



ANNUAL BUDGET 2012-2013

Adopted June 12, 2012

**TOWN OF SOUTHERN PINES,
NORTH CAROLINA**

ANNUAL PROGRAM OF SERVICES

2012 – 2013

TOWN COUNCIL

W. David McNeill	Mayor
Michael D. Fields	Mayor Pro-Tem
Fred C. Walden	Treasurer
James R. Simeon	Council Member
Christopher A. Smithson	Council Member

TOWN MANAGER

Reagan D. Parsons

**TOWN OF SOUTHERN PINES
2012-2013 ANNUAL BUDGET**

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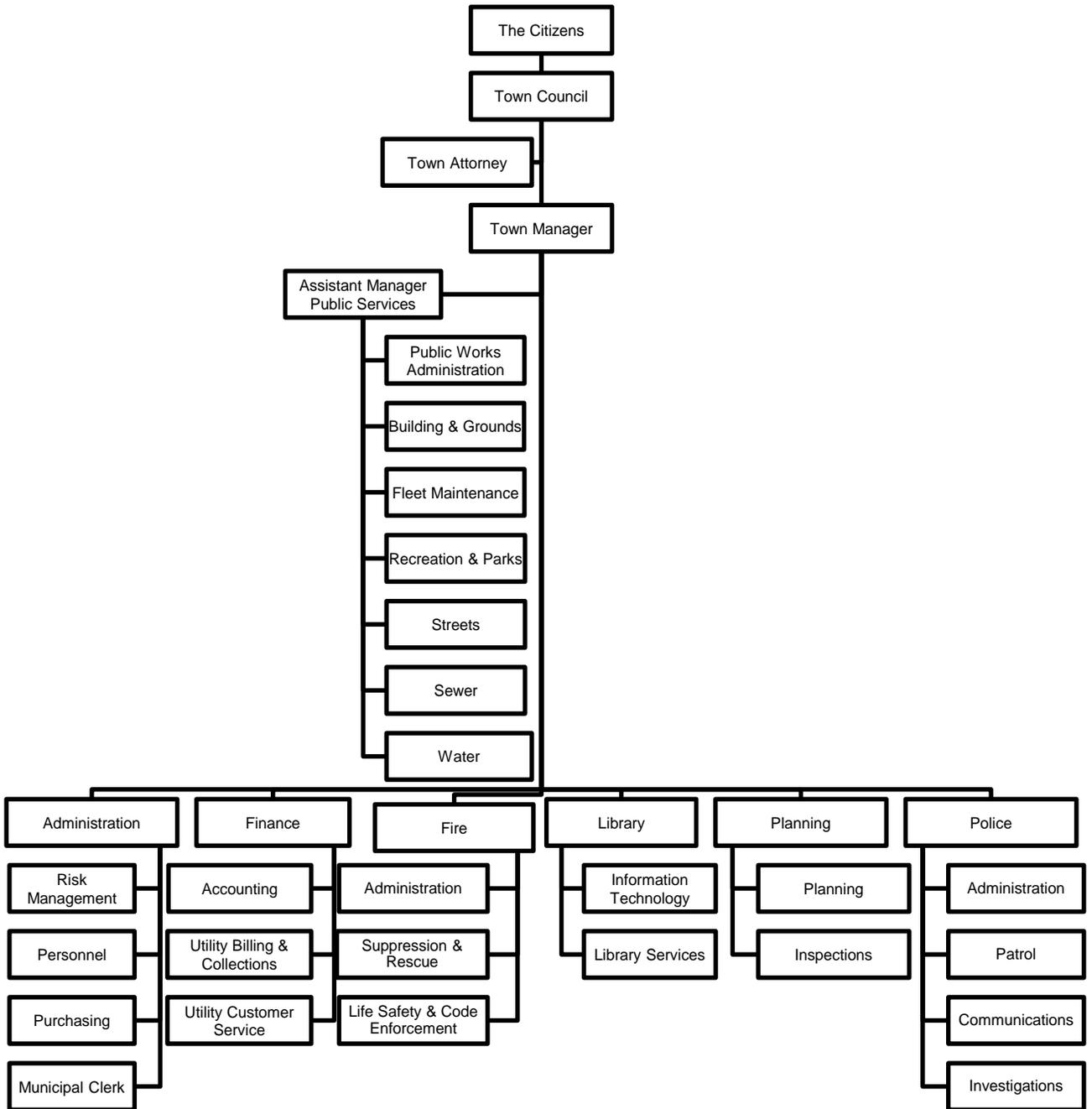
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TOWN OF SOUTHERN PINES EXECUTIVE MANAGERS

Reagan D. Parsons	Town Manager
Douglas R. Gill	Town Attorney
David White	Assistant Town Manager Director of Public Services
Eleanore M. Dreher	Director of Administrative Services
Crystal J. Gabric	Director of Finance
John Letteney	Chief of Police
Bart Nuckols	Director of Planning
Robert Reeve	Director of Recreation & Parks
Lynn Thompson	Director of Library & Information Technology Services
Hampton Williams	Fire Chief

TOWN OF SOUTHERN PINES

Organizational Chart



EXECUTIVE SUMMARY

The 2012-2013 Town of Southern Pines Budget has been developed with an eye toward the provision of continued services while maintaining a historically steady tax rate and fee structure. The sustainability of our practices going forward, given not only the overall economy of the past few years but the long-term realities of the specific scenario Southern Pines finds itself, is of the highest priority. Minimal Tax Base growth (1.11% this year) is quickly becoming the norm rather than the exception, and with limited lands available for development within our corporate boundaries (both current and foreseeable future), long-term projections would have to remain far below the 4.5% average the Town was enjoying over the first decade of the millennium. Given that the growth of our second largest source of Revenue, the sales tax, is directly diminished by the relative slow growth in population compared to our surrounding neighbors, the ability to simply keep up with contractual, material, and operational expenses will continue to be a challenge for the Town. Add on the retention, and in many cases development, of our greatest asset – our employees- and one can better appreciate the “specific scenario” to which I referenced initially.

Both current and future difficulties aside, it is both an honor and pleasure to present a FY 2012-2013 Budget that again takes a conservative approach to both revenue estimates and the creation of new programs and long-term expenditure commitments. Specifically, the FY 12-13 Budget proposal:

1. **Maintains existing service levels without requiring an increase in ad-valorem tax rate**
2. **Continues to fund all outstanding debt service and operational expenses. No Water or Sewer Rates are increased.**
3. **Continuation projects include:**
 - a. Sidewalk Master Plan (\$150k)
 - b. Annual Powell Bill paving (\$200k)
 - c. Three vehicle replacements (\$106.5k)
 - d. Backhoe Replacement (\$90k)
 - e. CLRP Implementation – UDO project (\$55k)

4. New programs include:
 - a. Funding of design services for Pool Park (\$50k)
 - b. Creation of a Communications Fund (VIPER) (\$182.5k)
 - c. Replacement of Playground Equipment at Memorial Park (\$130k)

5. Reserves a 25% fund balance to provide financial protection from catastrophic occurrences and maintain the Town's excellent bond rating and borrowing capacity.

This budget proposal could not be made without a combination of the leadership and guidance of Town elected officials in developing a direction and an excellent and experienced staff dedicated to implementation of policy and service to the community. It is with sincere respect for the community, its citizens, and all who make Southern Pines the great place that it is that the Administration submits this 2012-2013 Budget to Town Council for consideration and adoption.

GENERAL FUND

The Town Council adopted an ad-valorem tax rate of thirty five (35) cents for FY 2011-2012 and this FY 2012-2013 proposal maintains that rate. With an average residential property in Southern Pines valued at \$203,363 according to Moore County, an owner of such property would pay the Town \$711.77 in ad-valorem taxes.

Based upon information from Moore County at the time of this writing the Town of Southern Pines tax base is **\$2,156,500,000, a 1.11% growth rate over FY11-12**. This percentage represents a continued trend of below 3% growth rates since 2008-2009. This base would yield **\$215,650 per penny** levied at a 100% collection rate. The Moore County Tax office has developed an excellent track record for collections that they have maintained even through the current economic recession, thus we have budgeted FY12-13 revenues based upon a 98.25% successful collection rate as we did in FY11-12.

As an overview, the Budget document contains expected **General Fund revenue before other financing sources decreases of \$20,267** over the revised amount budgeted in 11-12. Ad Valorem taxes are expected to increase \$192,570 (2.67%) due to the minimal growth in tax base. The overall decrease in Revenues is largely attributable to a \$252,340 decrease in restricted intergovernmental revenue (mostly grants) received in 2011-2012. Overall sales tax growth across the County has been enough to offset our relative proportional losses and thus that source of revenue is expected to remain flat in the coming budget year.

On the expenditure side of the ledger, General Fund **expenditures before transfers are expected to decrease \$494,820 (3.29%)** compared to the revised 11-12 budget. This decrease is due almost entirely to the purchase of a Fire Pumper in FY 2011-2012. The expense side of the ledger includes a flat rate for major medical expenses due to benefit changes, a 2% COLA for Town employees (137k) in addition to monies for a Merit Program (70k), replacement of a thermal imaging camera (12k), three vehicle replacements in Public Safety (106.5k), debt service payments for the Fire Pumper (154k) and the Police facility (615k). In addition, fuel prices have had a significant impact on the line-item budgets of most of our departments.

At budgeted levels of tax revenue acquisition (98.25%) and without any dollars over and above our conservative estimates, the 12-13 work plan will result in an **ending available fund balance of \$417,982 (this represents dollars in reserve, over and above the locally mandated 25% (\$3,637,154), that may be transferred to projects by Council action throughout the fiscal year)**. This figure will allow for consideration of additional projects throughout the year in addition to providing some cushion against the yet unknown impacts of State, Federal, and County budget deliberations.

UTILITY FUND

The Utility Fund budget for FY12-13 represents a continued conservative fiscal approach. This Budget is based upon recent discussion with Moore County Utilities that our bulk sewer rates will not be increased in the coming year. Our reservoir project should be complete prior to the new Fiscal Year. The second full debt service payment of \$415,804 is included in this budget proposal. We are recommending no Water or Sewer rate increases for FY12-13. Overall **Utility Fund revenues are proposed to increase \$77,333 (1.37%)** over the amount budgeted in FY 11-12.

Expenditures before transfers are projected to decrease \$142,300 (2.31%). This decrease is attributable to the replacement of a sewer jet/vac truck in 2011-2012 (292k). Contractual increases for operation of the water plant, debt service on the reservoir, and increases in the costs of pipes and fittings for existing infrastructure have been accounted for in our estimates.

CAPITAL PROJECT FUNDS

The final area of significance in the proposed 2012-2013 Budget is one of Capital Funds. The following represents a summary of any proposed changes from FY 11-12:

1. Capital Project Fund – Sidewalks – Fund 44 is being appropriated in an amount of (150k) which will allow for continued progress on our long term sidewalk plans.
2. A Capital Project Fund is being created for the long-term implementation of the Pool Park Plan. A transfer (50k) is being made to the new fund for the purpose of design fees toward the Master Plan for the park.
3. A Capital Project Fund is being created for Communications (182.5k). These monies are in anticipation of expenses related to VIPER implementation above and beyond what Moore County may ultimately fund. It is the sincere desire of all involved with this process that these dollars (or at least all of them) will not be necessary for proper implementation and may be directed to other Capital needs by the Town Council in the future. However, the issue is of such significance to Public Safety that both staff and elected officials believe setting dollars aside is the most prudent course at this point in time.

I wish to again thank the Council, its Boards and Commissions, and Town staff for all of their efforts in making this a great community in which to live and work. Probably more than any Budget in my eighteen years of professional service, this document truly represents a "team effort" and the hours of thought, dedication, and ultimately departmental sacrifice that went into its creation is much appreciated. Working for a group of elected officials that understand the necessary balance between short term desires and long-term needs is truly a professional blessing. I look forward to continuing in my capacity as Town Manager and facilitating the implementation of the work plan contained herein.

TOWN OF SOUTHERN PINES PROFILE

The Town of Southern Pines (Town) was incorporated in 1887, and is located on the fringe of the piedmont section of the State of North Carolina in an area known as the Sandhills. The Town has a 2010 census population of 12,334 and is located in Moore County (County) and encompasses 16.65 square miles. The Town provides a full range of services including police and fire protection, streets, planning and zoning, parks and recreation, library, fleet maintenance, and general administrative services. The Town also operates water and sewer utility services.

The Town operates under the Council-Manager form of government. The Legislative Body of the government of the Town is comprised of a Mayor and a four-member Town Council. The Legislative Body is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the Town Manager. The Town Manager is responsible to the Town Council for the administration of all affairs of the Town. The Town Manager appoints the Department Heads and supervises and coordinates the activities of the departments.

**TOWN OF SOUTHERN PINES
BUDGET FORMAT**

The accounts of the Town are organized on the basis of funds or account groups of which each is considered a separate accounting entity. The separation of revenues and expenditures allow close monitoring of accounts to provide surety that expenditures are in conformity with the adopted annual budget.

The Town of Southern Pines annual budget consists of two funds; the General Fund and the Enterprise Fund:

The General Fund accounts for the revenues and expenditures of all Town departments except those required to be accounted for in other funds.

The Enterprise Fund accounts for water and sewer activities.

A project ordinance is adopted for General and Enterprise capital project funds.

TOWN OF SOUTHERN PINES
DESCRIPTION OF THE BUDGET PROCESS

The North Carolina Local Government Budget and Fiscal Control Act requires that the Town Manager submit a recommended budget to the Mayor and the Town Council no later than June 1st, that the Council hold a public hearing on the budget and that the Board adopt an annual budget or interim budget each year by July 1st. The budget must be balanced. Defined by the Fiscal Control Act, “the sum of estimated net revenues and appropriated fund balance in each fund shall be equal to appropriations in that fund”.

The budget is the single most important document presented to the Town Council. The budget serves the citizens by providing an understanding of the Town’s operating fiscal programs and it reflects the Town’s commitment to maintain necessary services as well as improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The Town operates under an annual budget ordinance adopted in accordance with the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. All annual appropriations lapse at fiscal year-end. Any revisions to the original budget ordinance must be approved and adopted by the Town Council and made a matter of record in the Town minutes. Project ordinances are adopted for Governmental Capital Project Funds and the Utility Capital Project Funds. Project ordinances are on-going until the capital project has been completed and closed.

The budget is prepared using the modified accrual method of accounting for all funds. This accounting approach recognizes revenues when they become measurable and expenditures at the time liabilities are incurred.

The preparation of the budget requires structured guidelines as well as the participation and cooperation of many participants and a carefully scheduled series of events. The Town in the formulation of the budget follows the following budget calendar and budget cycle.

BUDGET CALENDAR

January 3	Capital and New Request Forms to Department Directors
January 13	Capital and New Request Forms due to Finance
January 23	Departmental Budget Packets to Department Directors
February 7	Departmental Budget Packets due to Finance
March 8-9	Budget Reviews with Department Directors, Town Manager, Finance Director and Administrative Services Director

March 29	Department Director's Retreat
April 13	Council Retreat
May 8	Presentation of Budget by Town Manager and Public Hearing
May 8 – June 12	Budget Discussions
June 12	Public Hearing
June 12	Adoption of Budget

COMPILATION OF HISTORICAL DATA

During the first phase of the budget process, the accumulation of four years of historical expenditure data is compiled by the Finance Department. The data is used by Department Directors and management for performance evaluation and projection of resources required to meet departmental objectives and needs.

PREPARATION OF DEPARTMENT REQUESTS

Estimating department expenditures is the responsibility of the Department Director. The basic requirements of budgeting expenditures are to request sufficient funding to adequately operate the department and to request funding at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Department in order to consolidate the individual departmental requests and the revenue projections into an overall budget. Departmental capital outlay requests are analyzed in coordination with the vehicle and equipment replacement schedule.

EVALUATION OF PRELIMINARY DATA AND PRIORITIES

The evaluation of preliminary data and priorities is an important step in developing a fiscal plan, which will achieve the Town's program of service for the upcoming fiscal year. A comprehensive review of service needs compared to departmental goals and objectives is analyzed by the Town Manager after meeting with Department Heads.

BALANCE PROPOSED BUDGET

After the Town's program of service priorities have been established, a balance plan for funding must be formulated. Through careful assessment of funding requirements and financing elements, a proposed budget document is organized into a final format and submitted to the Town Council for legislative review.

LEGISLATIVE REVIEW

The Town Council reviews the budget document thoroughly with the Town Manager and the Finance Director during a work session. The Town Council reviews departmental expenditures and goals at this time to ensure adherence with Town goals. A copy of the proposed budget document is filed with the Town Clerk as well as made available at the Town Library for public inspection.

BUDGET ADOPTION

The adoption of the annual budget is the culmination of exhaustive reviews of budget proposals by Department Heads, Management and the Legislative Body. After a public hearing is held, the budget is formally adopted by the Town Council. Adoption of the budget establishes the legal authority to incur expenditures in the upcoming fiscal year.

AMENDMENTS TO THE BUDGET

During the fiscal year, the budget may be amended to reflect changes to the original budget ordinance. Typically budget amendments are for the recognition of unbudgeted revenues, such as grants and donations.

Justification for the budget amendment is prepared by the department requesting the amendment. A budget amendment ordinance is then prepared by the Finance Director, and then voted upon by the Town Council. If approved, the original budget appropriation is then amended.

GENERAL FUND SUMMARY

The General Fund is the general operating fund of the Town. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are Ad Valorem taxes, various other taxes, State grants, and sales and services. The following functional areas are included in the General Fund:

- General Government
- Public Safety
- Economic and Physical Development
- Transportation
- Cultural and Recreational

FUND BALANCE

The amount of fund balance is considered to be one of the key indicators of the financial condition of the Town. To maintain the Town's credit rating and to meet seasonal cash flow shortfalls, economic downturns, or a local disaster, the budget shall provide for an anticipated fund balance for the General Fund.

Key purposes for maintaining fund balance include:

- Having a reserve for emergencies as in the case of ice and snow storms, hurricanes, tornados and other natural disasters;
- Providing a sufficient cash flow for the Town given the amount of revenues received on a monthly basis is not consistent and the tax rate cannot be changed during the fiscal year even though cash flow problems may develop;
- Weathering unforeseen shortfalls in revenues.

The Local Government Commission (LGC) recommends that North Carolina governments retain an amount of unappropriated fund balance at least equal to 8 percent of the appropriations of the General Fund. The Town's policy is to maintain an unrestricted, undesignated balance in the General Fund equal to 25% of the General Fund budget. Unrestricted, undesignated fund balance will generally not be used for operating expenses.

REVENUE DEFINITIONS

Revenues are shown by sources and by funds. Accurate revenue estimates are dependent upon correct classifications because factors, which affect individual revenues, do not affect each source uniformly. Revenue projects can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

AD Valorem Taxes – Collections of current and prior year taxes of real and personal property.

Other Taxes & Licenses – Collections of the one percent local options sales tax and one-half percent local option sales taxes (Article 39, 40, 42 and 44) which the State collects on retail sales and is distributed on a per capita and point of delivery basis. The hold harmless provision which is received from the State as a result of repealed reimbursements. The Short-term rental property tax is a tax that is levied on gross receipts derived from the short-term lease or rental of vehicles to the general public. The privilege license tax is a tax that is levied on individuals conducting various trades, occupations, professions and businesses within the Town. The ABC distribution is a portion of the net operating revenues derived from the operation of the local liquor stores within the Town. The cablevision franchise fee is a fee charged on receipts not subject to State sales tax such as advertising.

Unrestricted Intergovernmental – Beer and wine tax which is a State levied tax that is shared by the Town on wholesale sales of both beer and wine. The utility franchise tax is a Town shared tax on various utilities that is levied by the State. Video programming revenue is a revenue source in which sales tax is collected by the State on gross receipts from cable services. The State distributes the Town's share based upon prior cable franchise tax distributions.

Restricted Intergovernmental – The Powell Bill Allocation is one cent per gallon of the state gasoline tax that is distributed to municipalities to be earmarked for street construction and maintenance. State Aid Library is financial assistance to local library systems from the Aid to Public Libraries Fund.

Permits and Fees – Inspections and planning fees charged for new construction or buildings which undergo structural changes. Police Department fees are charges for fingerprinting and excess alarm activations. Also included in the Police fees are excise taxes that are collected by the State for possession of controlled substances which is earmarked for specific expenditures of the Police Department. Street Department fees are charges for utility street cut repairs. Public Works fees are charges for construction inspection fees and erosion control review fees.

Sales and Services – Library revenue generated through library cards and services. Recreational revenue generated through recreational activities and charges for rental of Town facilities. The rent category is predominately charges for use of Town facilities and land for communication equipment and fees for long-term rental of Town facilities. Disposal/recycling revenues are amounts charged on Town customer’s utility bills for garbage disposal that are paid by the Town to the County for landfill fees as well as the Town paid fee for recycling.

Investment Earnings – Interest that is earned on investment of the Town’s idle cash. Interest is allocated to each fund monthly based upon the balances in the funds.

Other – Surplus property sales revenue is generated through the sale of Town equipment and supplies that are no longer in service. Miscellaneous revenue is revenue that is not accounted for in any other category. County contribution fire is a supplemental revenue that is specially allocated by Moore County to the Southern Pines Fire/Rescue Department for rescue services within an identified rescue response area. Fire district revenue is a tax that is charged to property that is located outside of the Town limits, in the “Pines” fire district that is identified by the County Commissioners.

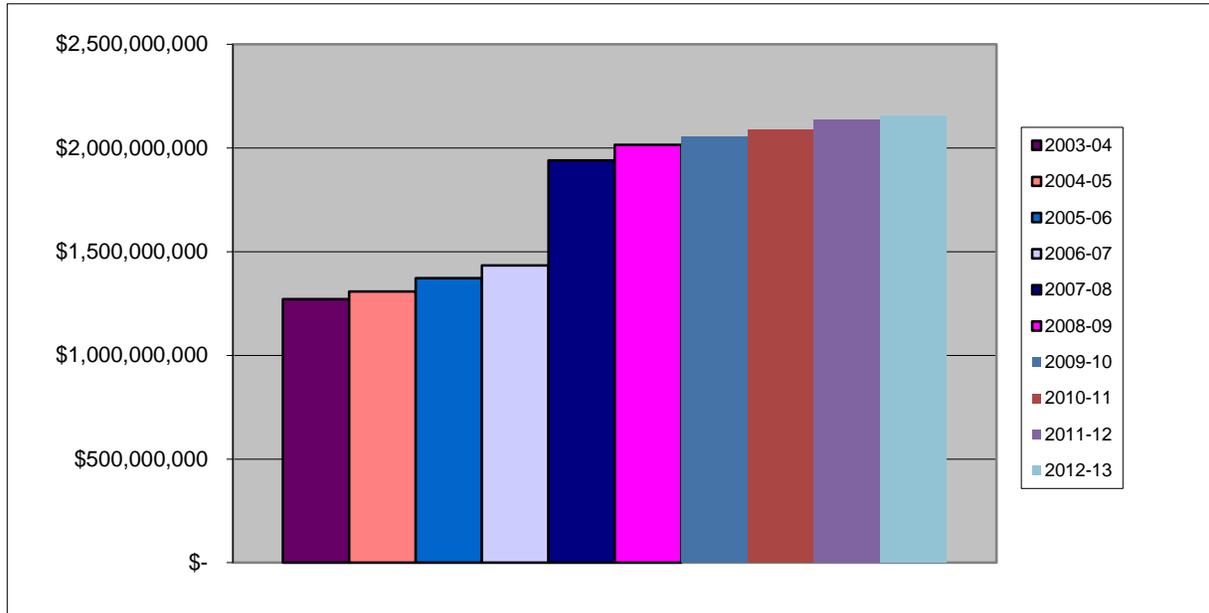
TOWN OF SOUTHERN PINES

**PROPERTY TAX RATES
Last Ten Fiscal Years**

<u>Year Ended June 30</u>	<u>Town of Southern Pines</u>
2004	0.39
2005	0.39
2006	0.39
2007	0.40
2008	0.34
2009	0.35
2010	0.35
2011	0.35
2012	0.35
2013	0.35

Note: All rates are expressed in dollars of tax per \$100 of assessed valuation. The tax rate was adjusted during the fiscal year ended June 30, 2004 and fiscal year ended June 30, 2008 to reflect the revaluation of taxable property.

