditures   | \$ -                                     | \$ -                                  | \$ -                    | \$ 150,000                               |

| Revenues by Type           | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In - General Fund | \$ -                                     | \$ -                                  | \$ -                    | \$ 150,000                               |
| Total Revenues             | \$ -                                     | \$ -                                  | \$ -                    | \$ 150,000                               |

**RECREATION IMPROVEMENTS**  
**Fund 58**

The Recreation Improvements Capital Project Fund will be established for the purpose of various recreation park improvements. Funding for the project will be transferred from the General Fund in fiscal year 2016-2017.

| Expenditures by Type | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------|--|---------------------------------------|-------------------------|--|
| Construction         | \$ -                                     | \$ -                                  | \$ -                    | \$ 80,000                                |
| Total Expenditures   | \$ -                                     | \$ -                                  | \$ -                    | \$ 80,000                                |

| Revenues by Type           | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------------|--|---------------------------------------|-------------------------|--|
| Transfer In - General Fund | \$ -                                     | \$ -                                  | \$ -                    | \$ 80,000                                |
| Total Revenues             | \$ -                                     | \$ -                                  | \$ -                    | \$ 80,000                                |

**ECONOMIC DEVELOPMENT PROJECT  
Fund 63**

The Capital Project Fund was established to account for funding for an economic infrastructure grant from the Rural Economic Development Center for the extension of water and sewer services within the Southern Pines Corporate Park. The fund was established with a project ordinance in fiscal year 2006-2007.

| Expenditures by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|---------------------------|--|---------------------------------------|-------------------------|--|
| Water Construction        | \$ 210,897                               | \$ 197,647                            | \$ 13,250               | \$ 210,897                               |
| Sewer Construction        | 600,769                                  | 594,313                               | 6,456                   | 600,769                                  |
| <b>Total Expenditures</b> | <b>\$ 811,666</b>                        | <b>\$ 791,960</b>                     | <b>\$ 19,706</b>        | <b>\$ 811,666</b>                        |

| Revenues by Type          | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|---------------------------|--|---------------------------------------|-------------------------|--|
| Rural Center Grant-Water  | \$ 66,000                                | \$ 66,000                             | -                       | \$ 66,000                                |
| Rural Center Grant-Sewer  | 434,000                                  | 419,357                               | 14,643                  | 434,000                                  |
| Developer's Contributions | 311,666                                  | 322,057                               | (10,391)                | 311,666                                  |
| <b>Total Revenues</b>     | <b>\$ 811,666</b>                        | <b>\$ 807,414</b>                     | <b>\$ 4,252</b>         | <b>\$ 811,666</b>                        |

**WATER & SEWER IMPROVEMENTS  
WATER DISTRIBUTION SYSTEM  
Fund 67**

The Water Distribution Capital Project Fund is established for the purpose of improvements to the water distribution system. The project budget was adopted in fiscal year 2012-2013 with funding from the prior water distribution capital project fund.

| Expenditures by Type                 | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>May 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|--------------------------------------|--|-------------------------------------|-------------------------|--|
| Construction                         | \$ 1,509,411                             | \$ 23,782                           | \$ 1,485,629            | \$ 2,009,411                             |
| Transfer Out-CP Morganton Rd Bridget | 43,176                                   | 43,176                              | -                       | 43,176                                   |
| Total Expenditures                   | \$ 1,552,587                             | \$ 66,958                           | \$ 1,485,629            | \$ 2,052,587                             |

| Revenues by Type                         | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>May 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|--|--|-------------------------------------|-------------------------|--|
| Interest                                 | \$ 5,000                                 | \$ 5,930                            | \$ (930)                | \$ 5,000                                 |
| Transfer In-CP Water Distribution System | 400,000                                  | 400,000                             | -                       | 400,000                                  |
| Transfer In-CP Raw Water Reservoir       | 788,580                                  | 788,580                             | -                       | 788,580                                  |
| Transfer In-CP Morganton Rd Bridge       | 1,195                                    | 1,195                               | -                       | 1,195                                    |
| Transfer In-CP Automatic Meter Reading   | 257,812                                  |                                     |                         | 257,812                                  |
| Transfer In-Utility Fund                 | 100,000                                  | 100,000                             | -                       | 600,000                                  |
| Total Revenues                           | \$ 1,552,587                             | \$ 1,295,705                        | \$ (930)                | \$ 2,052,587                             |

