

AGENDA

Agenda Meeting and Annual Budget Retreat of the Southern Pines Town Council April 7th, 2021, 8:30 AM, Virtual

Attend using your computer or smartphone to watch and listen to the proceedings. Register for the meeting in advance by going to:
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- I. **AGENDA MEETING–Review of Business Agenda for 04/13/2021 (See Separate Packet)**
- II. **ENTERPRISE FUND**
 - A. **Utilities**
 1. Revenues and Expenditures
 2. Capital Planning
 3. System Development Fees
 4. General Rates Discussion
- III. **CAPITAL PROJECT FUNDS**
 - A. Open Space/Whitehall
 - B. Parking Fund Discussion
 - C. Streambank Stabilization
 - D. Reservoir Dam
- IV. **GENERAL FUND BUDGET**
 - A. **Staffing**
 1. Review of New Position Requests included
 - a. Long Range Planner/Community Development Specialist
 - b. Engineering Tech
 2. Requests not part of the Draft Budget
 - a. Police
 - b. Fire
 - c. PW
 3. Compensation
 - a. Retirement
 - b. Major Medical
 - c. COLA/Market Adjustment
 - B. **Tax Rate/User Fees**
 1. County Valuation Projection
 2. Draft Revenue Projections 20-21
 3. Draft Expense Projections 20-21
 4. Discussion of bottom line and process moving forward
 - C. **Capital Expenditures/Plans**
 1. Review of Departmental Requests included
 2. Review of Capital Project Fund transfers from GF
 3. Non-budgeted Requests
- V. **COUNCIL DISCUSSION of GF/CPF ADDITIONS, DELETIONS, WRAP-UP**
- VI. **OTHER**

*Meeting will break approximately between 12 and 12:30 for lunch in addition to periodic breaks between agenda topics.

MEMO

TO: Town Council
FROM: Town Manager
Date: 03-27-21
RE: Draft Enterprise Budget

The figures contained in your draft Utilities Budget include the following assumptions:

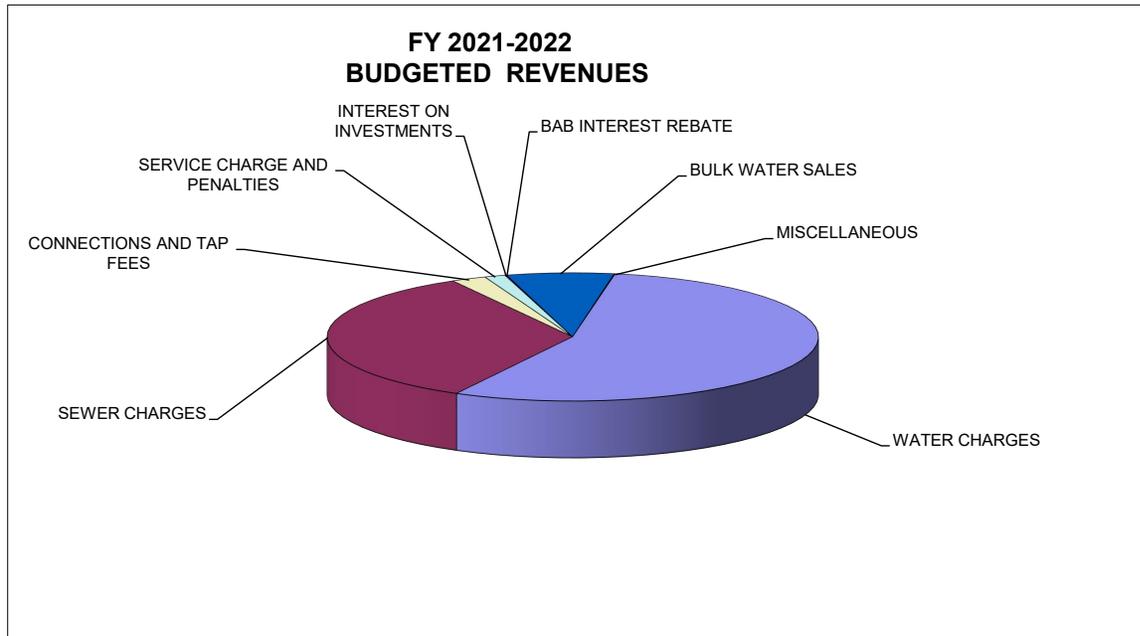
1. Continuation of our CIP including Water and sewer line improvements, the Penn/Pee Dee waterline project (now being re-routed and re-engineered), water plant modernization, and sanitary sewer modernization.
2. Replacement of two vehicles (35k each) and a vac trailer (90k).
3. An acceptance of an ASADRA loan in the amount of \$2,998,000 toward improvements at Warrior Woods Lift Station. We were not awarded any loan forgiveness in either round of grant application review, however after internal discussion we recommend moving forward with the program and loan that has been offered. A 1.10% rate over 20 years is a difficult rate to beat, even considering a 2% “pre-pay loan fee” that doesn’t come due until bids are actually in hand (sometime in 2023.) This action has no immediate impact on the operational budget as we would not receive funds until said bids are in hand in 2023, and initial engineering fees would be covered by the existing Warrior Woods CPF. The potential impact is longer term relative to our rates as waiting to take out a conventional loan in 2023 would predictably occur at a much higher interest rate and potentially increase necessary annual rate adjustments.
4. A continuation of the current SDF fee as calculated by our Study last year. We are utilizing an April to March collection period for budgeting, and with a few days yet for a fee or two to trickle in our collections over that time period were \$452,241 on the water side and \$221,634 for sewer. This would represent a slightly good year for water (target \$384,993) and an essentially on-target receipt of sewer fees (\$209,360.) It must be noted that the new fee structure did not go into effect until October 1, so six months of these collections were at the old fee (and thus the reason a relatively high growth period did not result in us getting ahead relative to anticipated annual receipts.) We also are experiencing construction projects coming in over the original estimates due to the volatile construction market, so any little additional collected is of benefit to our monthly rate payers as all costs beyond SDF fall to them.
5. A 4% increase in both the water and sewer base and per/1000 rates effective July 1 with the new Budget. This is to remain on pace with our CIP and operational expenses. The recommended increases for the water and sewer base rates result in a change from \$19/month to \$19.76/month to have water and sewer available to your home. For the consumption rates, per/1000g, a typical user of 5,000g/mo. would see their per/1000g portion of the bill increase \$0.70 on the water side and \$1.20 on the sewer side. The total bottom-line impact to the consumer, factoring in the proposed increases to base and usage, is \$2.66/mo. (\$31.92 annually.)

TOWN OF SOUTHERN PINES
 UTILITY FUND
 RETAINED EARNINGS SUMMARY
 2021-2022

	ACTUAL 2019-2020	BUDGET 2020-2021 as of 03/01/21	EXPECTED REVENUES EXPENDITURES 2020-2021	BUDGET 2021-2022
Available Retained Earnings - Beginning	\$ 7,684,290	\$ 6,527,127	\$ 6,527,127	\$ 5,264,270
Total Revenues	<u>8,674,712</u>	<u>8,079,523</u>	<u>8,522,932</u>	<u>8,727,310</u>
Total Funds Available	16,359,002	14,606,650	15,050,059	13,991,580
Total Expenditures	7,596,541	8,219,018	7,949,889	8,067,919
Transfers Out	<u>2,235,334</u>	<u>1,835,900</u>	<u>1,835,900</u>	<u>1,036,200</u>
Available Retained Earnings - Ending	<u>\$ 6,527,127</u>	<u>\$ 4,551,732</u>	<u>\$ 5,264,270</u>	<u>\$ 4,887,461</u>

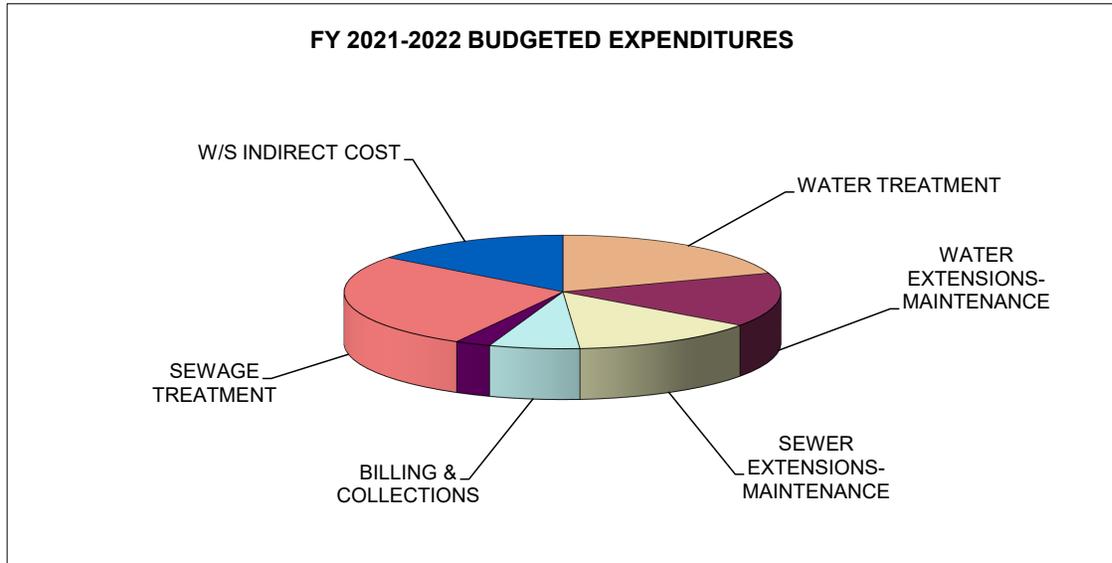
TOWN OF SOUTHERN PINES
UTILITY FUND
SCHEDULE OF REVENUES
2021-2022

04.01.2021	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021 as of 07/01/20	BUDGET 2020-2021 as of 03/01/21	EXPECTED REVENUES 2020-2021	BUDGET 2021-2022
WATER CHARGES	\$ 4,281,774	\$ 4,446,032	\$ 4,694,050	\$ 4,278,150	\$ 4,278,150	\$ 4,608,172	\$ 4,792,499
SEWER CHARGES	2,647,643	2,774,161	2,855,435	2,766,110	2,766,110	2,851,261	2,965,311
CONNECTIONS AND TAP FEES	263,260	240,710	316,369	200,000	200,000	233,548	200,000
SERVICE CHARGE AND PENALTIES	127,665	127,324	94,807	120,000	120,000	105,730	120,000
INTEREST ON INVESTMENTS	59,754	111,801	83,594	65,000	65,000	9,500	9,500
BAB INTEREST REBATE	14,102	9,968	3,377	1,141	1,141	3,424	-
BULK WATER SALES	764,919	593,977	593,974	618,122	618,122	646,767	615,000
MISCELLANEOUS	6,408	39,449	11,184	5,000	5,000	24,530	5,000
GAIN ON SALE OF ASSETS	-	419,674	21,920	26,000	26,000	40,000	20,000
TRANSFER IN-RETAINED EARNINGS	-	-	1,157,167	1,950,176	1,975,395	1,262,857	376,809
TRANSFER OUT-RETAINED EARNINGS	(199,707)	(766,728)	-	-	-	-	-
TOTAL	\$ 7,965,818	\$ 7,996,368	\$ 9,831,877	\$ 10,029,699	\$ 10,054,918	\$ 9,785,789	\$ 9,104,119



