

MINUTES

Virtual Worksession Town of Southern Pines Monday March 22, 2021, 3:00 pm

- Attend using your computer or smartphone to watch and listen to the proceedings and to provide comment when prompted. Register for the meeting in advance by going to: <https://attendee.gotowebinar.com/register/5594293584688566284>
- Attend using your telephone to listen to the proceedings and to provide comment when prompted. At the meeting time, dial (914) 614-3221 then use Audio Access Code 557-226-967.
- Attend using the GoToWebinar app on your tablet or smartphone by entering Webinar ID 503-078-299.

Call to Order

Absent: None

Mayor Haney welcomed everyone to the meeting and reviewed the agenda.

Town Manager Parsons provided an update on meeting log-in information procedures. Mr. Parsons explained the GoToWebinar was inadvertently scheduled for 6:00 pm tag but has been corrected to the 3:00 pm starting time. All other notices for this meeting were listed correctly for 3:00 pm.

ACTION ITEMS

1. Consider Interlocal Agreement and Mutual Aid Agreement with Village of Pinehurst for Building Inspection Services

Staff recommends entering into an interlocal agreement with the Village of Pinehurst which will allow each municipality to provide mutual building inspection service to each other on a continuous as needed basis.

Town Manager Parsons gave a brief overview of the item. Mr. Parsons stated this agreement is consistent with other agreements that have previously been approved, allowing Moore County, Aberdeen, and Southern Pines to provide mutual aid for inspections, as needed.

Upon motion by Councilmember Saulnier, seconded by Mayor Pro Tem Murphy and carried unanimously 5-0, the Interlocal Agreement and Mutual Aid Agreement with the Village of Pinehurst of Pinehurst for Building Inspection Services was approved as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier - Aye

2. Consider PD-01-21: A Four Phased Planned Development District Conceptual Development Plan to accommodate the development of mixed land uses; 175 Yadkin Road; Applicant: Rickhouse Properties, LLC; Brad and Jessica Halling

A public hearing was held on this item on March 9, 2021.

Town Manager Parsons provided a brief overview of the item.

Councilmember Saulnier stated he moves that after considering criteria (A) for a zoning map amendment found in UDO §2.17.9:

1. The requested Conceptual Development Plan is found to be consistent with the Comprehensive Long Range Plan and the Town Council adopts the Resolution that is included as Attachment "A" to the March 22nd Work Session agenda item for a decision on PD-01-21; This motion was seconded by Mayor Pro Tem Murphy and carried unanimously 5-0 as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier – Aye

Councilmember Saulnier stated he moves that after considering criteria (B-H), as applicable, for a zoning map amendment found in UDO §2.17.9:

1. The requested Conceptual Development Plan PD-01-21 is found to comply with criteria B-H for a Zoning Map Amendment as submitted; This motion was seconded by Mayor Pro Tem Murphy and carried unanimously 5-0 as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier – Aye

Councilmember Saulnier stated he moves that after considering criteria (1-4), as applicable, for a Planned Development Conceptual Development Plan found in UDO §2.18.4 (H):

1. The requested Conceptual Development Plan is found to be consistent with criteria 1-4 for a Conceptual Development Plan with the imposition of two (2) conditions of approval; This motion was seconded by Mayor Pro Tem Murphy and carried unanimously 5-0 as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier – Aye

Councilmember Saulnier stated therefore, I move to:

1. Approve PD-01-21 with the following conditions;
 - Allow a 50' building height for the distillation still roof column.
 - This approval does not include parking space requirement details. Parking space requirement details will be provided from the applicant with their Preliminary Development Plan submission.

This motion was seconded by Mayor Pro Tem Murphy and carried unanimously 5-0 as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier – Aye

3. **Consider Ordinances to Amend the Building Renovation Fund Project Budget**
Staff recommends some changes to the capital budget for the Public Works Annex project.