**WATER & SEWER IMPROVEMENTS  
SEWER COLLECTION SYSTEM  
Fund 67**

The Sewer Distribution Capital Project Fund is established for the purpose of improvements to the sewer distribution system. The project budget was adopted in fiscal year 2012-2013 with funding from the prior sewer distribution capital project fund.

| Expenditures by Type               | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|------------------------------------|--|---------------------------------------|-------------------------|--|
| Construction                       | \$ 991,184                               | \$ 37,454                             | \$ 953,730              | \$ 1,391,184                             |
| Transfer In-CP Morganton Rd Bridge | 14,392                                   | 14,392                                | -                       | 14,392                                   |
| Total Expenditures                 | \$ 1,005,576                             | \$ 51,846                             | \$ 953,730              | \$ 1,405,576                             |

| Revenues by Type                         | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|--|--|---------------------------------------|-------------------------|--|
| Interest                                 | \$ 5,000                                 | \$ 3,419                              | \$ 1,581                | \$ 5,000                                 |
| Transfer In-CP Sewer Distribution System | 500,576                                  | 500,576                               | -                       | 500,576                                  |
| Transfer In-Utility Fund                 | 500,000                                  | 500,000                               | -                       | 900,000                                  |
| Total Revenues                           | \$ 1,005,576                             | \$ 1,003,995                          | \$ 1,581                | \$ 1,405,576                             |

Town of

Chartered 1887

Southern Pines

## **OTHER FUNDS SUMMARY**

Cemetery Perpetual Care Permanent Fund – Established to account for funds that are restricted for the purpose of beautifying and maintaining the municipal cemetery.

Water Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

Sewer Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

**CEMETERY PERPETUAL CARE FUND**  
**Fund 22**

The Cemetery Perpetual Care Fund was established for the perpetual care of the municipal cemetery. The income from the fund is restricted for the purpose of beautifying and maintaining the cemetery.

| Expenditures by Type        | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-----------------------------|--|---------------------------------------|-------------------------|--|
| Reserved for Future Expense | \$ 60,750                                | \$ -                                  | \$ 60,750               | \$ 71,000                                |
| <b>Total Expenditures</b>   | <b>\$ 60,750</b>                         | <b>\$ -</b>                           | <b>\$ 60,750</b>        | <b>\$ 71,000</b>                         |

| Revenues by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-----------------------|--|---------------------------------------|-------------------------|--|
| Interest              | \$ 10,750                                | \$ 10,658                             | \$ 92                   | \$ 11,000                                |
| Sale of Plots         | 50,000                                   | 55,140                                | (5,140)                 | 60,000                                   |
| <b>Total Revenues</b> | <b>\$ 60,750</b>                         | <b>\$ 65,798</b>                      | <b>\$ (5,048)</b>       | <b>\$ 71,000</b>                         |

**WATER IMPACT  
Fund 72**

| Expenditures by Type             | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|----------------------------------|--|---------------------------------------|-------------------------|--|
| Transfer to Capital Improvements | \$ 3,288,500                             | \$ 2,407,105                          | \$ 881,395              | \$ 4,220,000                             |
| <b>Total Expenditures</b>        | <b>\$ 3,288,500</b>                      | <b>\$ 2,407,105</b>                   | <b>\$ 881,395</b>       | <b>\$ 4,220,000</b>                      |

| Revenues by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-----------------------|--|---------------------------------------|-------------------------|--|
| Interest Earned       | \$ 313,500                               | \$ 315,543                            | \$ (2,043)              | \$ 320,000                               |
| Impact Fees           | 2,975,000                                | 3,277,001                             | (302,001)               | 3,900,000                                |
| <b>Total Revenues</b> | <b>\$ 3,288,500</b>                      | <b>\$ 3,592,544</b>                   | <b>\$ (304,044)</b>     | <b>\$ 4,220,000</b>                      |