TOWN OF SOUTHERN PINES
UTILITY FUND
CONSOLIDATED EXPENDITURE SUMMARY
2021-2022

	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021	EXPECTED EXPENDITURES 2020-2021	BUDGET 2021-2022
WATER TREATMENT	\$ 1,368,082	\$ 1,366,744	\$ 1,375,734	\$ 1,500,427	\$ 1,437,749	\$ 1,584,953
WATER EXTENSIONS-MAINTENANCE	788,543	918,398	958,735	1,166,340	1,109,678	1,240,329
SEWER EXTENSIONS-MAINTENANCE	702,299	763,214	1,267,162	1,360,259	1,252,582	1,109,458
BILLING & COLLECTIONS	427,352	425,939	439,613	529,443	524,625	537,346
FINANCING INTEREST & PRINCIPAL	597,837	590,988	590,905	421,189	383,895	211,348
SEWAGE TREATMENT	1,657,316	1,993,421	1,914,060	2,100,000	2,100,000	2,200,000
W/S INDIRECT COST	986,277	1,021,577	1,050,334	1,141,360	1,141,360	1,184,485
OTHER	-	16,149	-	-	-	-
SUB-TOTAL	6,527,706	7,096,430	7,596,543	8,219,018	7,949,889	8,067,919
TRANSFERS	1,445,000	900,000	2,235,334	1,835,900	1,835,900	1,036,200
TOTAL	\$ 7,972,706	\$ 7,996,430	\$ 9,831,877	\$ 10,054,918	\$ 9,785,789	\$ 9,104,119



TOWN OF SOUTHERN PINES
UTILITY FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2021-2022

	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021 as of 07/01/20	BUDGET 2020-2021 as of 03/23/21	EXPECTED EXPENDITURES 2020-2021	BUDGET 2021-2022
Water Treatment	\$ 1,368,082	\$ 1,366,744	\$ 1,375,734	\$ 1,500,427	\$ 1,500,427	\$ 1,437,749	\$ 1,584,953
Water Extensions - Maintenance	788,543	918,398	958,735	1,156,699	1,166,340	1,109,678	1,240,329
Sewer Extensions - Maintenance	702,299	763,214	1,267,162	1,350,152	1,360,259	1,252,582	1,109,458
Billing & Collections	427,352	425,939	439,613	523,972	529,443	524,625	537,346
Loss on Disposal of Fixed Assets	-	16,149	-	-	-	-	-
Interest Expense, Financing Principal	590,949	590,926	590,905	421,189	421,189	383,895	211,348
Sewage Treatment	1,657,316	1,993,421	1,914,060	2,100,000	2,100,000	2,100,000	2,200,000
W/S Indirect Cost	986,277	1,021,577	1,050,334	1,141,360	1,141,360	1,141,360	1,184,485
Total Expenditures	6,520,818	7,096,368	7,596,543	8,193,799	8,219,018	7,949,889	8,067,919
Transfers:							
Transfer to North Pressure Zone	750,000	-	-	-	-	-	-
Transfer to Water Treatment Proc Mod	-	-	-	305,900	305,900	305,900	250,000
Transfer to PeeDee/Pennsylvania Line	-	-	-	-	-	-	139,200
Transfer to Lift Station Upgrades/Upfit	-	-	-	530,000	530,000	530,000	-
Transfer to Sanitary Sewer Modernization	-	-	-	750,000	750,000	750,000	462,000
Transfer to Facility Modernization	-	-	302,334	-	-	-	-
Transfer to W&S Improvements	695,000	900,000	1,933,000	250,000	250,000	250,000	185,000
Total Transfers	1,445,000	900,000	2,235,334	1,835,900	1,835,900	1,835,900	1,036,200
Total Expenditures/Transfers	\$ 7,965,818	\$ 7,996,368	\$ 9,831,877	\$ 10,029,699	\$ 10,054,918	\$ 9,785,789	\$ 9,104,119

TOWN OF SOUTHERN PINES
 2021-2022 UTILITY FUND BUDGET
 DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION CAPITAL OR NEW REQUEST	AMOUNT	Line Item
Water Extensions	Replacement Vehicle (705)	C	\$ 90,000	60-730-7402
	Replacement Vehicle (72)	C	35,000	60-730-7402
	Replacement Vehicle (714)	C	35,000	60-730-7402
	Water Extensions Department Total		160,000	
GRAND TOTAL			<u>\$ 160,000</u>	

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Water Extensions

Function: Utility

Project Title: Replace equipment 705

Fund: Enterprise

Project Description:

Replace equipment 705 due to age and modification of use. We would like to utilize the valve maintenance machine for smaller hydro-excavation tasks as well. The current machine's debris tank is too small, and the blower does not produce enough vacuum.

Costs		2021-2022
		\$90,000
Total		\$90,000

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Water Extensions

Function: Utility

Project Title: Replace vehicle 72

Fund: Enterprise

Project Description:

Replace vehicle 72 due to high mileage and age.

Costs		2021-2022
		\$35,000
Total		\$35,000

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Water Extensions

Function: Utility

Project Title: Replace vehicle 714

Fund: Enterprise

Project Description:

Replace vehicle 714 due to high mileage, age, and excessive vehicle maintenance cost.

Costs		2021-2022
		\$35,000
Total		\$35,000

MEMO

TO: Town Council
FROM: Town Manager
Date: 04-02-21

RE: Retreat Item III - Capital Project Funds

Relative to the current status of our CPFs:

FD 40 PW Annex improvements: This fund was created in FY 17-18 with the intent of pursuing loan proceeds toward the up-fit of the PW Annex into a Community Development Building that houses the functions of Planning, Engineering, etc. Recently loan funds were added to the CPF and bids were received with an award to Progressive Construction. Contracts were finalized this week and actual construction is set to begin on Wednesday while we are in session. The project is anticipated to be completed in six to nine months.

FD 41 Open Space: This Fund has experienced a lot of activity over the past fiscal year and is currently being utilized specifically toward the Whitehall tract purchase. A sizable transfer appears on the April Agenda for the purpose of paying Ms. Sherman principle and interest on the amount contracted in December. The Finance Director and I have been working on a plan regarding the balance of funds due in FY21-22 (\$1.1M plus interest) and I will discuss this in greater detail on Wednesday.

FD 42 Nick's Creek: Current Balance of \$72,000. This has a long history, with intent having been the eventual construction of a Nick's Creek Parkway through wetlands between NC 22 and 15/501, providing additional access to Forest Creek. Project has been off of Moore County/NC DOT Plans for more than fifteen years and is very unlikely to ever occur given current environmental regulations, and if it did the expense would be far beyond anything the original funding mechanism would ever provide. Staff recommends the Town pursue the close out of this Fund and transfer the monies to an area of current Capital needs (and/or the Reserve in anticipation of doing such.)

FD 43 EIDMS: Current Balance of \$165,000. Recent implementations have included new software for the Police Department, SMARTGOV, and Civic Rec. IT staff are currently in the process of migrating our Springbrook software to the most current version, which will allow us to pursue a number of projects that have been on hold awaiting Springbrook update (on-line utility payments and timekeeping being just two examples.)

FD 44 Parking Lot Project: Current Balance of \$82,800. This fund was established for the purpose of construction and renovation of parking lots owned by the Town in addition to being a source for funds for the additional parking along SW Broad Street. Work has completed on the Library and immediately adjacent Parking lot, the lot off of Camelia

Way, and a number of restriping projects. Based on the Funds remaining, Council may wish to undertake either the improvement of the lot at the Douglass Community Center, a block of downtown (possibly in front of the park or Pennsylvania), or pursue additional parking at the Morganton Sports Complex. Selection of more than one of these projects will require additional funds from either Fund Balance or potentially another CPF source (genera reserve for example.)

FD 46 Storm Water: The current balance in this Fund is \$50,676. Following completion of a few small projects, the current draft budget also contemplates a \$30,000 transfer from this fund to the Streambank Stabilization Fund.

Fund 49 Bike Transportation: Current Balance is at \$236,325. Current allocations in this Fund are intended to be utilized toward the Knoll Road pedestrian project, a larger effort with funding from NCDOT. Unfortunately, both design considerations and a freeze on DOT funds have delayed the initiation of this work. I will try and have a brief update available for Wednesday.

Fund 50 Streambank Stabilization: The current balance is \$35,100. Following an engineering study of the situation behind the PD and FD facilities, we unfortunately have a seven-figure project on our hands. James has worked with the design engineers to essentially phase the necessary improvements. Related, but funded separately, is the protection of the above ground sewer line in the vicinity. Both this work and some initial shoring efforts will be pursued in FY21-22. The non-utility work will require the remaining funds, \$30,000 from Fund 46 Storm water, and an estimated additional \$110,00 appropriation from the General Fund, contained in the draft budget, in order to be completed.

Fund 55 Unpaved Streets: The balance is currently \$11,708 with Hale Street having been completed. Only the far ends of Broad Street remain, and neither of these projects are a pressing priority relative to other needs and available revenues.

Fund 57 Sidewalks: The balance is currently \$12,170. With Carlisle Street complete along with portions of Bennett Street, the current draft Budget includes a \$200,00 transfer to continue efforts along Bennett Street.

Fund 58 Recreation Improvements: Balance \$8,070. The Douglass Community Center playground is complete and the draft budget includes a \$92,000 transfer to this Fund in order to replace and modernize the playground at Betty Rounds Park, the final remaining playground needing replacement equipment at this time. An additional \$75,000 transfer is scheduled to perform an engineering study and create an Emergency Action Plan (EAP) for Reservoir Park Dam. Both are a requirement of the State of NC, with the study in part revolving around a requirement that we remove some old and sizable trees from the dam. There will be additional costs, likely in FY22-23, once the study and EAP are completed.