PROPERTY TAX VALUATION TRENDS LAST TEN YEARS



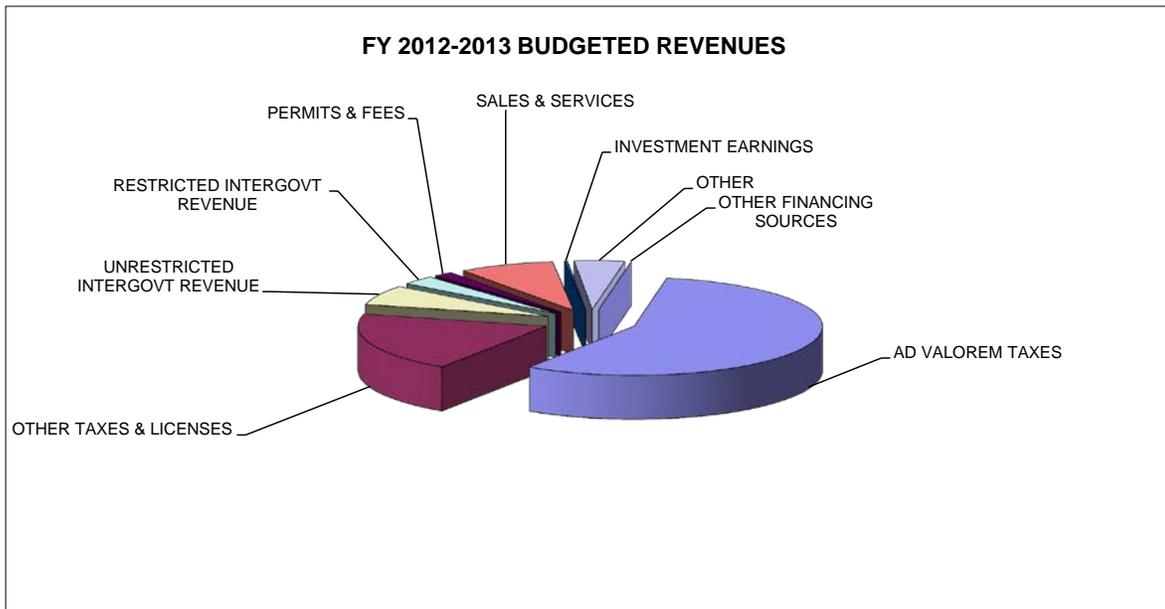
<u>Tax Year</u>	<u>Fiscal Year</u>	<u>100% Valuation</u>	<u>Net Levy</u>	<u>Value of \$0.01</u>
2003	2003-04	\$ 1,270,882,160	\$ 4,997,778	\$ 127,088
2004	2004-05	1,307,767,013	5,103,210	130,777
2005	2005-06	1,373,213,248	5,356,356	137,321
2006	2006-07	1,434,580,568	5,745,118	143,458
2007	2007-08	1,939,862,594	6,624,019	193,986
2008	2008-09	2,014,777,740	7,050,041	201,478
2009	2009-10	2,056,002,596	7,211,587	205,600
2010	2010-11	2,086,855,543	7,311,009	208,686
2011	2011-12	2,132,922,773	7,461,404	213,292
2012	2012-13	2,156,500,000	7,547,750	215,650

TOWN OF SOUTHERN PINES
GENERAL FUND
BUDGET SUMMARY
2012-2013

	ACTUAL 2010-2011	BUDGET 2011-2012 as of 04/30/12	EXPECTED REVENUES EXPENDITURES 2011-2012	BUDGET 2012-2013
Available Fund Balance - Beginning	\$ 4,800,914	\$ 5,192,710	\$ 5,192,710	\$ 5,791,616
Total Revenues & Reserve Increases	<u>13,637,054</u>	<u>15,080,948</u>	<u>15,401,137</u>	<u>13,194,633</u>
Total Funds Available	18,437,968	20,273,658	20,593,847	18,986,249
Total Expenditures	13,010,038	15,043,434	14,602,231	14,548,614
Transfers Out to Capital Projects	<u>235,220</u>	<u>200,000</u>	<u>200,000</u>	<u>382,500</u>
Available Fund Balance - Ending	<u>\$ 5,192,710</u>	<u>\$ 5,030,224</u>	<u>\$ 5,791,616</u>	4,055,135
Less 3 Months Expenditures				3,637,154
Available Fund Balance - FYE 06/30/13				<u>\$ 417,982</u>

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED REVENUE SUMMARY
2012-2013

	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012	EXPECTED 2011-2012	BUDGET 2012-2013	% of Revenue
AD VALOREM TAXES	\$ 7,061,426	\$ 7,235,515	\$ 7,313,650	\$ 7,270,095	\$ 7,422,170	\$ 7,463,665	56.57%
OTHER TAXES & LICENSES	2,672,065	2,666,376	2,727,686	2,585,230	2,644,982	2,586,268	19.60%
UNRESTRICTED INTERGOVT REVENUE	978,091	939,644	970,966	879,400	851,800	861,500	6.53%
RESTRICTED INTERGOVT REVENUE	457,268	500,288	646,318	630,940	682,036	378,600	2.87%
PERMITS & FEES	242,542	310,479	298,303	189,719	207,769	225,500	1.71%
SALES & SERVICES	868,943	1,034,165	1,082,816	1,024,130	1,084,430	1,079,700	8.18%
INVESTMENT EARNINGS	187,442	84,214	40,331	50,000	31,300	30,000	0.23%
OTHER	638,465	622,013	615,228	585,386	610,602	569,400	4.32%
OTHER FINANCING SOURCES	-	-	-	450,000	450,000	-	0.00%
	<u>\$ 13,106,242</u>	<u>\$ 13,392,694</u>	<u>\$ 13,695,298</u>	<u>\$ 13,664,900</u>	<u>\$ 13,985,089</u>	<u>\$ 13,194,633</u>	



Town of Southern Pines
General Fund
Schedule of Revenues
2012-2013

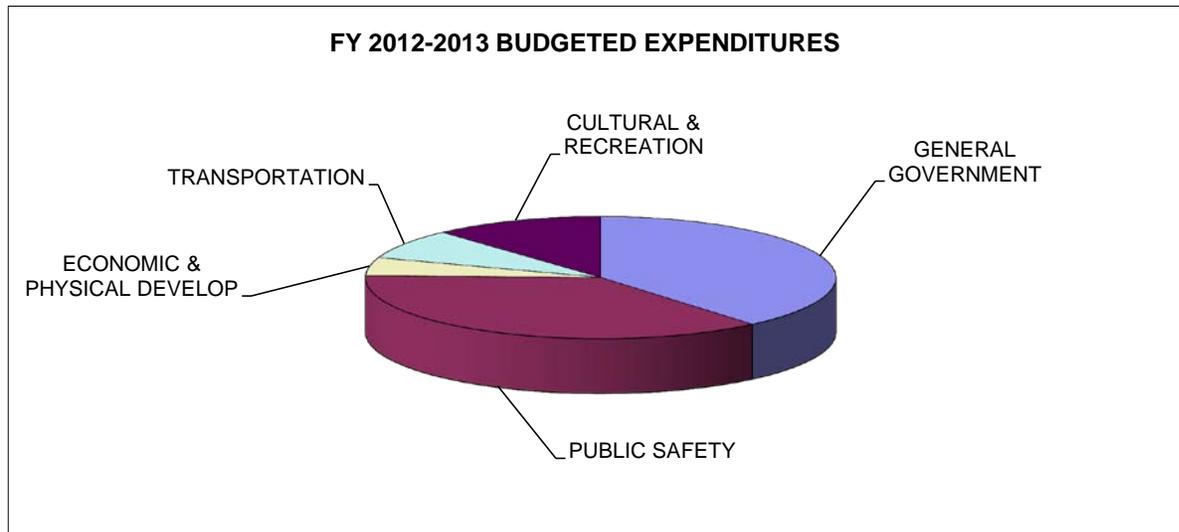
	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012 as of 07/01/11	BUDGET 2011-2012 as of 04/30/12	EXPECTED REVENUES 2011-2012	BUDGET 2012-2013
AD VALOREM TAXES:							
Current	\$ 7,006,217	\$ 7,170,862	\$ 7,257,129	\$ 7,223,095	\$ 7,223,095	\$ 7,357,900	\$ 7,415,665
Delinquent	27,953	36,748	29,905	30,000	30,000	39,270	30,000
Penalties & Interest	27,256	27,905	26,616	17,000	17,000	25,000	18,000
TOTAL AD VALOREM TAXES	7,061,426	7,235,515	7,313,650	7,270,095	7,270,095	7,422,170	7,463,665
OTHER TAXES & LICENSES:							
Article 39 Sales Tax - 1%	996,814	977,913	1,008,218	960,000	960,000	955,000	953,000
Article 40 Local Sales Tax - 1/2%	520,774	501,209	505,803	480,000	480,000	499,000	482,500
Article 42 Local Sales Tax - 1/2%	515,268	480,954	493,046	480,000	480,000	480,000	477,000
Article 44 1/2%-Hold Harmless	437,871	428,076	433,321	425,000	425,000	446,000	429,000
Hold Harmless Provision	25,602	92,247	107,219	66,430	66,430	66,430	59,968
Short-Term Rental Property Tax	19,168	17,462	20,196	17,000	17,000	26,512	20,000
Solid Waste Disposal Tax	3,677	8,601	8,493	8,300	8,300	8,340	8,300
Privilege License	25,392	37,373	18,211	27,500	27,500	28,000	27,500
Alcoholic Beverage Ctrl	103,214	94,236	100,423	90,000	90,000	100,000	95,000
Cablevision	24,285	28,305	32,756	31,000	31,000	35,700	34,000
TOTAL OTHER TAXES	2,672,065	2,666,376	2,727,686	2,585,230	2,585,230	2,644,982	2,586,268
UNRESTRICTED INTERGOVT REVENUE:							
Beer and Wine Tax	54,866	17,757	56,049	50,000	50,000	50,000	50,500
Video Programming	183,988	183,955	173,748	150,400	150,400	163,500	165,000
Utilities Tax	739,237	737,932	741,169	679,000	679,000	638,300	646,000
TOTAL UNRESTRICTED INTERGOVERNMENTAL	978,091	939,644	970,966	879,400	879,400	851,800	861,500
RESTRICTED INTERGOVT REVENUE:							
Powell Bill Allocation	408,346	365,427	372,100	350,000	350,000	373,770	370,100
State Aid Library	7,950	7,863	8,419	7,500	7,500	7,366	7,500
Library Grants	0	0	20,000	0	0	0	0
Recreation Grants	1,000	38,168	19,782	1,000	1,000	1,000	1,000
B&G Grants	0	4,227	0	0	0	0	0
On-Behalf of Pymts. - Fire	3,809	4,840	5,684	0	0	0	0
ARRA Grant - Police	0	0	46,626	0	0	0	0
Fire Grants	33,345	0	114,841	128,142	263,960	265,808	0
Police Grants	2,818	79,763	58,866	0	8,480	34,092	0
TOTAL RESTRICTED INTERGOVERNMENTAL	457,268	500,288	646,318	486,642	630,940	682,036	378,600
PERMITS AND FEES:							
Inspections	192,090	256,347	238,451	150,000	150,000	160,000	200,000
Planning	7,639	6,273	11,278	6,500	6,500	5,300	5,000
Homeowner Recovery Fee	700	800	1,230	750	750	750	750
Street Department	8,775	14,531	14,138	4,000	4,000	13,000	8,000
Fire	11,905	5,895	15,728	0	16,719	16,719	0
Public Works	10,631	15,385	9,112	5,000	5,000	5,000	5,000
Police Department	10,802	11,248	8,366	6,500	6,750	7,000	6,750
TOTAL PERMITS AND FEES	242,542	310,479	298,303	172,750	189,719	207,769	225,500

Town of Southern Pines
General Fund
Schedule of Revenues
2012-2013

	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012 as of 07/01/11	BUDGET 2011-2012 as of 04/30/12	EXPECTED REVENUES 2011-2012	BUDGET 2012-2013
SALES AND SERVICES:							
Library	47,893	46,124	39,404	42,000	42,000	40,500	40,000
Recreation Fees	152,431	169,433	208,262	169,000	169,000	200,000	190,000
Rents	227,900	267,406	257,701	255,230	255,230	255,280	264,000
Facility Rental - Recreation	30,139	29,933	30,138	0	0	28,000	27,000
Court Facilities Fee	276	254	11	200	200	2,350	200
Reservoir Park	4,200	4,300	4,400	0	5,500	5,500	5,500
Disposal Fee/Recycling Fee	406,104	516,715	542,900	552,200	552,200	552,800	553,000
TOTAL SALES AND SERVICES	868,943	1,034,165	1,082,816	1,018,630	1,024,130	1,084,430	1,079,700
INVESTMENT EARNINGS:							
	187,442	84,214	40,331	50,000	50,000	31,300	30,000
OTHER:							
Surplus Property Sales	46,346	27,287	35,335	15,000	15,000	19,300	15,000
Miscellaneous Revenue	36,055	31,464	47,940	20,000	21,989	35,000	25,000
Demolition Liens	5,439	3,900	0	0	0	296	0
Fire Donations	2,984	13,310	950	0	24,897	27,006	0
Court Costs	6,257	4,798	5,852	5,000	5,000	6,000	5,000
Cemetery	1,525	925	625	0	0	1,050	0
County Contribution - Fire/Rescue	54,389	52,426	38,000	38,000	38,000	42,000	47,000
Fire District Revenue	480,466	471,290	465,501	465,600	471,800	471,800	474,400
Donations	5,004	16,613	21,025	3,000	8,700	8,150	3,000
TOTAL OTHER REVENUE	638,465	622,013	615,228	546,600	585,386	610,602	569,400
OTHER FINANCING SOURCES							
Financing Proceeds	0	0	0	450,000	450,000	450,000	0
TOTAL OTHER FINANCING SOURCES	0	0	0	450,000	450,000	450,000	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	13,106,242	13,392,694	13,695,298	13,459,347	13,664,900	13,985,089	13,194,633
FUND BALANCE [(ADD TO)/USE OF]:	491,285	549,729	(450,040)	1,416,048	1,578,534	817,142	1,736,481
REVENUES AFTER ADDITIONS/ REDUCTIONS FROM FUND BALANCE	\$ 13,597,527	\$ 13,942,423	\$ 13,245,258	\$ 14,875,395	\$ 15,243,434	\$ 14,802,231	\$ 14,931,114

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED EXPENDITURE SUMMARY
2012-2013

	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012	EXPECTED EXPENDITURES 2011-2012	BUDGET 2012-2013
GENERAL GOVERNMENT	\$ 4,673,794	\$ 5,106,452	\$ 5,025,498	\$ 5,666,360	\$ 5,439,537	\$ 5,693,680
PUBLIC SAFETY	4,695,385	4,800,342	4,947,451	6,022,701	5,870,243	5,353,679
ECONOMIC & PHYSICAL DEVELOP	785,403	665,165	619,010	782,504	754,425	707,403
TRANSPORTATION	1,645,908	1,175,728	1,004,522	1,164,544	1,169,163	1,169,548
CULTURAL & RECREATION	1,768,408	1,454,657	1,514,954	1,590,847	1,555,783	1,720,496
SUB-TOTAL	13,568,898	13,202,344	13,111,435	15,226,956	14,789,151	14,644,806
NON-DEPARTMENTAL & TRANSFERS	28,629	740,079	133,823	16,478	13,080	286,308
TOTAL	\$ 13,597,527	\$ 13,942,423	\$ 13,245,258	\$ 15,243,434	\$ 14,802,231	\$ 14,931,114



Function	Departments
General Government	Legislation, Administration, Information Technology, Public Works/Sanitation, Fleet Maintenance, Building & Grounds
Public Safety	Police-Patrol, Police-Communications, Police-Investigations, Fire
Economic & Physical Development	Planning & Inspections
Transportation	Street
Cultural & Recreation	Library, Recreation

TOWN OF SOUTHERN PINES
GENERAL FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2012-2013

	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012 as of 07/01/11	BUDGET 2011-2012 as of 04/30/12	EXPECTED EXPENDITURES 2011-2012	BUDGET 2012-2013
Legislative	\$ 97,777	\$ 88,257	\$ 154,593	\$ 191,986	\$ 242,986	\$ 236,530	\$ 170,270
General Administration	1,035,620	1,044,499	1,022,976	1,104,965	1,104,965	1,073,587	1,106,023
Information Technology	0	584,836	489,013	718,027	736,754	580,967	713,877
Police Administration and Patrol	2,307,501	2,290,553	2,425,792	2,469,410	2,488,757	2,429,873	2,431,372
Police Communications	358,123	331,184	332,805	401,856	422,408	388,014	407,337
Investigations	379,292	435,491	434,564	584,039	590,519	551,347	555,308
Fire/Rescue	1,650,469	1,743,114	1,754,290	2,333,456	2,521,017	2,501,009	1,959,662
Planning and Inspections	785,403	665,165	619,010	754,304	782,504	754,425	707,403
Street Maintenance	1,645,908	1,175,728	1,004,522	1,140,972	1,164,544	1,169,163	1,169,548
Public Works/Sanitation	1,778,965	1,802,475	1,876,526	1,943,073	1,943,073	1,974,162	2,067,235
Fleet Maintenance	271,693	254,257	238,319	275,804	275,804	258,998	284,729
Recreation	704,408	683,749	760,396	743,208	748,708	738,138	877,280
Library	1,064,000	770,908	754,558	842,139	842,139	817,645	843,216
Building and Grounds	1,389,998	1,237,887	1,215,571	1,299,178	1,302,778	1,285,793	1,325,546
Special Appropriations:							
Moore Co. Arts Council	8,000	0	0	0	0	0	0
Sister Cities Committee	0	2,500	0	0	0	0	0
Palustris Festival Sponsorship	0	0	2,500	2,500	6,000	3,500	0
Economic Development-Dues	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Economic Development-Incentive	65,741	65,741	0	28,000	28,000	0	0
Shaw House	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Special Appropriations	99,741	94,241	28,500	56,500	60,000	29,500	26,000
Non-Departmental:							
W/S Indirect Costs	(658,785)	(679,127)	(826,632)	(895,197)	(895,197)	(895,197)	(865,246)
Installment Purchase Police Stat	337,892	663,660	647,498	631,335	631,335	631,335	615,171
Installment Purchase Fire Vehicle	155,477	155,476	77,737	80,340	80,340	76,942	153,883
Total Non-Departmental	(165,416)	140,009	(101,397)	(183,522)	(183,522)	(186,920)	(96,192)
Total Expenditures	13,403,482	13,342,353	13,010,038	14,675,395	15,043,434	14,602,231	14,548,614
Transfers:							
Transfer to Cap Proj-EDMIS	0	400,000	0	0	0	0	0
Transfer to Cap Proj-Fiber Optics	0	0	102,823	0	0	0	0
Transfer to Cap Proj-Communications	0	0	0	0	0	0	182,500
Transfer to Cap Proj-Pool Park	0	0	0	0	0	0	50,000
Transfer to Cap-Bike Transportation	0	0	0	60,000	60,000	60,000	0
Transfer to Cap Proj-Sidewalk	194,045	200,070	132,397	140,000	140,000	140,000	150,000
Total Transfers	194,045	600,070	235,220	200,000	200,000	200,000	382,500
Total Expenditures/Transfers	<u>\$ 13,597,527</u>	<u>\$ 13,942,423</u>	<u>\$ 13,245,258</u>	<u>\$ 14,875,395</u>	<u>\$ 15,243,434</u>	<u>\$ 14,802,231</u>	<u>\$ 14,931,114</u>

EXPENDITURE SUMMARY

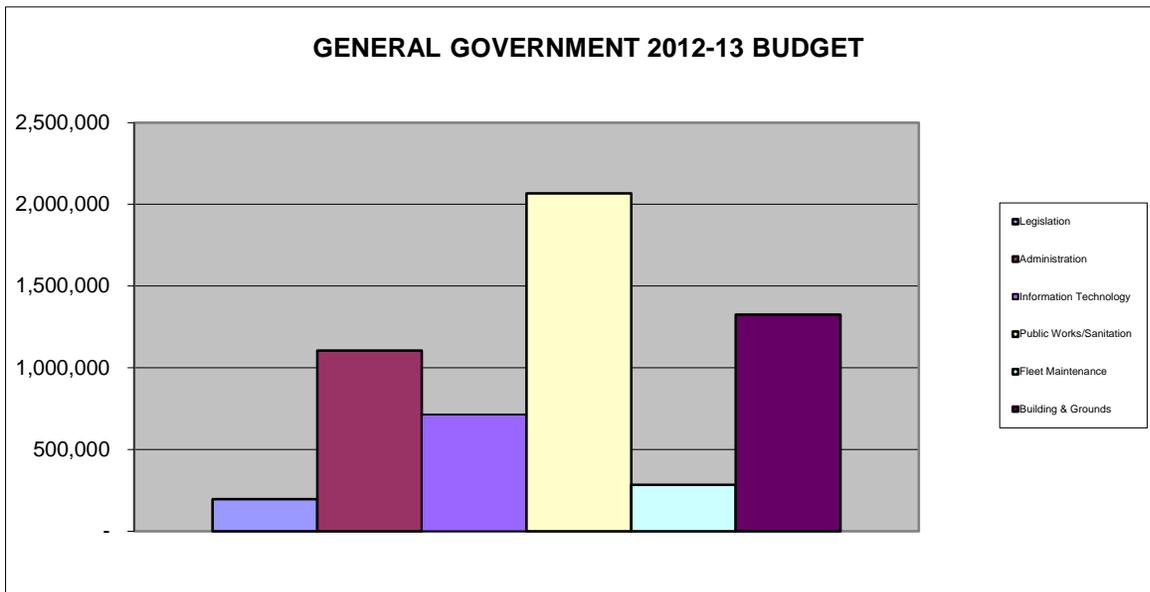
Fund: General

Function: General Government

General Fund Departments/Functions:

Legislation, Administration, Information Technology, Public Works/Sanitation, Fleet Maintenance, Building & Grounds

Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 2,110,090	\$ 2,273,823	\$ 2,253,826	\$ 2,314,191
Operating	2,855,180	3,350,977	3,144,151	3,282,989
Capital Outlay	60,228	41,560	41,560	96,500
Total	\$ 5,025,498	\$ 5,666,360	\$ 5,439,537	\$ 5,693,680



EXPENDITURE SUMMARY

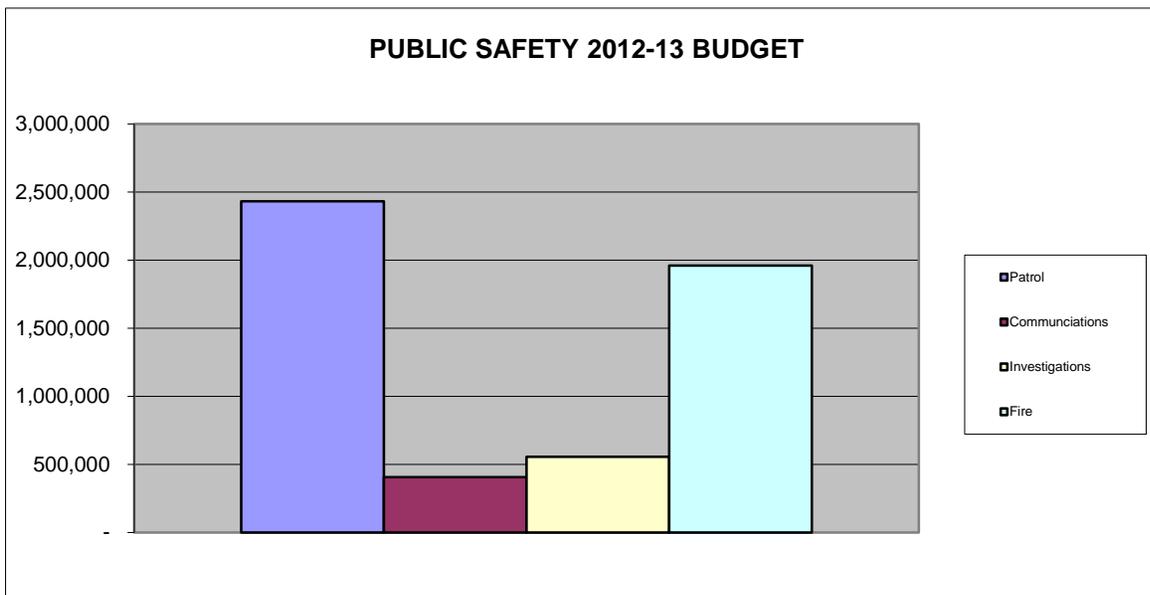
Fund: General

Function: Public Safety

General Fund Departments/Functions:

Police Patrol, Police Communications, Police Investigations, Fire

Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 3,980,455	\$ 4,199,503	\$ 4,091,252	\$ 4,259,024
Operating	824,573	1,025,442	997,035	976,155
Capital Outlay	142,423	797,756	781,956	118,500
Total	\$ 4,947,451	\$ 6,022,701	\$ 5,870,243	\$ 5,353,679



EXPENDITURE SUMMARY

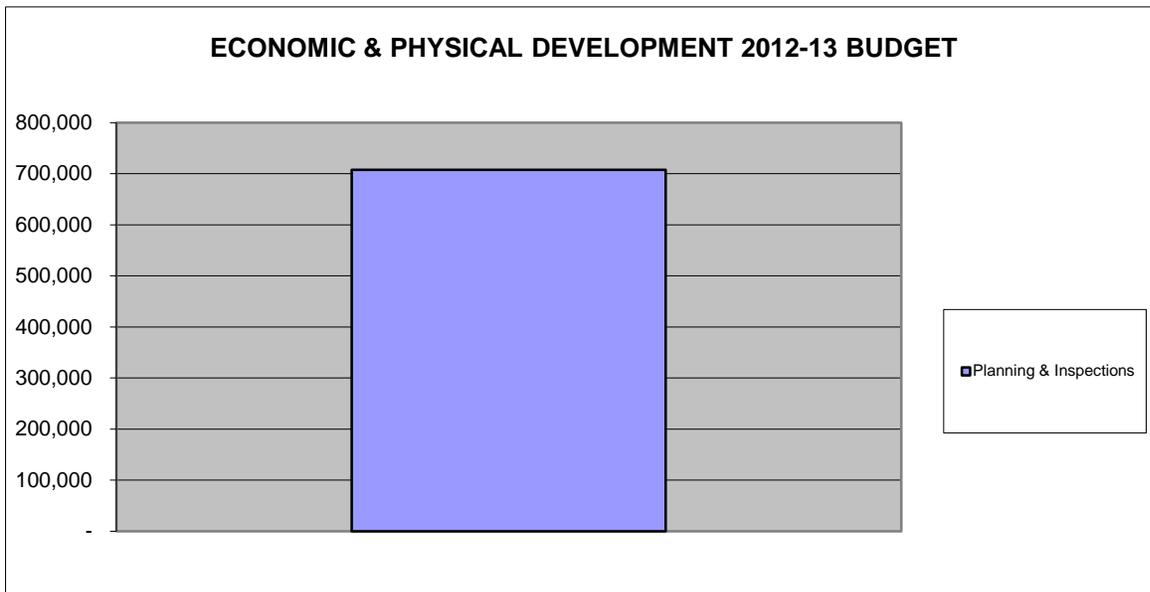
Fund: General

Function: Economic & Physical
Development

General Fund Departments/Functions:

