

SOUTHERN PINES APPEARANCE COMMISSION MINUTES
Regular Meeting
January 28, 2020

Board Members Present: Birtha Shaw, Stefanie Summers, Katherine Schirmer, Melissa Hall, and Kate Shinkwin

Staff Present: Chris Kennedy, Debra Fisher, and Jeff Grey

Guests Present: Barry Stabile

Birtha Shaw asked for any edits or comments to the proposed minutes for the November 19, 2019 Southern Pines Appearance Commission meeting and entertained a motion for approval. Stefanie Summers made a motion, second by Katherine Schirmer to approve the minutes from November 19, 2019 as submitted. Motion passed unanimously.

Committee Reports:

Landscape / Trees / Planters: Teresa Lenahan reported that the week of January 13, Colonial Landscape planted thirty-nine (39) single-stem Crape Myrtle trees in the Brucewood Road median between US Highway 15-501 and West Morganton Road. There were two (2) single-stem Crape Myrtle street trees more planted on SW Broad Street adjacent to Hatchet Brewery replacing two (2) dogwoods that were removed a few years ago. On January 28, 2020, eleven (11) street trees were removed along the 100 block of NW Broad Street and will be replaced with new specimens. Via her committee report submitted prior to the meeting, Teresa Lenahan stated that the plant material in the sidewalk planters have fared well over the late fall and early winter. The Building & Grounds division purchased a cold frame this fall and planted extra plants in case of dying plant material in the planters, we will continue to assess health as winter progresses. Plant material has been ordered from Greenhaven Nursery for the Spring/Summer plantings.

Adopt-A-Street: Birtha Shaw reported that she has no new updates at this time for adopt-a street. Chris Kennedy stated that Lem Dowdy, chairperson of the West Southern Pines Task Force, requested vendor information to facilitate another clean up in the West Southern Pines neighborhood similar to the effort conducted in August 2019.

Building and Property: Birtha Shaw stated that she has no new updates for building and property maintenance.

Old Business:

Sprucing Up Southern Pines: Melissa Hall handed out the Sprucing Up Southern Pines scoring cards and the policy criteria report to be used as part of the selection process this year's Sprucing Up Southern Pines awards. She asked for any comments or suggestions. Discussion ensued regarding thoughts and ideas for the scoring cards and policy criteria. Chris Kennedy stated that information about the Sprucing Up Southern Pines nominees can be placed in the Town's water bill stuffer along with a link to the Town's website.

New Business:

Annual Arbor Day Celebration: Chris Kennedy stated that this upcoming Arbor Day will be the 40th Arbor Day celebration for the Town of Southern Pines. Chris Kennedy stated that he hopes to have more Town staff involvement in this year's Arbor Day celebration. Chris Kennedy commented that the Town originally planned to plant the trees and hold the event at the Armory but the venue may need to change. He will report to the committee should the plan deviate away from the Armory. Arbor Day will be held on April 2, 2020 at 1:00 P.M. Chris Kennedy stated that both the Southern Pines Primary school and the Southern Pines Elementary school will be invited to participate. Chris Kennedy commented he has a list of guests to send evites to and if Appearance Commission member has a list of anyone they would like to invite to please send their list to him.

Chris Kennedy thanked everyone for the great job the Appearance Commission has been doing and appreciates how everyone has been open to change to get things done. Birtha Shaw introduced Barry Stabile as a potential new member to the Appearance Commission. Birtha Shaw made a motion, all were in favor, to recommend to the Town Council that Barry Stabile be appointed as a new member of the Appearance Commission. Chris Kennedy stated that he would submit the application to Council for their approval.

Public Relations:

Kate Shinkwin commented that the dumpsters corral at the alleyway off Camelia Way need to be cleaned up or replaced. This area has increasingly more vehicular and pedestrian traffic and she would like to see the alley way cleaned up. Chris Kennedy stated that the Town is already looking into this area and has already included a budget request into the fiscal year 2020-21 budget to replace the existing dumpster corral with something more aesthetically pleasing and function.

With no further items to discuss, Birtha Shaw made a motion for adjournment. Seconded by Katherine Schirmer. Motion passed unanimously.

The next meeting of the Appearance Commission will be on March 24 at 8:00am.

Submitted by:
Debra Fisher
Town of Southern Pines