Fund 59 Capital Reserve: Current balance is \$188,090 following the closing of a few CPFs last year and transfers in support of other CPFs. With future Budget years requiring funds for large items like the aforementioned stabilization project and a replacement Ladder Truck, these monies could either be appropriated toward a series of smaller projects or assist in lightening the burden of those six and seven figure obligations.

MEMO

TO: Town Council
FROM: Town Manager
Date: 04-03-21
RE: General Fund Budget

The figures contained in your draft General Fund Budget include the following assumptions/projects:

1. Continuation of the current \$0.40/100 valuation tax rate.
2. No change in Fees, with the exception of the Waste Handling Fee that appears on the monthly Utility Bill. Revenues have been adjusted with a recommendation of a \$1/mo. increase in the fee (i.e. from \$11 to \$12), generating an additional \$80,400 in revenue. This is to help offset the annual increases in the hauling contract, generating an estimated total of \$964,800 toward the \$2,021,637 contract and additional \$180,00 estimated tipping fees.
3. We have become more aggressive with our Sales Tax estimates, essentially budgeting an average of the past four fiscal years in receipts (final months of this FY using original estimates.)
4. A significant return toward “normal” levels relative to Recreation programming (and fees,) along with a slow but steady increase in facility rentals from July forward.
5. Accessing just under \$90,000 in accrued Apparatus funds toward a brush truck for Fire Station 2 from the More County Fire Commission.
6. Payoff of our Whitehall debt via a process that will be explained as part of our CPF discussion (Item III.A)
7. Increases in our Major Medical (3%) and State Retirement (1.2%) expenses in addition to a 2% Market Adjustment across the board beginning the first pay period around July 1.
8. Continued payment of all debt (PD, FD2, Annex, and Fire Truck)
9. Initiation of a Body Worn Camera program in the Police Department (doesn't qualify as capital so you will not see a breakout sheet, but it is a significant financial undertaking. I will have information for you on Wednesday.)
10. Funding of positions in Planning (9 months) and PW (6 months) in addition to replacing a PT dispatcher position with a FT employee.
11. Transfers to CPFs for Recreation, Streambank Stabilization, and Sidewalks.

TOWN OF SOUTHERN PINES
GENERAL FUND
BUDGET SUMMARY
2021-2022

04.05.2021

	ACTUAL 2019-2020	BUDGET 2020-2021 as of 03/01/21	EXPECTED REVENUES EXPENDITURES 2020-2021	BUDGET 2021-2022
Available Fund Balance - Beginning	\$ 6,806,883	\$ 7,791,204	\$ 7,791,204	\$ 8,653,737
Total Revenues & Reserve Increases	<u>21,038,317</u>	<u>20,939,605</u>	<u>22,329,043</u>	<u>19,618,755</u>
Total Funds Available	27,845,200	28,730,809	30,120,247	28,272,492
Total Expenditures	19,343,029	20,722,096	19,730,288	21,978,607
Transfers Out to Capital Projects	<u>710,967</u>	<u>613,922</u>	<u>1,736,222</u>	<u>477,000</u>
Available Fund Balance - Ending	<u>\$ 7,791,204</u>	<u>\$ 7,394,791</u>	<u>\$ 8,653,737</u>	5,816,885
Less 3 Months Expenditures				5,494,652
Available Fund Balance - FYE 06/30/22				<u>\$ 322,233</u>

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Planning	Function: Economic & Physical Dev
Project Title: Community Development Specialist – Long Range Planning	Fund: General Fund

Project Description:

On November 23, 2020 representatives from the UNC School of Government’s Development Finance Initiative (DFI) presented recommendations to the Town Council for the revitalization of West Southern Pines. The recommendations presented by DFI included expanding the Town’s community development capacity to assist the West Southern Pines community with various community engagement and long range planning initiatives. There are also many other growth and development challenges facing Southern Pines that would benefit from additional Town resources being allocated towards community engagement and long-range planning. An in-house planning staff member dedicated to community engagement and long-range planning in both West Southern Pines and other areas of the community would end the “revolving door” of planning consultants hired for individual planning projects. An in-house position would be able build relationships within the community resulting in a much more efficient and consistent allocation of planning resources. Therefore, Planning staff is requesting a new full-time position entitled “Community Development Specialist – Long Range Planning.” For budgeting purposes, we have tentatively classified the position as a Grade 22, between a Planner I and a Planner II, but this classification is subject to further review and approval by the Director of Administrative Services.

Costs	2021-2022
Salaries & Benefits	\$51,019
Operating	\$2,900
IT	\$3,800
Total	\$57,719

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: PW Admin/
Sanitation

Function: General
Government
Fund: General Fund

Project Title: Engineering
Technician

Project Description:

The Public Works Administration Department is responsible for the review, permitting, and construction inspection of new site infrastructure and administration of the delegated Erosion Control program through the Engineering Division. An Engineering Technician is being requested to help the keep up with the ever-increasing demand for the various public works permits and site plans associated with residential and commercial development, and the subsequent construction field inspections. This position would be responsible for the administration of the erosion control permitting processes and inspections, the Fats, Oils, and Grease program, and ancillary field testing and inspections, removing these duties from the Construction Inspector (CI) so that they can focus on inspections of civil infrastructure to ensure that the infrastructure meets the Towns standards. The technician would also serve as a backup construction inspector, perform engineering studies, and other duties as required.

Costs		2021-2022
Salaries & Benefits		\$17,012
Operating		\$2,000
IT		\$4,600
Total		\$23,612

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: 511- POLICE Function: Public Safety

Project Title: NEW POSITIONS Fund: General Fund

Project Description:

The Police Department is facing challenges in delivering police services to the community with the current staffing level in the Patrol Division, specifically related to traffic enforcement activities and specific investigations into drug activity at the Patrol level. The amount of traffic complaints, as well as drug and gang violence taking place in our community, needs to be quickly and overwhelmingly addressed which cannot occur with the current staffing levels.

The agency Table of Organization has been changed in various aspects to improve efficiency, which includes the 6 officer ECHO Team (1 Lieutenant, 1 Sergeant, 4 patrol officers) being restructured into a Directed Patrol Unit with two separate teams that will provide 7 day a week coverage. This unit is comprised of 1 Sergeant and 2 patrol officers on each team, who answer to the Operations Captain. The Directed Patrol Unit's function is task specific enforcement and investigations into drug activity and traffic enforcement. This position request is for 2 new patrol officers to be assigned to the Directed Patrol Unit, one on each team, which will enhance the unit's capability addressing not only drug crimes, but also the traffic enforcement and education activities in town. By adding **2 new officers**, each Directed Patrol team would have 1 Sergeant and 3 patrol officers.

Costs		2021-2022
2 – Patrol Positions		\$119,796
Operations		56,390
Vehicles		116,000
Total		\$292,186

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Fire Department

Function: Public Safety

Project Title: Six Firefighters

Fund: General Fund

Project Description: Six Firefighters

The Fire Department's 2018 Staffing request included adding six additional firefighters and adjusting the organization's command structure in the F/Y 21/22 Budget Year. In the past 10 years emergency call volume has increased by 21%. This increase has a direct impact on the delivery of emergency services. Call volume increase combined with our town's growth continues to challenge our response efforts. Additional staffing will allow us to have another firefighter at both Stations 1 and 2.

As part of our Operation's Division Command Restructuring we are asking to move our existing Captain's position to Battalion Chief's. This will allow for our Incident Commanders to bring a more tactical approach to the incident scene and not to have to also supervise a company of personnel. This approach will require that Company Supervisors (Captains/Lieutenants) to stay with their crews to always provide direct leadership and supervision.

Funding is being requested for six firefighters, promoting three Captains to Battalion Chief's, promoting six Lieutenants to Captains, promoting three Lieutenants and deleting three Lieutenants.

Costs	2021-2022
6 Positions - Firefighters	\$366,018.00
Departmental Supplies	\$18,500.00
Total	\$384,518

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: 560-Street

Function: Transportation

Project Title: ROW Tech

Fund: General Fund

Project Description:

The Right-of-Way (ROW) crew needs one additional Tech I to maintain the current level of service. The division had to continuously pull a Street Tech I to help keep routes on schedule, and work orders current. The addition of another ROW Tech I, will also benefit the town in the winter months with assisting in the easement mowing around town.

Costs		2021-2022
ROW Tech		\$44,865
Total		\$44,865

FY 2021-2022 Employee Retirement Cost

General Fund	Budget FY 21-22 Total Salary	FY 20-21 Expected Retirement	Budget FY 21-22 Retirement 11.4% 12.1%	Increase (Decrease)
Adminstration	551,175	37,210	62,833.95	25,623.81
IT	286,386	20,703	32,648.00	11,945.21
Finance	362,962	33,110	41,377.67	8,267.57
Patrol	2,354,130	214,307	283,847.73	69,540.83
Communications	357,644	31,322	40,771.42	9,449.42
Investigation	423,295	43,186	50,923.70	7,737.70
Fire	1,753,050	168,326	199,847.70	31,521.70
Planning	315,966	27,603	36,020.12	8,417.12
Inspections	276,649	26,971	31,537.99	4,566.99
Street	554,221	59,420	63,181.19	3,761.19
PW Administration	236,342	24,460	26,942.99	2,482.99
Fleet	187,935	18,199	21,424.59	3,225.59
Recreation	680,268	50,643	77,550.55	26,907.55
Library	516,055	47,252	58,830.27	11,578.27
B&G	395,528	40,585	45,090.19	4,505.19
Total General Fund:	9,251,606	843,297	1,072,828.06	229,531.13
Utility Fund				
Water	358,166	29,458	40,830.97	11,373.09
Sewer	347,134	29,878	39,573.28	9,695.08
B&C	213,783	18,488	24,371.27	5,883.27
Utility Fund:	919,084	77,824	104,775.52	26,951.44
Grand Total:	10,170,690	921,121	1,177,603.58	256,482.57

Note: The above amounts include budgeted overtime, extra duty pay, special response activation and section 125 benefit and excludes part-time.