Planning & Inspections

Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 547,602	\$ 544,367	\$ 544,343	\$ 557,681
Operating	71,408	238,137	210,082	149,722
Capital Outlay	-	-	-	-
Total	\$ 619,010	\$ 782,504	\$ 754,425	\$ 707,403



EXPENDITURE SUMMARY

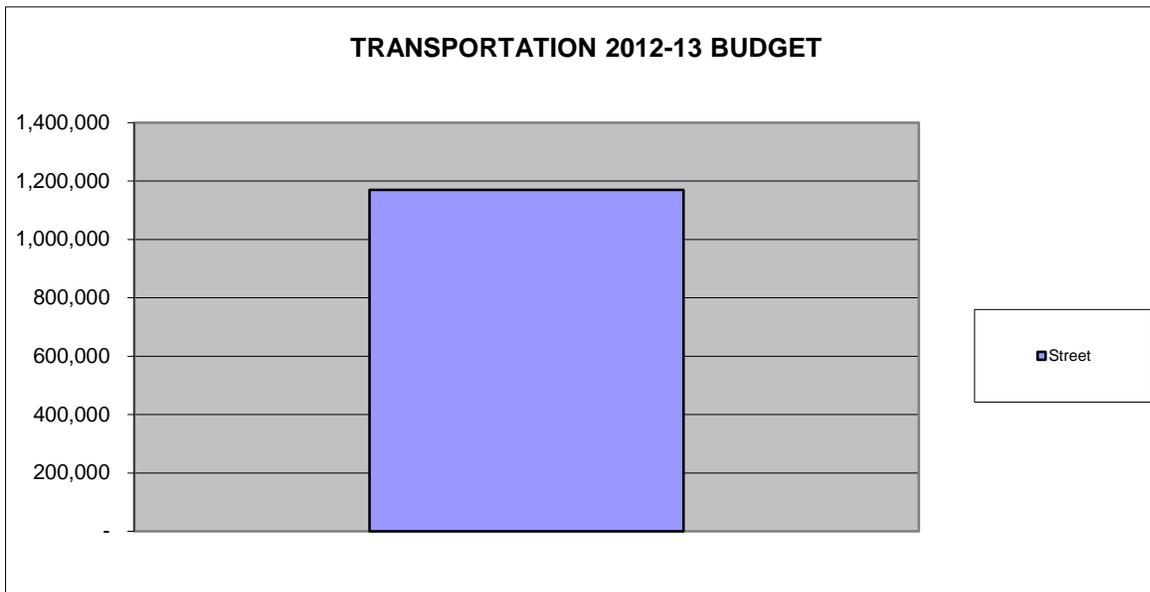
Fund: General

Function: Transportation

General Fund Departments/Functions:

Transportation

Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 431,615	\$ 453,877	\$ 398,831	\$ 435,498
Operating	343,663	510,667	570,332	435,050
Capital Outlay	229,244	200,000	200,000	299,000
Total	\$ 1,004,522	\$ 1,164,544	\$ 1,169,163	\$ 1,169,548



EXPENDITURE SUMMARY

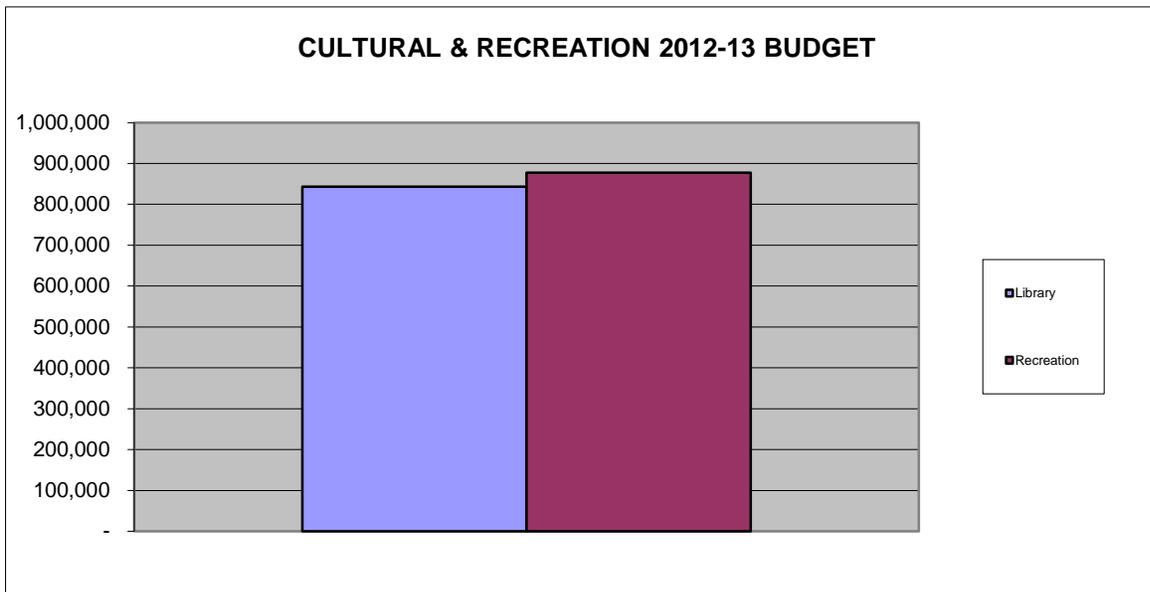
Fund: General

Function Cultural & Recreation

General Fund Departments/Functions:

Library, Recreation

Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 975,756	\$ 1,048,370	\$ 1,040,673	\$ 1,078,961
Operating	450,198	535,477	509,565	511,535
Capital Outlay	89,000	7,000	5,545	130,000
Total	\$ 1,514,954	\$ 1,590,847	\$ 1,555,783	\$ 1,720,496



LEGISLATIVE

Narrative: The Legislative Department is the policy making body of the Town. It is comprised of a Mayor and four Councilmembers. The Southern Pines Town Council considers and adopts ordinances to provide for the health, safety and overall quality of life for the citizens of Southern Pines and decides the service levels provided by the Town for its citizens.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
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Agenda Items Considered:

Consent	113	148	163
Planning/Zoning	32	32	35
Miscellaneous	7	8	9
Architectural Reviews	20	12	13
Workshop Items	59	62	68

LEGISLATIVE

Fund: General

Function: General Government

Goal: To provide overall guidance for municipal operations.

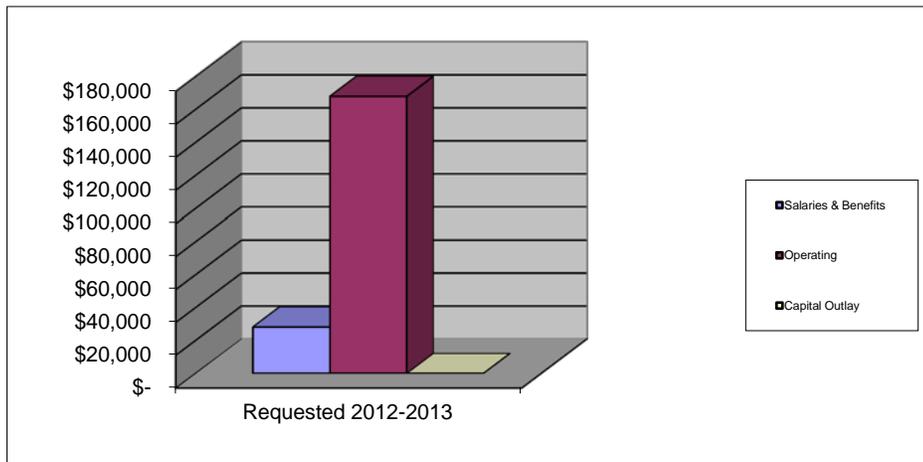
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 28,269	\$ 28,271	\$ 28,271	\$ 28,271
Operating	154,824	274,715	237,759	167,999
Capital Outlay	-	-	-	-
Total	\$ 183,093	\$ 302,986	\$ 266,030	\$ 196,270

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
General Revenues	\$ 183,093	\$ 302,986	\$ 266,030	\$ 196,270

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	-	-	-	-

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Legislative	Function: General Government			Fund: 10	Department: 410	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
104100200	SALARIES & WAGES	\$ 26,262	\$ 26,262	\$ 26,262	\$ -	\$ 26,262	0.0%
104100500	FICA EXPENSE	2,009	2,009	2,009	-	2,009	0.0%
	EMPLOYEE BENEFITS	28,271	28,271	28,271	-	28,271	
104101400	TRAINING & TRAVEL	10,000	3,500	7,500	-	7,500	-25.0%
104103300	DEPARTMENTAL SUPPLIES	27,500	27,500	27,500	-	27,500	0.0%
104104500	CONTRACTUAL SERVICES	27,730	27,730	7,730	-	7,730	-72.1%
104104510	INS-PROPERTY & GENERAL	15,485	14,750	15,490	-	15,490	0.0%
104104600	PROFESSIONAL SERVICES	121,000	121,000	70,000	-	70,000	-42.1%
104105300	DUES & SUBSCRIPTIONS	13,000	13,779	13,779	-	13,779	6.0%
104106300	SPECIAL APPROPRIATIONS	60,000	29,500	26,000	-	26,000	-56.7%
	OPERATING EXPENDITURES	274,715	237,759	167,999	-	167,999	
104107400	CAPITAL OUTLAY	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 302,986</u>	<u>\$ 266,030</u>	<u>\$ 196,270</u>	<u>\$ -</u>	<u>\$ 196,270</u>	

ADMINISTRATION

Narrative: The Administration Department provides funding for the offices of the Town Manager, Director of Administrative Services and the Finance Division.

The Town Manager serves as the chief administrative officer of the Town. The Town Manager is responsible and accountable to the Mayor and the Town Council for the general management of all Town operations. The Governing Board's policy guidelines are directed through this office to the various departments within the Town. The Town Manager is responsible for reporting and recommending to the Governing Body on all matters of interest in the Town. The Administration Department assumes responsibility for submission of a proposed annual operating budget.

Administrative Services is responsible for the divisions of Human Resources, Purchasing, Risk Management, Public Relations and management of the office of the Municipal Clerk. Within this purview lies responsibility for an employee benefit program, adherence to all federal and state laws for employee payroll calculation, a safety and wellness program, a decentralized purchasing department, risk management for the Town of Southern Pines to include the workers' compensation section, and all responsibilities of the office of a North Carolina Municipal Clerk to include preparation for all Town Council meetings and maintaining all legal documents and permanent records of the Town.

The Finance Division is responsible for managing all of the fiscal affairs of the Town and supports all Town departments through accounting and financial reporting and the budgetary process. The Finance Division includes such activities as accounting services, investments, grant management and reporting, financial analysis, budget preparation and preparation of amendments to the budget. The division is also responsible for payment of all Town bills, processing of payroll, issuance of all non-utility invoices, completion and filing of monthly, quarterly and yearly state and federal reports, maintenance of capital asset files and other related functions. Issuance and administration of long-term debt is a function of the division. Finance also administers the Town's cash management program and invests available funds accordingly. Preparation and distribution of the audited Comprehensive Annual Financial Report, which reflects the financial position of the Town at year-end, is the responsibility of the division.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Council Packets Processed	19	32	35
Comprehensive Long Range Committee Packets	0	0	0
Correspondence Processed	13,560	17,912	18,091
Purchase Orders Processed	1,786	2,052	2,257
Direct Deposit Stubs Issued	4,715	4,764	4,815
Payroll Checks Issued	311	143	160
Vendor Checks Issued	3,159	3,201	3,260
Invoices Processed	5,528	5,581	5,605
Reconciliations Performed	3,910	3,934	3,950
Financial Reports	165	170	175

ADMINISTRATION

Fund: General

Function: General Government

Administrative Division Goal: To provide top level support to the Town Council and Town Manager, and serve as a support and liaison to the seven departments of the Town.

Finance Division Goal: To support Town Citizens, Council and departments through accurate and timely financial reports, administration of the annual budget, financial management, and cash management.

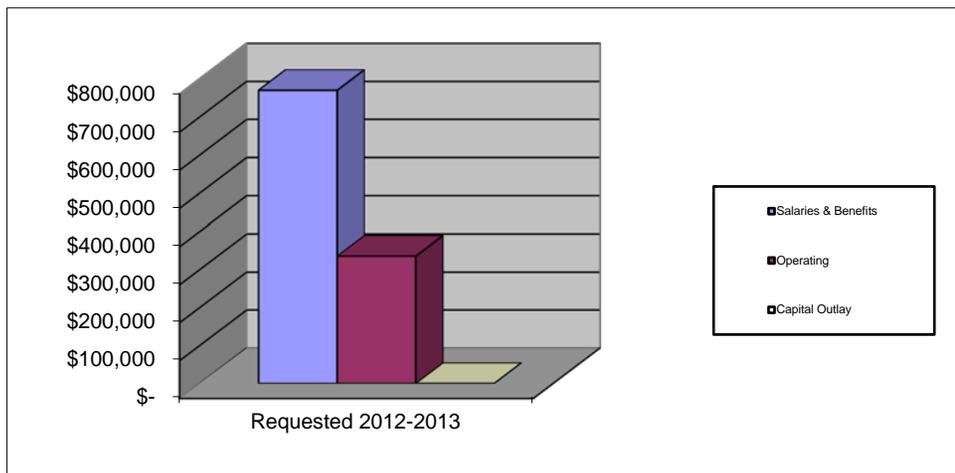
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 704,536	\$ 758,200	\$ 752,440	\$ 770,178
Operating	318,440	346,765	321,147	335,845
Capital Outlay	-	-	-	-
Total	\$ 1,022,976	\$ 1,104,965	\$ 1,073,587	\$ 1,106,023

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
General Revenues	\$ 1,022,976	\$ 1,104,965	\$ 1,073,587	\$ 1,106,023

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	10.5	10.5	10.5	10.5
Budgeted Employees-Part Time	-	-	-	-

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Administration	Function: General Government			Fund: 10	Department: 420	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
104200200	SALARIES & WAGES	\$ 581,335	\$ 579,065	\$ 592,690	\$ -	\$ 592,690	2.0%
104200500	FICA EXPENSE	44,473	44,300	45,340	-	45,340	1.9%
104200600	GROUP INSURANCE EXPENSE	54,387	54,035	54,035	-	54,035	-0.6%
104200700	RETIREMENT EXPENSE	40,578	38,680	39,948	-	39,948	-1.6%
104200800	DEFERRED COMPENSATION	37,427	36,360	38,165	-	38,165	2.0%
	EMPLOYEE BENEFITS	758,200	752,440	770,178	-	770,178	
104201100	POSTAGE	3,900	4,020	4,170	-	4,170	6.9%
104201200	PRINTING	6,000	2,250	6,350	-	6,350	5.8%
104201300	TELEPHONE	5,800	5,990	5,590	-	5,590	-3.6%
104201400	TRAINING & TRAVEL	26,000	22,000	26,000	-	26,000	0.0%
104201401	TUITION REIMBURSEMENT	7,000	7,000	7,000	-	7,000	0.0%
104201600	EQUIPMENT MAINTENANCE	4,185	3,840	4,000	-	4,000	-4.4%
104201800	UTILITIES	12,100	9,800	11,450	-	11,450	-5.4%
104202200	LEASED EQUIPMENT	9,600	8,650	3,650	-	3,650	-62.0%
104202600	ADVERTISING	40,000	35,000	35,000	-	35,000	-12.5%
104203100	AUTO OPERATING	6,000	6,000	6,000	-	6,000	0.0%
104203300	DEPARTMENTAL SUPPLIES	40,000	35,100	39,500	-	39,500	-1.3%
104204500	CONTRACTUAL SERVICES	13,000	13,600	14,200	-	14,200	9.2%
104204505	COUNTY COLLECTION FEE	114,000	114,000	116,000	-	116,000	1.8%
104204510	INS-PROPERTY & GENERAL	10,520	9,357	9,825	-	9,825	-6.6%
104204600	PROFESSIONAL SERVICES	28,800	26,500	29,000	-	29,000	0.7%
104204800	COMMITTEE EXPENDITURES	7,000	4,500	4,500	-	4,500	-35.7%
104204900	EAP EXPENDITURES	4,300	4,300	4,300	-	4,300	0.0%
104204920	BAD DEBT EXPENSE	1,200	1,500	1,500	-	1,500	25.0%
104205300	DUES & SUBSCRIPTIONS	7,360	7,740	7,810	-	7,810	6.1%
	OPERATING EXPENDITURES	346,765	321,147	335,845	-	335,845	
104207401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 1,104,965</u>	<u>\$ 1,073,587</u>	<u>\$ 1,106,023</u>	<u>\$ -</u>	<u>\$ 1,106,023</u>	

INFORMATION TECHNOLOGY

Narrative: The Information Technology department provides information technology support as an internal service to Town departments and coordinates the delivery of Geographic Information Systems services for the Town.

Users have reliable hardware, software and network services and support; services and expectations are clearly identified for all departments and management; users in all departments have appropriate access to town-wide coordinated Geographic Information Systems (GIS) data and services; and citizens and other interested parties have web access to Town information and services.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Web visitors www.southernpines.net (town)	258,243	269,000	270,000
IT/GIS work orders submitted	1,143	1,360	1,400
IT/GIS work orders completed	1,090	1,340	1,400

INFORMATION TECHNOLOGY

Fund: General

Function: General Government

Information Technology Goal: To provide technology support to internal Town departments and the delivery of geographic Information Systems for the Town.

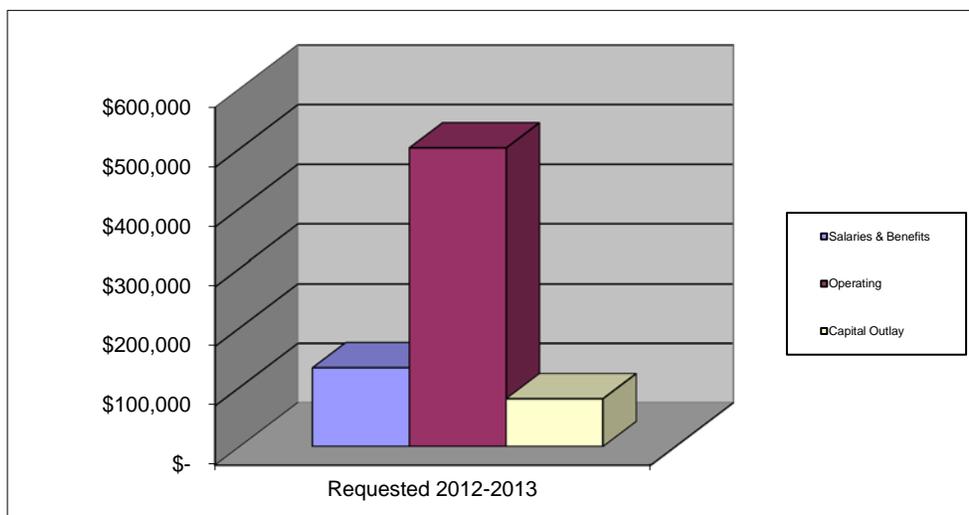
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 80,284	\$ 129,352	\$ 132,447	\$ 132,492
Operating	374,723	565,842	406,960	500,885
Capital Outlay	34,006	41,560	41,560	80,500
Total	\$ 489,013	\$ 736,754	\$ 580,967	\$ 713,877

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
General Revenues	\$ 489,013	\$ 736,754	\$ 580,967	\$ 713,877
Total	\$ 489,013	\$ 736,754	\$ 580,967	\$ 713,877

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees-Full Time	2	2	2	2

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Server Replacement \$ 80,500



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Information Technology	Function: General Government			Fund: 10	Department: 430	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
104300200	SALARIES & WAGES	\$ 99,465	\$ 103,412	\$ 102,350	\$ -	\$ 102,350	2.9%
104300500	FICA EXPENSE	7,610	7,912	7,830	-	7,830	2.9%
104300600	GROUP INSURANCE EXPENSE	10,360	11,130	10,295	-	10,295	-0.6%
104300700	RETIREMENT EXPENSE	6,943	5,817	6,899	-	6,899	-0.6%
104300800	DEFERRED COMPENSATION	4,974	4,176	5,118	-	5,118	2.9%
	EMPLOYEE BENEFITS	129,352	132,447	132,492	-	132,492	
104301100	POSTAGE	300	200	300	-	300	0.0%
104301300	TELEPHONE	69,767	70,705	49,000	-	49,000	-29.8%
104301400	TRAINING & TRAVEL	11,720	8,250	10,800	-	10,800	-7.8%
104301600	EQUIPMENT MAINTENANCE	1,000	1,000	1,000	-	1,000	0.0%
104302200	LEASED EQUIPMENT	-	-	30,730	-	30,730	0.0%
104303300	DEPARTMENTAL SUPPLIES	64,000	59,800	53,100	-	53,100	-17.0%
104304500	CONTRACTUAL SERVICES	417,500	265,900	354,760	-	354,760	-15.0%
104304510	INS-PROPERTY & GENERAL	1,025	955	995	-	995	-2.9%
104305300	DUES & SUBSCRIPTIONS	530	150	200	-	200	-62.3%
	OPERATING EXPENDITURES	565,842	406,960	500,885	-	500,885	
104307401	CAPITAL-SOFTWARE/COMP EQ	41,560	41,560	80,500	-	80,500	93.7%
104307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	41,560	41,560	80,500	-	80,500	
	TOTAL EXPENDITURES	<u>\$ 736,754</u>	<u>\$ 580,967</u>	<u>\$ 713,877</u>	<u>\$ -</u>	<u>\$ 713,877</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Information Technology	Function:	General Government
Project Title	Server Replacement	Fund:	General

Project Description:

This project replaces two primary servers and completes the transition of the Town server system to a SAN environment. This will consolidate all storage into a manageable entity that can then be partitioned out as needs change and used to more efficiently maintain business continuity. It allows for duplication of critical server processes at a secondary location.

Costs	2012-2013
Capital Data Processing	\$80,500
Total	\$80,500

POLICE - PATROL

Narrative: The Police Department is responsible for the protection of life and property of the citizens of Southern Pines and their guests. This is accomplished by patrolling the Town in marked patrol cars, investigating violations, enforcing the law and working together with the citizens to minimize problems that lead to crime. The Patrol Division responds to police related calls for service at the request of citizens or upon observation of the officer and directs follow-up investigations as circumstances require. Patrol officers also conduct some follow-up investigations on reported and non-reported crimes and work with the community and other Town of Southern Pines departments to bring resolution to issues. Patrol officers work with the community in a problem-solving mode to address public safety and quality of life issues. Working with other Town departments, officers are often the conduit for information or assistance.

The Division is comprised of twenty-four (24) full time officers assigned to Patrol Teams as well as the Community Services Section, department Administration and several specialized services.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Calls for Service/Officer Initiated Activity	23,080	25,000	26,500
Traffic Accident Investigations	829	900	1000
Preliminary Reports Conducted (Criminal)	1,222	1,500	1,800
Arrests	600	700	800
Victims Contacted through Contact Program	336	350	350
Traffic Stops	2,624	3,000	3,500
Traffic Citations	1,781	2,000	2,500
Traffic Warnings (Written and Verbal)	1,143	1,500	1,800

POLICE-ADMINISTRATION/PATROL

Fund: General

Function: Public Safety

Patrol Division Goal: To provide protection of life and property to the citizens of Southern Pines and their guests.

Administration Division Goal: To ensure the collection and flow of documentation relating to police activities.