Councilmember Saulnier moved to approve the Ordinances to Amend the Building Renovation Fund Project Budget to staff some changes to the capital budget for the Public Works Annex project as presented in the staff memo. This motion was seconded by Mayor Pro Tem Murphy and carried unanimously 5-0 as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier – Aye

4. Consider Amendments to FY 20-21 Budget

Staff recommends the following amendments to the budget:

<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>CODE</u>	<u>INCREASE</u>	<u>DECREASE</u>
Public Works Admin	Salaries & Wages	10-565-0200		\$ 31,050.00
Public Works Admin	Auto Operating	10-565-3100		\$ 4,000.00
Administration	Salaries & Wages	10-420-0200	\$ 31,050.00	
Administration	Auto Operating	10-420-3100	\$ 4,000.00	
General Fund	Transfer to – Open Space Fund	10-670-4100	\$ 293,922.00	
General Fund	Fund Balance Appropriations	10-397-1000	\$ 293,922.00	
General Fund	Transfer to – CP Building Renovation Fund	10-670-4000	\$100,000.00	
General Fund	PW Admin – Salaries	10-565-0200		\$45,000.00
General Fund	PW Admin – Fica	10-565-0500		\$ 5,000.00
General Fund	PW Admin – Group Insurance	10-565-0600		\$ 6,000.00
General Fund	PW Admin – Retirement	10-565-0700		\$ 7,000.00
General Fund	PW Admin – Deferred Comp	10-565-0800		\$ 3,000.00
General Fund	PW Admin – Training & Travel	10-565-1400		\$11,000.00
General Fund	PW Admin – Contractual Services	10-565-4500		\$13,000.00
General Fund	PW Admin – Professional Services	10-565-4600		\$ 8,000.00
General Fund	PW Admin – Dues & Subscriptions	10-565-5300		\$ 2,000.00

Councilmember Saulnier motioned to adopt the amendments recommended by as presented. This motion was seconded by Mayor Pro Tem Murphy and carried unanimously 5-0 as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier - Aye

COUNCIL UPDATES AND DISCUSSION

5. Speed Reduction Petition for Talamore Dr. and Highland View Dr.

On behalf of the Talamore Westside HOA, Vice President Tony Maramarco has submitted a petition to Council, requesting a reduction in the speed limit on Highland View Drive and Talamore Drive from 35 MPH to 25 MPH. The petition includes 108 signatures, representing over 75% of the residences.

Mayor Haney stated the petitioner is currently in travel and could not be available for public comment.

Town Manager Parsons provided an overview of the item with updates and stated the Town Clerk is in receipt of the signed petition and other submitted paperwork.

Mayor Haney stated the petitions submitted to the Town demonstrates public concern and she supports further consideration of reducing the current speed limit from 35 mph to 25 mph as requested.

Councilmember Saulnier inquired about past traffic and speed studies in this area.

Town Manager Parsons summarized the most recent traffic study and recommendations from the police department.

General discussion ensued regarding the streets and current traffic issues in that area.

Council directed staff to prepare a resolution to lower the current speed limit of 35 mph to 25 mph and include the resolution for Council consideration on the April 13, 2021 business meeting agenda.

Town Manager Parsons discussed the technical issues that Ms. Sarah Jane Harmon encountered during the GoTo Webinar for the March 16, 2021 Regular Business Meeting. Staff reviewed Ms. Harmon s concerns and concluded that by only dialing into the meeting via phone and not joining the web link, Ms. Harmon was in a "listen only" status, which did not allow meeting organizers to recognize her during the public comments portion of the agenda. Staff has provided further instructions on notices for upcoming meetings advising attendees that the web links must be utilized in order to fully participate, including the ability to provide comments. Mr. stated that staff planned to meet with Ms. Harmon to discuss the comments she had planned to share in the GoToWebinar. . Mr. Parsons also reminded everyone of the April 7, 2021 Agenda Meeting and Annual Budget Retreat to be held April 7th beginning at 8:30 a.m. via GoToWebinar.

No public comments were voiced.

Upon motion by Councilmember Saulnier, seconded by Mayor Pro Tem Murphy and carried unanimously 5-0, the meeting was adjourned as follows:

Mayor Haney – Aye
Mayor Pro Tem Murphy – Aye
Councilmember Lancaster – Aye
Councilmember Pate – Aye
Councilmember Saulnier - Aye

There being no further business the meeting adjourned at 3:28 pm.

As so incorporated to these minutes of March 22, 2021 are exact copies as so recorded in the ordinance and resolution books of the Town of Southern Pines as fully set out in the minutes.


Peggy K. Smith, Town Clerk