FY 2021-2022 Employee Life & Health Insurance Cost

General Fund	Number of Employees	FY 20-21 Cost	Budget 21-22	Annual Increase (Decrease)	
Administration	7	55,594.00	63,000.00	7,406.00	
IT	4	34,656.00	36,000.00	1,344.00	
Finance	6	51,984.00	54,000.00	2,016.00	
Patrol	38	329,232.00	342,000.00	12,768.00	
Communications	*	7	51,984.00	63,000.00	11,016.00
Investigation	7	60,648.00	63,000.00	2,352.00	
Fire	33	285,912.00	297,000.00	11,088.00	
Planning	*	6	43,320.00	54,000.00	10,680.00
Inspections	5	43,320.00	45,000.00	1,680.00	
Street	15	129,960.00	135,000.00	5,040.00	
PW Administration	*	3.5	27,436.00	29,250.00	1,814.00
Fleet	4	34,656.00	36,000.00	1,344.00	
Recreation	13	112,632.00	117,000.00	4,368.00	
Library	9	77,976.00	81,000.00	3,024.00	
B&G	10	86,640.00	90,000.00	3,360.00	
<hr/>					
Total General Fund:	168	1,425,950.00	1,505,250.00	79,300.00	
Utility Fund					
Water	*	9.5	77,976.00	83,250.00	5,274.00
Sewer		9	77,976.00	81,000.00	3,024.00
B&C		5	43,320.00	45,000.00	1,680.00
<hr/>					
Utility Fund:	24	199,272.00	209,250.00	9,978.00	
<hr/>					
	191	1,625,222.00	1,714,500.00	89,278.00	
Annual increase per employee:		467.42			

* Budgeted new position 21-22

FY 2021-2022 Costs of Market Adjustment
FY2021-2022 Budget
 *draft budget contains 2%

0.25%	Current Salary	COLA	FICA Cost	401K Cost	Retirement Cost	Total Annual Cost
General Fund	8,162,616.97	21,219.65	1,623.30	1,060.98	2,164.40	26,068.35
Utility Fund	531,186.79	1,327.97	101.59	66.40	135.45	1,631.41
	8,693,803.76	22,547.62	1,724.89	1,127.38	2,299.86	27,699.75
0.50%	Current Salary	COLA	FICA Cost	401K Cost	Retirement Cost	Total Annual Cost
General Fund	8,162,616.97	40,813.08	3,122.20	2,040.65	4,162.93	50,138.87
Utility Fund	531,186.79	2,655.93	203.18	132.80	270.91	3,262.81
	8,693,803.76	43,469.02	3,325.38	2,173.45	4,433.84	53,401.69
1.00%	Current Salary	COLA	FICA Cost	401K Cost	Retirement Cost	Total Annual Cost
General Fund	8,162,616.97	81,626.17	6,244.40	4,081.31	8,325.87	100,277.75
Utility Fund	531,186.79	5,311.87	406.36	265.59	541.81	6,525.63
	8,693,803.76	86,938.04	6,650.76	4,346.90	8,867.68	106,803.38

Tax Value Increases

Fiscal Year	Tax Year	Actual				Total	Amount of Increase	% Increase
		Real Property	Personal Property	Public Service Companies				
1986-87	1986	148,149,242	61,648,526	10,029,643	219,827,411	13,217,825	6.40%	
1987-88	1987 *	281,481,500	65,087,423	12,066,553	358,635,476	138,808,065	63.14%	
1988-89	1988	299,595,720	48,328,368	12,531,369	360,455,457	1,819,981	0.51%	
1989-90	1989	344,363,185	55,490,122	14,014,499	413,867,806	53,412,349	14.82%	
1990-91	1990	362,414,602	61,107,213	15,638,254	439,160,069	25,292,263	6.11%	
1991-92	1991	393,731,327	63,954,997	14,502,198	472,188,522	33,028,453	7.52%	
1992-93	1992	402,562,890	58,974,827	16,293,593	477,831,310	5,642,788	1.20%	
1993-94	1993	418,677,490	69,849,879	15,612,437	504,139,806	26,308,496	5.51%	
1994-95	1994	438,747,970	81,377,979	15,968,031	536,093,980	31,954,174	6.34%	
1995-96	1995 *	555,389,853	96,635,030	19,191,698	671,216,581	135,122,601	25.21%	
1996-97	1996	576,309,085	103,443,461	16,708,977	696,461,523	25,244,942	3.76%	
1997-98	1997	602,661,221	110,835,178	18,903,431	732,399,830	35,938,307	5.16%	
1998-99	1998	639,192,542	119,477,406	19,404,074	778,074,022	45,674,192	6.24%	
1999-00	1999	706,975,968	122,000,920	17,040,666	846,017,554	67,943,532	8.73%	
2000-01	2000	735,920,586	134,394,254	16,745,544	887,060,384	41,042,830	4.85%	
2001-02	2001	773,570,726	131,508,237	17,675,225	922,754,188	35,693,804	4.02%	
2002-03	2002	814,041,961	139,690,294	16,950,309	970,682,564	47,928,376	5.19%	
2003-04	2003 *	1,111,870,026	138,302,578	20,709,556	1,270,882,160	300,199,596	30.93%	
2004-05	2004	1,151,563,256	134,752,668	21,451,089	1,307,767,013	36,884,853	2.90%	
2005-06	2005	1,207,031,563	145,100,747	21,080,938	1,373,213,248	65,446,235	5.00%	
2006-07	2006	1,258,181,148	153,950,160	22,449,260	1,434,580,568	61,367,320	4.47%	
2007-08	2007 *	1,761,987,966	154,483,911	23,390,717	1,939,862,594	505,282,026	35.22%	
2008-09	2008	1,831,337,986	159,269,793	24,169,961	2,014,777,740	74,915,146	3.86%	
2009-10	2009	1,883,982,630	147,983,302	24,036,664	2,056,002,596	41,224,856	2.05%	
2010-11	2010	1,909,804,273	153,239,430	23,811,840	2,086,855,543	30,852,947	1.50%	
2011-12	2011	1,941,070,117	167,236,934	24,850,996	2,133,158,047	46,302,504	2.22%	
2012-13	2012	1,986,569,105	175,936,820	25,197,699	2,187,703,624	54,545,577	2.56%	
2013-14	2013	2,003,125,666	218,312,023	23,571,943	2,245,009,632	57,306,008	2.62%	
2014-15	2014	2,055,322,511	194,091,223	21,862,247	2,271,275,981	26,266,349	1.17%	
2015-16	2015 *	2,025,854,870	203,462,410	23,659,502	2,252,976,782	(18,299,199)	-0.81%	
2016-17	2016	2,096,689,403	214,258,835	23,339,069	2,334,287,307	81,310,525	3.61%	
2017-18	2017	2,161,886,628	225,554,436	24,146,744	2,411,587,808	77,300,501	3.31%	
2018-19	2018	2,228,050,167	233,539,997	24,255,332	2,485,845,496	74,257,688	3.08%	
2019-20	2019 *	2,439,746,000	230,658,350	23,891,500	2,694,295,850	208,450,354	8.39%	
2020-21	2020	2,486,101,000	239,687,650	25,370,000	2,751,158,650	56,862,800	2.11%	
2021-22	2021	2,549,199,000	254,135,300	23,150,000	2,826,484,300	75,325,650	2.74%	