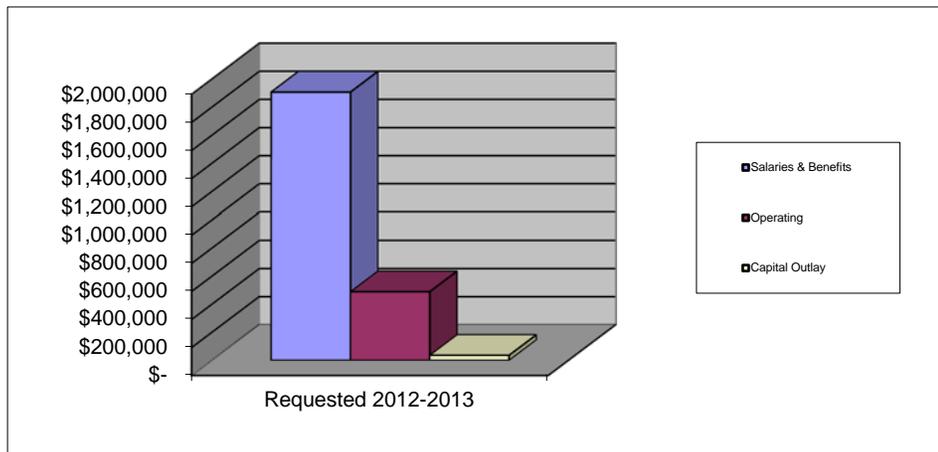
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 1,843,827	\$ 1,885,037	\$ 1,843,765	\$ 1,907,082
Operating	439,542	498,867	497,055	489,290
Capital Outlay	142,423	104,853	89,053	35,000
Total	\$ 2,425,792	\$ 2,488,757	\$ 2,429,873	\$ 2,431,372

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Fees	\$ 8,366	\$ 6,750	\$ 7,000	\$ 6,750
Grants	105,492	8,480	34,092	80,887
General Revenues	2,311,934	2,473,527	2,388,781	2,343,735
Total	\$ 2,425,792	\$ 2,488,757	\$ 2,429,873	\$ 2,431,372

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	28.0	28.0	28.0	28.0
Budgeted Employees-Part Time	-	-	2.0	2.0

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Vehicle Replacement \$ 35,000



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Police-Administration/Patrol	Function: Public Safety		Fund: 10	Department: 511		
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105110200	SALARIES & WAGES	\$ 1,312,791	\$ 1,310,733	\$ 1,338,956	\$ -	\$ 1,338,956	2.0%
105110300	OVERTIME	85,000	55,000	85,000	-	85,000	0.0%
105110130	SEPARATION ALLOWANCE	74,644	74,644	74,645	-	74,645	0.0%
105110500	FICA EXPENSE	106,931	104,479	108,933	-	108,933	1.9%
105110600	GROUP INSURANCE EXPENSE	145,032	139,249	144,080	-	144,080	-0.7%
105110700	RETIREMENT EXPENSE	93,379	93,410	86,900	-	86,900	-6.9%
105110800	401K EMPLOYER SHARE	67,260	66,250	68,568	-	68,568	1.9%
	EMPLOYEE BENEFITS	1,885,037	1,843,765	1,907,082	-	1,907,082	
105111100	POSTAGE	2,000	1,500	2,000	-	2,000	0.0%
105111400	TRAINING & TRAVEL	20,000	20,000	24,000	-	24,000	20.0%
105111600	EQUIPMENT MAINTENANCE	1,000	1,000	1,000	-	1,000	0.0%
105111700	AUTO REPAIR	29,682	25,000	25,000	-	25,000	-15.8%
105111800	UTILITIES	85,000	65,000	80,000	-	80,000	-5.9%
105112200	LEASED EQUIPMENT	8,500	8,500	-	-	-	-100.0%
105113100	AUTO OPERATING	65,000	80,000	80,000	-	80,000	23.1%
105113300	DEPARTMENTAL SUPPLIES	103,115	113,165	73,000	-	73,000	-29.2%
105113500	LAUNDRY & CLEANING	9,000	9,000	9,000	-	9,000	0.0%
105113600	UNIFORMS	29,000	29,000	30,000	-	30,000	3.4%
105114500	CONTRACTUAL SERVICES	48,000	48,650	61,000	-	61,000	27.1%
105114510	INS-PROPERTY & GENERAL	86,320	85,990	90,290	-	90,290	4.6%
105114600	PROFESSIONAL SERVICES	9,000	7,500	10,000	-	10,000	11.1%
105114800	GRANT EXPENDITURES	250	250	1,000	-	1,000	300.0%
105115300	DUES & SUBSCRIPTIONS	3,000	2,500	3,000	-	3,000	0.0%
	OPERATING EXPENDITURES	498,867	497,055	489,290	-	489,290	
105117401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105117402	CAPITAL MOTOR VEHICLE	104,853	89,053	35,000	-	35,000	-66.6%
105117407	CAPITAL-EQUIPMENT-ARRA	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	104,853	89,053	35,000	-	35,000	
	TOTAL EXPENDITURES	<u>\$ 2,488,757</u>	<u>\$ 2,429,873</u>	<u>\$ 2,431,372</u>	<u>\$ -</u>	<u>\$ 2,431,372</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Police-Administration/Patrol	Function:	Public Safety
Project Title	Vehicle Replacement	Fund:	General

Project Description:

Funding is requested to replace one aging patrol vehicle in accordance with the Town of Southern Pines Vehicle Replacement Schedule. This request will also provide resources to equip the vehicle for immediate patrol service. The result will be increased safety for officers and the public as well as reduced vehicle maintenance costs and down-time.

Costs	2012-2013
Capital - Vehicles	\$35,000
Total	\$35,000

POLICE - COMMUNICATIONS

Narrative: The mission of the Communications Division is to monitor, receive and dispatch emergency and routine police calls for service as quickly and efficiently as possible to all areas with the Town of Southern Pines. The Communications Division also interfaces with state and national law enforcement agencies and communications systems as well as the County 911 system and the Southern Pines Fire Department. These services assure our citizens of quality emergency attention and guarantees that units in the field receive needed information and assistance necessary to respond to those requests. The Communications Center also serves as a crucial support to the police officer in the field, providing timely, complete information necessary to help the officer do a thorough, safe job. In addition, the Center documents all activities and works closely with Administration to guarantee that proper documentation is collected and entered into the computerized records management system.

The Division is comprised of five (5) Telecommunicators (full-time), two (2) Telecommunicators (part-time) and one (1) Communications Supervisor. All are trained and certified by the State of North Carolina for emergency public safety communications.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Calls for Service/Officer Initiated Activities	23,082	23,758	24,000
Phone Calls Taken by Telecommunicators	50,415	51,064	52,000
Walk-in/Other Requests	N/A	4500	5000

POLICE-COMMUNICATIONS

Fund: General

Function: Public Safety

Communications Division Goal: To monitor, receive and dispatch emergency and routine police calls for service.

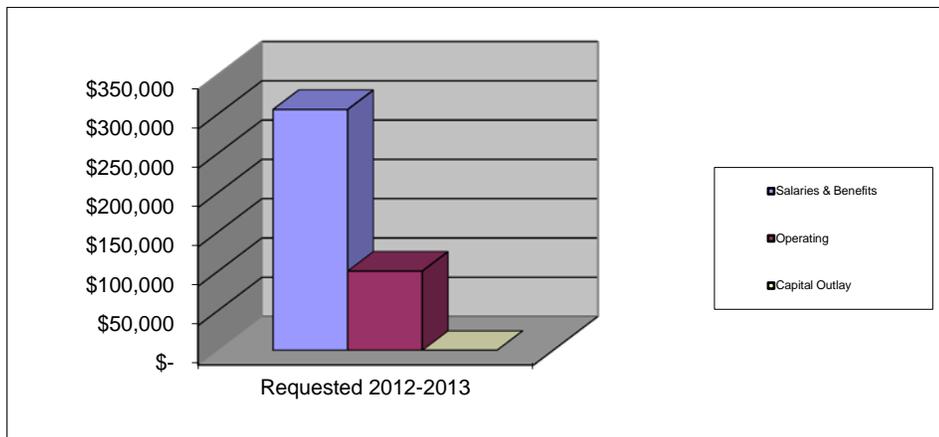
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 279,415	\$ 306,101	\$ 279,022	\$ 306,457
Operating	53,390	116,307	108,992	100,880
Capital Outlay	-	-	-	-
Total	\$ 332,805	\$ 422,408	\$ 388,014	\$ 407,337

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
General Revenues	\$ 332,805	\$ 422,408	\$ 388,014	\$ 407,337

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees - Full Time	6	6	6	6
Budgeted Employees - Part Time	-	2	2	2

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Police-Communications	Function: Public Safety	Fund: 10	Department: 514			
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105140200	SALARIES & WAGES	\$ 213,543	\$ 195,346	\$ 214,463	\$ -	\$ 214,463	0.4%
105140300	OVERTIME	17,000	14,500	17,000	-	17,000	0.0%
105140500	FICA EXPENSE	17,637	16,054	17,707	-	17,707	0.4%
105140600	GROUP INSURANCE EXPENSE	31,079	28,780	30,875	-	30,875	-0.7%
105140700	RETIREMENT EXPENSE	15,639	14,174	15,163	-	15,163	-3.0%
105140800	DEFERRED COMPENSATION	11,203	10,168	11,249	-	11,249	0.4%
	EMPLOYEE BENEFITS	306,101	279,022	306,457	-	306,457	
105141300	TELEPHONE	30,000	28,000	30,000	-	30,000	0.0%
105141400	TRAINING & TRAVEL	4,000	2,000	3,000	-	3,000	-25.0%
105141600	EQUIPMENT MAINTENANCE	30,000	30,000	33,500	-	33,500	11.7%
105142100	RENT	8,000	7,000	7,500	-	7,500	-6.3%
105143300	DEPARTMENTAL SUPPLIES	10,000	8,000	7,500	-	7,500	-25.0%
105143600	UNIFORMS	2,000	2,000	2,000	-	2,000	0.0%
105144500	CONTRACTUAL SERVICES	24,552	24,552	9,500	-	9,500	-61.3%
105144510	INS-PROPERTY & GENERAL	7,155	6,940	7,280	-	7,280	1.7%
105145300	DUES & SUBSCRIPTIONS	600	500	600	-	600	0.0%
	OPERATING EXPENDITURES	116,307	108,992	100,880	-	100,880	
105147401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105147403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 422,408</u>	<u>\$ 388,014</u>	<u>\$ 407,337</u>	<u>\$ -</u>	<u>\$ 407,337</u>	

POLICE - INVESTIGATIONS

Narrative: The Investigation Division of the Southern Pines Police Department is responsible for the investigation of reported and non-reported criminal activity in the community. These investigations include the interviewing of complainants, witnesses and suspects. The Division also has responsibility for the gathering and documenting of physical crime scene evidence and processing of all evidence and property collected. This documentation is then compiled into a criminal case file for proper disposition. The Investigation Division is also responsible for maintaining the property and evidence facility and submitting all evidence for analysis.

The Investigation Division continues to work closely with federal, state and local law enforcement agencies to address illegal drug activity in Southern Pines and surrounding communities.

Through organized investigative case management, the Division strives to ensure all criminal investigations have appropriate follow-up and to remain proactive in the utilizing of citizen cooperation to minimize crime problems.

The Division is comprised of four (4) police investigators, one (1) Investigator-Sergeant, one (1) Investigator-Lieutenant and one (1) Property/Crime Scene Technician.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Crimes Reported	1348	1430	1644
Crimes Reviewed by Investigations	1348	1430	1644
Cases Assigned*	402	500	575

* NOTE: Case number reflects multiple crimes being investigated simultaneously.

POLICE-INVESTIGATIONS

Fund: General

Function: Public Safety

Investigations Division Goal: To investigate reported and non-reported criminal activity in the community.

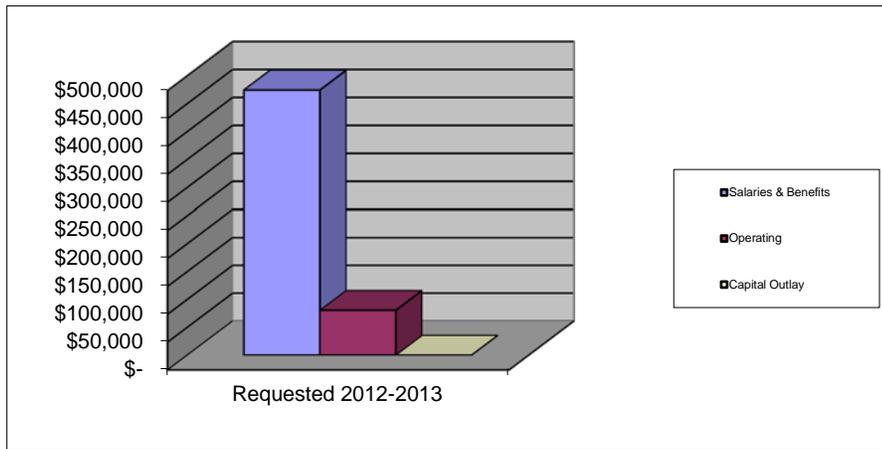
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 382,851	\$ 470,659	\$ 435,697	\$ 474,603
Operating	51,713	89,860	85,650	80,705
Capital Outlay	-	30,000	30,000	-
Total	\$ 434,564	\$ 590,519	\$ 551,347	\$ 555,308

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
General Revenues	\$ 434,564	\$ 590,519	\$ 551,347	\$ 555,308

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	6	7	7	7

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Police-Investigations	Function: Public Safety	Fund: 10	Department: 515			
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105150200	SALARIES & WAGES	\$ 336,243	\$ 317,671	\$ 344,545	\$ -	\$ 344,545	2.5%
105150300	OVERTIME	15,000	5,000	12,000	-	12,000	-20.0%
105150130	SEPARATION ALLOWANCE	14,343	14,343	14,343	-	14,343	0.0%
105150500	FICA EXPENSE	26,871	24,685	27,276	-	27,276	1.5%
105150600	GROUP INSURANCE EXPENSE	36,259	35,114	36,020	-	36,020	-0.7%
105150700	RETIREMENT EXPENSE	24,380	22,750	22,591	-	22,591	-7.3%
105150800	401K EMPLOYER SHARE	17,563	16,134	17,828	-	17,828	1.5%
	EMPLOYEE BENEFITS	470,659	435,697	474,603	-	474,603	
105151100	POSTAGE	750	500	750	-	750	0.0%
105151400	TRAINING & TRAVEL	8,000	6,000	7,000	-	7,000	-12.5%
105151700	AUTO REPAIR	4,000	4,000	4,000	-	4,000	0.0%
105152200	LEASED EQUIPMENT	5,000	4,000	-	-	-	-100.0%
105153100	AUTO OPERATING	18,000	15,000	18,000	-	18,000	0.0%
105153300	DEPARTMENTAL SUPPLIES	17,980	24,280	10,000	-	10,000	-44.4%
105153600	UNIFORMS	9,000	7,000	9,000	-	9,000	0.0%
105153900	SPECIAL OPERATIONS	10,000	10,000	15,000	-	15,000	50.0%
105154500	CONTRACTUAL SERVICES	5,000	3,600	5,000	-	5,000	0.0%
105154510	INS-PROPERTY & GENERAL	11,380	10,670	11,205	-	11,205	-1.5%
105155300	DUES & SUBSCRIPTIONS	750	600	750	-	750	0.0%
	OPERATING EXPENDITURES	89,860	85,650	80,705	-	80,705	
105157401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105157402	CAPITAL-MOTOR VEHICLE	30,000	30,000	-	-	-	0.0%
105157403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	30,000	30,000	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 590,519</u>	<u>\$ 551,347</u>	<u>\$ 555,308</u>	<u>\$ -</u>	<u>\$ 555,308</u>	

FIRE

Narrative: The Fire & Rescue Department has been given the responsibility of providing quality protection of life, property, and the environment of our community through effective fire suppression, environmental mitigation, fire prevention, and related medical services while maintaining a high level of employee safety and professionalism. Our services are provided by a staff Committed to Excellence and Delivered with Pride. Southern Pines Fire & Rescue will continue to do its best at Providing Service and Solutions to Ever Changing Community Needs.

Daily responsibilities consist of fire suppression, fire & life safety inspections related to code enforcement, public fire education & prevention, fire/arson investigation, disaster preparedness and response, emergency medical services / ambulance assistance to Moore County EMS, car seat inspections, and assisting other Town agencies in their on-going programs (CPR & first aid classes, fire extinguisher training, and assisting the Police department with scene lighting, etc.) as needed.

In addition, we maintain over 1,200 fire hydrants annually, maintain pre-plan files of our Town's businesses, maintain and update computer records, training for fire personnel both career and volunteer, maintaining equipment, the station facility, and fire apparatus.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Structure Fires (SP response area)	35	40	45
Structure Fires (Mutual aid districts)	29	32	32
Vehicle Fires	5	6	6
Woods / Brush Fires / Control Burns	67	70	72
Smoke Investigations	32	32	34
Mutual Aid - Other Districts	88	88	88
False Alarms / Alarm Malfunctions / Other Alarms	307	310	315
Auto Accidents / Public Service Calls	354	360	365
Emergency Medical / Ambulance Assist	<u>594</u>	<u>625</u>	<u>640</u>
Total Emergency Responses	1256	1650	1700
Fire Investigations	30	35	38
Fire Inspections	1568	1580	1600

FIRE

Fund: General

Function: Public Safety

Fire Division Goal: To provide quality protection of life, property, and the environment of our community.

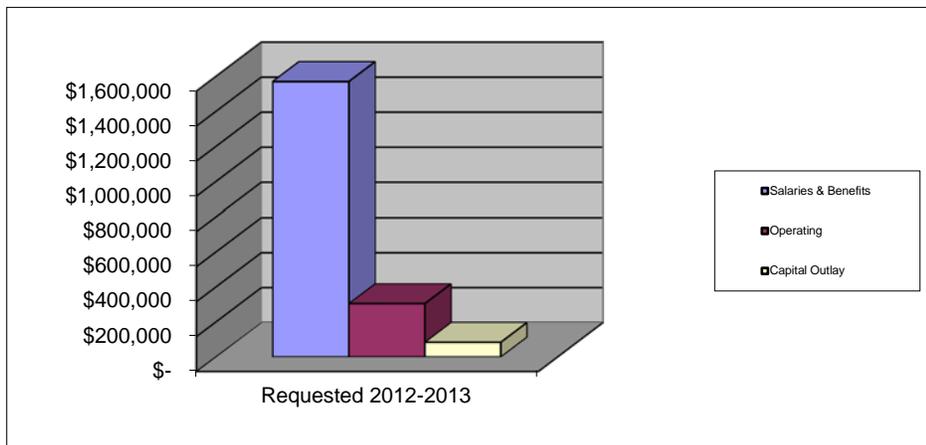
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 1,474,362	\$ 1,537,706	\$ 1,532,768	\$ 1,570,882
Operating	279,928	320,408	305,338	305,280
Capital Outlay	-	662,903	662,903	83,500
Total	\$ 1,754,290	\$ 2,521,017	\$ 2,501,009	\$ 1,959,662

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Fire District	\$ 465,501	\$ 471,800	\$ 471,800	\$ 474,400
County Contribution	38,000	38,000	42,000	45,000
Fire Grants	114,841	204,142	265,808	-
On-Behalf Of	5,684	-	-	-
Donations	950	24,897	27,006	-
General Revenues	1,129,314	1,782,178	1,694,395	1,440,262
Total	\$ 1,754,290	\$ 2,521,017	\$ 2,501,009	\$ 1,959,662

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees-Full Time	27.0	27.0	27.0	27.0
Budgeted Employees-Part Time	17.0	17.0	17.0	17.0

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Thermal Imaging Camera Replacement	\$ 12,000
Pick-Up Truck Replacement	35,500
4 x 4 SUV Replacement	36,000



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Fire	Function: Public Safety			Fund: 10	Department: 530	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105300200	SALARIES & WAGES	\$ 1,168,487	\$ 1,165,650	\$ 1,197,540	\$ -	\$ 1,197,540	2.5%
105300300	OVERTIME	5,000	7,500	7,500	-	7,500	50.0%
105300500	FICA EXPENSE	89,772	89,746	92,186	-	92,186	2.7%
105300600	GROUP INSURANCE EXPENSE	139,852	137,002	138,935	-	138,935	-0.7%
105300700	RETIREMENT EXPENSE	78,420	76,712	77,344	-	77,344	-1.4%
105300800	DEFERRED COMPENSATION	56,175	56,158	57,377	-	57,377	2.1%
	EMPLOYEE BENEFITS	1,537,706	1,532,768	1,570,882	-	1,570,882	
105301100	POSTAGE	400	400	500	-	500	25.0%
105301200	PRINTING	100	-	-	-	-	-100.0%
105301300	TELEPHONE	10,500	10,500	10,000	-	10,000	-4.8%
105301400	TRAINING & TRAVEL	20,000	20,000	20,000	-	20,000	0.0%
105301600	EQUIPMENT MAINTENANCE	17,500	16,500	17,500	-	17,500	0.0%
105301700	AUTO REPAIR	20,000	14,500	18,000	-	18,000	-10.0%
105301800	UTILITIES	22,500	16,000	19,000	-	19,000	-15.6%
105302200	LEASED EQUIPMENT	3,000	2,400	-	-	-	-100.0%
105303100	AUTO OPERATING	35,000	35,000	40,000	-	40,000	14.3%
105303300	DEPARTMENTAL SUPPLIES	59,408	59,258	47,800	-	47,800	-19.5%
105303500	LAUNDRY & CLEANING	1,500	1,350	1,500	-	1,500	0.0%
105303600	UNIFORMS	22,500	22,500	20,000	-	20,000	-11.1%
105304500	CONTRACTUAL SERVICES	18,500	18,500	17,500	-	17,500	-5.4%
105304510	INS-PROPERTY & GENERAL	81,000	80,930	84,980	-	84,980	4.9%
105305300	DUES & SUBSCRIPTIONS	4,500	4,000	4,500	-	4,500	0.0%
105305400	INSURANCE & BONDS	4,000	3,500	4,000	-	4,000	0.0%
	OPERATING EXPENDITURES	320,408	305,338	305,280	-	305,280	
105307401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105307402	CAPITAL-MOTOR VEHICLE	519,937	519,937	71,500	-	71,500	0.0%
105307403	CAPITAL-OTHER EQUIPMENT	142,966	142,966	12,000	-	12,000	0.0%
	CAPITAL OUTLAY	662,903	662,903	83,500	-	83,500	
	TOTAL EXPENDITURES	<u>\$ 2,521,017</u>	<u>\$ 2,501,009</u>	<u>\$ 1,959,662</u>	<u>\$ -</u>	<u>\$ 1,959,662</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	Thermal Imaging Camera Replacement	Fund:	General

Project Description:

Replace a 2001 model ISG thermal imaging camera. The life expectancy for a thermal imaging camera is 10-12 years based on use and maintenance. The technology has been greatly improved since this camera was purchased. The new cameras provide much better detail, temperature ranges, and can stand more hostile environments than the first generation cameras like we currently use. The newer cameras are also smaller and easier to operate. The thermal imaging camera helps us locate hidden fire walls and void spaces, and has been used on more than occasion by both rescue and law enforcement personnel to help locate people at night.

Costs	2012-2013
Capital – Other Equipment	\$12,000
Total	\$12,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	Pick-Up Replacement	Fund:	General

Project Description:

Replace a 1999 Ford pickup that is used by the fire department for general uses like hydrant maintenance and supporting fireground and other emergency operations. This unit is a support vehicle that is also used by personnel to attend training, pick up and deliver equipment and is the primary towing vehicle used to pull the trench and heavy rescue equipment trailer and the new fire & life safety trailer.

This unit was in the town's replacement schedule for the 2010-2011 budget year and was rolled over due to budget restraints. As with any vehicle 10 years old or older, maintenance cost typically continue to rise because of the age of the vehicle.

Costs	2012-2013
Capital – Motor Vehicle	\$35,500
Total	\$35,500

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fire/Rescue	Function:	Public Safety
Project Title	4 x 4 SUV Replacement	Fund:	General

Project Description:

Replace an existing vehicle used primarily by the Code Enforcement and Life Safety Division in the Fire Department. This is a 2001 Dodge Durango that is now over 10 years old and has more than 120,000 miles on it. The vehicle was originally scheduled to be replaced in the 08-09 budget. This vehicle is capable of pulling the trench and heavy rescue trailer if needed to do so.

As with any vehicle 10 years old or older, maintenance cost typically continue to rise because of the age of the vehicle. A new vehicle would carry a warranty and lower operational cost.

Costs	2012-2013
Capital – Motor Vehicle	\$36,000
Total	\$36,000

PLANNING

Narrative: The Planning Division provides overall coordination of the Town’s physical and community development activities. Functions are processing zoning cases, subdivision review, staff support to Planning Board, Board of Adjustment, Historic District Committee, preparation of special studies, liaison with developers and contact with the state and federal funding agencies. The Planning Division is the lead division regarding the preparation of land use and other plans. All zoning and subdivision cases are processed and presented to the Planning Board and Town Council by Planning. The division processes all board of Adjustment cases, assists with annexations, reviews landscape plans, ensure public compliance with the Unified Development Ordinance, and serves as an information center for development activities.

The Inspections Division provides enforcement of the North Carolina Building Code, Minimum Housing Code and various other code enforcements in the Town’s Code of Ordinances.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Zoning-Conditional Use / Rezoning /BOA /			
HDC / Ordinance Amendment	37	52	52
Subdivision (Final Plst and Minor)	16	16	16
Architectural Review	19	23	23
Building Inspections Performed	1654	1250	1500
Electrical Inspections Performed	1279	1100	1260
Mechanical Inspections Performed	1117	1100	1260
Other Inspections Performed	185	175	200
Plumbing Inspections Performed	1015	1080	1180
Insulation Inspections Performed	414	375	415
Sign Permits Issued	52	65	65
All Nuisance & Zoning	667	700	700
Building Permits Issued (Commercial/Residential)	276	208	230
Electrical Permits Issued	102	80	93
Plumbing Permits Issued	68	72	80
Mechanical Permits Issued	323	275	305
Other Permits Issued	170	198	215

PLANNING/INSPECTIONS

Fund: General

Function: Economic & Physical
Development

Planning Division Goal: To provide overall coordination of the Town's physical and community development activities.

Inspections Division Goal: To provide enforcement of applicable codes.