**SEWER IMPACT  
Fund 73**

| Expenditures by Type                       | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|--|--|---------------------------------------|-------------------------|--|
| Transfer to Capital Improvements/Debt Serv | \$ 979,750                               | \$ 479,986                            | \$ 499,764              | \$ 1,510,000                             |
| <b>Total Expenditures</b>                  | <b>\$ 979,750</b>                        | <b>\$ 479,986</b>                     | <b>\$ 499,764</b>       | <b>\$ 1,510,000</b>                      |

| Revenues by Type      | FY 2015-2016<br>Project<br>Authorization | Transactions<br>Through<br>March 2016 | Balance<br>FY 2015-2016 | FY 2016-2017<br>Project<br>Authorization |
|-----------------------|--|---------------------------------------|-------------------------|--|
| Interest Earned       | \$ 104,750                               | \$ 105,571                            | \$ (821)                | \$ 110,000                               |
| Impact Fees           | 875,000                                  | 844,857                               | 30,143                  | 1,400,000                                |
| <b>Total Revenues</b> | <b>\$ 979,750</b>                        | <b>\$ 950,428</b>                     | <b>\$ 29,322</b>        | <b>\$ 1,510,000</b>                      |

## DEBT SERVICE

The Town does not have any outstanding general obligation bonds as of 06/30/15 in either the General or Utility Funds.

The Town's bond ratings are as follows:

|                                  |     |
|----------------------------------|-----|
| Standard and Poors               | AA- |
| Moody's Investment Service       | A2  |
| North Carolina Municipal Council | 86  |

The North Carolina General Statutes are very specific about the amount of general long term debt that can be issued by local governments. The statutes state that long-term debt issued cannot exceed eight percent of the assessed valuation of the governmental unit. The legal debt limit of the Town as of June 30, 2015 is as show in the following table.

|  |                  |                              |
|--|------------------|------------------------------|
| Assessed Valuations  |                  | <u>\$ 2,271,275,981</u>      |
| Debt Limit 8% of assessed valuations   |                  | \$ 181,702,078               |
| Amount of debt applicable to debt limit:                                       |                  |                              |
| Outstanding debt evidenced by bonds  | -                |                              |
| Unissued bonds authorized by existing orders                                   | -                |                              |
| Outstanding debt not evidenced by bonds:                                       |                  |                              |
| Installment financing  | <u>7,644,179</u> |                              |
| Total  | 7,644,179        |                              |
| Less deduction allowed by G.S. 159.55(a)(2) and<br>G.S. 159.55(b)-Utility debt | -                |                              |
| Net Debt   | <u>7,644,179</u> |                              |
| <b>LEGAL DEBT MARGIN</b>   |                  | <u><b>\$ 174,057,899</b></u> |

The Town has installment financing outstanding debt principal totaling \$7,644,177 as of 06/30/15. The outstanding amount represents the financing of the Police facility in 2008, the financing of the Raw Water Reservoir in 2011, the financing of the Automatic Meter Reading project in 2013 and the financing of the Heavy Duty Rescue Fire Truck and the Street Sweeper in 2015.