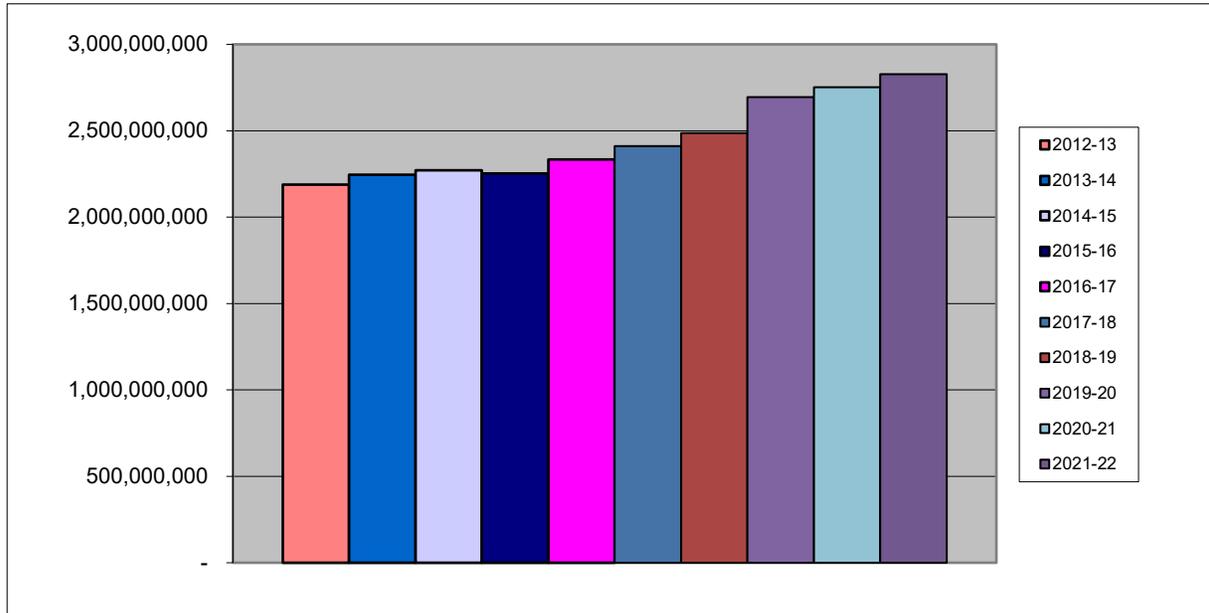
* Revaluation year

Tax Values and Levies

Fiscal Year	Tax Year	Tax Value	% Increase	Tax Rate	Net Levy	% Increase
1986-87	1986	219,827,411		0.82	1,829,477	
1987-88	1987	358,635,476	63.14%	0.61	2,167,722	18.49%
1988-89	1988	360,455,457	0.51%	0.60	2,193,194	1.18%
1989-90	1989	413,867,806	14.82%	0.61	2,526,935	15.22%
1990-91	1990	439,160,069	6.11%	0.62	2,731,138	8.08%
1991-92	1991	472,188,522	7.52%	0.62	2,907,604	6.46%
1992-93	1992	477,831,310	1.20%	0.62	2,957,047	1.70%
1993-94	1993	504,139,806	5.51%	0.62	3,123,609	5.63%
1994-95	1994	536,093,980	6.34%	0.62	3,315,154	6.13%
1995-96	1995	671,216,581	25.21%	0.51	3,451,540	4.11%
1996-97	1996	696,461,523	3.76%	0.51	3,551,953	2.91%
1997-98	1997	732,399,830	5.16%	0.50	3,665,688	3.20%
1998-99	1998	778,074,022	6.24%	0.50	3,895,412	6.27%
1999-00	1999	846,017,554	8.73%	0.50	4,233,334	8.67%
2000-01	2000	887,060,384	4.85%	0.50	4,437,344	4.82%
2001-02	2001	922,754,188	4.02%	0.50	4,616,887	4.05%
2002-03	2002	970,682,564	5.19%	0.50	4,870,556	5.49%
2003-04	2003	1,270,882,160	30.93%	0.39	4,997,778	2.61%
2004-05	2004	1,307,767,013	2.90%	0.39	5,103,210	2.11%
2005-06	2005	1,373,213,248	5.00%	0.39	5,356,356	4.96%
2006-07	2006	1,434,580,568	4.47%	0.40	5,745,118	7.26%
2007-08	2007	1,939,862,594	35.22%	0.34	6,624,019	15.30%
2008-09	2008	2,014,777,740	3.86%	0.35	7,050,041	6.43%
2009-10	2009	2,056,002,596	2.05%	0.35	7,211,587	2.29%
2010-11	2010	2,086,855,543	1.50%	0.35	7,311,009	1.38%
2011-12	2011	2,133,158,047	2.22%	0.35	7,465,959	2.12%
2012-13	2012	2,187,703,624	2.56%	0.35	7,663,758	2.65%
2013-14	2013	2,245,009,632	2.62%	0.35	7,859,930	2.56%
2014-15	2014	2,271,275,981	1.17%	0.37	8,399,348	6.86%
2015-16	2015	2,252,976,782	-0.81%	0.38	8,545,250	1.74%
2016-17	2016	2,334,287,307	3.61%	0.38	8,872,587	3.83%
2017-18	2017	2,411,587,808	3.31%	0.40	9,642,138	8.67%
2018-19	2018	2,485,845,496	3.08%	0.40	9,942,478	3.11%
2019-20	2019	2,694,295,850	8.39%	0.40	10,777,183	8.40%
2020-21	2020	2,751,158,650	2.11%	0.40	11,004,634	2.11%
2021-22	2021	2,826,484,300	2.74%	0.40	11,305,937	2.74%

* Revaluation year

PROPERTY TAX VALUATION TRENDS LAST TEN YEARS



<u>Tax Year</u>	<u>Fiscal Year</u>	<u>100% Valuation</u>	<u>Net Levy</u>	<u>Value of \$0.01</u>
2012	2012-13	2,187,703,624	7,663,758	218,770
2013	2013-14	2,245,009,632	7,859,930	224,501
2014	2014-15	2,271,275,981	8,399,348	227,128
2015	2015-16	2,252,976,782	8,545,250	225,298
2016	2016-17	2,334,287,307	8,872,587	233,429
2017	2017-18	2,411,587,808	9,642,138	241,159
2018	2018-19	2,485,845,496	9,942,478	248,585
2019	2019-20	2,694,295,850	10,777,183	269,430
2020	2020-21	2,751,158,650	11,004,634	275,116
2021	2021-22	2,826,484,300	11,305,937	282,648

Town of Southern Pines
General Fund
Schedule of Revenues
2021-2022

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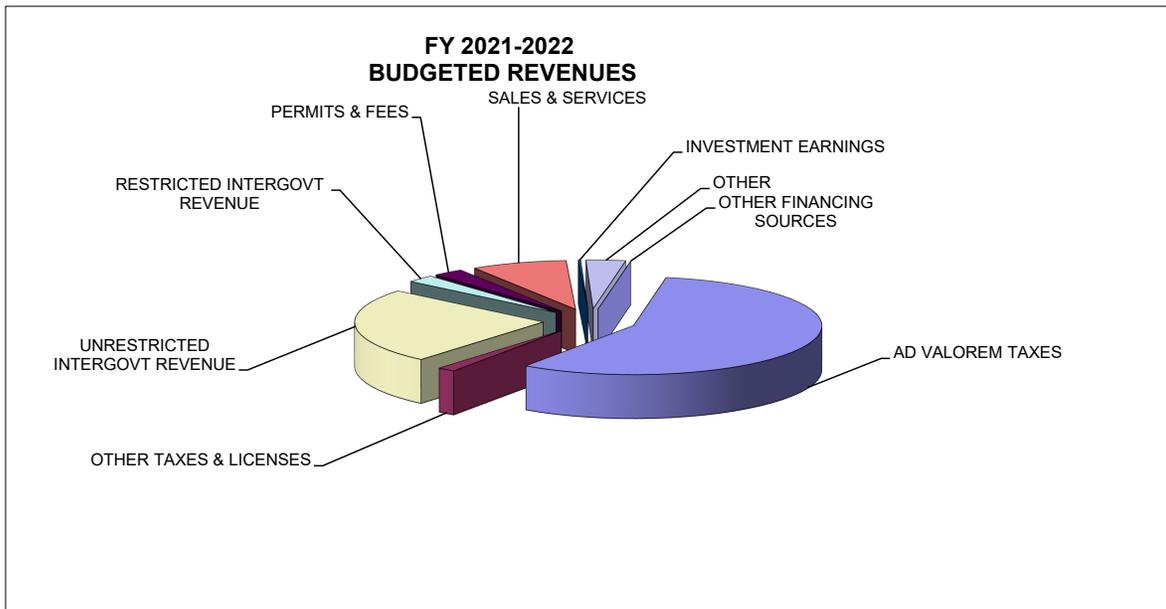
	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021 as of 07/01/20	BUDGET 2020-2021 as of 03/23/21	EXPECTED REVENUES 2020-2021	BUDGET 2021-2022
AD VALOREM TAXES:							
Current	\$ 9,623,389	\$ 9,954,525	\$ 10,836,428	\$ 10,839,565	\$ 10,839,565	\$ 10,954,077	\$ 11,136,348
Delinquent	27,278	17,767	(67,691)	20,000	20,000	9,000	10,000
Penalties & Interest	19,818	17,599	11,946	18,000	18,000	9,755	12,000
TOTAL AD VALOREM TAXES	9,670,485	9,989,891	10,780,683	10,877,565	10,877,565	10,972,832	11,158,348
OTHER TAXES & LICENSES:							
Short-Term Rental Property Tax	55,428	49,983	54,782	48,000	48,000	52,075	50,000
Solid Waste Disposal Tax	9,344	9,754	10,781	9,000	9,000	10,341	10,000
Privilege/Beer - Wine License	2,405	2,870	2,380	2,000	2,000	3,055	2,400
Alcoholic Beverage Ctrl	178,188	196,226	198,273	165,000	165,000	167,000	175,000
Municipal Vehicle Tax	0	0	43,400	61,150	61,150	61,150	61,150
TOTAL OTHER TAXES	245,365	258,833	309,616	285,150	285,150	293,621	298,550
UNRESTRICTED INTERGOVT REVENUE:							
Article 39 Sales Tax - 1%	1,375,825	1,493,212	1,559,124	1,275,000	1,275,000	1,498,869	1,451,155
Article 40 Local Sales Tax - 1/2%	742,191	793,474	832,308	670,000	670,000	786,373	768,855
Article 42 Local Sales Tax - 1/2%	677,815	736,188	769,264	625,000	625,000	731,394	713,324
Article 44 1/2%-Hold Harmless	709,268	753,438	783,857	637,000	637,000	749,947	728,107
Beer and Wine Tax	59,581	60,397	61,178	58,000	58,000	58,000	58,000
Video Programming	159,510	151,120	147,621	154,000	154,000	142,086	146,000
Utilities Franchise/Sales	1,055,286	1,110,853	1,061,456	1,000,000	1,000,000	1,010,000	1,000,000
TOTAL UNRESTRICTED INTERGOVERNMENTAL	4,779,476	5,098,682	5,214,808	4,419,000	4,419,000	4,976,669	4,865,441
RESTRICTED INTERGOVT REVENUE:							
Powell Bill Allocation	405,234	403,744	404,177	401,000	401,000	386,118	390,000
State Aid Library	6,627	6,138	5,949	5,951	5,951	6,159	6,200
Library Grants	9,166	0	78,754	0	0	0	0
Recreation Grants	1,400	1,350	0	1,250	1,250	500	1,000
FEMA Revenue	0	174,887	24,772	0	203,038	203,038	0
On-Behalf of Pymts. - Fire	0	9,123	13,158	0	0	0	0
Fire Grants	0	102,839	248,208	177,180	177,180	177,180	75,120
Police Grants	2,321	8,135	5,107	0	0	0	0
TOTAL RESTRICTED INTERGOVERNMENTAL	424,748	706,216	780,125	585,381	788,419	772,995	472,320
PERMITS AND FEES:							
Inspections	359,180	329,608	338,600	300,000	300,000	452,000	325,000
Planning	41,095	32,157	78,740	35,000	35,000	87,000	85,000
Homeowner Recovery Fee	2,260	2,030	2,510	1,000	1,000	2,260	1,000
Zoning Fees	0	17,745	16,850	15,000	15,000	15,000	15,000
Street Department	45,234	43,690	36,920	30,000	30,000	35,000	30,000
Fire	1,050	850	700	0	0	500	0
Public Works	14,220	32,982	64,036	15,000	15,000	59,772	35,000
Police Department	19,618	49,615	8,806	18,000	18,000	6,500	18,000
TOTAL PERMITS AND FEES	482,657	508,677	547,162	414,000	414,000	658,032	509,000

Town of Southern Pines
General Fund
Schedule of Revenues
2021-2022

	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021 as of 07/01/20	BUDGET 2020-2021 as of 03/23/21	EXPECTED REVENUES 2020-2021	BUDGET 2021-2022
SALES AND SERVICES:							
Library	43,685	46,157	33,842	40,000	40,000	24,000	35,000
Recreation Fees	209,294	209,450	152,966	195,000	195,000	100,000	195,000
Police Extra Duty	55,025	75,398	27,877	65,000	65,000	28,000	65,000
Fire Extra Duty	225	1,215	2,588	0	0	0	0
Rents	296,382	280,792	320,136	310,500	310,500	320,500	320,500
Facility Rental - Recreation	39,950	37,855	26,713	35,000	35,000	5,000	25,000
Court Facilities Fee	0	515	(98)	300	300	0	300
Reservoir Park	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Disposal Fee/Recycling Fee	596,169	701,310	807,159	858,858	858,858	860,175	964,800
TOTAL SALES AND SERVICES	1,246,730	1,358,692	1,377,183	1,510,658	1,510,658	1,343,675	1,611,600
INVESTMENT EARNINGS:	120,533	211,233	180,190	110,250	110,250	38,000	38,000
OTHER:							
Surplus Property Sales	4,991	64,829	77,001	85,000	85,000	35,330	70,000
Miscellaneous Revenue	89,199	77,108	86,553	46,400	82,176	105,197	50,000
Demolition Liens	350	0	5	0	0	1,000	0
Fire Donations	12,094	25,958	0	0	2,500	2,500	0
Court Costs	4,324	2,768	2,681	2,500	2,500	2,035	2,500
Cemetery	1,250	1,750	2,250	1,000	1,000	2,500	1,000
Fire District Revenue - Escrow	0	0	0	0	0	0	89,838
Fire District Revenue	504,122	488,155	473,398	613,607	613,607	475,122	449,158
Donations	5,040	12,050	37,149	3,000	8,375	10,130	3,000
TOTAL OTHER REVENUE	621,370	672,618	679,037	751,507	795,158	633,814	665,496
OTHER FINANCING SOURCES							
Financing Proceeds	0	0	650,000	0	0	900,000	0
TOTAL OTHER FINANCING SOURCES	0	0	650,000	0	0	900,000	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	17,591,364	18,804,842	20,518,804	18,953,511	19,200,200	20,589,638	19,618,755
FUND BALANCE [(ADD TO)/USE OF]:	117,446	(793,478)	(464,808)	1,739,405	2,135,818	876,872	2,836,852
REVENUES AFTER ADDITIONS/ REDUCTIONS FROM FUND BALANCE	\$ 17,708,810	\$ 18,011,364	\$ 20,053,996	\$ 20,692,916	\$ 21,336,018	\$ 21,466,510	\$ 22,455,607