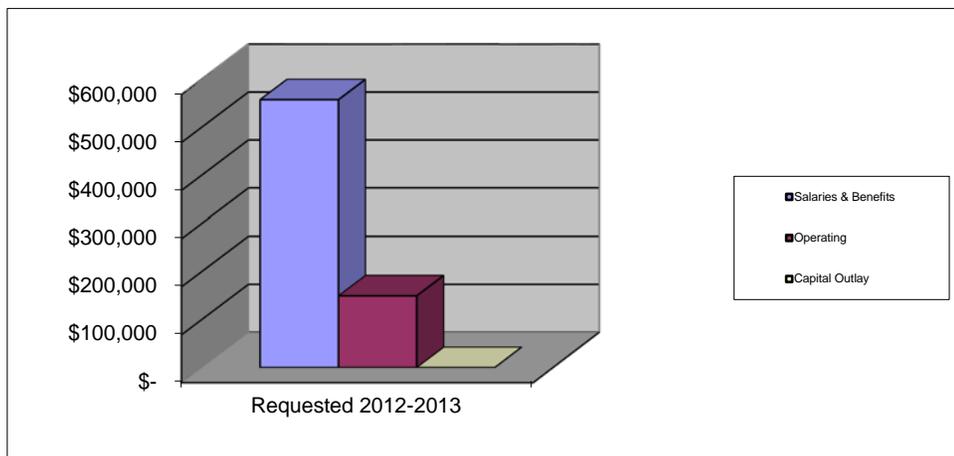
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 547,602	\$ 544,367	\$ 544,343	\$ 557,681
Operating	71,408	238,137	210,082	149,722
Capital Outlay	-	-	-	-
Total	\$ 619,010	\$ 782,504	\$ 754,425	\$ 707,403

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Fees	\$ 249,729	\$ 156,500	\$ 165,300	\$ 205,000
Homeowner Recovery	1,230	750	750	750
General Revenues	368,051	625,254	588,375	501,653
Total	\$ 619,010	\$ 782,504	\$ 754,425	\$ 707,403

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	8	8	8	8

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Planning	Function: Economic & Physical Development			Fund: 10	Department: 540	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105400200	SALARIES & WAGES	\$ 420,402	\$ 421,776	\$ 432,628	\$ -	\$ 432,628	2.9%
105400500	FICA EXPENSE	32,161	32,266	33,096	-	33,096	2.9%
105400600	GROUP INSURANCE EXPENSE	41,438	41,166	41,165	-	41,165	-0.7%
105400700	RETIREMENT EXPENSE	29,345	28,915	29,160	-	29,160	-0.6%
105400800	DEFERRED COMPENSATION	21,021	20,220	21,632	-	21,632	2.9%
	EMPLOYEE BENEFITS	544,367	544,343	557,681	-	557,681	
105401100	POSTAGE	1,800	1,800	1,800	-	1,800	0.0%
105401200	PRINTING	1,000	250	500	-	500	-50.0%
105401300	TELEPHONE	4,500	4,500	4,500	-	4,500	0.0%
105401400	TRAINING & TRAVEL	4,000	4,000	4,000	-	4,000	0.0%
105401600	EQUIPMENT MAINTENANCE	300	-	150	-	150	-50.0%
105401700	AUTO REPAIR	2,500	2,500	2,500	-	2,500	0.0%
105401800	UTILITIES	5,000	5,000	5,000	-	5,000	0.0%
105402200	LEASED EQUIPMENT	11,400	8,000	-	-	-	-100.0%
105403100	AUTO OPERATING	5,000	5,000	5,000	-	5,000	0.0%
105403300	DEPARTMENTAL SUPPLIES	10,050	8,000	8,000	-	8,000	-20.4%
105404500	CONTRACTUAL SERVICES	32,622	52,622	4,422	-	4,422	-86.4%
105404510	INS-PROPERTY & GENERAL	9,415	8,760	9,200	-	9,200	-2.3%
105404600	PROFESSIONAL SERVICES	145,150	105,150	100,150	-	100,150	-31.0%
105404700	CARD PROCESSING FEE	1,500	1,500	1,500	-	1,500	0.0%
105405300	DUES & SUBSCRIPTIONS	3,000	3,000	3,000	-	3,000	0.0%
105406000	HOMEOWNER RECOVERY FD	900	-	-	-	-	-100.0%
	OPERATING EXPENDITURES	238,137	210,082	149,722	-	149,722	
105407401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105407402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 782,504</u>	<u>\$ 754,425</u>	<u>\$ 707,403</u>	<u>\$ -</u>	<u>\$ 707,403</u>	

STREETS

Narrative: The objective of the Street Division is to keep all public transportation routes open and in a safe traveling condition. The Street Division plans to maintain approximately 79.10 miles of paved streets (plan to add Long Street, Mill Creek and Caitlin Court to Powell Bill) and 1.34 miles of dirt roads. Maintenance of street and certain off-street drainage facilities is also an important activity. Tasks include the following: pothole and utility cut patching; installation of storm drainage pipe and other improvements; making, installing and repairing traffic and street name signs; concrete sidewalk repair and installation; street sweeping; snow and ice removal; cracksealing; resurfacing; and repairing streets.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Tons of Asphalt Placed (Town Forces)	379	500	500
Sq. Yards of Sidewalk Placed (Town Forces)	67	90	100
Sq. Yards of Sidewalk Placed (Contractor)	1862	2400	2000
Linear Feet – Storm Drainage Pipe Installed	85	100	100
Traffic Signs Installed	145	150	150
Miles of Paved Streets Maintained	78.65	79.10	79.10
Miles of Streets Resurfaced	1.14	1.15	2.00
Miles of Streets Swept	2396	2600	3000

STREET

Fund: General

Function: Transportation

Street Division Goal: To keep all public transportation routes open and in a safe traveling condition.

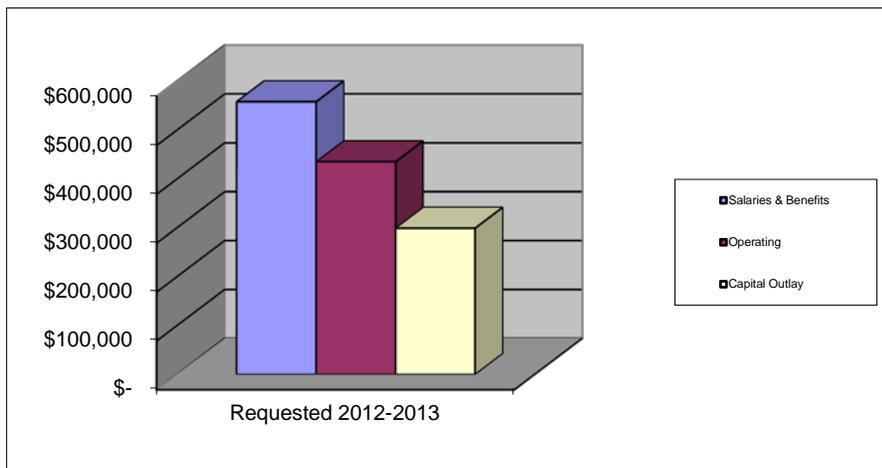
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 431,615	\$ 453,877	\$ 398,831	\$ 435,498
Operating	343,663	510,667	570,332	435,050
Capital Outlay	229,244	200,000	200,000	299,000
Total	\$ 1,004,522	\$ 1,164,544	\$ 1,169,163	\$ 1,169,548

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Powell Bill	\$ 372,100	\$ 350,000	\$ 373,770	\$ 350,000
Street Revenue	14,138	4,000	13,000	8,000
General Revenues	618,284	810,544	782,393	811,548
Total	\$ 1,004,522	\$ 1,164,544	\$ 1,169,163	\$ 1,169,548

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	10	10	10	10

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Tack Distributor Replacement	\$ 9,000
Backhoe Replacement	90,000
Street Resurfacing	200,000



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Street	Function: Transportation	Fund: 10	Department: 560			
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105600200	SALARIES & WAGES	\$ 327,602	\$ 290,692	\$ 313,166	\$ -	\$ 313,166	-4.4%
105600300	OVERTIME	8,500	3,000	8,500	-	8,500	0.0%
105600500	FICA EXPENSE	25,712	22,468	24,608	-	24,608	-4.3%
105600600	GROUP INSURANCE EXPENSE	51,797	47,515	51,460	-	51,460	-0.7%
105600700	RETIREMENT EXPENSE	23,460	20,471	21,680	-	21,680	-7.6%
105600800	DEFERRED COMPENSATION	16,806	14,685	16,084	-	16,084	-4.3%
	EMPLOYEE BENEFITS	453,877	398,831	435,498	-	435,498	
105601300	TELEPHONE	3,450	3,100	3,300	-	3,300	-4.3%
105601400	TRAINING & TRAVEL	2,500	2,000	2,500	-	2,500	0.0%
105601600	EQUIPMENT MAINTENANCE	26,000	25,000	26,000	-	26,000	0.0%
105601700	AUTO REPAIR	7,989	7,489	6,000	-	6,000	-24.9%
105601800	UTILITIES	147,000	147,000	156,000	-	156,000	6.1%
105603100	AUTO OPERATING	27,600	29,000	30,000	-	30,000	8.7%
105603300	DEPARTMENTAL SUPPLIES	143,083	132,883	121,700	-	121,700	-14.9%
105604500	CONTRACTUAL SERVICES	40,900	39,900	37,900	-	37,900	-7.3%
105604510	INS-PROPERTY & GENERAL	34,945	33,760	35,450	-	35,450	1.4%
105604550	DOWNTOWN STREET LIGHTING	75,000	150,000	-	-	-	-100.0%
105604600	PROFESSIONAL SERVICES	2,000	-	16,000	-	16,000	700.0%
105605300	DUES & SUBSCRIPTIONS	200	200	200	-	200	0.0%
	OPERATING EXPENDITURES	510,667	570,332	435,050	-	435,050	
105607300	PAVING	200,000	200,000	200,000	-	200,000	0.0%
105607402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105607403	CAPITAL-OTHER EQUIPMENT	-	-	99,000	-	99,000	0.0%
105607405	CAPITAL-BLDGS & STRUCTURE	-	-	-	-	-	0.0%
105607500	CONSTRUCTION	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	200,000	200,000	299,000	-	299,000	
	TOTAL EXPENDITURES	<u>\$ 1,164,544</u>	<u>\$ 1,169,163</u>	<u>\$ 1,169,548</u>	<u>\$ -</u>	<u>\$ 1,169,548</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Street	Function:	Transportation
Project Title	Replace Tack Distributors	Fund:	General

Project Description:

The purpose of this request is to replace a 600 gallon and a 400 gallon tack distributor with a new more efficient and safer 300 gallon tack distributor.

Costs	2012-2013
Capital – Other Equipment	\$9,000
Total	\$9,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Street	Function:	Transportation
Project Title	Replace 1999 JCB Backhoe	Fund:	General

Project Description:

Replace 1999 JCB Backhoe to continue efficient operations within the Street Department.

Costs	2012-2013
Capital – Other Equipment	\$90,000
Total	\$90,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Street	Function:	Transportation
Project Title	Paving	Fund:	General

Project Description:

The purpose of this request is to pay for the resurfacing of streets as outlined on the pavement condition survey report.

Costs	2012-2013
Capital – Paving	\$200,000
Total	\$200,000

PUBLIC WORKS/SANITATION

Narrative: The objectives of the Administrative and Solid waste Department is to provide administrative and technical functions for the Public Services Division which may include establishing priorities, training, supervision, developing plans and specifications for water, sewer and streets, overseeing contractors and developers, dealing with state and federal agencies, responding to citizens complaints, administering the solid waste collection contract and the water treatment contract and enforcement of the town's erosion and sedimentation control ordinance.

The solid waste contract is in year five (5) of a five (5) year contract.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Miles of Water Line Inspected	2.8	3.4	3
Miles of Sewer Line Inspected	0.85	1.25	1
Miles of Street Construction Inspected	0.11	0.4	0.5
Erosion Control Permits Issued	11	8	10
Erosion Control Inspections Site Visits	807	700	700
Recycling Tons Collected	1,008	1,060	1,150
Grease Trap Inspections	224	225	233

PUBLIC WORKS/SANITATION

Fund: General

Function: General Government

Public Works Division Goal: To provide administration and technical functions for the Public Services Division.

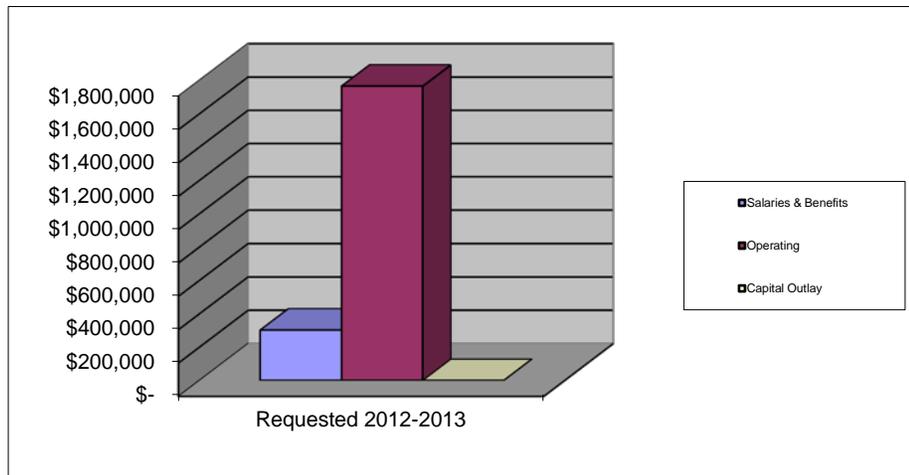
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 287,412	\$ 294,573	\$ 295,342	\$ 301,985
Operating	1,589,114	1,648,500	1,678,820	1,765,250
Capital Outlay	-	-	-	-
Total	\$ 1,876,526	\$ 1,943,073	\$ 1,974,162	\$ 2,067,235

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Fees	\$ 9,112	\$ 5,000	\$ 5,000	\$ 5,000
Disposal Fees	542,900	552,200	552,800	553,000
General Revenues	1,324,514	1,385,873	1,416,362	1,509,235
Total	\$ 1,876,526	\$ 1,943,073	\$ 1,974,162	\$ 2,067,235

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	3.5	3.5	3.5	3.5

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Public Works/Sanitation	Function: General Government			Fund: 10	Department: 565	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105650200	SALARIES & WAGES	\$ 231,082	\$ 231,843	\$ 237,854	\$ -	\$ 237,854	2.9%
105650500	FICA EXPENSE	17,678	17,736	18,196	-	18,196	2.9%
105650600	GROUP INSURANCE EXPENSE	18,129	18,010	18,010	-	18,010	-0.7%
105650700	RETIREMENT EXPENSE	16,130	16,160	16,032	-	16,032	-0.6%
105650800	DEFERRED COMPENSATION	11,554	11,593	11,893	-	11,893	2.9%
	EMPLOYEE BENEFITS	294,573	295,342	301,985	-	301,985	
105651100	POSTAGE	1,300	1,250	1,300	-	1,300	0.0%
105651200	PRINTING	500	250	250	-	250	-50.0%
105651300	TELEPHONE	3,000	3,000	3,000	-	3,000	0.0%
105651400	TRAINING & TRAVEL	4,000	3,000	3,500	-	3,500	-12.5%
105651700	AUTO REPAIR	500	500	500	-	500	0.0%
105651800	UTILITIES	6,000	5,500	6,000	-	6,000	0.0%
105653100	AUTO OPERATING	9,000	10,000	10,500	-	10,500	16.7%
105653300	DEPARTMENTAL SUPPLIES	4,000	3,000	3,000	-	3,000	-25.0%
105654500	CONTRACTUAL SERVICES	1,608,600	1,643,700	1,725,500	-	1,725,500	7.3%
105654510	INS-PROPERTY & GENERAL	7,900	7,620	8,000	-	8,000	1.3%
105654600	PROFESSIONAL SERVICES	2,500	-	2,500	-	2,500	0.0%
105655300	DUES & SUBSCRIPTIONS	1,200	1,000	1,200	-	1,200	0.0%
	OPERATING EXPENDITURES	1,648,500	1,678,820	1,765,250	-	1,765,250	
105657401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
105657402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105657403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 1,943,073</u>	<u>\$ 1,974,162</u>	<u>\$ 2,067,235</u>	<u>\$ -</u>	<u>\$ 2,067,235</u>	

FLEET MAINTENANCE

Narrative:

The objective of the Fleet Maintenance Division is to provide regular and preventative maintenance services for all vehicles and equipment operated by the Town. Additionally, the department provides detail records of maintenance and repairs.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Preventative Maintenance	141	145	145
State Inspections	65	101	95
Tire Changes/Repaired	146	140	140
Brake Repairs	52	52	52
Total Work Orders	726	642	700

2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Fleet Maintenance	Function: General Government			Fund: 10	Department: 580	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
105800200	SALARIES & WAGES	\$ 158,663	\$ 152,211	\$ 162,630	\$ -	\$ 162,630	2.5%
105800500	FICA EXPENSE	12,138	11,645	12,441	-	12,441	2.5%
105800600	GROUP INSURANCE EXPENSE	20,719	16,481	20,590	-	20,590	-0.6%
105800700	RETIREMENT EXPENSE	11,075	10,610	10,961	-	10,961	-1.0%
105800800	DEFERRED COMPENSATION	7,934	7,611	8,132	-	8,132	2.5%
	EMPLOYEE BENEFITS	210,529	198,558	214,754	-	214,754	
105801300	TELEPHONE	1,450	1,450	1,450	-	1,450	0.0%
105801400	TRAINING & TRAVEL	2,200	1,500	1,800	-	1,800	-18.2%
105801600	EQUIPMENT MAINTENANCE	3,000	2,500	2,500	-	2,500	-16.7%
105801700	AUTO REPAIR	2,200	2,200	2,200	-	2,200	0.0%
105801800	UTILITIES	8,500	6,500	8,000	-	8,000	-5.9%
105803100	AUTO OPERATING	2,500	3,000	3,300	-	3,300	32.0%
105803300	DEPARTMENTAL SUPPLIES	22,000	20,000	20,000	-	20,000	-9.1%
105804500	CONTRACTUAL SERVICES	14,000	14,330	14,330	-	14,330	2.4%
105804510	INS-PROPERTY & GENERAL	9,175	8,710	9,145	-	9,145	-0.3%
105805300	DUES & SUBSCRIPTIONS	250	250	250	-	250	0.0%
	OPERATING EXPENDITURES	65,275	60,440	62,975	-	62,975	
105807402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
105807403	CAPITAL-OTHER EQUIPMENT	-	-	7,000	-	7,000	0.0%
	CAPITAL OUTLAY	-	-	7,000	-	7,000	
	TOTAL EXPENDITURES	<u>\$ 275,804</u>	<u>\$ 258,998</u>	<u>\$ 284,729</u>	<u>\$ -</u>	<u>\$ 284,729</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Fleet Maintenance	Function:	General Government
Project Title:	Inspection Machine Replacement	Fund:	General

Project Description:

Replace existing state inspection-emission machine.

Costs	2012-2013
Capital – Other Equipment	\$7,000
Total	\$7,000

RECREATION & PARKS

Narrative: It is the mission of the Southern Pines Recreation and Parks Department to serve, educate and enhance life for the citizens of Southern Pines. The Southern Pines Recreation and Parks Department maintains quality park & recreation facilities and provides leisure opportunities so that all citizens will receive: PERSONAL BENEFITS in the form of physical fitness, relaxation and revitalization; SOCIAL BENEFITS in the form of stronger and healthier families, ethnic and cultural harmony reduced anti-social behavior, and enriched lives for area citizens; ENVIRONMENTAL BENEFITS in the form of open green space, habitat for native plants and animals; ECONOMIC BENEFITS in the form of more productive and healthier citizens, increased tourism and contributions to the overall quality of life sought by business and industry.

Highlights of this year's budget is to replace the Memorial Park Playground and Surfacing (\$130,000).

In operations, the recreation & parks department strives to offer quality leisure opportunities in youth and adult programming and special events, athletic leagues and classes, senior programming, and through its parks and greenways.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Recreation Program Hours Conducted	7,576.75	7,700	8,000
Enrolled Participants	25,056	23,000	24,000
Outdoor special Event Permits Issued	45	45	45
Rental of Facilities	480	485	490
Trail Miles Maintained	281.8	270	275
Reservoir Park – Estimated Visitors	167,120	170,000	170,000

RECREATION

Fund: General

Function: Cultural & Recreation

Recreation Division Goal: To serve, educate and enhance life for the citizens of Southern Pines.

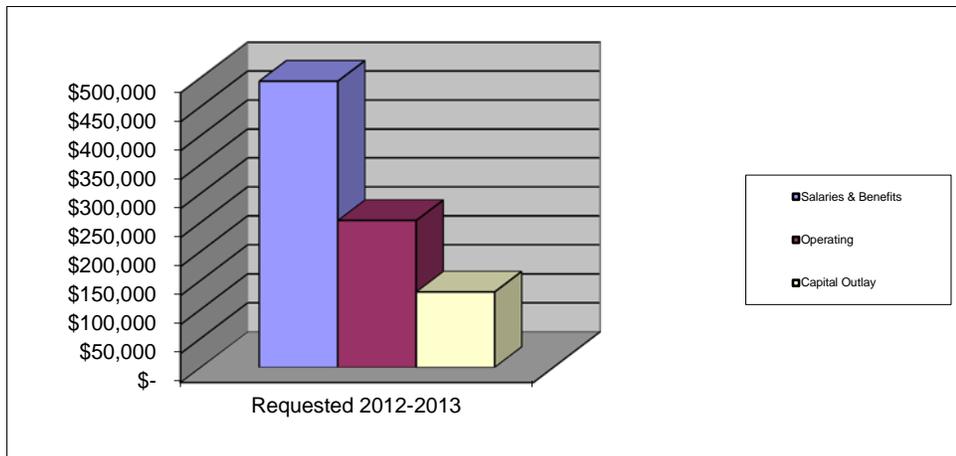
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 447,713	\$ 474,658	\$ 473,088	\$ 493,935
Operating	223,683	267,050	259,505	253,345
Capital Outlay	89,000	7,000	5,545	130,000
Total	\$ 760,396	\$ 748,708	\$ 738,138	\$ 877,280

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Fees	\$ 208,262	\$ 169,000	\$ 200,000	\$ 190,000
Facility Rental Fees	30,139	-	28,000	27,000
Grants	19,782	1,000	1,000	1,000
General Revenues	502,213	578,708	509,138	659,280
Total	\$ 760,396	\$ 748,708	\$ 738,138	\$ 877,280

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees-Full Time	5.5	5.5	5.5	5.5
Budgeted Employees-Part Time	27	27	27	27

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Memorial Park Playground Equipment Replacement \$ 130,000



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Recreation	Function: Cultural & Recreation	Fund: 10	Department: 620			
Object Code	Object Title	2012-2013 Budget as of 04/30/12	2012-2013 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
106200200	SALARIES & WAGES	\$ 382,586	\$ 381,898	\$ 400,038	\$ -	\$ 400,038	4.6%
106200500	FICA EXPENSE	29,268	29,216	30,603	-	30,603	4.6%
106200600	GROUP INSURANCE EXPENSE	28,489	27,771	28,305	-	28,305	-0.6%
106200700	RETIREMENT EXPENSE	19,993	19,916	20,087	-	20,087	0.5%
106200800	DEFERRED COMPENSATION	14,322	14,287	14,902	-	14,902	4.0%
	EMPLOYEE BENEFITS	474,658	473,088	493,935	-	493,935	
106201100	POSTAGE	1,500	1,100	1,200	-	1,200	-20.0%
106201200	PRINTING	12,000	12,000	12,000	-	12,000	0.0%
106201300	TELEPHONE	4,950	4,950	4,950	-	4,950	0.0%
106201400	TRAINING & TRAVEL	7,000	6,500	7,000	-	7,000	0.0%
106201500	BUILDING & GROUNDS	27,300	27,300	27,700	-	27,700	1.5%
106201600	EQUIPMENT MAINTENANCE	2,000	1,700	2,000	-	2,000	0.0%
106201700	AUTO REPAIR	2,500	2,500	2,500	-	2,500	0.0%
106201800	UTILITIES	42,500	41,000	42,500	-	42,500	0.0%
106202100	RENT	3,600	3,600	3,600	-	3,600	0.0%
106202200	LEASED EQUIPMENT	4,500	4,500	-	-	-	-100.0%
106203100	AUTO OPERATING	7,600	7,600	8,000	-	8,000	5.3%
106203300	DEPARTMENTAL SUPPLIES	38,000	37,610	38,000	-	38,000	0.0%
106203500	LAUNDRY & CLEANING	700	675	700	-	700	0.0%
106204500	CONTRACTUAL SERVICES	53,400	52,520	63,670	-	63,670	19.2%
106204501	CONTRACTUAL SERV-GRANT	3,000	2,000	2,500	-	2,500	-16.7%
106204510	INS-PROPERTY & GENERAL	23,000	22,500	23,625	-	23,625	2.7%
106204600	PROFESSIONAL SERVICES	25,000	23,000	5,000	-	5,000	-80.0%
106204700	CARD PROCESSING FEE	800	800	800	-	800	0.0%
106205300	DUES & SUBSCRIPTIONS	2,100	2,100	2,100	-	2,100	0.0%
106205400	INSURANCE & BONDS	100	50	-	-	-	-100.0%
106207300	RESERVOIR PARK EXPENSE	5,500	5,500	5,500	-	5,500	0.0%
	OPERATING EXPENDITURES	267,050	259,505	253,345	-	253,345	
106207402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
106207403	CAPITAL-EQUIPMENT	7,000	5,545	-	-	-	0.0%
106207405	CAPITAL-BLD/STRUCTURES	-	-	130,000	-	130,000	0.0%
	CAPITAL OUTLAY	7,000	5,545	130,000	-	130,000	
	TOTAL EXPENDITURES	\$ 748,708	\$ 738,138	\$ 877,280	\$ -	\$ 877,280	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Recreation	Function:	Cultural and Recreation
Project Title	Memorial Park Playground	Fund:	General

Project Description:

Replace Memorial Park Playground equipment that does not meet industry standards. Replace fall zone (sand) that does not meet ADA standards and replace with rubber tile fall zone that is more cost efficient to maintain and is aesthetically pleasing.

Costs	2012-2013
Capital – Buildings, Structures and Improvements	\$130,000
Total	\$130,000

LIBRARY

Narrative: The Southern Pines Public Library helps to ensure the continued economic vitality of the Town by providing citizens of Southern Pines with current materials of interest; educational support; reference services; access to information on business and finance; and opportunities for cultural awareness, thereby nurturing a love of reading and a quest for knowledge and life-long learning.

Library programs and services support the vision of the Town's Comprehensive Long Range Plan in the following ways:

Public Facilities and Services: Library customers find materials and information they need and have access to the library building and services when needed.

Education: The Library provides a unique bridge between the Town and local educational services and providers. The Library supports and encourages readers of all ages to help them learn to read and read to learn.

Jobs and Economic Development: The Library collaborates with customers, local businesses, and economic development agencies to promote and support the economic vitality of the Town and its citizens.