The following is a schedule of the Town's total debt service principal and interest payments:

|                                  | Principal   | Interest    | Total       |
|----------------------------------|-------------|-------------|-------------|
| <u>General Obligation Bonds:</u> |             |             |             |
| FY 2016-2017                     | \$ -        | \$ -        | \$ -        |
| Total                            | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

Installment Financing

Raw Water Reservoir, issued 2011, due semi-annually to 2021; interest at 3.40%

|              |                     |                   |                     |
|--------------|---------------------|-------------------|---------------------|
| FY 2017-2018 | \$ 360,310          | \$ 55,494         | \$ 415,804          |
| FY 2018-2019 | 360,310             | 55,494            | 415,804             |
| FY 2019-2020 | 372,665             | 43,139            | 415,804             |
| FY 2020-2021 | 398,658             | 17,145            | 415,803             |
| Total        | <u>\$ 1,491,943</u> | <u>\$ 171,272</u> | <u>\$ 1,663,215</u> |

Police facility, issued 2008; due semi-annually to 2024; interest at 3.73%

|              |                     |                   |                     |
|--------------|---------------------|-------------------|---------------------|
| FY 2016-2017 | \$ 433,333          | \$ 117,184        | \$ 550,517          |
| FY 2017-2018 | 433,333             | 101,021           | 534,354             |
| FY 2018-2019 | 433,333             | 84,858            | 518,191             |
| FY 2019-2020 | 433,333             | 68,694            | 502,027             |
| FY 2020-2024 | 1,516,667           | 113,144           | 1,629,811           |
| Total        | <u>\$ 3,249,999</u> | <u>\$ 484,901</u> | <u>\$ 3,734,900</u> |

Heavy Duty Rescue Fire Truck, issued 2015; due semi-annually to 2018; interest at 1.10%

|              |                   |                 |                   |
|--------------|-------------------|-----------------|-------------------|
| FY 2016-2017 | \$ 159,198        | \$ 2,197        | 161,395           |
| FY 2017-2018 | 80,256            | 442             | 80,698            |
| Total        | <u>\$ 239,454</u> | <u>\$ 2,639</u> | <u>\$ 242,093</u> |

|   | Principal           | Interest         | Total               |
|---|---------------------|------------------|---------------------|
| <u>Installment Financing</u>  |                     |                  |                     |
| Street Sweeper, issued 2015, due semi-annually<br>2018; interest at 1.10%                     |                     |                  |                     |
| FY 2016-2017  | \$ 76,583           | \$ 1,057         | \$ 77,640           |
| FY 2017-2018  | 38,607              | 212              | 38,819              |
|   | <u>\$ 115,190</u>   | <u>\$ 1,269</u>  | <u>\$ 116,459</u>   |
| Automatic Meter Reading project, issued 2013, due<br>semi-annually to 2023; interest at 1.85% |                     |                  |                     |
| FY 2016-2017  | \$ 155,423          | \$ 20,570        | \$ 175,993          |
| FY 2017-2018  | 158,312             | 17,681           | 175,993             |
| FY 2018-2019  | 161,254             | 14,739           | 175,993             |
| FY 2019-2020  | 164,251             | 11,742           | 175,993             |
| FY 2020-2023  | 511,298             | 16,680           | 527,978             |
| Total   | <u>\$ 1,150,538</u> | <u>\$ 81,412</u> | <u>\$ 1,231,950</u> |

Town of

Chartered 1887

Southern Pines

## VEHICLE/EQUIPMENT REPLACEMENT LIST

### BUDGET YEAR 2016-2017

| <b>Equip #</b> | <b>Description</b> | <b>Estimated Cost</b>    | <b>Dept. Code</b> |
|----------------|--------------------|--------------------------|-------------------|
| 886            | CROWN VIC          | \$ 47,000                | 10-511            |
| 890            | TAHOE              | 47,000                   | 10-511            |
| 892            | CROWN VIC          | 47,000                   | 10-511            |
| 891            | IMPALA             | 47,000                   | 10-511            |
| 14             | EXPLORER           | 30,000                   | 10-540            |
| NEW            | ASPHALT RECYCLER   | 85,000                   | 10-560            |
| 605            | BACKHOE            | 95,000                   | 10-560            |
| 41             | WINDSTAR VAN       | 30,000                   | 10-620            |
| 43             | 15 PASSENGER VAN   | 53,000                   | 10-620            |
| NEW            | MOWER ATTACHMENTS  | 44,000                   | 10-640            |
| 925            | TRACTOR            | 56,000                   | 10-640            |
|                | General Fund       | <u>\$ 581,000</u>        |                   |
|                | Utility Fund       | -                        |                   |
|                | 2016-2017 Total    | <u><u>\$ 581,000</u></u> |                   |