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED REVENUE SUMMARY
2021-2022

	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021	EXPECTED as of 03/31/20	BUDGET 2021-2022	% of Revenue
AD VALOREM TAXES	\$ 9,670,485	\$ 9,989,891	\$ 10,780,683	\$ 10,877,565	\$ 10,972,832	\$ 11,158,348	56.88%
OTHER TAXES & LICENSES	245,365	258,833	309,616	285,150	293,621	298,550	1.52%
UNRESTRICTED INTERGOVT REVENUE	4,779,476	5,098,682	5,214,808	4,419,000	4,976,669	4,865,441	24.80%
RESTRICTED INTERGOVT REVENUE	424,748	706,216	780,125	788,419	772,995	472,320	2.41%
PERMITS & FEES	482,657	508,677	547,162	414,000	658,032	509,000	2.59%
SALES & SERVICES	1,246,730	1,358,692	1,377,183	1,510,658	1,343,675	1,611,600	8.21%
INVESTMENT EARNINGS	120,533	211,233	180,190	110,250	38,000	38,000	0.19%
OTHER	621,370	672,618	679,037	795,158	633,814	665,496	3.39%
OTHER FINANCING SOURCES	-	-	650,000	-	900,000	-	0.00%
	<u>\$ 17,591,364</u>	<u>\$ 18,804,842</u>	<u>\$ 20,518,804</u>	<u>\$ 19,200,200</u>	<u>\$ 20,589,638</u>	<u>\$ 19,618,755</u>	

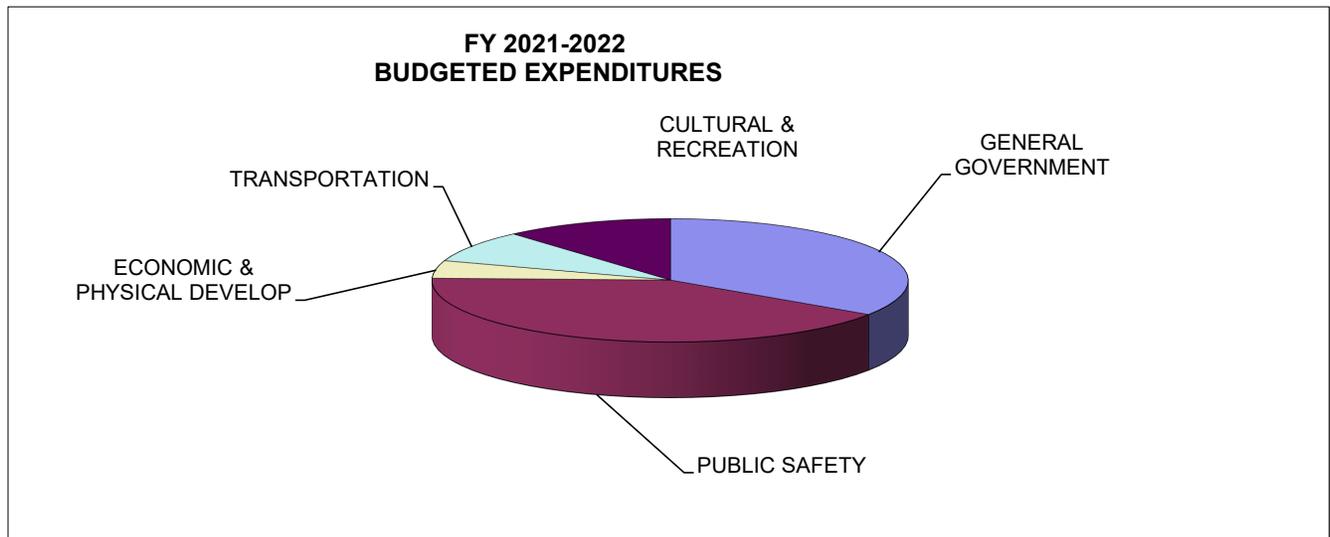


TOWN OF SOUTHERN PINES
GENERAL FUND
EXPENDITURE BY FUNCTION AND TRANSFERS
2021-2022

	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021 as of 07/01/20	BUDGET 2020-2021 as of 03/23/2021	EXPECTED EXPENDITURES 2020-2021	BUDGET 2021-2022
Legislative	\$ 194,366	\$ 147,985	\$ 177,200	\$ 177,856	\$ 177,856	\$ 190,311	\$ 198,451
General Administration	598,039	616,717	650,025	687,381	731,012	727,004	894,803
Information Technology	743,060	729,305	1,111,518	1,190,491	1,241,153	1,211,308	1,233,183
Financial Services	661,212	726,447	733,844	757,814	765,535	763,940	803,550
Police Administration and Patrol	3,444,492	3,368,008	3,388,391	3,933,220	4,032,671	3,778,411	4,123,635
Police Communications	395,542	424,015	476,706	548,115	555,404	551,408	764,762
Investigations	901,688	745,945	775,323	981,522	962,795	732,889	793,555
Fire/Rescue	2,666,673	2,387,092	3,419,640	2,843,656	2,897,474	2,847,939	3,242,865
Planning	614,067	621,021	405,319	412,804	436,557	469,492	533,772
Inspections	0	0	371,627	416,899	461,141	452,527	472,789
Street Maintenance	1,295,031	1,323,289	1,574,317	1,662,230	1,677,654	1,607,709	1,828,132
Public Works/Sanitation	1,950,116	2,092,289	2,344,142	2,644,723	2,515,200	2,497,474	2,608,904
Fleet Maintenance	336,547	311,788	297,682	326,616	331,156	323,505	341,349
Recreation	791,925	806,816	1,227,864	1,479,653	1,493,767	1,291,279	1,521,342
Library	895,157	879,811	1,001,343	972,107	983,314	925,130	971,545
Building and Grounds	1,697,347	1,720,702	1,389,926	1,347,697	1,369,275	1,350,348	1,371,823
Special Appropriations:							
Sponsorships	1,000	1,500	1,500	1,500	1,500	1,500	1,500
Economic Development-Dues	25,000	26,250	26,250	26,250	26,250	26,250	26,250
Economic Incentive	12,000	12,000	0	0	0	0	0
Shaw House	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Special Appropriations	39,000	40,750	28,750	28,750	28,750	28,750	28,750
Non-Departmental:							
W/S Indirect Costs	(986,277)	(1,021,577)	(1,050,334)	(1,141,360)	(1,141,360)	(1,141,360)	(1,184,485)
Installment Purchase-Fire Sub-Sta	0	518,191	517,718	505,414	505,414	499,434	432,910
Installment Purchase St. Sweeper	38,819	0	0	0	0	0	0
Installment Purchase Police Stat	534,354	530,020	502,028	485,864	485,864	485,864	469,701
Installment Purchase Whitehall Tract	0	0	0	0	0	0	318,563
Installment Purchase Annex Upfit	0	0	0	74,538	74,538	0	71,782
Installment Purchase Fire Vehicle	80,698	0	0	136,926	136,926	136,926	136,926
Total Non-Departmental	(332,406)	26,634	(30,588)	61,382	61,382	(19,136)	245,397
Total Expenditures	16,891,856	16,968,614	19,343,029	20,472,916	20,722,096	19,730,288	21,978,607
Transfers:							
Transfer to Cap Proj-Fire Sub-Stat	35,000	0	0	0	0	0	0
Transfer to Cap Proj-Unpaved St	185,000	230,000	0	0	0	0	0
Transfer to Cap Proj-Fiber Optics	76,593	0	0	0	0	0	0
Transfer to Cap Proj-Open Space	0	0	0	0	293,922	1,416,222	0
Transfer to Cap Proj-Storm Water	0	100,000	0	0	0	0	0
Transfer to Cap Proj-Pool Park	87,861	0	0	0	0	0	0
Transfer to Cap Proj-EIDMS	0	125,000	0	0	0	0	0
Transfer to Cap Proj-Downtown Park	185,000	35,000	0	0	0	0	0
Transfer to Cap Proj-Recreation Improv	97,500	100,000	80,000	0	0	0	167,000
Transfer to Cap-Proj-Parking Lots	0	200,000	43,000	45,000	45,000	45,000	0
Transfer to Cap-Proj-Facility Modern	0	102,750	313,817	0	0	0	0
Transfer to Cap-Proj-Building Renov	0	0	13,000	0	100,000	100,000	0
Transfer to Cap-Steambank Stabilization	0	0	0	75,000	75,000	75,000	110,000
Transfer to General Capital Reserve	0	0	0	0	0	0	0
Transfer to Cap Proj-Sidewalks	150,000	150,000	261,150	100,000	100,000	100,000	200,000
Total Transfers	816,954	1,042,750	710,967	220,000	613,922	1,736,222	477,000
Total Expenditures/Transfers	\$ 17,708,810	\$ 18,011,364	\$ 20,053,996	\$ 20,692,916	\$ 21,336,018	\$ 21,466,510	\$ 22,455,607