Downtown and Shopping: The library is a key civic institution that anchors the northwest end of downtown. The library offers programs and services that draw residents and visitors downtown.

Public Involvement: The Library provides programs and information to help residents be involved and informed citizens and promotes cultural diversity awareness in the community.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Total Circulation – All Materials	119,750	119,000	119,000
Total Items Checked Out	97,287	108,500	110,000
Library Attendance	97,969	95,800	95,000
Total In-House Use (estimate)	68,349	60,200	60,200
Volumes added	3,701	5,800	5,000
Volumes withdrawn	3,025	5,000	5,000
Total Programs Held	498	485	500
Total Attendance at Programs (estimate)	8,737	8,200	8,500
Reference/Directional Transactions (estimate)	25,387	21,000	22,000
Interlibrary Loan Transactions	491	500	500
Library Users Registered (total)	6,254	6,405	6,450
Web visitors www.sppl.net (library)	20,294	20,900	21,000

LIBRARY

Fund: General

Function: Cultural & Recreation

Library Division Goal: To provide citizens with materials of interest, educational support, reference services, access to information, and opportunities for cultural awareness.

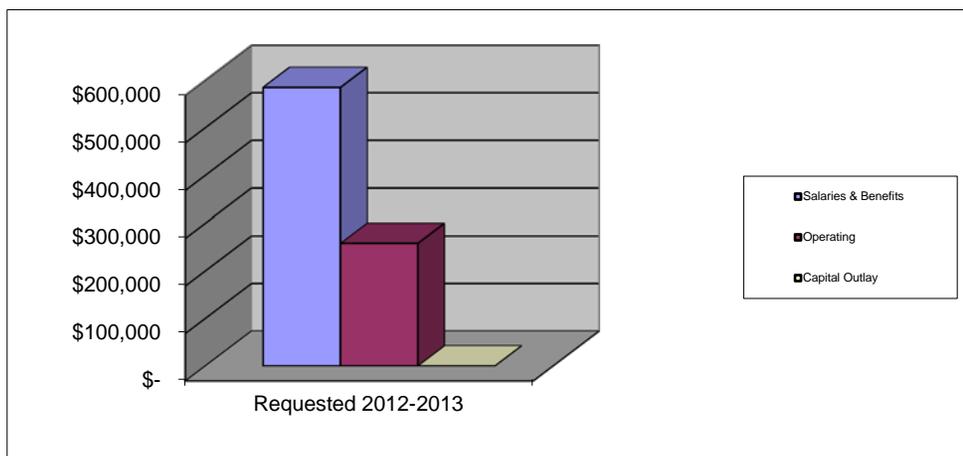
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 528,043	\$ 573,712	\$ 567,585	\$ 585,026
Operating	226,515	268,427	250,060	258,190
Capital Outlay	-	-	-	-
Total	\$ 754,558	\$ 842,139	\$ 817,645	\$ 843,216

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
State Aid	\$ 8,419	\$ 7,500	\$ 7,366	\$ 7,500
LSTA Grant	20,000	-	-	-
Fees	39,404	42,000	40,500	40,000
General Revenues	706,735	792,639	769,779	795,716
Total	\$ 774,558	\$ 842,139	\$ 817,645	\$ 843,216

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees-Full Time	9	9	9	9
Budgeted Employees-Part Time	4	4	4	4

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Library	Function: Cultural & Recreation	Fund: 10	Department: 630			
Object Code	Object Title	2012-2013 Budget as of 04/30/12	2012-2013 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
106300200	SALARIES & WAGES	\$ 444,212	\$ 439,680	\$ 454,925	\$ -	\$ 454,925	2.4%
106300500	FICA EXPENSE	33,983	33,636	34,802	-	34,802	2.4%
106300600	GROUP INSURANCE EXPENSE	46,618	46,025	46,310	-	46,310	-0.7%
106300700	RETIREMENT EXPENSE	28,490	28,092	28,125	-	28,125	-1.3%
106300800	DEFERRED COMPENSATION	20,409	20,152	20,864	-	20,864	2.2%
	EMPLOYEE BENEFITS	573,712	567,585	585,026	-	585,026	
106301100	POSTAGE	2,800	2,600	2,800	-	2,800	0.0%
106301200	PRINTING	-	120	130	-	130	0.0%
106301300	TELEPHONE	2,875	2,700	2,200	-	2,200	-23.5%
106301400	TRAINING & TRAVEL	8,185	8,185	8,185	-	8,185	0.0%
106301600	EQUIPMENT MAINTENANCE	4,500	2,000	2,000	-	2,000	-55.6%
106301800	UTILITIES	45,000	35,000	41,270	-	41,270	-8.3%
106302200	LEASED EQUIPMENT	11,640	9,000	-	-	-	-100.0%
106303300	DEPARTMENTAL SUPPLIES	27,118	26,000	27,520	-	27,520	1.5%
106303400	MATERIALS & LIBRARY BOOKS	89,964	89,964	95,680	-	95,680	6.4%
106303401	STATE AID MATERIALS	7,500	7,366	7,500	-	7,500	0.0%
106303403	DONATION EXPENSES	3,000	3,000	3,000	-	3,000	0.0%
106303500	PERIODICALS	7,715	7,200	7,500	-	7,500	-2.8%
106303600	AUDIO-VISUAL	8,500	8,500	8,500	-	8,500	0.0%
106304500	CONTRACTUAL SERVICES	40,750	40,100	43,100	-	43,100	5.8%
106304510	INS-PROPERTY & GENERAL	4,880	4,575	4,805	-	4,805	-1.5%
106305300	DUES & SUBSCRIPTIONS	4,000	3,750	4,000	-	4,000	0.0%
	OPERATING EXPENDITURES	268,427	250,060	258,190	-	258,190	
106307401	CAPITAL-SOFTWARE/COMP EQ	-	-	-	-	-	0.0%
106307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 842,139</u>	<u>\$ 817,645</u>	<u>\$ 843,216</u>	<u>\$ -</u>	<u>\$ 843,216</u>	

BUILDING & GROUNDS

Narrative: The Buildings and Grounds Division provides expertise, manpower, supplies, equipment, and management for the maintenance of all town owned buildings and properties. Included are janitorial and general repair services to town facilities, as well as horticultural, playground, park, and greenway maintenance to various properties. All meeting set ups and surplus deliveries are handled within this division. The division accomplishes this with 19 employees, consisting of 2 horticulture crews, 1 parks maintenance crew, 1 janitorial crew, 1 maintenance mechanic and the Buildings and Grounds Superintendent.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Grounds Maintenance:			
Class A	86.43	86.43	86.93
Class B	37.05	37.05	37.05
Class C	11.75	11.75	11.75
Class D	57.77	57.77	57.77
Other Town Property	381.44	381.44	381.44
Greenways Maintenance (linear footage)	58,192	58,192	58,192
Building Maintenance:			
Total Square Footage	139,257	139,257	139,257
Work Order Requests from Citizens	49	50	50
Work Order Requests from Town Staff	916	920	930

BUILDING & GROUNDS

Fund: General

Function: General Government

Building & Grounds Division Goal: To provide manpower, supplies, expertise, equipment, and management for the maintenance of Town owned buildings and properties.

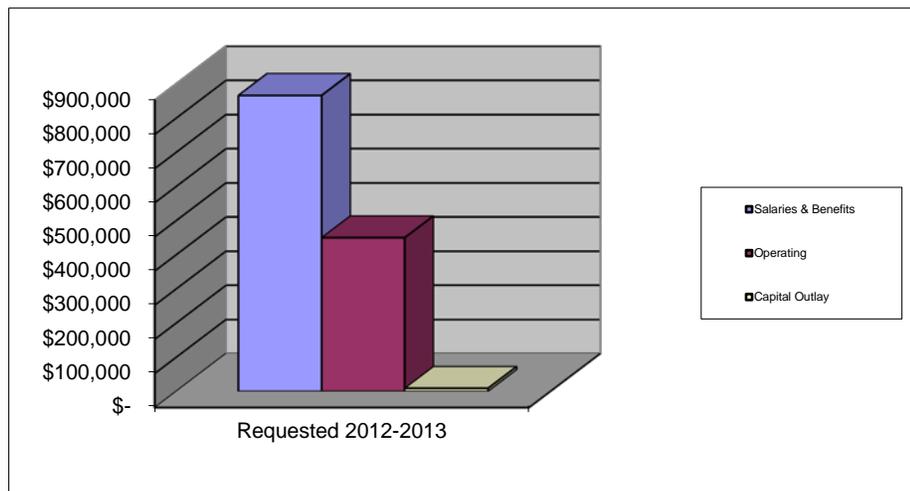
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 831,004	\$ 852,898	\$ 846,768	\$ 866,511
Operating	366,897	449,880	439,025	450,035
Capital Outlay	17,670	-	-	9,000
Total	\$ 1,215,571	\$ 1,302,778	\$ 1,285,793	\$ 1,325,546

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
General Revenues	\$ 1,215,571	\$ 1,302,778	\$ 1,285,793	\$ 1,325,546

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees-Full Time	19	19	19	19

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Z Mower Replacement \$ 9,000



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Building & Grounds	Function: General Government			Fund: 10	Department: 640	
Object Code	Object Title	2012-2013 Budget as of 04/30/12	2012-2013 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
106400200	SALARIES & WAGES	\$ 630,680	\$ 627,224	\$ 643,890	\$ -	\$ 643,890	2.1%
106400500	FICA EXPENSE	48,247	47,983	49,258	-	49,258	2.1%
106400600	GROUP INSURANCE EXPENSE	98,415	96,481	97,770	-	97,770	-0.7%
106400700	RETIREMENT EXPENSE	44,022	43,718	43,399	-	43,399	-1.4%
106400800	DEFERRED COMPENSATION	31,534	31,362	32,194	-	32,194	2.1%
	EMPLOYEE BENEFITS	852,898	846,768	866,511	-	866,511	
106401300	TELEPHONE	5,250	5,250	5,250	-	5,250	0.0%
106401400	TRAINING & TRAVEL	3,000	2,500	3,000	-	3,000	0.0%
106401500	BUILDING & GROUNDS	34,000	36,000	36,000	-	36,000	5.9%
106401600	EQUIPMENT MAINTENANCE	9,000	12,000	12,000	-	12,000	33.3%
106401700	AUTO REPAIR	8,000	7,000	8,000	-	8,000	0.0%
106401800	UTILITIES	80,000	80,000	80,000	-	80,000	0.0%
106402100	RENT	500	750	500	-	500	0.0%
106403100	AUTO OPERATING	30,000	30,000	32,000	-	32,000	6.7%
106403300	DEPARTMENTAL SUPPLIES	67,070	64,370	62,750	-	62,750	-6.4%
106404500	CONTRACTUAL SERVICES	127,900	123,260	115,250	-	115,250	-9.9%
106404510	INS-PROPERTY & GENERAL	23,760	22,175	23,285	-	23,285	-2.0%
106404600	PROFESSIONAL SERVICES	2,000	-	2,000	-	2,000	0.0%
106405200	CHEMICALS	32,500	31,500	31,500	-	31,500	-3.1%
106405300	DUES & SUBSCRIPTIONS	1,300	900	1,300	-	1,300	0.0%
106405700	APPEARANCE COMMISSION	25,600	23,320	37,200	-	37,200	45.3%
	OPERATING EXPENDITURES	449,880	439,025	450,035	-	450,035	
106407402	CAPITAL-MOTOR VEHICLE	-	-	-	-	-	0.0%
106407403	CAPITAL-OTHER EQUIPMENT	-	-	9,000	-	9,000	0.0%
106407405	CAPITAL-BLDGS/STRUCTURES	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	9,000	-	9,000	
	TOTAL EXPENDITURES	<u>\$ 1,302,778</u>	<u>\$ 1,285,793</u>	<u>\$ 1,325,546</u>	<u>\$ -</u>	<u>\$ 1,325,546</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Building and Grounds	Function:	General Government
Project Title	Z Mower Replacement	Fund:	General

Project Description:

The purpose of this project is purchase a replacement Z turning mower. The mowing machine is used to mow parks and public green areas.

Costs	2012-2013
Capital – Other Equipment	\$9,000
Total	\$9,000

UTILITY FUND SUMMARY

Enterprise Funds account for the operations that are financed and operated in a manner similar to private business enterprises. The intent of the Governing Body is that the costs of providing goods and services to the Citizens of Southern Pines on a continuing basis be financed or recovered through user charges, or where the Governing Body has decided that periodic determination of net income is appropriate for accountability purposes.

The Utility Fund is the only Enterprise Fund operated by the Town. The Utility Fund accounts for the Town's water and sewer operations.

RETAINED EARNINGS

Retained Earnings are an equity account that reflects the accumulated earnings of an Enterprise Fund.

TOWN OF SOUTHERN PINES
 2012-2013 GENERAL FUND BUDGET
 DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION CAPITAL OR NEW REQUEST	AMOUNT	Line Item
Information Technology	Server Replacement	C	\$ 80,500	10-430-7401
Information Technology Departmental Total			80,500	
Police - Patrol	Vehicle Replacement	C	35,000	10-511-7402
Police - Patrol Department Total			35,000	
Fire	Thermal Imaging Camera Replacement	C	12,000	10-530-7403
	Pick-up Truck Replacement	C	35,500	10-530-7402
	4 x 4 SUV Replacement	C	36,000	10-530-7402
Fire Department Total			83,500	
Street	Tack Distributor Replacement	C	9,000	10-560-7403
	Backhoe Replacement	C	90,000	10-560-7403
	Street Resurfacing	C	200,000	10-560-7300
Street Department Total			299,000	
Fleet Maintenance	Inspection Machine Replacement	C	7,000	10-580-7403
Fleet Maintenance Department Total			7,000	
Recreation & Parks	Memorial Park Playground Equipment Replacement	C	130,000	10-620-7405
Recreation & Parks Department Total			130,000	
Building & Grounds	Z Mower Replacement	C	9,000	10-640-7403
Building & Grounds Department Total			9,000	
GRAND TOTAL			<u>\$ 644,000</u>	

UTILITY FUND SUMMARY

Enterprise Funds account for the operations that are financed and operated in a manner similar to private business enterprises. The intent of the Governing Body is that the costs of providing goods and services to the Citizens of Southern Pines on a continuing basis be financed or recovered through user charges, or where the Governing Body has decided that periodic determination of net income is appropriate for accountability purposes.

The Utility Fund is the only Enterprise Fund operated by the Town. The Utility Fund accounts for the Town's water and sewer operations.

RETAINED EARNINGS

Retained Earnings are an equity account that reflects the accumulated earnings of an Enterprise Fund.

TOWN OF SOUTHERN PINES WATER RATE SCHEDULE

MINIMUM:

<u>Meter Size</u>	<u>Inside Town</u>	<u>Outside Town</u>
¾"	\$10.31	\$20.62
1"	16.92	33.84
1 ½"	35.77	71.54
2"	62.18	124.36
3"	137.69	275.38
4"	243.32	486.64
6"	545.29	1,090.58
8"	968.02	1,936.04

VOLUME CHARGE PER 1,000 GALLONS:

<u>Inside Town</u>	<u>Outside Town</u>
\$3.00	\$6.00

TOWN OF SOUTHERN PINES SEWER RATE SCHEDULE

MINIMUM:

<u>Meter Size</u>	<u>Inside Town</u>	<u>Outside Town</u>
¾"	\$4.06	\$8.12
1"	5.30	10.60
1 ½"	8.74	17.48
2"	13.60	27.20
3"	27.44	54.88
4"	46.79	93.58
6"	102.17	204.34
8"	179.68	359.36

VOLUME CHARGE PER 1,000 GALLONS

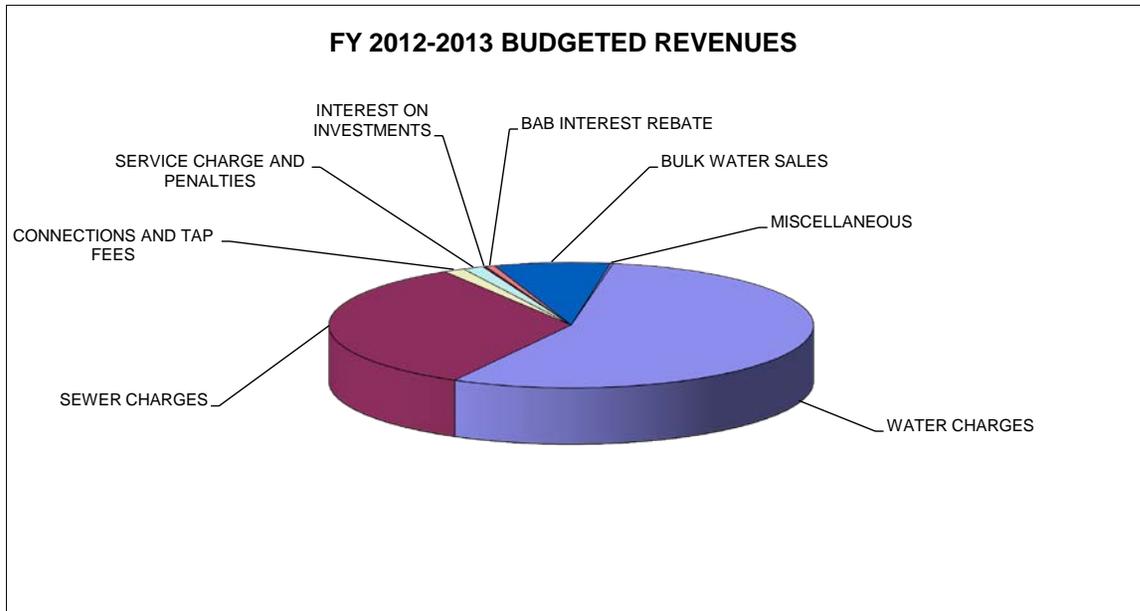
<u>Inside Town</u>	<u>Outside Town</u>
\$4.75	\$9.50

TOWN OF SOUTHERN PINES
 UTILITY FUND
 RETAINED EARNINGS SUMMARY
 2012-2013

	ACTUAL 2010-2011	BUDGET 2011-2012 as of 04/30/12	EXPECTED REVENUES EXPENDITURES 2011-2012	BUDGET 2012-2013
Available Retained Earnings - Beginning	\$ 3,638,097	\$ 3,548,662	\$ 3,548,662	\$ 2,975,121
Total Revenues	<u>6,301,199</u>	<u>5,643,000</u>	<u>5,841,311</u>	<u>5,720,333</u>
Total Funds Available	9,939,296	9,191,662	9,389,973	8,695,454
Total Expenditures	5,120,780	6,305,487	6,114,852	6,163,187
Transfers Out	<u>1,269,854</u>	<u>300,000</u>	<u>300,000</u>	<u>500,000</u>
Available Retained Earnings - Ending	<u><u>\$ 3,548,662</u></u>	<u><u>\$ 2,586,175</u></u>	<u><u>\$ 2,975,121</u></u>	<u><u>\$ 2,032,267</u></u>

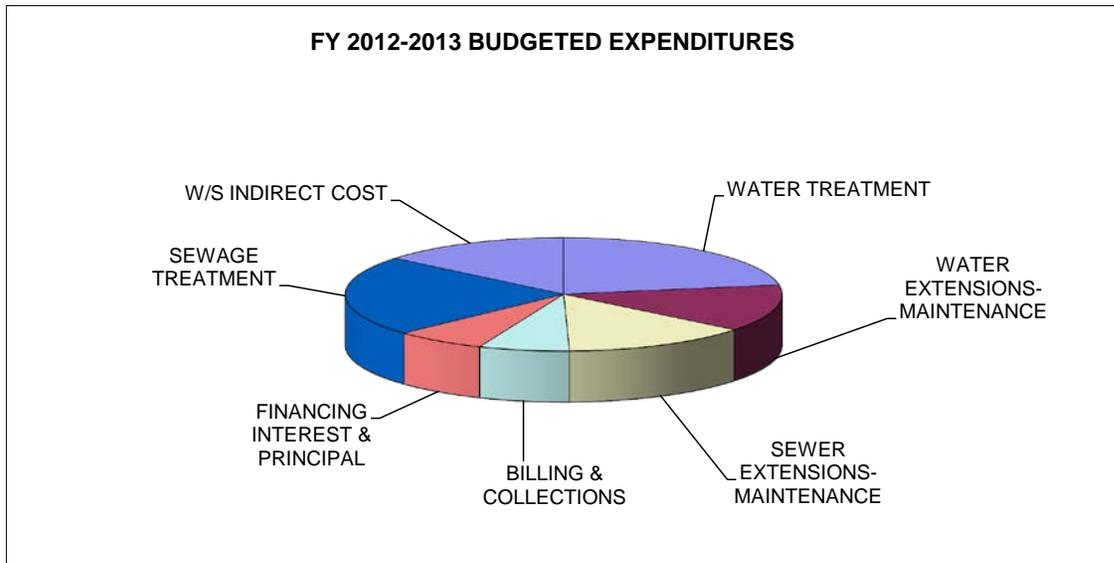
TOWN OF SOUTHERN PINES
UTILITY FUND
SCHEDULE OF REVENUES
2012-2013

	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012 as of 07/01/11	BUDGET 2011-2012 as of 04/30/12	EXPECTED REVENUES 2011-2012	BUDGET 2012-2013
WATER CHARGES	\$ 3,201,689	\$ 3,310,003	\$ 3,451,195	\$ 3,142,000	\$ 3,142,000	\$ 3,203,000	\$ 3,156,000
SEWER CHARGES	1,561,896	2,011,507	2,069,993	1,900,000	1,900,000	1,932,000	1,905,000
CONNECTIONS AND TAP FEES	76,750	95,496	117,778	80,000	80,000	80,000	80,000
SERVICE CHARGE AND PENALTIES	114,298	119,213	88,306	70,000	70,000	81,700	80,000
INTEREST ON INVESTMENTS	66,278	32,858	16,802	20,000	20,000	12,000	11,000
BAB INTEREST REBATE	-	-	-	-	-	59,811	35,333
BULK WATER SALES	354,039	431,487	522,635	410,000	410,000	462,800	443,000
MISCELLANEOUS	47,100	32,410	34,490	21,000	21,000	10,000	10,000
TRANSFER IN-RETAINED EARNINGS	109,607	-	89,435	627,524	962,487	573,541	942,854
TRANSFER OUT-RETAINED EARNINGS	-	(366,320)	-	-	-	-	-
TOTAL	\$ 5,531,657	\$ 5,666,654	\$ 6,390,634	\$ 6,270,524	\$ 6,605,487	\$ 6,414,852	\$ 6,663,187



TOWN OF SOUTHERN PINES
UTILITY FUND
CONSOLIDATED EXPENDITURE SUMMARY
2012-2013

	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012	EXPECTED EXPENDITURES 2011-2012	BUDGET 2012-2013
WATER TREATMENT	\$ 925,256	\$ 986,188	\$ 958,269	\$ 1,340,102	\$ 1,296,007	\$ 1,378,875
WATER EXTENSIONS-MAINTENANCE	567,699	631,801	713,710	746,108	711,640	826,444
SEWER EXTENSIONS-MAINTENANCE	965,605	740,082	704,064	1,081,741	1,067,895	850,015
BILLING & COLLECTIONS	371,251	371,381	406,567	406,535	390,309	411,803
BOND INTEREST & PRINCIPAL	295,788	214,025	-	-	-	-
FINANCING INTEREST & PRINCIPAL	-	-	207,902	415,804	415,804	415,804
SEWAGE TREATMENT	1,065,273	1,437,550	1,303,636	1,420,000	1,338,000	1,415,000
W/S INDIRECT COST	658,785	679,127	826,632	895,197	895,197	865,246
OTHER	-	-	-	-	-	-
SUB-TOTAL	4,849,657	5,060,154	5,120,780	6,305,487	6,114,852	6,163,187
TRANSFERS	682,000	606,500	1,269,854	300,000	300,000	500,000
TOTAL	\$ 5,531,657	\$ 5,666,654	\$ 6,390,634	\$ 6,605,487	\$ 6,414,852	\$ 6,663,187



TOWN OF SOUTHERN PINES
UTILITY FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2012-2013

	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	BUDGET 2011-2012 as of 07/01/11	BUDGET 2011-2012 as of 04/30/12	EXPECTED EXPENDITURES 2011-2012	BUDGET 2012-2013
Water Treatment	\$ 925,256	\$ 986,188	\$ 958,269	\$ 1,297,425	\$ 1,340,102	\$ 1,296,007	\$ 1,378,875
Water Extensions - Maintenance	567,699	631,801	713,710	746,108	746,108	711,640	826,444
Sewer Extensions - Maintenance	965,605	740,082	704,064	789,455	1,081,741	1,067,895	850,015
Billing & Collections	371,251	371,381	406,567	406,535	406,535	390,309	411,803
Loss on Disposal of Fixed Assets	-	-	-	-	-	-	-
Interest Expense, Bond Principal	295,788	214,025	-	-	-	-	-
Interest Expense, Financing Principal	-	-	207,902	415,804	415,804	415,804	415,804
Sewage Treatment	1,065,273	1,437,550	1,303,636	1,420,000	1,420,000	1,338,000	1,415,000
W/S Indirect Cost	658,785	679,127	826,632	895,197	895,197	895,197	865,246
Total Expenditures	4,849,657	5,060,154	5,120,780	5,970,524	6,305,487	6,114,852	6,163,187
Transfers:							
Transfer to W&S Improvements	407,000	350,000	-	300,000	300,000	300,000	300,000
Transfer to EDMIS	-	256,500	-	-	-	-	-
Transfer to Bridge Project	-	-	-	-	-	-	200,000
Transfer to Raw Water Reservoir	275,000	-	1,269,854	-	-	-	-
Total Transfers	682,000	606,500	1,269,854	300,000	300,000	300,000	500,000
Total Expenditures/Transfers	<u>\$ 5,531,657</u>	<u>\$ 5,666,654</u>	<u>\$ 6,390,634</u>	<u>\$ 6,270,524</u>	<u>\$ 6,605,487</u>	<u>\$ 6,414,852</u>	<u>\$ 6,663,187</u>

WATER TREATMENT PLANT

Narrative: The objective of the Water Treatment Division is to produce potable water that meets or exceeds all state and EPA standards in quantities equal to or higher than the demands of our customers.