### BUDGET YEAR 2017-2018

| <b>Equip #</b> | <b>Description</b>      | <b>Estimated Cost</b>      | <b>Dept. Code</b> |
|----------------|-------------------------|----------------------------|-------------------|
| 870            | 2012 CROWN VIC          | \$ 35,000                  | 10-511            |
| 875            | 2012 CROWN VIC          | 35,000                     | 10-511            |
| 892            | CROWN VIC               | 35,000                     | 10-511            |
| 893            | CROWN VIC               | 35,000                     | 10-511            |
| 894            | CROWN VIC               | 35,000                     | 10-511            |
| 896            | CROWN VIC               | 35,000                     | 10-511            |
| 884            | 2009 IMPALA             | 36,000                     | 10-515            |
| 887            | 2010 CHEVY IMPALA       | 36,000                     | 10-515            |
| 818            | 2002 BRUSH TRUCK        | 60,000                     | 10-530            |
| 831            | 2008 CHEVY PICKUP       | 35,000                     | 10-530            |
| 832            | GMC                     | 36,000                     | 10-530            |
| 601            | MOTOR GRADER            | 275,000                    | 10-560            |
| 7              | PICKUP TRUCK            | 40,000                     | 10-580            |
| 93             | 2006 E250 VAN           | 28,000                     | 10-640            |
| 94             | DUMP TRUCK              | 70,000                     | 10-640            |
| 95             | PICK-UP TRUCK           | 30,000                     | 10-640            |
| 96             | DUMP TRUCK              | 70,000                     | 10-640            |
| 97             | VAN                     | 35,000                     | 10-640            |
| 938            | Z MOWER                 | 12,000                     | 10-640            |
| 700            | 2006 CAT BACKHOE        | 100,000                    | 60-730            |
| 713            | PICKUP                  | 35,000                     | 60-730            |
| 714            | SMALL PICKUP            | 25,000                     | 60-730            |
| 508            | 2006 HARBEN JET TRAILER | 40,000                     | 60-740            |
|                | General Fund            | <u>\$ 973,000</u>          |                   |
|                | Utility Fund            | 200,000                    |                   |
|                | 2017-2018 Total         | <u><u>\$ 1,173,000</u></u> |                   |

**BUDGET YEAR 2018-2019**

| <b>Equip #</b> | <b>Description</b>     | <b>Estimated Cost</b>    | <b>Dept. Code</b> |
|----------------|------------------------|--------------------------|-------------------|
| 874            | SUV                    | \$ 36,000                | 10-511            |
| 877            | 2013 CROWN VIC         | 35,000                   | 10-511            |
| 878            | 2013 DURANGO           | 35,000                   | 10-511            |
| 897            | TAURUS                 | 35,000                   | 10-511            |
| 898            | TAURUS                 | 35,000                   | 10-511            |
| 879            | 2013 DURANGO           | 35,000                   | 10-515            |
| 8903           | VEHICLE                | 35,000                   | 10-515            |
| 8913           | VEHICLE                | 35,000                   | 10-515            |
| 810            | TAHOE                  | 36,000                   | 10-530            |
| 831            | PICKUP TRUCK           | 35,000                   | 10-530            |
| 610            | 2007 ROLLER TRAILER    | 8,000                    | 10-560            |
| 611            | 2007 CAT ROLLER        | 60,000                   | 10-560            |
| 11             | 2005 FORD F-250 PICKUP | 35,000                   | 10-565            |
| 40             | WINDSTAR VAN           | 30,000                   | 10-620            |
| 9              | FORD PICKUP            | 35,000                   | 10-640            |
| 903            | WOOD CHIPPER           | 35,000                   | 10-640            |
| 927            | 2007 REEL MOWER        | 30,000                   | 10-640            |
| 930            | 2008 VENTRAC           | 35,000                   | 10-640            |
| 940            | Z MOWER                | 12,000                   | 10-640            |
| 941            | Z MOWER                | 12,000                   | 10-640            |
| 945            | Z MOWER                | 12,000                   | 10-640            |
| 64             | DUMP TRUCK             | 70,000                   | 60-730            |
| 65             | DUMP TRUCK             | 70,000                   | 60-740            |
| 510            | 2007 CAMERA TRAILER    | 70,000                   | 60-740            |
|                | General Fund           | <u>\$ 656,000</u>        |                   |
|                | Utility Fund           | <u>210,000</u>           |                   |
|                | 2018-2019 Total        | <u><u>\$ 866,000</u></u> |                   |