TOWN OF SOUTHERN PINES
GENERAL FUND
CONSOLIDATED EXPENDITURE SUMMARY
2021-2022

	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET as of 03/23/2021	EXPECTED EXPENDITURES 2020-2021	BUDGET 2021-2022
GENERAL GOVERNMENT	\$ 6,219,687	\$ 6,385,983	\$ 6,733,087	\$ 7,159,937	\$ 7,092,640	\$ 7,480,813
PUBLIC SAFETY	7,408,395	6,925,060	8,060,060	8,448,344	7,910,647	8,924,817
ECONOMIC & PHYSICAL DEVELOP	614,067	621,021	405,319	897,698	922,019	1,006,561
TRANSPORTATION	1,295,031	1,323,289	1,574,317	1,677,654	1,607,709	1,828,132
CULTURAL & RECREATION	1,687,082	1,686,627	2,229,207	2,477,081	2,216,409	2,492,887
SUB-TOTAL	17,224,262	16,941,980	19,001,990	20,660,714	19,749,424	21,733,210
NON-DEPARTMENTAL & TRANSFERS	484,548	1,069,384	680,379	675,304	1,717,086	722,397
TOTAL	\$ 17,708,810	\$ 18,011,364	\$ 19,682,369	\$ 21,336,018	\$ 21,466,510	\$ 22,455,607



Function	Departments
General Government	Legislation, Administration, Information Technology, Financial Services, Public Works/Sanitation, Fleet Maintenance, Building & Grounds
Public Safety	Police-Patrol, Police-Communications, Police-Investigations, Fire
Economic & Physical Development	Planning, Inspections
Transportation	Street
Cultural & Recreation	Library, Recreation

TOWN OF SOUTHERN PINES
2021-2022 GENERAL FUND BUDGET
DEPARTMENTAL NEW AND CAPITAL REQUESTS

DEPARTMENT	REQUEST	CONTINUATION		Line Item
		CAPITAL OR NEW REQUEST	AMOUNT	
Information Technology	San Expansion	N	\$ 17,000	10-430-7401
	Information Technology Department Total		17,000	
Police - Patrol	Vehicle Replacements (2)	C	116,000	10-511-7402
	Police - Patrol Department Total		116,000	
Police-Communications	Dispatch Console replacement	N	131,000	10-514-7403
	New Positions - conversion PT to FT	N	59,982	10-514-0200,0500, 0600, 0700, 0800
	Police - Communications Department Total		190,982	
Police - Investigations	Vehicle Replacements (1)	C	51,000	10-515-7402
	Police - Investigations Department Total		51,000	
Fire	Vehicle Replacement (squad 81 Qrv)	C	55,500	10-560-7402
	Vehicle Replacement Brush Truck (818)	C	212,000	10-560-7402
	Self Contained Breathing Apparatus	N	46,000	10-560-7403
	Fire Department Total		313,500	
Planning	New Position - LR Panner	N	57,719	10-620-7402
	Planning Department Total		57,719	
Street	Annual Resurfacing	C	275,000	10-560-7300
	Max Mower (521)	C	210,000	10-560-7403
	Street Department Total		485,000	
PW/Sanitation	New Position - Engineering Tech	N	23,612	10-565-0200,0500, 0600, 0700, 0800
	PW/Sanitation Department Total		23,612	
Recreation & Parks	Toro Sandpro - field groomer	N	24,000	10-620-7403
	Hustler Super Z	C	19,000	10-620-7403
	Recreation & Parks Department Total		43,000	
Building & Grounds	Self Propelled Lift	N	65,000	10-640-7403
	Replacement Vehicle Van for a Truck	C	45,000	10-640-7402
	Building & Grounds Department Total		110,000	

GRAND TOTAL

\$ 1,407,813

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Information Technology

Function: General Government

Project Title: Expand SAN

Fund: General Fund

Project Description:

This project adds additional storage to the Town's existing Storage Area Network (SAN) – Production environment. The increase in storage will provide support and service to all Town IT Servers.

Costs		2021-2022
SAN Enclosure – SCv320		\$17,000.00
Total		\$17,000.00

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: 511- POLICE Function: Public Safety

Project Title: 7402- Vehicle Replacement (2) Fund: General Fund

Project Description:

Funding is requested to replace two (2) aging Patrol Division vehicles in accordance with the Town of Southern Pines Vehicle Replacement Schedule. This request will also provide resources to equip these vehicles for immediate service. The result will be increased safety for the officers and the public, as well as reduced vehicle maintenance costs and down-time. In addition, these new vehicles we allow for the installation and carrying of needed equipment to effectively carry out the daily duties of a Patrol Officer.

\$58,000 per car- fully equipped with NEW VIPER radio, MVR, printer, light bar, equipment, stripes, etc.

Replacing vehicles 8603- 2013 Chevy caprice and 893- 2011 Ford Crown Victoria

Costs		2021-2022
2 – Vehicles		\$116,000
Total:		\$116,000

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: 514 POLICE

Function: Public Safety

Project Title: Dispatch console system

Fund: General Fund

Project Description:

The VIPER dispatch console system in the Communications Center is at end of life and longer supported. This complete replacement includes PC's, all hardware, software and warranty within the Communications Center.

IT Department has worked with PD staff on this project for the correct specs, and installation.

Costs-		2021-2022
Equipment		\$131,000
Total-		\$131,000

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: 514 POLICE

Function: Public Safety

Project Title: Telecommunicator

Fund: General Fund

Project Description:

Staffing is always a challenge in the dispatch center. There has been little success attracting PT dispatchers to fill the budgeted PT position annually. Deleting the two PT positions and creating an additional full time position will allow for maximum coverage 7 days a week. Each day there will be a dayshift dispatcher working 7a-7p, and a nightshift dispatcher working 7p-7a. Adding this full time position allows for a mid-shift dispatcher to work 7 days a week to maximize staffing and provide coverage for dispatchers who are out of work due to illness, training or vacation.

Costs		2021-2022
Position - Telecommunicator		\$54,402
Operating		\$5,580
Total		\$59,982

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: 515- POLICE Function: Public Safety

Project Title: 7402- Vehicle Replacement Fund: General Fund

Project Description:

Funding is requested to replace one (1) aging Investigation Division vehicle in accordance with the Town of Southern Pines Vehicle Replacement Schedule. This request will also provide resources to equip these vehicles for immediate service. The result will be increased safety for the officers and the public, as well as reduced vehicle maintenance costs and down-time. In addition, new vehicles allow for the installation and carrying of needed equipment to effectively carry out the daily duties of an Investigator.

\$51,000 per car- fully equipped with NEW VIPER radio, MVR, emergency lights, equipment, etc.

Replacing vehicle 8903- 2014 Chevy Tahoe

Costs		2021-2022
Vehicle Replacement		\$51,000
Total:		\$51,000

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Fire Department

Function: Public Safety

Project Title: Vehicle Replacement

Fund: General Fund

Project Description: **Replace Squad 81 (QRV)**

Squad 81 is a 2012 Quick Response Vehicle that is primarily used on Medical Calls. Per the Apparatus Replacement Plan it is scheduled to be replaced in FY 21/22 at the 10 year mark.

If the Fire Department Staffing request is approved then the replacement for Squad 81 will transition to the new Battalion Chief's positions and become a Command Staff Vehicle.

Costs		2021-2022
Vehicle		\$46,500.00
Rolling Rack		\$5,500.00
Radio		\$3,500.00
Total		\$55,500.00

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Fire Department

Function: Public Safety

Project Title: Brush Truck (1)

Fund: General Fund

Project Description: **Brush Truck Replacement/Upgrade**

The Southern Pines Fire Department is requesting to replace Brush Truck 818

Our overall goal is to purchase one Brush Truck with the same design and compartmentation to allow our cross staffed units to be easily maintained and operated. We also plan on increasing the capabilities of this truck by building-in more mission critical standards. While this truck will be designed for wildland and brush fires it will primarily be built for the Urban Interface Fires that Southern Pines typically deals with, such as: fires in and around structures, fires in hard to reach locations because of urban sprawl, etc. It will also be designed for response to storm damage calls and have capabilities to respond to medical calls. It will be four wheel drive with a winch and additional compartments in order to respond to multiple call types.

Costs		2021-2022
1 Brush Truck		\$208,500.00
Radios		\$3, 500.00
Total		\$212,000.00

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Fire Department

Function: Public Safety

Project Title: SCBA Fill Station Upgrade

Fund: General Fund

Project Description: Self-Contained Breathing Apparatus (SCBA) Fill Station

For the purposes of filling SCBA the county is split in half. Southern Pines has a stationary Fill Station and Seven Lakes Fire Department has a Mobile Fill Station. We average filling 460 SCBA Bottles each year county-wide.

The current SCBA Fill Station at Station 81 was purchased by the Moore County Fire Chiefs' Association in 1992 (29 years old) and installed at Southern Pines Fire Department because we are staffed 24 hours a day.

In January of 2018 the Chiefs' Association donated \$8,183.23 to the Town of Southern Pines from their Air Compressor Certificate of Deposit. The Fill Station was also added to the annual County Funding Formula so we receive a portion of funds each year for maintenance and replacement of the Fill Station.

Replacing this equipment will have a direct impact on the needed breathing air that every firefighter in the county depends on for firefighting.

Costs		2021-2022
Total		\$46,000.00

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

Department:	Street	Function:	Transportation
Project Title	Paving	Fund:	General

Project Description:

Resurface Town of Southern Pines streets & roadways to remain on schedule with pavement condition survey.

Costs		2021-2022
Total		\$275,000.00

DEPARTMENTAL NEW & CAPITAL REQUESTS DETAIL

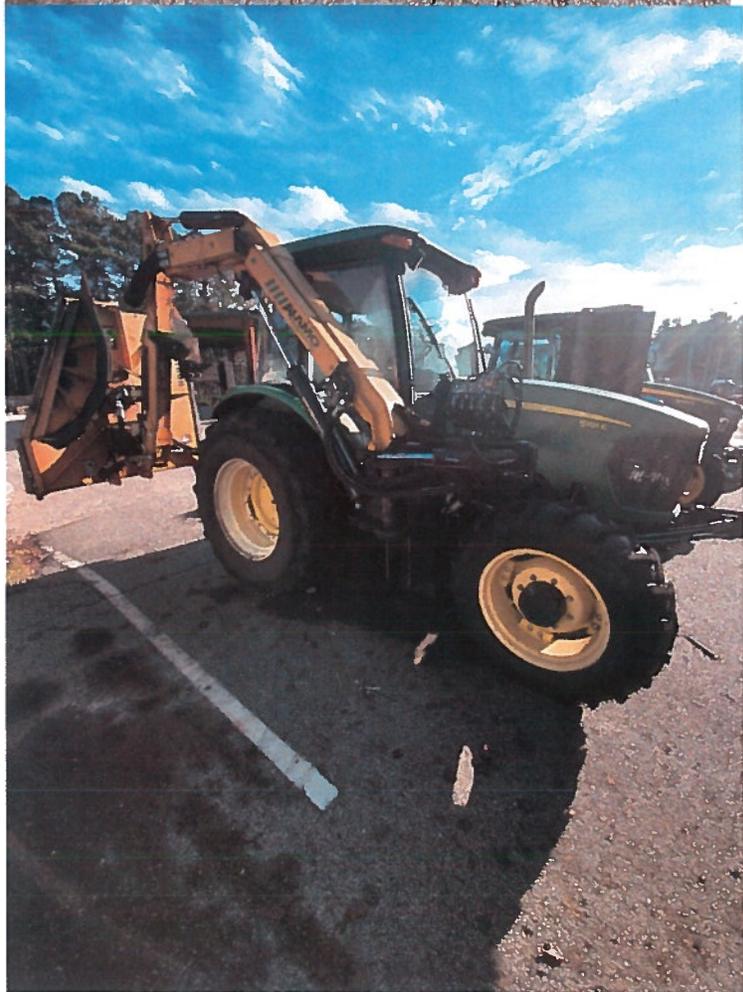
Department: Streets Function: Transportation

Project Title: Mower Max with attachments Fund: General

Project Description:

Mower Max is designed for Right of way and with attachments is able to clean up behind its self to minimize debris left after cutting. This is to replace the John Deere reach mower, which is a 2010 model with 103 hours. This is in coordination with the Garage and their replacement schedule for town vehicles and equipment. As well as to maintain proper operations for the street departments right of way division, and to prevent insufficient operations within the department.