This year will be the second (2nd) year of a five (5) year contract with United Water.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Total Gallons Treated, MG	1,202.33	1350.00	1400.00
Average Daily Production, MGD	3.29	3.70	3.84
Maximum Day Production, MG	6.05	6.68	6.70
Minimum Day Production, MG	1.33	1.01	1.30

WATER TREATMENT PLANT

Fund: Utility

Function:

Utility

Water Treatment Plant Division Goal: To provide potable water that meets or exceeds all state and EPA standards.

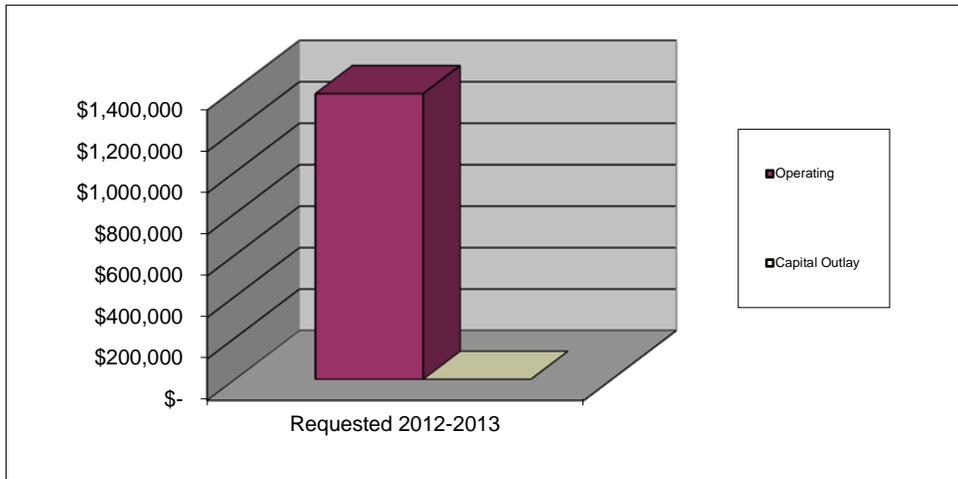
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Operating	\$ 958,269	\$ 1,340,102	\$ 1,296,007	\$ 1,378,875
Capital Outlay	-	-	-	-
Total	\$ 958,269	\$ 1,340,102	\$ 1,296,007	\$ 1,378,875

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2011-12
Utility Revenues	\$ 958,269	\$ 1,340,102	\$ 1,296,007	\$ 1,378,875

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2011-12
Budgeted Employees	-	-	-	-

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Water Treatment Plant	Function: Utility Fund	Fund: 60	Department: 710			
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
607101200	PRINTING	\$ 1,000	\$ -	\$ 1,000	-	\$ 1,000	0.0%
607101500	BUILDING & GROUNDS	1,000	-	1,000	-	1,000	0.0%
607101600	EQUIPMENT MAINTENANCE	106,077	106,077	66,000	-	66,000	-37.8%
607101800	UTILITIES	325,000	300,000	368,000	-	368,000	13.2%
607104500	CONTRACTUAL SERVICES	898,072	881,000	933,500	-	933,500	3.9%
607104510	INS-PROPERTY & GENERAL	8,953	8,930	9,375	-	9,375	4.7%
	OPERATING EXPENDITURES	1,340,102	1,296,007	1,378,875	-	1,378,875	
607107500	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 1,340,102</u>	<u>\$ 1,296,007</u>	<u>\$ 1,378,875</u>	<u>\$ -</u>	<u>\$ 1,378,875</u>	

WATER EXTENSIONS/MAINTENANCE

Narrative: The Water Division is responsible for the daily maintenance of the water distribution system which includes over 200 miles of water mains ranging from 2” to 18” in size and approximately 8,000 water services. Repairs of leaks, installing new meters, replacing service laterals, installing new service laterals are some of the tasks undertaken. Providing the best water service to the customers and responding to problems quickly and courteously are major goals of this division.

The third and final phase of the water mapping and modeling system is projected to be completed in the upcoming year.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Water Taps Installed	35	45	45
Old Services Replaced	20	28	30
Leaks Repaired	81	96	85
Water Quality Complaints	106	90	90

WATER EXTENSION/MAINTENANCE

Fund: Utility

Function:

Utility

Water Extension/Maintenance Division Goal: Responsible for the daily maintenance of the water distribution system.

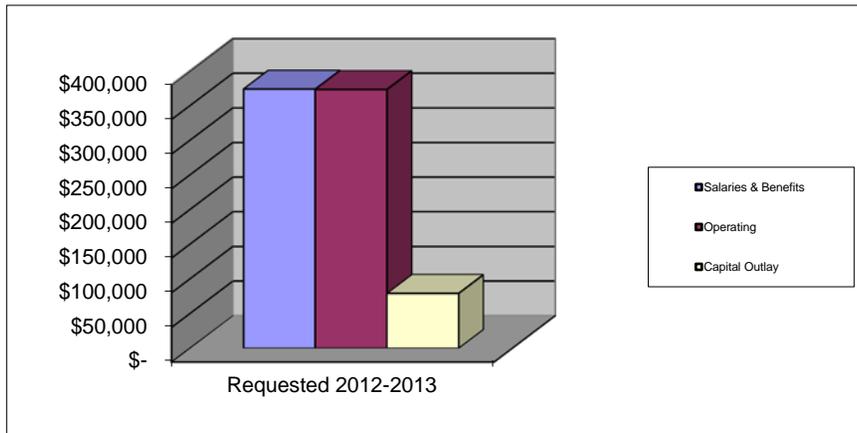
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 364,219	\$ 385,508	\$ 356,430	\$ 373,984
Operating	316,733	360,600	355,210	373,460
Capital Outlay	32,758	-	-	79,000
Total	\$ 713,710	\$ 746,108	\$ 711,640	\$ 826,444

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Utility Revenues	\$ 713,710	\$ 746,108	\$ 711,640	\$ 826,444

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	8	8	8	8

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

Laptop/Transceiver/Software	\$ 19,000
Pickup Truck Replacement	25,000
4 x 4 Pickup Truck Replacement	35,000



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Water Extension/Maintenance	Function: Utility Fund				Fund: 60	Department: 730	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	%	Increase (Decrease)
607300200	SALARIES & WAGES	\$ 277,610	\$ 254,246	\$ 268,765	\$ -	\$ 268,765		-3.2%
607300300	OVERTIME	10,000	10,000	10,000	-	10,000		0.0%
607300500	FICA EXPENSE	22,003	20,215	21,326	-	21,326		-3.1%
607300600	GROUP INSURANCE EXPENSE	41,438	40,338	41,165	-	41,165		-0.7%
607300700	RETIREMENT EXPENSE	20,076	18,418	18,789	-	18,789		-6.4%
607300800	DEFERRED COMPENSATION	14,381	13,213	13,939	-	13,939		-3.1%
	EMPLOYEE BENEFITS	385,508	356,430	373,984	-	373,984		
607301300	TELEPHONE	6,000	6,000	6,000	-	6,000		0.0%
607301400	TRAINING & TRAVEL	2,500	2,000	2,500	-	2,500		0.0%
607301600	EQUIPMENT MAINTENANCE	8,000	5,000	8,000	-	8,000		0.0%
607301700	AUTO REPAIR	6,000	6,000	6,000	-	6,000		0.0%
607301800	UTILITIES	5,000	4,500	5,000	-	5,000		0.0%
607302200	LEASED EQUIPMENT	3,350	2,755	-	-	-		-100.0%
607303100	AUTO OPERATING	15,600	18,000	19,000	-	19,000		21.8%
607303300	DEPARTMENTAL SUPPLIES	196,000	196,000	203,000	-	203,000		3.6%
607304500	CONTRACTUAL SERVICES	32,500	31,350	35,000	-	35,000		7.7%
607304510	INS-PROPERTY & GENERAL	21,150	23,105	24,260	-	24,260		14.7%
607304600	PROFESSIONAL SERVICES	54,000	52,000	54,000	-	54,000		0.0%
607304700	UTILITY CUT REPAIR	8,500	7,000	8,500	-	8,500		0.0%
607305300	DUES & SUBSCRIPTIONS	2,000	1,500	2,200	-	2,200		10.0%
	OPERATING EXPENDITURES	360,600	355,210	373,460	-	373,460		
607307401	CAPITAL-SOFTWARE/COMP	-	-	-	19,000	19,000		0.0%
607307402	CAPITAL-MOTOR VEHICLE	-	-	60,000	-	60,000		0.0%
607307403	CAPITAL-OTHER EQUIPMENT	-	-	-	-	-		0.0%
	CAPITAL OUTLAY	-	-	60,000	19,000	79,000		
	TOTAL EXPENDITURES	<u>\$ 746,108</u>	<u>\$ 711,640</u>	<u>\$ 807,444</u>	<u>\$ 19,000</u>	<u>\$ 826,444</u>		

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Extension	Function:	Public Works
Project Title	Laptop/Transceiver/Software	Fund:	Utility

Project Description:

To purchase a laptop/transceiver/software as part of the next phase in transitioning to a completely automated meter reading system. This system will greatly improve customer service as well as more efficient billing.

Costs	2012-2013
Capital-Software/Computer Equipment	\$19,000
Total	\$19,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Extension	Function:	Public Works
Project Title	Pick-Up Truck Replacement	Fund:	Utility

Project Description:

To purchase a new truck to replace truck #74. The current truck #74 is up for replacement based off of the 10 year vehicle replacement schedule. This truck is used by a utilities services laborer and is used for completing daily work orders generated by the Billing and Collections office to ensure proper billing and maintain a good working relationship with the public.

Costs	2012-2013
Capital-Motor Vehicles	\$25,000
Total	\$25,000

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Water Extension	Function:	Public Works
Project Title	4 x 4 Pick-Up Truck Replacement	Fund:	Utility

Project Description:

To purchase a new truck to replace truck #71. The current truck #71 is up for replacement based off of the 10 year vehicle replacement schedule. This truck is used by the labor supervisor and is used for driving to jobsites to oversee maintenance /construction crews' daily tasks as well as responding to water main/service leak calls and sewer main/service calls. The new truck will need to be 4x4 because of off road locations of Town utilities.

Costs	2012-2013
Capital-Motor Vehicles	\$35,000
Total	\$35,000

SEWER EXTENSIONS/MAINTENANCE

Narrative: The purpose of the Sewer Maintenance Division is to maintain and improve the sanitary sewer infrastructure which includes the operation of 17 sewer lift stations, to provide trouble free sewer service to our customers through routine maintenance and cleaning of the sewer lines and to satisfy all of the requirements of the Town's collection system permit issued by the State of North Carolina.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Sewer Taps Installed	15	20	20
Sewer Taps Renewed	20	18	20
Sewer Stoppages – Mains	26	30	30
Sewer Stoppages – Laterals, Town Side	49	55	50
Sewer Stoppages – Laterals, Property Side	63	54	60
Miles Sewer Lines Cleaned	94.77	80	80
Sewer Lift Stations Maintained	17	17	17

2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Sewer Extension/Maintenance	Function: Utility Fund			Fund: 60	Department: 740	
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
607400200	SALARIES & WAGES	\$ 292,200	\$ 282,075	\$ 294,375	\$ -	\$ 294,375	0.7%
607400300	OVERTIME	10,000	10,000	10,000	-	10,000	0.0%
607400500	FICA EXPENSE	23,120	22,344	23,285	-	23,285	0.7%
607400600	GROUP INSURANCE EXPENSE	46,617	44,148	46,310	-	46,310	-0.7%
607400700	RETIREMENT EXPENSE	21,093	20,358	20,515	-	20,515	-2.7%
607400800	DEFERRED COMPENSATION	15,110	14,604	15,220	-	15,220	0.7%
	EMPLOYEE BENEFITS	408,140	393,529	409,705	-	409,705	
607401300	TELEPHONE	3,750	3,200	3,200	-	3,200	-14.7%
607401400	TRAINING & TRAVEL	2,300	2,000	2,300	-	2,300	0.0%
607401600	EQUIPMENT MAINTENANCE	60,000	58,000	60,000	-	60,000	0.0%
607401700	AUTO REPAIR	7,500	7,500	8,500	-	8,500	13.3%
607401800	UTILITIES	39,500	39,500	40,850	-	40,850	3.4%
607403100	AUTO OPERATING	27,600	27,600	30,000	-	30,000	8.7%
607403300	DEPARTMENTAL SUPPLIES	110,000	108,000	123,000	-	123,000	11.8%
607404500	CONTRACTUAL SERVICES	96,000	99,500	124,500	-	124,500	29.7%
607404510	INS-PROPERTY & GENERAL	21,465	23,580	24,760	-	24,760	15.4%
607404600	PROFESSIONAL SERVICES	-	-	-	-	-	0.0%
607404700	UTILITY CUT REPAIR	12,000	12,000	12,000	-	12,000	0.0%
607405300	DUES & SUBSCRIPTIONS	1,200	1,200	1,200	-	1,200	0.0%
	OPERATING EXPENDITURES	381,315	382,080	430,310	-	430,310	
607407402	CAPITAL-MOTOR VEHICLE	292,286	292,286	-	-	-	-100.0%
607407403	CAPITAL-OTHER EQUIPMENT	-	-	10,000	-	10,000	0.0%
	CAPITAL OUTLAY	292,286	292,286	10,000	-	10,000	
	TOTAL EXPENDITURES	<u>\$ 1,081,741</u>	<u>\$ 1,067,895</u>	<u>\$ 850,015</u>	<u>\$ -</u>	<u>\$ 850,015</u>	

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Sewer Extension	Function:	Public Works
Project Title	Sewer Lateral Camera Replacement	Fund:	Utility

Project Description:

The purpose of this project is to purchase a new sewer lateral camera to replace the old lateral camera. The current sewer lateral camera is used to camera residential and commercial sewer service lines of 4” and smaller to determine the cause of blockages and pipe conditions. It is a valuable tool that is used daily to aid in the removal of blockages as well as an aid to prevent sewer backups.

Costs	2012-2013
Capital – Other Equipment	\$10,000
Total	\$10,000

BILLING & COLLECTIONS

Narrative: The Billing and Collections Division provides utility customers with efficient service regarding water consumption, new service, account drafting, and various other situations with which the customer may need assistance. The Division is also responsible for the accurate monthly billing and collection of water, sewer and solid waste disposal as well as any other fees generated in the utility function.

Other areas handled by this division include the billing and collection of business and privilege license, the sale of cemetery lots, and yard sale permits.

Performance Measures:

	2010-2011 Actual	2011-2012 Projected	2012-2013 Proposed
Water & Sewer Meters Read	97,983	98,100	98,200
Water & Sewer Bills Mailed	85,197	86,000	86,100
Meter Readings (average monthly)	8,165	8,175	8,180
Customer Service Work Orders	4,774	5,400	5,600
Customer Bills Drafted	21,847	21,860	21,900

BILLING & COLLECTIONS

Fund: Utility

Function:

Finance

Billing & Collections Division Goal: To provide utility customers with efficient service regarding billings and other situations the customer may need assistance.

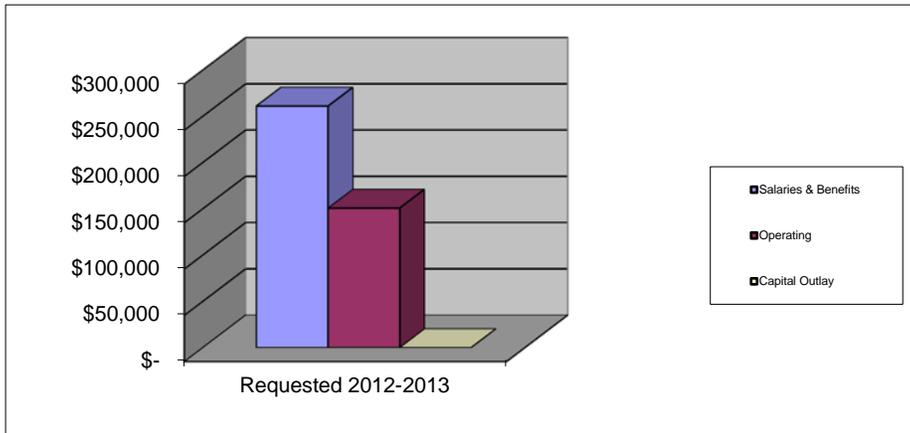
Object of Expenditures	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Salaries & Benefits	\$ 245,434	\$ 257,490	\$ 247,409	\$ 261,073
Operating	154,578	149,045	142,900	150,730
Capital Outlay	6,555	-	-	-
Total	\$ 406,567	\$ 406,535	\$ 390,309	\$ 411,803

Revenues by Type	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Utility Revenues	\$ 406,567	\$ 406,535	\$ 390,309	\$ 411,803

	Actual FY 2010-11	Budget FY 2011-12	Expected FY 2011-12	Requested FY 2012-13
Budgeted Employees	4.5	4.5	4.5	4.5

2012-2013 CAPITAL OUTLAY DETAIL AND NEW REQUESTS

There are no new or capital outlay requests in this budget.



2012-2013 ANNUAL BUDGET
DETAILED ACTIVITY SPENDING REQUEST

Fiscal Year 2012-2013	Department: Billing & Collections	Function: Finance	Fund: 60	Department: 750			
Object Code	Object Title	2011-2012 Budget as of 04/30/12	2011-2012 Expected	2012-2013 Continuation	2012-2013 New Budget Requests	2012-2013 Total Request	% Increase (Decrease)
607500200	SALARIES & WAGES	\$ 195,750	\$ 187,470	\$ 199,277	\$ -	\$ 199,277	1.8%
607500500	FICA EXPENSE	14,975	14,342	15,245	-	15,245	1.8%
607500600	GROUP INSURANCE EXPENSE	23,310	23,156	23,155	-	23,155	-0.7%
607500700	RETIREMENT EXPENSE	13,665	13,067	13,432	-	13,432	-1.7%
607500800	DEFERRED COMPENSATION	9,790	9,374	9,964	-	9,964	1.8%
	EMPLOYEE BENEFITS	257,490	247,409	261,073	-	261,073	
607501100	POSTAGE	31,595	29,985	31,345	-	31,345	-0.8%
607501200	PRINTING	1,875	750	1,300	-	1,300	-30.7%
607501300	TELEPHONE	840	400	420	-	420	-50.0%
607501400	TRAINING & TRAVEL	3,500	1,000	3,500	-	3,500	0.0%
607501600	EQUIPMENT MAINTENANCE	2,800	1,800	2,300	-	2,300	-17.9%
607501800	UTILITIES	6,600	5,000	6,400	-	6,400	-3.0%
607502200	LEASED EQUIPMENT	6,300	5,000	-	-	-	-100.0%
607503300	DEPARTMENTAL SUPPLIES	14,300	11,550	14,325	-	14,325	0.2%
607504500	CONTRACTUAL SERVICES	23,530	20,830	21,880	-	21,880	-7.0%
607504510	INS-PROPERTY & GENERAL	7,605	7,485	7,860	-	7,860	3.4%
607504600	PROFESSIONAL SERVICES	26,000	24,000	26,000	-	26,000	0.0%
607504700	CARD PROCESSING FEE	5,000	5,000	5,300	-	5,300	6.0%
607504920	BAD DEBT EXPENSE	19,000	30,000	30,000	-	30,000	57.9%
607505300	DUES & SUBSCRIPTIONS	100	100	100	-	100	0.0%
	OPERATING EXPENDITURES	149,045	142,900	150,730	-	150,730	
607507401	CAPITAL-SOFTWARE/COMP	-	-	-	-	-	0.0%
	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	<u>\$ 406,535</u>	<u>\$ 390,309</u>	<u>\$ 411,803</u>	<u>\$ -</u>	<u>\$ 411,803</u>	

TOWN OF SOUTHERN PINES
 2012-2013 UTILITY FUND BUDGET
 DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION CAPITAL OR NEW REQUEST	AMOUNT	Line Item
Water Extensions	Laptop/Transceiver/Software	N	\$ 19,000	60-730-7401
	Pick-Up Truck Replacement	C	25,000	60-730-7402
	4 x 4 Pick-Up Truck Replacement	C	35,000	60-730-7402
	Water Extensions Department Total		79,000	
Sewer Extensions	Sewer Lateral Camera Replacement	C	10,000	60-740-7403
	Sewer Extensions Department Total		10,000	
	GRAND TOTAL		<u>\$ 89,000</u>	

CAPITAL PROJECT FUNDS SUMMARY

Capital Project Funds are used to account for the acquisition and construction major capital facilities and infrastructure. A project budget that is valid for the duration of the project is adopted for each fund.

**OPEN SPACE
Fund 41**

This fund was established to account solely for the purchase of open space and greenways. Funds from the Recreation - Construction - Open Space capital project were transferred into this fund in fiscal year 2007-2008.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Land	\$ 135,700	\$ 84,256	\$ 51,444	\$ 135,700
Total Expenditures	\$ 135,700	\$ 84,256	\$ 51,444	\$ 135,700

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 9,700	\$ 8,972	\$ 728	\$ 9,700
Transfer In-Fund 47	126,000	126,000	-	126,000
Total Revenues	\$ 135,700	\$ 134,972	\$ 728	\$ 135,700

**NICKS CREEK PARKWAY
Fund 42**

The Nicks Creek Capital Project Fund was established for the purpose of future construction of a road extending Nicks Creek from NC 22 to US 15-501. The project budget was adopted in fiscal year 2001-2002.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 71,000	\$ -	\$ 71,000	\$ 71,250
Total Expenditures	\$ 71,000	\$ -	\$ 71,000	\$ 71,250

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 14,000	\$ 14,008	\$ (8)	\$ 14,250
Land Exchange/Transfer In-Fund 60	57,000	57,000	-	57,000
Total Revenues	\$ 71,000	\$ 71,008	\$ (8)	\$ 71,250

**ENTERPRISE INFORMATION AND DOCUMENT MANAGEMENT SYSTEM
Fund 43**

The Enterprise Information and Document Management System Capital Project Fund was established in fiscal year 2009-2010 for the purpose of obtaining an intergrated electronic solution for all Town departments and systems.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
ERP Expenditures	\$ 900,000	\$ 240,195	\$ 659,805	\$ 900,000
Total Expenditures	\$ 900,000	\$ 240,195	\$ 659,805	\$ 900,000

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 3,000	\$ 9,685	\$ (6,685)	\$ 3,000
Transfer In-CP Police Station	240,500	240,500	-	240,500
Transfer In-Utility Fund	256,500	256,500	-	256,500
Transfer In-General Fund	400,000	400,000	-	400,000
Total Revenues	\$ 900,000	\$ 906,685	\$ (6,685)	\$ 900,000

**SIDEWALKS
Fund 44**

The Sidewalk Capital Project Fund was established for the purpose of constructing additional and repairing and modifying existing sidewalks. This project is funded with transfers from the General Fund which began in fiscal year 2008-2009

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 672,312	\$ 491,543	\$ 180,769	\$ 822,312
Total Expenditures	\$ 672,312	\$ 491,543	\$ 180,769	\$ 822,312

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 5,800	\$ 6,444	\$ (644)	\$ 5,800
Transfer In-General Fund	666,512	666,512	-	816,512
Total Revenues	\$ 672,312	\$ 672,956	\$ (644)	\$ 822,312

FIBER OPTICS INFRASTRUCTURE-PHASE I
Fund 45

The Fiber Optics Infrastructure - Phase I Capital Project Fund is established for the purpose of building fiber connections between Town buildings. Funding for this projected was transferred from the Police Station Capital Project Fund in fiscal year 2007-08.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 542,423	\$ 374,231	\$ 168,192	\$ 543,023
Total Expenditures	\$ 542,423	\$ 374,231	\$ 168,192	\$ 543,023

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 16,600	\$ 17,063	\$ (463)	\$ 17,200
Transfer In-CP Police Station	373,000	373,000	-	373,000
Transfer In-General Fund	152,823	152,823	-	152,823
Total Revenues	\$ 542,423	\$ 542,886	\$ (463)	\$ 543,023

STORM WATER IMPROVEMENTS
Fund 46

The Storm Water Improvements Capital Project Fund is established for the purpose of designing and installing storm water infrastructure. Funding for this project was transferred from the General Fund in fiscal year 2007-08.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 269,000	\$ -	\$ 269,000	\$ 270,000
Total Expenditures	\$ 269,000	\$ -	\$ 269,000	\$ 270,000

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 20,000	\$ 20,749	\$ (749)	\$ 21,000
Transfer In-General Fund	249,000	249,000	-	249,000
Total Revenues	\$ 269,000	\$ 269,749	\$ (749)	\$ 270,000

PUBLIC ROAD-ECONOMIC DEVELOPMENT
Fund 47

The Public Road-Economic Development - Capital Project Fund is established for the purpose of construction of a public road at the Southern Pines Corporate Park. Funding for this project was transferred from the Road Construction Special Revenue Fund in fiscal year 2009-10.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Road Construction	\$ 25,874	\$ -	\$ 25,874	\$ 25,874
Total Expenditures	\$ 25,874	\$ -	\$ 25,874	\$ 25,874

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ -	\$ 195	\$ (195)	\$ -
Transfer In-Fund 24 Special Revenue	25,874	25,874	-	25,874
Total Revenues	\$ 25,874	\$ 26,069	\$ (195)	\$ 25,874