**BUDGET YEAR 2019-2020**

| <b>Equip #</b> | <b>Description</b>       | <b>Estimated Cost</b>    | <b>Dept. Code</b> |
|----------------|--------------------------|--------------------------|-------------------|
| 880            | 2014 CROWN VIC           | \$ 35,000                | 10-511            |
| 881            | 2014 CROWN VIC           | 35,000                   | 10-511            |
| 882            | 2014 CROWN VIC           | 35,000                   | 10-511            |
| 883            | 2014 CROWN VIC           | 35,000                   | 10-511            |
| 884            | 2014 CHEVY IMPALA        | 35,000                   | 10-515            |
| 895            | INTERCEPTOR              | 35,000                   | 10-515            |
| 8201           | 4X4 SUV                  | 36,000                   | 10-530            |
| 13             | 2008 F-250 PICKUP        | 35,000                   | 10-565            |
| 931            | 2008 J.D. GATOR          | 10,000                   | 10-640            |
| 980            | 2008 F-150 PICKUP        | 28,000                   | 10-640            |
| 981            | 2008 F-150 PICKUP        | 28,000                   | 10-640            |
| 79             | 2008 F-450 SERVICE TRUCK | 60,000                   | 60-730            |
| 710            | 2008 SMALL PICKUP        | 25,000                   | 60-730            |
| 711            | 2008 SMALL PICKUP        | 25,000                   | 60-730            |
| 516            | 2008 WACKER GENERATOR    | 30,000                   | 60-740            |
| 517            | 2008 WACKER GENERATOR    | 30,000                   | 60-740            |
| 518            | 2008 PIONEER SEWER PUMP  | 30,000                   | 60-740            |
|                | General Fund             | <u>\$ 347,000</u>        |                   |
|                | Utility Fund             | <u>200,000</u>           |                   |
|                | 2019-2020 Total          | <u><u>\$ 547,000</u></u> |                   |

**BUDGET YEAR 2020-2021**

| <b>Equip #</b> | <b>Description</b>  | <b>Estimated Cost</b>      | <b>Dept. Code</b> |
|----------------|---------------------|----------------------------|-------------------|
| 886            | 2015 POLICE VEHICLE | \$ 35,000                  | 10-511            |
| 888            | 2015 POLICE VEHICLE | 35,000                     | 10-511            |
| 887            | 2015 CHEVY IMPALA   | 35,000                     | 10-515            |
| 8902           | EXCURSION           | 40,000                     | 10-515            |
| 66             | 2009 CHEVY PICKUP   | 35,000                     | 10-560            |
| 67             | 2009 CHEVY PICKUP   | 30,000                     | 10-560            |
| 43             | 2009 E350 VAN       | 42,000                     | 10-620            |
| 932            | 2009 KUBOTA BACKHOE | 70,000                     | 10-640            |
| 933            | 2009 KUBOTA TRACTOR | 50,000                     | 10-640            |
| 52             | JET RODDER          | 300,000                    | 60-740            |
| 59             | 2009 JET RODDER     | 300,000                    | 60-740            |
| 520            | 2009 F250 PICKUP    | 30,000                     | 60-740            |
|                | General Fund        | <u>\$ 372,000</u>          |                   |
|                | Utility Fund        | 630,000                    |                   |
|                | 2020-2021 Total     | <u><u>\$ 1,002,000</u></u> |                   |