Costs		2021-22
		\$210,000
Total		\$210,000



DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Recreation & Parks

Function: Cultural &
Recreation

Project Title: Toro Sandpro

Fund: General

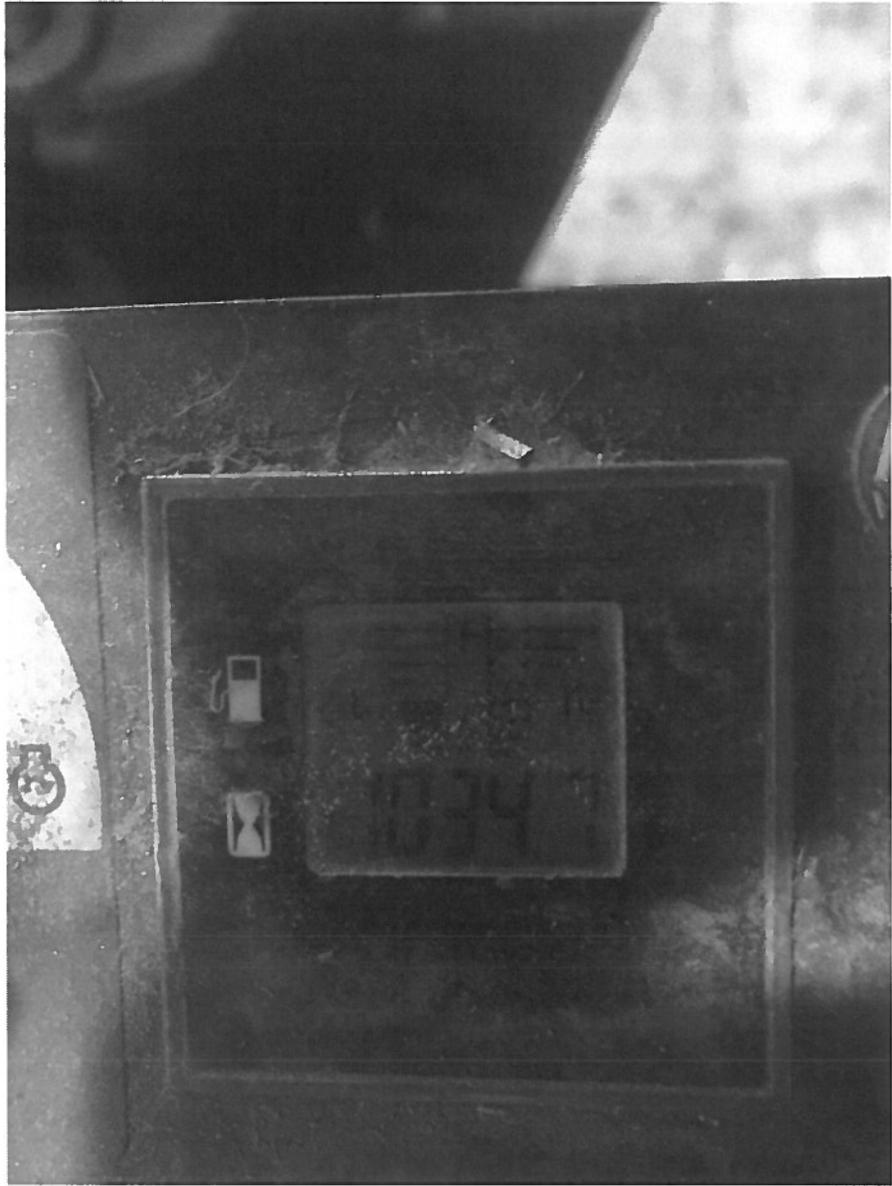
Project Description:

A Toro Sandpro to replace the John Deere 1200A (#913) that is a 2000 model with 3,037 hours. The mechanical issues are beginning to outweigh the worth of the machine.

Costs		2021-2022
Total		\$24,000







DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Building & Grounds

Function: General Government

Project Title: Self-Propelled Lift

Fund: General

Project Description:

The request is for the new purchase of one self- propelled 2-man lift with 45' boom. This new lift will allow us to more effectively meet the demands of Town when it comes to operations that have historically required the bucket truck. This lift is more stable and more nimble than our current bucket truck. The purchase of this lift will allow us to more safely continue our operations that require lifting an employee for vegetation trimming, building maintenance, holiday decorations and the like.

If purchased, we would seek to surplus the existing bucket truck #984 and share this equipment between the operations for Streets, Recreation & Parks and Buildings & Grounds.

Costs		2021-2022
		\$65,000
Total		65,000.00



Example of what the self-propelled lift looks like.

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Building & Grounds

Function: General Government

Project Title: Pick-up with Utility Cap
Vehicle 42

Fund: General

Project Description:

This request would replace Vehicle 42 an existing 1999 custodial van due to condition and ongoing maintenance expense

Costs		2021-2022
		\$45,000
Total		\$45,000



Example of truck bed cap.

TOWN OF SOUTHERN PINES
 2021-2022 GENERAL FUND
 CAPITAL PROJECT REQUESTS

DEPARTMENT	REQUEST	NEW FUND	INCLUDED IN BUDGET	AMOUNT
Recreation	Recreation Improvement - Rounds Equipment Replacement	N		\$ 92,000
	Reservoir Park damn repairs	N		75,000
Street	Annual Sidewalk	N		200,000
Public Works Administration	Fire Station 1 Streambank Stabilization	N		<u>110,000</u>
	Grand Total			<u>\$ 477,000</u>

TOWN OF SOUTHERN PINES
 2021-2022 GENERAL FUND BUDGET
 DEPARTMENTAL NEW AND CAPITAL REQUESTS
 REMOVED FROM BUDGET

DEPARTMENT	REQUEST	CONTINUATION CAPITAL OR NEW REQUEST	AMOUNT	Line Item
Police - Patrol	New Positions (2)	N	\$ 292,186	10-511-0200, 0500, 0600, 0700, 0800, 1400
Police - Patrol Department Total			292,186	
Fire	New Vehicle Additional Brush Truck	N	\$ 212,000	10-530-7402
	Locution System	N	86,400	10-530-7403
	New Positions (6)	N	384,518	10-530-0200, 0500, 0600, 0700, 0800, 1400
Fire Department Total			682,918	
Streets	New Position	N	44,865	10-560-0200, 0500, 0600, 0700, 0800, 1400
Streets Department Total			44,865	
Fleet Maintenance	Vehicle Replacement (7)	C	35,000	10-580-7402
Fleet Maintenance Department Total			35,000	
Street	Paving - Annual	C	25,000	10-560-7300
Street Department Total			25,000	
Building & Grounds	Vehicle Replacement (42)	C	35,000	10-640-7402
Buildings & Grounds Department Total			35,000	

GRAND TOTAL

\$ 1,114,969

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Fire Department

Function: Public Safety

Project Title: Brush Truck (2)

Fund: General Fund

Project Description: **Brush Truck Replacement/Upgrade**

The Southern Pines Fire Department is requesting to replace Brush Truck 818 and Purchase a Brush Truck for Station 82.

Our overall goal is to purchase two Brush Trucks with the same design and compartmentation to allow our cross staffed units to be easily maintained and operated. We also plan on increasing the capabilities of these trucks by building-in more mission critical standards. While these trucks will be designed for wildland and brush fires they will primarily be built for the Urban Interface Fires that Southern Pines typically deals with, such as: fires in and around structures, fires in hard to reach locations because of urban sprawl, etc. They will also be designed for response to storm damage calls and have capabilities to respond to medical calls. They will be four wheel drive with a winch and additional compartments in order to respond to multiple call types.

Costs		2021-2022
2 Brush Trucks		\$417,000.00
Radios		\$7,000.00
Total		\$424,000.00

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Fire Department

Function: Public Safety

Project Title: Upgrade Alert System

Fund: General Fund

Project Description: **Locution Fire Station Alerting System – Station 1**

The fire department is requesting to purchase and install the Locution Fire Station Alerting System at Fire Station 1. We already have this system at Station 2, this system allows for early notification and provides a visual indicator for which units need to respond for each call.

The system also utilizes ramped-up notification in the bedrooms so firefighters are not startled from sleep for a call. It allows firefighters to be notified of an emergency call with less stress and scaring them out of bed in the middle of the night.

Overall, Locution decreases response time by providing early notification to firefighters and getting them out the door quicker.

Costs		2021-2022
Locution System with Installation		\$85,000.00
Control Computer		\$1,400.00
Total		\$86,400.00

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Fleet Maintenance

Function: General Government

Project Title: Vehicle Replacement

Fund: General

Project Description:

Replace vehicle #7 due to age and increased maintenance cost. This vehicle is a 2001 model and currently has 75,856 miles.

Costs		2021-2022
Capital-Vehicle		\$35,000
Total		\$35,000

DEPARTMENTAL NEW CAPITAL REQUESTS DETAIL

Department: Building & Grounds

Function: General Government

Project Title: Transit Van – Vehicle 42

Fund: General

Project Description:

This request would replace Vehicle 42 an existing 1999 custodial van due to condition and ongoing maintenance expense.

Costs		2021-2022
		\$35,000
Total		\$35,000