**PATRICK ROAD
Fund 48**

The Patrick Road Capital Project Fund is established for the purpose of construction and improvements of Patrick Road. Funding for this project was transferred from the Road Construction Capital Project Fund in fiscal year 2007-08.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 490,491	\$ 35,000	\$ 455,491	\$ 491,991
Total Expenditures	\$ 490,491	\$ 35,000	\$ 455,491	\$ 491,991

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 34,500	\$ 35,500	\$ (1,000)	\$ 36,000
Transfer In-Road Construction Capital Proj	455,991	455,991	-	455,991
Total Revenues	\$ 490,491	\$ 491,491	\$ (1,000)	\$ 491,991

**BIKE TRANSPORTATION PROJECT
Fund 49**

The Bike Transportation Plan Capital Project Fund was established for the purpose of developing bike routes, bike signage and policies and procedures as identified in the approved bike plan. Funding for the project was transferred from the General Fund in fiscal year 2011-12.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 60,000	\$ -	\$ 60,000	\$ 60,000
Total Expenditures	\$ 60,000	\$ -	\$ 60,000	\$ 60,000

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Transfer In - General Fund	\$ 60,000	\$ 60,000	\$ -	\$ 60,000
Interest	-	118	(118)	-
Total Revenues	\$ 60,000	\$ 60,118	\$ (118)	\$ 60,000

**FIRE SUB-STATION
Fund 51**

The Fire Sub-Station Capital Project Fund was established for the purpose of construction of a Fire Sub-Station in the northern area of Southern Pines. Funding for the project was transferred from the closing of the Police Station Capital Project Fund in fiscal year 2010-11.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 360,700	\$ -	\$ 360,700	\$ 360,700
Total Expenditures	\$ 360,700	\$ -	\$ 360,700	\$ 360,700

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Transfer In - CP Police Station	\$ 360,114	\$ 360,114	\$ -	\$ 360,114
Interest	586	940	(354)	586
Total Revenues	\$ 360,700	\$ 361,054	\$ (354)	\$ 360,700

**WATER & SEWER IMPROVEMENTS
WATER DISTRIBUTION SYSTEM
Fund 61**

The Water Distribution Capital Project Fund was established for the purpose of improvements to the water distribution system. The project budget was adopted in fiscal year 2004-2005.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 1,760,000	\$ 887,838	\$ 872,162	\$ 1,875,000
Transfer to CP Waynor Road	250,000	250,000	-	250,000
Total Expenditures	\$ 2,010,000	\$ 1,137,838	\$ 872,162	\$ 2,125,000

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 190,000	\$ 200,931	\$ (10,931)	\$ 205,000
Transfer In-Utility Fund	1,820,000	1,720,000	100,000	1,920,000
Total Revenues	\$ 2,010,000	\$ 1,920,931	\$ 89,069	\$ 2,125,000

WATER & SEWER IMPROVEMENTS
SEWER DISTRIBUTION SYSTEM
Fund 61

The Sewer Distribution Capital Project Fund was established for the purpose of improvements to the sewer distribution system. The project budget was adopted in fiscal year 2004-2005.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 1,433,982	\$ 1,000,837	\$ 433,145	\$ 1,635,482
Total Expenditures	\$ 1,433,982	\$ 1,000,837	\$ 433,145	\$ 1,635,482

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 55,500	\$ 56,885	\$ (1,385)	\$ 57,000
Transfer In-CP Waynor Road	7,982	7,982	-	7,982
Transfer In-Utility Fund	1,370,500	1,370,500	-	1,570,500
Total Revenues	\$ 1,433,982	\$ 1,435,367	\$ (1,385)	\$ 1,635,482

**ECONOMIC DEVELOPMENT PROJECT
Fund 63**

The Capital Project Fund was established to account for funding for an economic infrastructure grant from the Rural Economic Development Center for the extension of water and sewer services within the Southern Pines Corporate Park. The fund was established with a project ordinance in fiscal year 2006-2007.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Water Construction	\$ 210,897	\$ 197,647	\$ 13,250	\$ 210,897
Sewer Construction	600,769	594,313	6,456	600,769
Total Expenditures	\$ 811,666	\$ 791,960	\$ 19,706	\$ 811,666

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Rural Center Grant-Water	\$ 66,000	\$ 66,000	\$ -	\$ 66,000
Rural Center Grant-Sewer	434,000	419,357	14,643	434,000
Developer's Contributions	311,666	322,057	(10,391)	311,666
Total Revenues	\$ 811,666	\$ 807,414	\$ 4,252	\$ 811,666

**RAW WATER RESERVOIR
Fund 66**

The Raw Water Reservoir Capital Project Fund is established for the purpose of construction of a reservoir. Funding for this project was transferred from the Water Treatment System Expansion Capital Project Fund in fiscal year 2007-08.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction	\$ 6,367,270	\$ 5,351,528	\$ 1,015,742	\$ 6,367,270
Total Expenditures	\$ 6,367,270	\$ 5,351,528	\$ 1,015,742	\$ 6,367,270

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 20,770	\$ 40,474	\$ (19,704)	\$ 20,770
Loan Proceeds	3,500,000	3,500,000	-	3,500,000
Transfer In-Water Impact Fees	841,146	841,146	-	841,146
Transfer In-Utility Fund	1,544,854	1,544,854	-	1,544,854
Transfer In-CP Water Treatment Expansion	460,500	460,500	-	460,500
Total Revenues	\$ 6,367,270	\$ 6,386,974	\$ (19,704)	\$ 6,367,270

**MORGANTON ROAD BRIDGE - WATER AND SEWER LINE REPLACEMENT
Fund 67**

The Morganton Road Bridge Water and Sewer Line Replacement Capital Project Fund is being established for the purpose of relocation and/or new water and sewer lines due to the Morganton Road bridge replacement project. Funding for this project will be transferred from the Utility Fund in fiscal year 2012-13.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Construction - Sewer	\$ -	\$ -	\$ -	\$ 50,000
Construction - Water	-	-	-	150,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 200,000

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ -	\$ -	\$ -	\$ 2,000
Transfer In-Utility Fund	-	-	-	200,000
Total Revenues	\$ -	\$ -	\$ -	\$ 202,000

SOUTHERN PINES VILLAGE PROJECT
Fund 68

The Capital Project Fund was established to account for funding for an economic infrastructure grant from the Rural Economic Development Center for the relocation of water and sewer lines as part of the Southern Pines Village-Kohl's project. The fund was established with a project ordinance in fiscal year 2011-2012.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Water Improvements	\$ 13,750	\$ -	\$ 13,750	\$ 13,750
Sewer Improvements	148,150	17,074	131,076	148,150
Contractual Services	4,000	1,500	2,500	4,000
Total Expenditures	\$ 165,900	\$ 18,574	\$ 147,326	\$ 165,900

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Rural Center Grant	\$ 82,950	\$ -	\$ 82,950	\$ 82,950
Developer's Contributions	82,950	82,950	-	82,950
Total Revenues	\$ 165,900	\$ 82,950	\$ 82,950	\$ 165,900

OTHER FUNDS SUMMARY

Cemetery Perpetual Care Permanent Fund – Established to account for funds that are restricted for the purpose of beautifying and maintaining the municipal cemetery.

Water Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

Sewer Impact Fees – Fees charged for connection to new developments that are used for specific purposes.

CEMETERY PERPETUAL CARE FUND
Fund 22

The Cemetery Perpetual Care Fund was established for the perpetual care of the municipal cemetery. The income from the fund is restricted for the purpose of beautifying and maintaining the cemetery.

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Reserved for Future Expense	\$ 49,200	\$ -	\$ 49,200	\$ 53,400
Total Expenditures	\$ 49,200	\$ -	\$ 49,200	\$ 53,400

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest	\$ 10,200	\$ 10,118	\$ 82	\$ 10,400
Sale of Plots	39,000	41,640	(2,640)	43,000
Total Revenues	\$ 49,200	\$ 51,758	\$ (2,558)	\$ 53,400

**WATER IMPACT
Fund 72**

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Transfer to Capital Improvements	\$ 2,674,500	\$ 2,407,105	\$ 267,395	\$ 2,735,000
Total Expenditures	\$ 2,674,500	\$ 2,407,105	\$ 267,395	\$ 2,735,000

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest Earned	\$ 309,000	\$ 309,215	\$ (215)	\$ 310,000
Impact Fees	2,365,500	2,390,611	(25,111)	2,425,000
Total Revenues	\$ 2,674,500	\$ 2,699,826	\$ (25,326)	\$ 2,735,000

**SEWER IMPACT
WARRIOR WOODS
Fund 73**

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Transfer to Water & Sewer Fund-Debt Service	\$ 610,000	\$ 422,626	\$ 187,374	\$ 650,000
Total Expenditures	\$ 610,000	\$ 422,626	\$ 187,374	\$ 650,000

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest Earned	\$ 70,000	\$ 69,839	\$ 161	\$ 70,000
Impact Fees	540,000	581,593	(41,593)	580,000
Total Revenues	\$ 610,000	\$ 651,432	\$ (41,432)	\$ 650,000

**SEWER IMPACT
NICK'S CREEK
Fund 73**

Expenditures by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Transfer to Water & Sewer Fund	\$ 276,000	\$ 57,360	\$ 218,640	\$ 287,500
Total Expenditures	\$ 276,000	\$ 57,360	\$ 218,640	\$ 287,500

Revenues by Type	FY 2011-2012 Project Authorization	Transactions Through March 2012	Balance FY 2011-2012	FY 2012-2013 Project Authorization
Interest Earned	\$ 31,000	\$ 31,475	\$ (475)	\$ 32,500
Impact Fees	245,000	251,067	(6,067)	255,000
Total Revenues	\$ 276,000	\$ 282,542	\$ (6,542)	\$ 287,500

DEBT SERVICE

The Town does not have any outstanding general obligation bonds as of 06/30/12 in either the General or Utility Funds.

The Town's bond ratings are as follows:

Standard and Poors	A+
Moody's Investment Service	A2
North Carolina Municipal Council	85

The North Carolina General Statutes are very specific about the amount of general long term debt that can be issued by local governments. The statutes state that long-term debt issued cannot exceed eight percent of the assessed valuation of the governmental unit. The legal debt limit of the Town as of June 30, 2011 is as show in the following table.

Assessed Valuations		<u>\$ 2,086,855,543</u>
Debt Limit 8% of assessed valuations		\$ 166,948,443
Amount of debt applicable to debt limit:		
Outstanding debt evidenced by bonds	-	
Unissued bonds authorized by existing orders	-	
Outstanding debt not evidenced by bonds:		
Installment financing	<u>8,768,265</u>	
Total	8,768,265	
Less deduction allowed by G.S. 159.55(a)(2) and G.S. 159.55(b)-Utility debt	-	
Net Debt	<u>8,768,265</u>	
LEGAL DEBT MARGIN		<u>\$ 158,180,178</u>

The Town has installment financing outstanding debt principal totaling \$8,406,883 as of 06/30/12. The outstanding amount represents the financing of the Police facility in 2008, the financing of the Raw Water Reservoir in 2011, and the financing of the Fire Pumper in 2012.

The following is a schedule of the Town's total debt service principal and interest payments:

	Principal	Interest	Total
<u>General Obligation Bonds:</u>			
FY 2012-2013	\$ -	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Installment Financing

Raw Water Reservoir, issued 2011, due semi-annually to 2021; interest at 3.40%

FY 2012-2013	\$ 314,853	\$ 100,951	\$ 415,804
FY 2013-2014	325,649	90,155	415,804
FY 2014-2015	336,815	78,988	415,803
FY 2015-2016	348,364	67,439	415,803
FY 2017-2021	1,721,502	149,615	1,871,117
Total	<u>\$ 3,047,183</u>	<u>\$ 487,148</u>	<u>\$ 3,534,331</u>

Police facility, issued 2008; due semi-annually to 2024; interest at 3.73%

FY 2012-2013	\$ 433,334	\$ 181,837	\$ 615,171
FY 2013-2014	433,334	165,674	599,008
FY 2014-2015	433,334	149,511	582,845
FY 2015-2016	433,334	133,348	566,682
FY 2017-2024	3,249,997	484,900	3,734,897
Total	<u>\$ 4,983,333</u>	<u>\$ 1,115,270</u>	<u>\$ 6,098,603</u>

Fire Pumper, issued 2012; due semi-annually to 2015; interest at 1.47%

FY 2012-2013	\$ 148,895	\$ 4,987	\$ 153,882
FY 2013-2014	151,092	2,791	153,883
FY 2014-2015	76,380	561	76,941
Total	<u>\$ 376,367</u>	<u>\$ 8,339</u>	<u>\$ 384,706</u>

VEHICLE/EQUIPMENT REPLACEMENT LIST

BUDGET YEAR 2012/2013

EQUIP #	DESCRIPTION	EST. COST	DEPT. CODE
877	2008 CROWN VIC	35,000	10-511
602	1999 JCB BACKHOE	90,000	10-560
8211	H.D. PICKUP TRUCK	35,500	10-530
909	2005 Z MOWER	9,000	10-640
810	2001 DURANGO	36,000	10-530
74	2003 SMALL PICKUP TRUCK	25,000	60-730
71	2004 F-150 PICKUP TRUCK	30,000	60-730

2012/2013 TOTAL \$260,500

General Fund \$205,500
Utility Fund 55,000

BUDGET YEAR 2013/2014

EQUIP #	DESCRIPTION	EST. COST	DEPT. CODE
819	1997 FREIGHTLINER VAN	450,000	10-530
8581	2001 CROWN VIC	30,000	10-530
54	2002 F-450 SERVICE TRUCK	50,000	60-740
501	2002 CAT BACKHOE	90,000	60-740
70	2004 SMALL PICKUP 4X4	25,000	60-730
90	2004 F-150 PICKUP	28,000	10-640
92	2001 F-150 PICKUP	25,000	10-640
99	2000 F-150 PICKUP	25,000	10-640
881	2009 CROWN VIC	35,000	10-511
882	2009 CROWN VIC	35,000	10-511
883	2009 CROWN VIC	35,000	10-511
880	2009 CROWN VIC	35,000	10-511
884	2009 CHEVY IMPALA	35,000	10-515
820	1999 FORD EXPLORER	33,000	10-540
15	2001 SMALL PICKUP	25,000	10-540
16	2002 SMALL PICKUP	25,000	10-540
850	2006 CROWN VIC	35,000	10-515
873	2007 CROWN VIC	35,000	10-511
859	2006 FORD EXPLORER	35,000	10-515
874	2007 DURANGO	35,000	10-511
876	2008 CROWN VIC	35,000	10-511
7	2001 F-150 PICKUP 4X4	35,000	10-580
818	2002 F-450 BRUSH TRUCK	60,000	10-530
8101	2006 TAHOE	35,000	10-530
40	2002 WINDSTAR VAN	25,000	10-620
41	2001 WINDSTAR VAN	25,000	10-620
42	2000 E-350 VAN	42,000	10-620
9	2003 F-150 PICKUP 4X4	35,000	10-640
91	2001 F-250 PICKUP	35,000	10-640
94	2001 F-450 DUMP TRUCK	50,000	10-640
97	2000 E-150 VAN	30,000	10-640
73	2001 SMALL PICKUP	25,000	60-730

2013/2014 TOTAL \$1,553,000

General Fund \$1,363,000
Utility Fund 190,000

VEHICLE/EQUIPMENT REPLACEMENT LIST

BUDGET YEAR 2014/2015

EQUIP #	DESCRIPTION	EST. COST	DEPT. CODE
14	2000 FORD EXPLORER	35,000	10-540
61	1999 F-250 PICKUP	35,000	10-560
62	2005 F-450 FLATBED	50,000	10-560
69	2004 SWEEPER	150,000	10-560
50	2004 F-150 PICKUP 4X4	35,000	60-740
11	2005 F-250 PICKUP 4X4	35,000	10-565
912	J.D. FIELD GROOMER	10,000	10-640
926	Z MOWER	10,000	10-640
9101	NEW VAN	30,000	10-640
9301	NEW VAN	30,000	10-640
888	2010 POLICE VEHICLE	35,000	10-511
886	2010 POLICE VEHICLE	35,000	10-511
887	2010 CHEVY IMPALA	35,000	10-515
831	2008 CHEVY PICKUP	35,000	10-530
832	2008 GMC ACADIA	35,000	10-530
878	DURANGO	35,000	10-511
879	DURANGO	35,000	10-515
601	1990 MOTOR GRADER	175,000	10-560
903	1997 WOOD CHIPPER	30,000	10-640
704	2000 BOBCAT SKIDSTEER	60,000	60-730
51	1999 F-350 CRANE TRUCK	50,000	60-740

2014/2015 TOTAL \$980,000

General Fund \$835,000
Utility Fund 145,000

BUDGET YEAR: 2015 /2016

EQUIP #	DESCRIPTION	EST. COST	DEPT. CODE
14	2000 FORD EXPORER	\$33,000	10-540
61	1999 F-250 PICKUP	\$30,000	10-560
62	2005 F-450 PICKUP	\$45,000	10-560
69	2004 SWEEPER	\$150,000	10-560
50	2004 F-150 PICKUP 4X4	\$30,000	60-740
11	2005 F-250 PICKUP	\$30,000	10-565
912	J.D. FIELD GROOMER	\$10,000	10-640
926	2006 Z-MOWER	\$12,000	10-640
9101	NEW VAN	\$25,000	10-640
9301	NEW VAN	\$25,000	10-640
888	2010 POLICE VEHICLE	\$33,000	10-511
886	2010 POLICE VEHICLE	\$33,000	10-511
850	2006 CROWN VIC	\$33,000	10-515
887	2010 CHEVY IMPALA	\$30,000	10-515

2015/2016 TOTAL \$519,000

General Fund \$489,000
Utility Fund 30,000

VEHICLE/EQUIPMENT REPLACEMENT LIST

BUDGET YEAR 2016/2017

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
58	2006 F-250 SERVICE TRUCK	\$50,000	60-740
65	1996 INT. FLATBED DUMP TRUCK	\$70,000	60-730
64	1997 INT. DUMP TRUCK	\$70,000	60-740
95	2005 F-150 PICKUP	\$28,000	10-640
96	2005 F-450 CREWCAB DUMP	\$50,000	10-640
913	J.D. FIELD GROOMER	\$10,000	10-640
914	2005 NEW HOLLAND TRACTOR	\$50,000	10-640
928	2007 Z-MOWER	\$12,000	10-640
869	2011 CROWN VIC	\$35,000	10-511
871	2011 CROWN VIC	\$35,000	10-511
872	2011 CROWN VIC	\$35,000	10-511
850	2011 CROWN VIC	\$35,000	10-515

2016/2017 TOTAL \$480,000

General Fund \$290,000
Utility Fund 190,000

BUDGET YEAR 2017/2018

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
605	2006 JCB BACKHOE	\$90,000	10-560
508	2006 HARBEN JET TRAILER	\$40,000	60-740
700	2006 CAT BACKHOE	\$90,000	60-730
93	2006 E-250 VAN	\$28,000	10-640
925	2006 SIDE ARM MOWER	\$90,000	10-640
873	2012 CROWN VIC	\$35,000	10-511
870	2012 CROWN VIC	\$35,000	10-511
874	2012 DURANGO	\$35,000	10-511
875	2012 CROWN VIC	\$35,000	10-511
859	2012 EXPLORER	\$35,000	10-515

2017/2018 TOTAL \$513,000

General Fund \$383,000
Utility Fund 130,000

BUDGET YEAR 2018/2019

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
610	2007 ROLLER TRAILER	\$8,000	10-560
611	2007 CAT ROLLER	\$60,000	10-560
510	2007 CAMERA TRAILER	\$70,000	60-740
927	2007 REEL MOWER	\$30,000	10-640
930	2008 VENTRAC	\$35,000	10-640
876	2013 CROWN VIC	\$35,000	10-511
877	2013 CROWN VIC	\$35,000	10-511
878	2013 DURANGO	\$35,000	10-511
879	2013 DURANGO	\$35,000	10-515

2018/2019 TOTAL \$343,000

General Fund \$273,000
Utility Fund 70,000

VEHICLE/EQUIPMENT REPLACEMENT LIST

BUDGET YEAR 2019/2020

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
516	2008 WACKER GENERATOR	\$30,000	60-740
517	2008 WACKER GENERATOR	\$30,000	60-740
518	2008 PIONEER SEWER PUMP	\$30,000	60-740
79	2008 F-450 SERVICE TRUCK	\$60,000	60-730
710	2008 SMALL PICKUP	\$25,000	60-730
711	2008 SMALL PICKUP	\$25,000	60-730
13	2008 F-250 PICKUP	\$30,000	10-565
980	2008 F-150 PICKUP	\$28,000	10-640
981	2008 F-150 PICKUP	\$28,000	10-640
931	2008 J.D. GATOR	\$10,000	10-640
881	2014 CROWN VIC	\$35,000	10-511
882	2014 CROWN VIC	\$35,000	10-511
883	2014 CROWN VIC	\$35,000	10-511
884	2014 CHEVY IMPALA	\$35,000	10-515
880	2014 CROWN VIC	\$35,000	10-511

2019/2020 TOTAL \$471,000

General Fund \$271,000
Utility Fund 200,000

BUDGET YEAR 2020/2021

EQUIP #	DESCRIPTION	EST. COST	DEPT. CODE
66	2009 CHEVY PICKUP	\$35,000	10-560
67	2009 CHEVY PICKUP	\$30,000	10-560
59	2009 JET RODDER	\$300,000	60-740
520	2009 F-250 PCIKUP	\$30,000	60-740
43	2009 E-350 VAN	\$42,000	10-620
932	2009 KUBOTA BACKHOE	\$70,000	10-640
933	2009 KUBOTA TRACTOR	\$50,000	10-640
888	2015 POLICE VEHICLE	\$33,000	10-511
886	2015 POLICE VEHICLE	\$33,000	10-511
887	2015 CHEVY IMPALA	\$30,000	10-515

2020/2021 TOTAL \$653,000

General Fund \$323,000
Utility Fund 330,000

BUDGET YEAR 2021/2022

EQUIP. #	DESCRIPTION	EST. COST	DEPT. CODE
612	2010 INT. FLATBED	\$70,000	10-560
613	2010 INT. DUMPTRUCK	\$70,000	10-560
614	2010 INT. DUMPTRUCK	\$70,000	10-560
869	2016 CROWN VIC	\$33,000	10-511
871	2016 CROWN VIC	\$33,000	10-511
872	2016 CROWN VIC	\$33,000	10-511
850	2016 CROWN VIC	\$33,000	10-515

2021/2022 TOTAL \$342,000

General Fund \$342,000

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – A legal authorization granted by the Town Council to make budgeted expenditures and to incur obligations for purposes specified in the budget ordinance.

Assessed Valuation – A value established for real and personal property for use as a basis for levying property taxes.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Upon approval by the Town Council, the budget ordinance becomes the legal bases for expenditures in the budget year.

Budget Amendment – A legal procedure utilized by the Town staff and Town Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the Town's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The official written statement prepared by the Town staff reflecting the decisions made by the Town Council in their budget deliberations.

Budget Message – A general discussion of the budget that provides the citizens and the public with a summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the Town Manager.

Budget Ordinance – The official enactment by the Town Council to establish legal authority for Town officials to obligate and expend resources.

Capital Outlay – Vehicles, equipment, improvements, and furniture purchased by the Town which individually amount to an expenditure of \$5,000 or more, and which have an expected life of greater than one year.

Capital Project Fund – A fund used to account for the acquisition and construction of major capital facilities and infrastructure.

Department – An organizational unit responsible for carrying out a major governmental function.

Employee Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government’s share of costs for social security, and the various pension, and medical insurance plans.

Enterprise Fund – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund for the Town is the water and sewer fund.

Expenditure – A term used to refer to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.

Fiscal Year – A twelve-month time period designating the beginning and ending period for recording financial transactions. The Town’s fiscal year begins July 1st and ends June 30th.

Function – A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Amounts shown as fund balance represent monies which remain unspent after all budgeted expenditures have been made. North Carolina statute declares that a portion of fund balance is not available for appropriation.

General Fund – The largest fund within the Town, the general fund is the general operating fund and is used to account for all financial resources except those required to be accounted for in another fund.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Installment Financing – A legally binding installment contract that conveys the right to property, equipment and construction, for a stated period of time that allows the Town to spread the cost over several budget years.

Levy – To impose taxes, special assessments, or service charges for the support of Town activities.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local governments within the State of North Carolina.

Local Government Commission – An agency in the NC State Treasurer’s Office which oversees local government bonded debt and assists cities and counties in all areas of fiscal management.

Modified Accrual Accounting –The basis of budgeting and accounting where revenues are recorded when collectable within the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the related liability is incurred.

Operating Expenditures - The cost for materials, services and equipment required for a daily operations of a department or function.

Performance Measures – Descriptions of a program’s effectiveness or efficiency and how a government’s services fill the needs of its citizens.

Program – An organized set of related work activities which are directed toward accomplishing a common goal. Each Town department is usually responsible for a number of related service programs.

Reserve – The apportion of fund balance earmarked to indicate that it is not available for expenditures or that it is legally segregated for a specific future use.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise fund.

Revaluation – Assignment of value to properties, buildings, vehicles and equipment by the Moore County Tax Assessor’s Office; under State law, all property must be revalued no less frequently than once every eight years. Moore County has begun to revalue on a four year basis.

Revenue – Income received from various sources used to finance government services.

Special Revenue Fund – A special revenue fund is used to account for resources that are subject to legal spending restrictions. They are created when a resolution, statute or ordinance requires that special revenue sources are used to finance a particular activity such as certain grant funding.

Transfers – Amounts transferred from one fund to another intended for a specific purpose.