**BUDGET YEAR 2021-2022**

| <b>Equip #</b> | <b>Description</b>   | <b>Estimated Cost</b>    | <b>Dept. Code</b> |
|----------------|----------------------|--------------------------|-------------------|
| 871            | 2016 CROWN VIC       | \$ 35,000                | 10-511            |
| 612            | 2010 INT. FLATBED    | 70,000                   | 10-560            |
| 613            | 2010 INT. DUMP TRUCK | 70,000                   | 10-560            |
| 614            | 2010 INT. DUMP TRUCK | 70,000                   | 10-560            |
|                | General Fund         | <u>\$ 245,000</u>        |                   |
|                | Utility Fund         | -                        |                   |
|                | 2021-2022 Total      | <u><u>\$ 245,000</u></u> |                   |

**BUDGET YEAR 2022-2023**

| <b>Equip #</b> | <b>Description</b> | <b>Estimated Cost</b>    | <b>Dept. Code</b> |
|----------------|--------------------|--------------------------|-------------------|
| 17             | PICKUP – SMALL     | \$ 25,000                | 10-540            |
| 18             | PICKUP – SMALL     | 25,000                   | 10-540            |
| 616            | BACKHOE            | 100,000                  | 10-560            |
| 986            | PICKUP             | 30,000                   | 10-640            |
| 983            | PICKUP             | 30,000                   | 10-640            |
| 985            | PICKUP             | 30,000                   | 10-640            |
| 984            | MOBILE LIFT        | 70,000                   | 10-640            |
| 55             | SERVICE TRUCK      | 65,000                   | 60-740            |
| 522            | BACKHOE            | 100,000                  | 60-740            |
|                | General Fund       | <u>\$ 310,000</u>        |                   |
|                | Utility Fund       | 165,000                  |                   |
|                | 2022-2023 Total    | <u><u>\$ 475,000</u></u> |                   |

**BUDGET YEAR 2023-2024**

| <b>Equip #</b> | <b>Description</b>      | <b>Estimated Cost</b>    | <b>Dept. Code</b> |
|----------------|-------------------------|--------------------------|-------------------|
| 62             | FLAT BED DUMPTRUCK      | \$ 65,000                | 10-560            |
| 619            | STREET SWEEPER          | 250,000                  | 10-560            |
| 44             | PASSENGER VAN           | 60,000                   | 10-620            |
| 987            | PICKUP TRUCK            | 30,000                   | 10-640            |
| 706            | TRACK SKID STEER LOADER | 70,000                   | 60-730            |
|                | General Fund            | <u>\$ 405,000</u>        |                   |
|                | Utility Fund            | <u>70,000</u>            |                   |
|                | 2023-2024 Total         | <u><u>\$ 475,000</u></u> |                   |

**BUDGET YEAR 2024-2025**

| <b>Equip #</b> | <b>Description</b> | <b>Estimated Cost</b>    | <b>Dept. Code</b> |
|----------------|--------------------|--------------------------|-------------------|
| 68             | FLAT BED DUMPTRUCK | \$ 35,000                | 10-560            |
| 45             | STREET SWEEPER     | 60,000                   | 10-620            |
| 946            | PASSENGER VAN      | 13,000                   | 10-640            |
| 53             | PICKUP TRUCK       | 70,000                   | 60-740            |
|                | General Fund       | <u>\$ 108,000</u>        |                   |
|                | Utility Fund       | <u>70,000</u>            |                   |
|                | 2024-2025 Total    | <u><u>\$ 178,000</u></u> |                   |

## BUDGET GLOSSARY

**Ad Valorem Taxes** – Revenue accounts showing taxes paid on real property, personal property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

**Appropriation** – A legal authorization granted by the Town Council to make budgeted expenditures and to incur obligations for purposes specified in the budget ordinance.

