# Job Information for Building Permit

**Job:**

**Owner:** _____

**Address of Job:** _____

**Phone # Owner** _____

**PIN #** _____ **LRK#** _____

**Proposed Use:** _____

**Estimated Cost of Construction:** _____

**Contractor Information:** **Contractor's License #** _____

**Contractor's Company:** _____

**Contractor's Address:** _____

_____

**Contractor's Phone #:** _____

****Please Print Applicant's Name:** _____

**** Signature of Applicant:** _____

**** THIS INFORMATION IS REQUIRED TO BE COMPLETED AT THE TIME OF SUBMITTAL**

**Sub-Contractor Information:**

**Electrical:** _____ **License #** _____

**Plumbing:** _____ **License #** _____

**Heating & Air** _____ **License #** _____

**Insulation:** _____ **License #** _____

**ALL trades must have a Town of southern Pines Business License before starting job. ALL inquiries regarding Business License (i.e. cost, application process, etc.) should be directed to the Billing and Collections Department – (910) 692-2206**

**Form Updated 6-29-09**

Town of Southern Pines
Job Information for Building Permit Process

**This section is to be completed for <u>ALL RESIDENTIAL BUILDING PERMIT APPLICATIONS</u> (new or additions / alterations)**

---

1. **Total Heated Area _____ square feet.**
2. **Total Square Footage (including garage, decks, porches, etc.) _____.**
3. **Number of HVAC units: _____.**
4. **Electrical Service Size: _____.**
5. **Temporary Pole: _____ Yes _____ No**

---

**<u>Notes for Building Inspections Department</u>:**

**Form updated 6-29-09**