**Assessed Valuation** – A value established for real and personal property for use as a basis for levying property taxes.

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Upon approval by the Town Council, the budget ordinance becomes the legal bases for expenditures in the budget year.

**Budget Amendment** – A legal procedure utilized by the Town staff and Town Council to revise a budget appropriation.

**Budget Calendar** – The schedule of key dates which the Town's departments follow in the preparation, adoption and administration of the budget.

**Budget Document** – The official written statement prepared by the Town staff reflecting the decisions made by the Town Council in their budget deliberations.

**Budget Message** – A general discussion of the budget that provides the citizens and the public with a summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the Town Manager.

**Budget Ordinance** – The official enactment by the Town Council to establish legal authority for Town officials to obligate and expend resources.

**Capital Outlay** – Vehicles, equipment, improvements, and furniture purchased by the Town which individually amount to an expenditure of \$10,000 or more, and which have an expected life of greater than one year.

**Capital Project Fund** – A fund used to account for the acquisition and construction of major capital facilities and infrastructure.

**Department** – An organizational unit responsible for carrying out a major governmental function.

**Employee Benefits** – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government’s share of costs for social security, and the various pension, and medical insurance plans.

**Enterprise Fund** – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund for the Town is the water and sewer fund.

**Expenditure** – A term used to refer to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.

**Fiscal Year** – A twelve-month time period designating the beginning and ending period for recording financial transactions. The Town’s fiscal year begins July 1<sup>st</sup> and ends June 30<sup>th</sup>.

**Function** – A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

**Fund** – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

**Fund Balance** – Amounts shown as fund balance represent monies which remain unspent after all budgeted expenditures have been made. North Carolina statute declares that a portion of fund balance is not available for appropriation.

**General Fund** – The largest fund within the Town, the general fund is the general operating fund and is used to account for all financial resources except those required to be accounted for in another fund.

**Grants** – Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

**Installment Financing** – A legally binding installment contract that conveys the right to property, equipment and construction, for a stated period of time that allows the Town to spread the cost over several budget years.

**Levy** – To impose taxes, special assessments, or service charges for the support of Town activities.

**Local Government Budget and Fiscal Control Act** – This act governs all financial activities of local governments within the State of North Carolina.

**Local Government Commission** – An agency in the NC State Treasurer’s Office which oversees local government bonded debt and assists cities and counties in all areas of fiscal management.

**Modified Accrual Accounting** –The basis of budgeting and accounting where revenues are recorded when collectable within the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the related liability is incurred.

**Operating Expenditures** - The cost for materials, services and equipment required for a daily operations of a department or function.

**Performance Measures** – Descriptions of a program’s effectiveness or efficiency and how a government’s services fill the needs of its citizens.

**Program** – An organized set of related work activities which are directed toward accomplishing a common goal. Each Town department is usually responsible for a number of related service programs.

**Reserve** – The apportion of fund balance earmarked to indicate that it is not available for expenditures or that it is legally segregated for a specific future use.

**Retained Earnings** – An equity account reflecting the accumulated earnings of an enterprise fund.

**Revaluation** – Assignment of value to properties, buildings, vehicles and equipment by the Moore County Tax Assessor’s Office; under State law, all property must be revalued no less frequently than once every eight years. Moore County has begun to revalue on a four year basis.

**Revenue** – Income received from various sources used to finance government services.

**Special Revenue Fund** – A special revenue fund is used to account for resources that are subject to legal spending restrictions. They are created when a resolution, statute or ordinance requires that special revenue sources are used to finance a particular activity such as certain grant funding.

**Transfers** – Amounts transferred from one fund to another intended for a specific purpose.

Town of

Chartered 1887

Southern Pines